



Tuesday, April 28, 2026 / 6:00 PM / City Hall / 405 East El Monte Way, Dinuba

District 1	District 2	District 3	District 4	District 5
Rachel Nerio- Guerrero Mayor	Maribel Reynosa Council Member	Benjamin Prado Vice Mayor	Kuldip Thusu Council Member	Linda Launer Council Member

All attendees are advised that electronic devices should be placed on silent upon entering the Council Chambers.

The City Council will take action on all items listed on the agenda.

Vice Mayor Benjamin Prado will be participating via teleconference from the following location, which will be open and accessible to the public: 1360 E. Akers Way, Dinuba, CA 93618

Members of the public will have the opportunity to participate and provide public comment from this location.

1. WORK SESSION - 6:00 PM

1.1. The Social - Top Tracer Concept

2. OPENING CEREMONIES - 6:30 PM

2.1. Welcome and Call to Order

2.2. Invocation

2.3. Pledge of Allegiance

3. AGENDA CHANGES OR DELETIONS

To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).

4. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.

5. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

5.1. SUBJECT

Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve the City Council meeting of April 14, 2026, as presented.

5.2. SUBJECT

Dinuba Lion's Club Request for Sponsorship for their 2026 'Western Americana Troubadour' Event (DJ)

RECOMMENDATION

Council to approve the sponsorship amount of \$1,000 Gold Sponsorship for the Dinuba Lion's Club 'Western Americana Troubadour' Ed Smither memorial dinner and fundraising event scheduled to take place on May 9, 2026.

5.3. SUBJECT

Resolution No. 2026-21 Authorizing Submittal of a Regional Surface Transportation Exchange Program Claim for FY 2025-26 (GA)

RECOMMENDATION

Council adopt Resolution No. 2026-21 authorizing the Public Works Director to submit a claim to the Tulare County Association of Governments (TCAG) to exchange the City's Fiscal Year 2025-2026 Regional Surface Transportation Program (RSTP) funds for State Highway Account Funds in the estimated amount of \$178,615.

5.4. SUBJECT

Second Reading and Adoption of Ordinance 2026-06, Amending Chapter 5.34 and Chapter 1.18 of the Municipal Code Regarding Fireworks and Fireworks Citations (GC)

RECOMMENDATION

Council to waive reading in full and approve Ordinance No. 2026-06 amending Chapter 5.34 and Chapter 1.18 of the Municipal Code regarding fireworks and fireworks citations.

5.5. SUBJECT

Fee Waiver for "Day of Community" Event at the Parks & Community Services Department hosted by The Hulsey Network (SH)

RECOMMENDATION

Council to approve the use of the multipurpose room at the Dinuba Parks & Community Services Department for The Hulsey Network to host it's 2nd Annual "Day of Community" event and approve the waiver of facility rental and staff supervision fees.

5.6. SUBJECT

Agreement with the Dinuba Unified School District for Expanded Learning Opportunities Program Funding (ELOP) for the City of Dinuba After School Program for FY 2026/27 (SH)

RECOMMENDATION

Council to approve the City Manager, or designee, to enter into an agreement with the Dinuba Unified School District for Expanded Learning Opportunities Program (ELOP) grant funding in the amount of \$598,942.

5.7. SUBJECT

Agreement between the City of Dinuba and Dinuba Unified School District for Senior Meals 2026 (SH)

RECOMMENDATION

Council to approve the agreement with Dinuba Unified School District for the Senior Meals Program in the amount of \$158,325 and authorize the City Manager or designee to execute the agreement.

5.8. SUBJECT

Leadership Northern Tulare County Co-Sponsorship of Annual Cinco de Mayo Event, April 30-May 3, 2026 (MA)

RECOMMENDATION

Council to approve co-sponsorship of the Cinco de Mayo event at Rose Ann Vuich Park on April 30-May 3, 2026, and the parade downtown on May 2, 2026, hosted by the Leadership Class of Northern Tulare County.

5.9. SUBJECT

Approve First Amendment to Tulare County Agreement No. 32248 for the Probation Department Non-Custody Intake Program (AI)

RECOMMENDATION

Council to approve the First Amendment to Tulare County Agreement No. 32248 for the Probation Department Non-Custody Intake Program for fiscal year 2026-27 and authorize the Chief of Police or designee to execute the agreement.

6. WARRANT REGISTER

6.1. SUBJECT

Warrant Register April 17 & 24, 2026 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

7. PUBLIC HEARING

7.1. SUBJECT

Annual Review and Adjustment to Fees, Charges and Fines (KS)

RECOMMENDATION

Council to conduct a public hearing and adopt Resolution No. 2026-20 implementing the recommended fees and fines effective July 1, 2026.

8. DEPARTMENT REPORTS

8.1. SUBJECT

Notice of Completion - Dinuba Fire Station Remodel Project (JW)

RECOMMENDATION

Council to accept the Dinuba Fire Station Remodel Project as complete and authorize the City Engineer to file a Notice of Completion with the Tulare County Recorder's Office.

8.2. SUBJECT

Declaration of Emergency and Authorization to Proceed with Railroad Crossing Repair (JW)

RECOMMENDATION

By one motion, adopt the following actions:

1. Declare that an emergency exists related to the railroad crossing repair; and
2. Authorize the City Manager to suspend normal purchasing procedures in accordance with Resolution 2023-03 and proceed with the necessary work without formal bidding; and
3. Authorize the City Manager to execute all documents necessary to complete the emergency repair.

9. MAYOR/COUNCIL REPORTS

10. CITY MANAGER COMMUNICATIONS

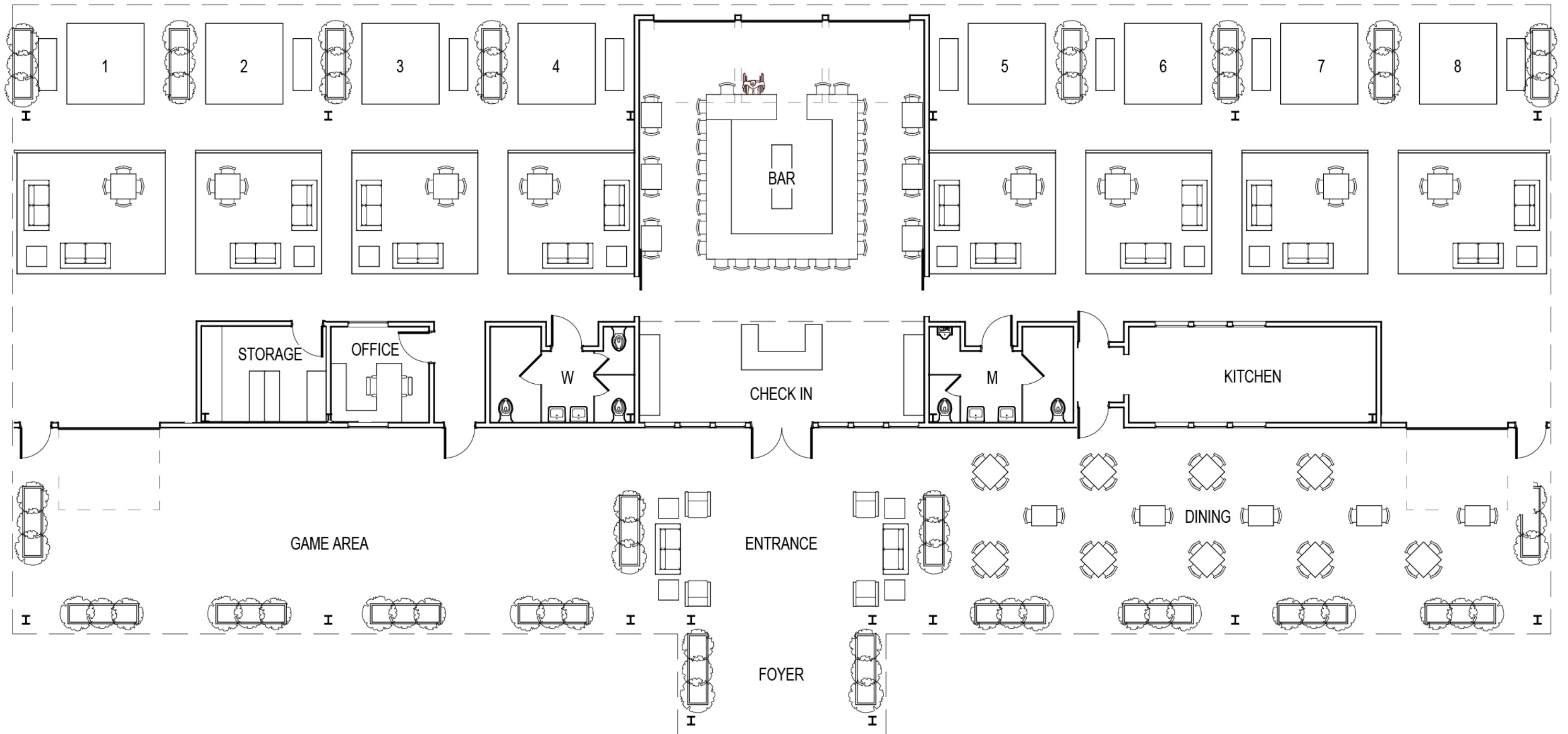
11. CITY STAFF COMMUNICATIONS

12. ADJOURNMENT

This agenda was posted at least 72 hours prior to the regular meeting per GC Section 54954.2(a). A Citizens' Packet regarding this meeting is available at the City Clerk's Office located at City Hall, 405 East El Monte Way, Dinuba CA 93618.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the meeting, please contact the City Clerk's Office at 559-591-5900. Please provide at least 48 hours notification prior to the meeting to allow staff to make reasonable arrangements. (28 CFR 35.102-35.104 ADA Title II)

559.591.5900 / FAX 559.591.5902 . e-mail address: info@dinuba.ca.gov. www.dinuba.org







City Council Staff Report

Department: CITY MANAGER'S OFFICE

April 28, 2026

To: Mayor and City Council
From: Maria Alaniz, City Clerk/HR Director
By: Lupe Montejano, Billing Supervisor/Deputy City Clerk
Subject: Approval of City Council Meeting Minutes (MA)

RECOMMENDATION:

Council to review and approve the City Council meeting of April 14, 2026, as presented.

EXECUTIVE SUMMARY:

None.

OUTSTANDING ISSUES:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

PUBLIC HEARING:

None required.

ATTACHMENTS:

1. City Council Meeting Minutes, April 14, 2026



**April 14, 2026
MINUTES**

COUNCIL MEMBERS PRESENT:

Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer

COUNCIL MEMBERS ABSENT:

STAFF MEMBERS PRESENT:

Alaniz, Avila, Chastain, Iriarte, Hurtado, James, Lew, Montejano, Patlan, Solis

1. CLOSED SESSION - 5:30 P.M.

1.1. Conference with Labor Negotiators (MA)

Pursuant to GC Subdivision 54957.6: Agency designated representatives:

Maria Alaniz, Karina Solis, Daniel James, Luis Patlan

Employee Organization: Dinuba Police Officers' Association

No reportable action.

2. WORK SESSION - 6:00 PM

2.1. Presentation of the Fire Department Master Plan and Fire Station Location Analysis (GC)

John Binaski, Senior Project Manager of AP Triton, presented the Fire Department Master Plan and Fire Station Location Analysis.

3. OPENING CEREMONIES - 6:30 P.M.

3.1. Welcome and Call to Order

Mayor Nerio-Guerrero called the meeting to order at 6:35 p.m.

3.2. Invocation

The Invocation was led by Chaplain Garcia.

3.3. Pledge of Allegiance

The Pledge of Allegiance was led by Vice Mayor Prado.

4. AGENDA CHANGES OR DELETIONS

To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government

Code section 54954.2(b).

City Council Member Launer asked to pull item 7.11-Request for co-sponsorship of Ridge Creek Tejano Concert Event from the Consent Calendar for further discussion.

5. PRESENTATIONS

5.1. Introduction of the 2026 Cinco de Mayo Pageant Contestants (MA)

The 2026 Cinco de Mayo Pageant Contestants were present for recognition.

6. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.

None.

7. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

7.1. SUBJECT

Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve the City Council meeting of March 24, 2026, as presented.

7.2. SUBJECT

**Resolution No. 2026-15 Road Repair and Accountability Act (SB1)
Proposed Project List (JW)**

RECOMMENDATION

Council adopt Resolution No. 2026-15 approving the SB1 proposed project list to be included in the Capital Improvement Program (CIP), as prescribed, to satisfy the program objectives and statutory requirements of the Road Repair and Accountability Act of 2017 (SB1).

7.3. SUBJECT

Request for Excused Absences Council Member Linda Launer (MA)

RECOMMENDATION

Council to excuse the absence of Council Member Linda Launer from the City Council meetings of March 10, 2026 and March 24, 2026.

7.4. SUBJECT

Second Reading and Adoption of Ordinance 2026-04, Adding Chapter

14.70 to Title 14 of the Dinuba Municipal Code to establish an expedited permitting process for residential rooftop solar systems pursuant to California Government Code § 65850.5 (SB 379) (GA)

RECOMMENDATION

Council conduct the second reading, waive reading in full, and adopt Ordinance 2026-04, adding Chapter 14.70 to Title 14 of the Dinuba Municipal Code to establish an expedited permitting process for residential rooftop solar systems pursuant to California Government Code § 65850.5 (SB 379)

7.5. SUBJECT

Pyrotechnics Contract for the 2026 Dinuba Independence Day Celebration (SH)

RECOMMENDATION

Council to approve the Pyrotechnics Contract with Fireworks America in the amount of \$21,000 for pyrotechnics services for the July 2, 2026 Independence Day Celebration and authorize the City Manager or designee to execute the agreement.

7.6. SUBJECT

Approval of Contract Right of Entry License Agreement with Union Pacific Railroad for Emergency Utility Repairs Within Railroad Right-of-Way (JW)

RECOMMENDATION

Council to approve the Contract for Right of Entry License Agreement with Union Pacific Railroad to allow the City to perform emergency utility repairs within the railroad right-of-way, and authorize the City Manager, or designee, to execute all necessary documents and agreements required to facilitate the work.

7.7. SUBJECT

Second Reading and Adoption of Ordinance No. 2026-05, Adding Chapter 14.72 to Title 14 of the Dinuba Municipal Code to establish an expedited permitting process for Electric Vehicle Charging Stations (EVCS) and Hydrogen-Fueling Stations pursuant to California Government Code §§ 65850.7 and 65850.71 (GA)

RECOMMENDATION

Council conduct the second reading, waive reading in full, and adopt Ordinance 2026- 05, adding Chapter 14.72 to Title 14 of the Dinuba Municipal Code to establish an expedited permitting process for Electric Vehicle Charging Stations (EVCS) and Hydrogen-Fueling Stations pursuant to California Government Code §§ 65850.7 and 65850.71.

7.8. SUBJECT

Authorization to award the purchase of a new aerator motor for the Waste Water Treatment Plant (GA)

RECOMMENDATION

Council to approve the purchase of a 100 HP replacement aerator motor for the A-Basin at the Wastewater Treatment Plant in the amount of \$66,728.

7.9. SUBJECT

Resolution No. 2026-14 Approval of a Lot Line Adjustment and Interagency Property Exchange with Tulare County and Approval of a Consolidation Deed to Perfect Title related to Dinuba Library Property (JW)

RECOMMENDATION

Council to approve by a single motion the following:

- Adopt Resolution No. 2026-14 approving a Lot Line Adjustment between the City of Dinuba and Tulare County; and,
- Approve and authorize the City Manager to accept real property from Tulare County and convey City-owned property to Tulare County as part of the Interagency property exchange; and,
- Approve and authorize the City Manager to execute the Consolidation Deed and all other necessary documents to perfect the title and implement the adjustment.

7.10. SUBJECT

Second Reading and Adoption of Ordinance No. 2026-03, Amending Chapters 6.28, 6.32, 6.50, 6.76, TITLE 6 ("ANIMALS"), Concerning the Regulation of Animals, Licensing and Permitting of Animals and Commercial Animal Establishments, Impounding of Animals, and the Sale or Transfer of Dogs (CML)

RECOMMENDATION

Council to conduct the second reading, by title only and waiving further reading thereof, and to adopt Ordinance No. 2026-03, An Ordinance of the City Council of the City of Dinuba Amending Chapters 6.28, 6.32, 6.50, 6.76 of Title 6 ("Animals"), Concerning the Regulation of Animals, Licensing and Permitting of Animals and Commercial Animal Establishments, Impounding of Animals, and the Sale or Transfer of Dogs.

7.11. SUBJECT

Request for co-sponsorship of Ridge Creek Tejano Concert Event to be held on May 23rd, 2026 (DJ)

RECOMMENDATION

Council to consider a request by the Ridge Creek Dinuba Golf Club (Kemper Sports) to co-sponsors the Ridge Creek Tejano Concert Event to be held on May 23rd, 2026.

Item 7.11 Request for co-sponsorship of Ridge Creek Tejano Concert Event was pulled for discussion by Council Member Launer.

Assistant City Manager James provided the Council with details on the co-sponsorship.

A motion was made by Council Member Reynosa, seconded by Council Member Launer, to approve item 7.11, for the co-sponsorship request by the Ridge Creek Dinuba Golf Club (Kemper Sports) for the Ridge Creek Tejano Concert Event to be held on May 23, 2026.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda

Launer
Absent: None.

A motion was made by Council Member Reynosa, seconded by Council Member Launer, to approve items 7.1-7.10 of the Consent Calendar as presented.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer
Absent: None.

8. WARRANT REGISTER

8.1. SUBJECT

Warrant Register March 27 & April 3 & 10, 2026 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

A motion was made by Council Member Reynosa, seconded by Council Member Thusu, to review and approve the Warrant Register as presented.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer
Absent: None.

9. PUBLIC HEARING

9.1. SUBJECT

Ordinance No. 2026-06 Amending Chapter 5.34 and Chapter 1.18 of the Municipal Code Regarding Fireworks and Fireworks Citations (GC)

RECOMMENDATION

Council to introduce the ordinance, read by title only, and waive further reading; conduct a public hearing and take the following action by one motion:

1. Approve Ordinance No. 2026-06 amending Chapter 5.34 and Chapter 1.18 of the Municipal Code.
2. Schedule second reading and adoption of Ordinance No. 2026-06 on April 28, 2026.

Battalion Chief Bear presented Ordinance No. 2026-06.

Mayor Nerio-Guerrero opened the Public Hearing.

Felipe Martinez approached the podium to express his support for the updated Ordinance.

Mayor Nerio-Guerrero closed the Public Hearing.

Council Member Reynosa asked that an administrative fee be added to the ordinance to cover staff time.

City Council Member Launer asked if a lien could be added to the property if fines are unpaid.

The Council asked what other communities are doing in collection efforts.

A motion was made by Council Member Thusu, seconded by Council Member Launer, to approve Ordinance No. 2026-06 Amending Chapter 5.34 and Chapter 1.18 of the Municipal Code and schedule a second reading and adoption of Ordinance No. 2026-006 on April 28, 2026.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer

Absent: None.

9.2. SUBJECT

Approve Annexation, Zone Change, General Plan Amendment and Tentative Subdivision Map for the Los Prado's East Subdivision (KSch)

RECOMMENDATION

Council to conduct a hearing to receive testimony concerning Application No. 2026-01, close the hearing and take the following action by one motion:

1. Adopt Resolution No. 2026-16 (Attachment "A") approving the environmental findings for the project; and,
2. Adopt Resolution No. 2026-17 (Attachment "B") initiating a reorganization (annexation) to annex the subject 46.5-acre site into the City of Dinuba and detach the territory from County Service Area No. 1 and the Kings River Conservation District; and,
3. Adopt Resolution No. 2026-18 (Attachment "C") approving a General Plan amendment for the site; and,
4. Introduce and conduct the first reading, waive reading in full, of Ordinance No. 2026-08 (Attachment "D") pre-zoning the area proposed for the Los Prados East subdivision to the City of Dinuba's zones, including "R-1-6" and "RCO"; and,
5. Adopt Resolution No. 2026-19 (Attachment "E") approving a Tentative Subdivision Map to create 177 single family residential lots, a 2.3-acre park, 3-acre stormwater basin and an outlot for future commercial development.

City Planner Karl Schoettler introduced an Annexation, Zone Change, General Plan Amendment, and a Tentative Subdivision Map for Los Prado's East Subdivision. Schoettler reported that the item was approved by the Planning Commission on April 7, 2026.

Mayor Nerio-Guerrero opened the Public Hearing.

Felipe Martinez approached the podium to ask for clarification on County roadways within the subdivision and expressed concern about future traffic.

Mayor Nerio-Guerrero closed the Public Hearing.

A motion was made by Council Member Launer, seconded by Council Member Thusu, to adopt Resolution No. 2026-16, approving the environmental findings for the project; and, adopt Resolution No. 2026-17, initiating a reorganization (annexation) to annex the subject 46.5-acre site into the City of Dinuba and detach the territory from County Service Area No. 1 and the Kings River Conservation District; and, adopt Resolution

No. 2026-18, approving a General Plan amendment for the site; and, introduce and conduct the first reading, waive reading in full, of Ordinance No. 2026-08, pre-zoning the area proposed for the Los Prados East subdivision to the City of Dinuba's zones, including "R-1-6" and "RCO"; and, adopt Resolution No. 2026-19, approving a Tentative Subdivision Map to create 177 single family residential lots, a 2.3-acre park, 3-acre stormwater basin and an outlot for future commercial development.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer

Absent: None.

10. DEPARTMENT REPORTS

10.1. SUBJECT

Appointment to Public Safety Commission (MA)

RECOMMENDATION

Council appoint two individuals to the Public Safety Commission.

City Clerk/HR Director Alaniz presented two applications to the Public Safety Commission for the Council's review.

A motion was made by Council Member Reynosa, seconded by Council Member Thusu, to approve the appointment of two individuals to the Public Safety Commission.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer

Absent: None.

10.2. SUBJECT

Approval of Reimbursement Agreement for Preliminary Engineering Services with Union Pacific Railroad for the proposed Saginaw Avenue At-Grade Crossing (JW)

RECOMMENDATION

Council to approve an Reimbursement Agreement for Preliminary Engineering Services with Union Pacific Railroad, and authorize the City Manager or designee to execute the agreement and any other related documents.

City Engineer Watts presented the Reimbursement Agreement for Preliminary Engineering Services with Union Pacific Railroad for the proposed Saginaw Avenue At-Grade Crossing.

A motion was made by Council Member Thusu, seconded by Council Member Launer, to approve a Reimbursement Agreement for Preliminary Engineering Services with Union Pacific Railroad, and authorize the City Manager or designee to execute the agreement and any other related documents.

Ayes: Rachel Nerio-Guerrero, Maribel Reynosa, Benjamin Prado, Kuldip Thusu, Linda Launer

Absent: None.

11. MAYOR/COUNCIL REPORTS

The Council shared the meetings and community events they attended.

12. CITY MANAGER COMMUNICATIONS

None.

13. CITY STAFF COMMUNICATIONS

Fire Chief Chastain shared that the remodel is done and provided a personnel update. Chastain invited the Council to the Fire Training Facility Open House on Thursday from 5:30-7:00 p.m.

Chief Iriarte shared that this week is Dispatcher Appreciation Week and gave a personnel update. Iriarte shared details of the funeral services for Deputy Randy Hoppert and of National Take Back Day.

Parks & Community Services Director Hurtado shared that this Saturday is the Opening Day Ceremony at KC Vista Park and a car show at Rose Ann Vuich Park.

City Engineer Watts gave an update on current projects.

City Clerk/Human Resources Director Alaniz shared the new city pin with the council.

14. ADJOURNMENT

The meeting was adjourned at 8:02 p.m.

[MIN_SIGNATURES]



City Council Staff Report

Department: CITY MANAGER'S OFFICE

April 28, 2026

To: Mayor and City Council

From: Daniel James, Assistant City Manager

By:

Subject: Dinuba Lion's Club Request for Sponsorship for their 2026 'Western Americana Troubadour' Event (DJ)

RECOMMENDATION:

Council to approve the sponsorship amount of \$1,000 Gold Sponsorship for the Dinuba Lion's Club 'Western Americana Troubadour' Ed Smither memorial dinner and fundraising event scheduled to take place on May 9, 2026.

EXECUTIVE SUMMARY:

The Dinuba Lion's Club will host their 'Western Americana Troubadour' Ed Smither memorial dinner and fundraising event on May 9, 2026. The Club raises funds through various fundraising efforts and provides youth scholarships and supports and sponsors several community activities.

OUTSTANDING ISSUES:

None.

DISCUSSION:

The Dinuba Lion's Club submitted a request for sponsorship (Attachment 'A') to help with the Club's 'Western Americana Troubadour' fundraising event on May 9, 2026. The event, will feature live music and music, and honor the memory of longtime Lion's Cub member and community supporter, Ed Smither.

The Lion's Club has served the community since 1947. The Club has requested that the City become a sponsor to help with their 'Western Americana Troubadour' event. Staff recommends that the City Council approve a Gold sponsorship of \$1000, or select an alternative sponsorship amount as provided in 'Attachment A.' In return, the Gold level recognizes sponsors on the Community Event Page on all event-related promotional activities. It also provides for a presence at the event for disseminating the sponsor's information; the opportunity to have a banner displayed at the event; recognition as a sponsor on the event "thank you" signage; and, on-stage recognition of the sponsorship

during the event. Moreover, a sponsorship will help support the community as the Lion's Club is involved in many notable community functions.

FISCAL IMPACT:

The \$1,000 sponsorship donation will be funded from the Community Grants/Miscellaneous fund.

PUBLIC HEARING:

None.

ATTACHMENTS:

1. A. Lions Club Sponsorship Request



Dinuba Lions Club
Ed Smither Memorial Dinner and Concert Fundraiser
Featuring Dave Stamey
May 9, 2026
EVENT SPONSOR APPLICATION

BRONZE LEVEL: \$250

* Business name mentioned at event.

SILVER LEVEL: \$500

* Business name mentioned at event.

* Name recognition on concert banner at event

GOLD LEVEL: \$1,000

* Business name mentioned at event.

* Name recognition on large personalized banner at event.

PREMIER LEVEL: \$1500

* Business name mentioned at event.

* Name recognition on large personalized banner at event.

* Table of 8 including 8 sheets of raffle tickets.

Please make donations Payable to Dinuba Lions Club. Federal Tax ID #94-1124194

COMPANY NAME: _____

ADDRESS: _____ **CITY:** _____ **ZIP:** _____

CONTACT NAME: _____ **Phone:** _____ **Email** _____

Provide a brief description of the business.

Please attach a business card.

Signature

Date

Please return your Sponsor Application with check and business card to:
Tim Conklin, 747 East Davis Drive, Dinuba, CA 93618

If you have any questions, please contact
Tim Conklin (559-259-9859) or Randy Campbell (559 393-0683)



Dinuba Lions Club

February, 2026

Greetings,

Dinuba Lions Club has served the community of Dinuba since 1947. Our club would like to request a donation to support our annual signature fundraiser to be held on Saturday, May 9, 2026. This year the event is a memorial to a great Lion, Ed Smither. The event is held at Pucker Up Ranch, 3540 Cove Avenue, Reedley, California, and will feature a steak dinner under the stars followed by a concert by Dave Stamey. Proceeds of the event will go to the community as listed below.

As part of Lions Club International, we sponsor Sight Programs for the purchase and recycling of eyeglasses and the support of eye surgeries. On the local level, the club supports:

Scholarship Awards:

School and Youth:

Community Assistance:

Leo Club

High School Seniors

Free Eye Glasses to Students on an "as needed" basis

FFA and other Student Clubs, Bicycle

Attendance Awards and Sports Teams

Assist local Non-Profits like Open Gate, Dawnings and Youth for Christ

Numerous Dinuba Recreation Sports Teams

Development of Leadership and Service in School-age Youth

I have attached the sponsor form that you can return with your donation, and we thank you for your partnership with our club as we endeavor to continue our support this great community.

Thank you,

Tim Conklin

Dinuba Lions Club

Federal Tax ID #94-1124194

Dinuba Lions Club, P.O. Box 807, Dinuba, CA 93618

DINODIA LIONS CLUB
presents

Western Americana Troubadour

DAVE STAMEY

Western Music Hall of Fame Inductee

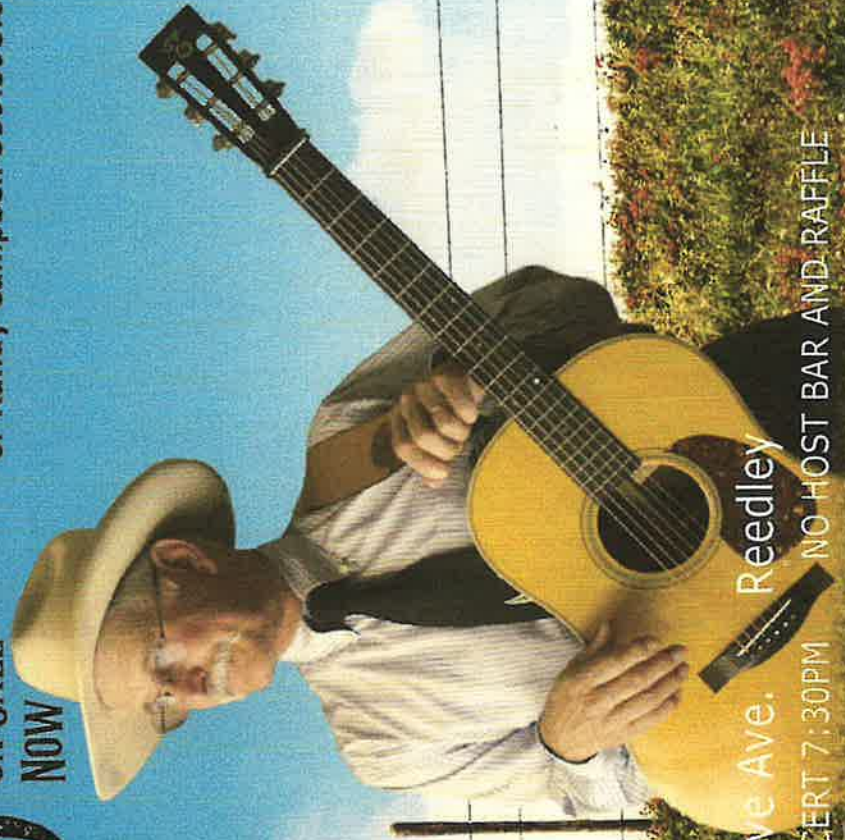
MAY 9, 2026

\$70
TICKETS
ON SALE
NOW

Come join us at sunset for a tribute to
the memory of Ed Smither.
Many thanks to the Smither family and
Pucker Up Ranch

We're doing it like Ed would have, a
New York steak dinner with all the fixin's,
followed by an evening of toe-tappin
tunes under the stars with celebrated
western songwriter and singer, Dave Stamey.

For tickets or sponsorship contact
Tim Conklin 559.259.9859
or Randy Campbell 559.393.0683



Pucker Up Ranch 3510 Cove Ave. Reedley
GATES OPEN 4:30PM DINNER 6:00PM CONCERT 7:30PM NO HOST BAR AND RAFFLE



City Council Staff Report

Department: PUBLIC WORKS

April 28, 2026

To: Mayor and City Council
From: George Avila, Public Works Director
By: Elva Patino, Business Manager
Subject: Resolution No. 2026-21 Authorizing Submittal of a Regional Surface Transportation Exchange Program Claim for FY 2025-26 (GA)

RECOMMENDATION:

Council adopt Resolution No. 2026-21 authorizing the Public Works Director to submit a claim to the Tulare County Association of Governments (TCAG) to exchange the City's Fiscal Year 2025-2026 Regional Surface Transportation Program (RSTP) funds for State Highway Account Funds in the estimated amount of \$178,615.

EXECUTIVE SUMMARY:

Each year the City of Dinuba is allocated federal Regional Surface Transportation Program (RSTP) funds. This funding is designated for surface transportation improvements and must be spent in compliance with federal regulations. However, State law allows for RSTP funds to be exchanged for State Highway Account Funds that give the City more spending flexibility. In order to receive this money, the City must submit a claim to the Tulare County Association of Governments (TCAG) authorized by City Council Resolution. The amount allocated to the City of Dinuba for FY 2025–26 is estimated at \$178,615.

OUTSTANDING ISSUES:

None.

DISCUSSION:

The Surface Transportation Program (STP) was established by the 1991 Federal Intermodal Surface Transportation Efficiency Act (ISTEA). The STP is administered by the U.S. Department of Transportation. STP funds may be used for public transportation capital improvements such as roads, bicycle and pedestrian facilities, and intercity or

intracity bus terminals and bus facilities. The STP provides funding allocations for urban and rural cities.

The Tulare County Association of Governments (TCAG) receives regional STP (RSTP) funds on behalf of Tulare County. TCAG is expected to receive over \$6 million this fiscal year. Of this amount, TCAG is committing approximately \$3 million to fund regional projects, leaving the balance available for distribution among member agencies. TCAG distributes these funds to member cities using a population-based formula. The estimated allocation of RSTP funds for the City of Dinuba for FY 2025/26 is \$178,615. Given the rural classification of Tulare County, state law allows for some jurisdictions to exchange their regional share of federal STP funding for State Highway Account Funds in an equal amount.

This exchange is beneficial to smaller cities because state funds have fewer restrictions, shorter environmental processes, and no local match requirement. In short, this exchange gives Dinuba more spending flexibility. The City of Dinuba has participated in the "RSTP Exchange Program" for many years. As in previous years, these funds will be deposited into the City's Gas Tax fund and will be used to fund a portion of the operating expenditures for the City's Transportation Services Division. These expenditures include employee salaries, debt service, and capital maintenance.

Resolution No. 2026-21, enclosed herein as Attachment '1', will authorize the Public Works Director to submit a claim for regional STP funds to be exchanged for State Highway Accounts funds in the amount of \$178,615.

FISCAL IMPACT:

The \$178,615 allocation pays for a portion of the operating expenses of the City's Transportation Services Division.

PUBLIC HEARING:

None

ATTACHMENTS:

1. RSTP FY 25-26 Resolution No. 2026-21

RESOLUTION NO. 2026-21

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA AUTHORIZING THE PUBLIC WORKS DIRECTOR TO FILE A REGIONAL SURFACE TRANSPORTATION PROGRAM (RSTP) CLAIM FORM IN EXCHANGE FOR STATE HIGHWAY ACCOUNT FUNDS FOR FISCAL YEAR 2025-2026

WHEREAS, the Tulare County Association of Governments (TCAG) and the California Department of Transportation (Caltrans) have entered into a Standard Agreement contract to exchange unobligated balances of federal Regional Surface Transportation Program (RSTP) funds with non-federal State Highway Account funds; and

WHEREAS, Caltrans Division of Programming releases a 5-year ESTIMATE of RSTP Exchange Program apportionments for inclusion in the Federal Transportation Improvement Program (FTIP) Programming document every 2-years to California Metropolitan Planning Organizations (MPOs);

WHEREAS, TCAG is the designated MPO for Tulare County;

WHEREAS, the Annual RSTP Exchange Program fund apportionment is an ESTIMATE and subject to change during the fiscal year (2025-2026) due to many Federal Surface Transportation Bill variables including the annual appropriations act as well as other Congressional action (i.e. rescissions);

WHEREAS, a FINAL RSTP Exchange apportionment amount is published at the end of the FY25-26 and can be different from the ESTIMATE RSTP Exchange apportionment figure;

WHEREAS, annually, Caltrans sends TCAG a Standard Agreement contract that includes an RSTP Exchange Program apportionment figure;

WHEREAS, TCAG applies a RSTP population based distribution formula using current Department of Finance (DOF) population estimates (January 2025) to the RSTP apportionment to determine the amount of RSTP Exchange funds to be distribution to TCAG member jurisdictions;

WHEREAS, the City of Dinuba has an ESTIMATE RSTP Exchange Program fund apportionment amount available to claim in FY25-26 is \$178,615;

WHEREAS, payment of the ESTIMATE RSTP Exchange fund claim will be subject to all conditions specified in the fully executed standard contract agreement between TCAG and Caltrans, as well as the TCAG RSTP Exchange Claim form requirements: Projects to be funded with this claim are only those projects that are defined under Sections 133(b) and 133(c) of Title 23, United States Code and Article

XIX of the California State Constitution, implemented in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

WHEREAS, if the FINAL RSTP Exchange apportionment figure is higher for FY25-26 than the ESTIMATE RSTP Exchange apportionment figure, Caltrans would have to revise the RSTP Exchange Standard Agreement contract with the higher RSTP figure before TCAG could instruct the Tulare County Auditor Controller's Officer to distribute a greater amount of RSTP Exchange Program funds to member agencies, than identified in this resolution;

WHEREAS, if the FINAL RSTP Exchange apportionment figure is lower for FY25-26 than the ESTIMATE RSTP Exchange apportionment amount, Caltrans does not have to revise the RSTP Exchange contract with the lower amount before TCAG could recalculate the available RSTP Exchange Program funds using the same population-based formula and then instruct the Tulare County Auditor Controller's Officer to distribute the lower FY 25-26 FINAL RSTP Exchange Program fund amount to member agencies;

WHEREAS, the City of Dinuba has established special gas tax street improvement fund as a requirement to receive the RSTP Exchange Program funds; and

WHEREAS, it is deemed in the best interest of the City of Dinuba the Public Works Director is authorized to sign the FY 25-26 RSTP Exchange Program fund claim form and to submit said claim form to TCAG for processing.

NOW THEREFORE, be it resolved that the Public Works Director of the City of Dinuba is authorized and directed to sign and file the above described FY 25-26 RSTP Exchange Program fund claim on behalf of the City of Dinuba in the amount of \$178,615.

PASSED AND ADOPTED by the City Council of the City of Dinuba at a regular meeting held on Tuesday, April 28, 2026, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

Rachel Nerio-Guerrero, Mayor

ATTEST:

Maria Alaniz, City Clerk



City Council Staff Report

Department: FIRE SERVICES

April 28, 2026

To: Mayor and City Council

From: Greg Chastain, Fire Chief

By:

Subject: Second Reading and Adoption of Ordinance 2026-06, Amending Chapter 5.34 and Chapter 1.18 of the Municipal Code Regarding Fireworks and Fireworks Citations (GC)

RECOMMENDATION:

Council to waive reading in full and approve Ordinance No. 2026-06 amending Chapter 5.34 and Chapter 1.18 of the Municipal Code regarding fireworks and fireworks citations.

EXECUTIVE SUMMARY:

The proposed ordinance amends Municipal Code Chapter 5.34 (Fireworks) and Chapter 1.18 (Administrative Citations) to enhance public safety, improve enforcement, and strengthen accountability related to fireworks activities within the City.

Chapter 5.34 amendments clarify the definition of a "Responsible Party", update permit qualifications for fireworks sales, and expand restrictions on fireworks discharge. Chapter 1.18 amendments increase fines to \$2,000 for a first offense, \$3,500 for a second offense within 36 months, and \$5000 for subsequent offenses.

These changes are intended to deter violations, improve accountability, and discourage the use of illegal fireworks within the city.

OUTSTANDING ISSUES:

DISCUSSION:

Amendment to Chapter 5.34 (Fireworks)

The proposed amendments are intended to improve clarity, accountability, and enforceability of fireworks regulations. Key updates include:

Definition of Responsible Party

Establishes a clear definition of "Responsible Party" to include property owners, tenants, event hosts, or any individual who organizes, permits, or allows the discharge, possession, manufacturing, or storage of illegal fireworks.

Qualifications for Fireworks Sales Permits

Revises eligibility criteria for organizations seeking permits to sell fireworks, including:

- Must have a permanent meeting place within city limits
- Must have been organized and established for one year prior to application filing
- Permit application deadline

These updates are intended to ensure that only local organizations are authorized to sell fireworks.

Prohibited Discharge of Fireworks

Expands restrictions on where fireworks may be discharged, including public property such as parks, schools, vacant lots or other public grounds (unless permitted).

Amendments to Chapter 1.18 (Administrative Citations)

To improve compliance and deterrence, the proposed amendments increase fines for violations related to fireworks regulations:

- **First Offense:** \$2000
- **Second Offense:** \$3500 (within 36 months of prior violation)
- **Each Subsequent Offense:** \$5000 (within 36 months of the previous violation)

The escalation of fines is designed to discourage repeat violations and provide enforcement personnel with stronger tools to address ongoing compliance.

Ordinance 2026-06 has been included herein as Attachment 'A'.

FISCAL IMPACT:

Increased fine amounts may result in additional revenue. However, the primary goal is compliance and enhanced public safety.

PUBLIC HEARING:

A Notice of Public Hearing was published by the Mid-Valley Times on March 26, 2026.

ATTACHMENTS:

1. Attachment 'A'

ORDINANCE NO. 2026-06
AN ORDINANCE OF THE CITY OF DINUBA MUNICIPAL CODE
AMENDING CHAPTER 5.34 AND CHAPTER 1.18 CONCERNING REGULATION OF FIREWORKS
AND FIREWORKS CITATIONS IN THE CITY OF DINUBA
THE CITY COUNCIL OF THE CITY OF DINUBA, STATE OF CALIFORNIA DO ORDAIN AS FOLLOWS:
SECTION 1. Chapter 5.34 and Chapter 1.18 of the City of Dinuba Municipal Code are hereby amended to read as follows:

Chapter 5.34
FIREWORKS

Sections:

- 5.34.005 Definitions.**
- 5.34.010 Sale and discharge of safe and sane fireworks—Permitted when.**
- 5.34.012 Possession or use of illegal or dangerous fireworks.**
- 5.34.015 Permit for public displays.**
- 5.34.020 Permit required for the sale of fireworks.**
- 5.34.030 Qualifications for preapplication of permit and permit limits.**
- 5.34.040 Permit fee.**
- 5.34.050 Reserved.**
- 5.34.060 Notice to applicant of granted or denied for permit.**
- 5.34.070 Permit issuance based on drawing selections.**
- 5.34.080 Display of state license, city permit and sales tax permit required.**
- 5.34.090 Fireworks stand requirements.**
- 5.34.100 Storage of safe and sane fireworks.**
- 5.34.110 General requirements for the sale of fireworks.**
- 5.34.120 Discharge of fireworks prohibited where.**
- 5.34.130 Noncompliance with this chapter or applicable laws—**
Immediate closure of fireworks stand.
- 5.34.140 Enforcement of this chapter.**
- 5.34.160 Violation—Penalties.**

Prior legislation: Ord. 99-8.

5.34.005 Definitions.

“City” means the City of Dinuba.

“Dangerous fireworks” means any fireworks specified as such in the state fireworks law, currently California Health and Safety Code Section [12500](#) et seq., and such other fireworks as may be determined to be dangerous by the State Fire Marshal.

“Response costs” means those reasonable and necessary costs directly incurred by

public safety personnel for a response to an unpermitted discharge or illegal storage of dangerous fireworks, and include the cost of providing law enforcement, firefighting, and/or other emergency services at the scene of the unpermitted discharge or storage of dangerous fireworks including, but not limited to:

1. Salaries and benefits of public safety personnel for the amount of time spent responding to, remaining at, or otherwise dealing with the unpermitted discharge or storage of dangerous fireworks, and the administrative costs attributable to the response(s); and
2. The cost of any medical treatment to or for any public safety personnel injured responding to, remaining at, or leaving the scene of the unpermitted discharge or storage of dangerous fireworks; and
3. The cost of repairing any public safety equipment or property damage, and the cost of the use of any such equipment, in responding to, remaining at, or leaving the scene of an unpermitted discharge or storage of dangerous fireworks.

“Residence or Other Private Property” means a home, yard, apartment, condominium, hotel or motel room, or other dwelling unit, or a hall, meeting room, office, land or building, whether occupied on a temporary or permanent basis, whether occupied as a dwelling, business, or location for parties or other social functions, and whether owned, leased, rented, or used with or without compensation.

“Responsible party” means and includes, a person(s) or entity with a right of possession of the Residence or Other Private Property at which illegal fireworks are possessed, manufactured, stored, handled, used or discharged, which includes but may not be limited to:

- a. Any owner of the Residence or Other Private Property, meaning the record owner of the title to property as of the time of the possession, manufacture, storage, sale, handling or use of illegal fireworks, whether or not that person or entity resides or was present at the Residence or Other Private Property at that time; and/or
- b. Any tenant or lessee of the Residence or Other Private Property as of the time of the possession, manufacture, storage, sale, handling or use of illegal fireworks; and/or
- c. Any person(s) in charge of the Residence or Other Private Property as of the time of

the possession, manufacture, storage, sale, handling or use of illegal fireworks; and/or

d. Any person(s) who organizes, supervises, officiates, conducts or controls an event/gathering or any other person(s) who accepts responsibility for such an event/gathering where illegal fireworks are possessed, manufactured, stored, sold, handled, used or discharged.

A Responsible Party need not be present at the time illegal fireworks are possessed, manufactured, stored, sold, handled, used, or discharged in order for the City of Dinuba to impose civil money penalties upon such Responsible Party. Prior knowledge of the possession, use, manufacture, storage, sale, handling, use, or discharge of illegal fireworks is not prerequisite to a finding that any specific individual is a Responsible Party as defined by this section. For purposes of this chapter, there may be more than one Responsible Party for a violation.

“Safe and sane fireworks” means fireworks as defined by Section 12529 of the Health and Safety Code of the State of California.

“Violation” or “violates” refers to any violation of any provision of this code as well as means the failure to comply with any additional requirement imposed on any “special events permit,” license and/or approval issued to a person under or pursuant to a city ordinance. (Ord. 2023-02 § 1, 2023; Ord. 2017-05 § 1, 2017)

5.34.010 Sale and discharge of safe and sane fireworks—Permitted when.

A. Safe and sane fireworks may be sold within the city beginning at twelve noon the twenty-eighth day of June, and thereafter from nine a.m. to ten p.m., ending on the fourth day of July at ten p.m.

B. Safe and sane fireworks may be discharged within the city during the period beginning at noon on the twenty-eighth day of June and ending at eleven fifty-nine p.m. on the fourth day of July each year pursuant to the provisions of this chapter and not otherwise. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 00-1 § 2, 2000; Ord. 932 § 2, 1993; Ord. 92-3 § 2, 1992; Ord. 644 § 1, 1982)

5.34.012 Possession or use of illegal or dangerous fireworks.

It shall be unlawful for any person(s), Responsible Party or entity to possess or use illegal or dangerous fireworks in the city and such other fireworks as may be

determined to be dangerous by the State Fire Marshal. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010)

5.34.015 Permit for public displays.

A. Permits. Notwithstanding any other provisions of this code, the fire chief or designee of the fire department may grant permits for public displays of fireworks if the fire chief or designee determines that all requirements of the law are or will be complied with by the applicant and that granting any such permit will not be detrimental to the public peace, health or safety; otherwise said application shall be denied.

Applications for such permits shall be filed with the fire chief not less than ten days before the proposed public display and shall be accompanied by a detailed statement of the items of the proposed display. If the permit is granted, no items shall be displayed except as are contained in the statement and the fire chief may in granting the permit eliminate from the statement such items deemed hazardous, or impose conditions upon such permit as the fire chief shall deem reasonably necessary to protect the public peace, health and safety; and it shall be unlawful for the grantee of the permit to exhibit or display the eliminated items or to conduct such display in violation of any conditions so imposed.

The public display shall be under the supervision of the fire chief and such persons as he shall designate and authorize. The City Council shall, by resolution, pursuant to the fire chief's recommendation, establish a fee to be charged for the permit. A separate permit will be required for each display. The display shall be at the place and time designated in the permit. Such permit shall include the right to possess and transport said fireworks for the purpose of conducting such public display.

B. Times Permitted. It is unlawful for any holder of a public display permit to discharge any fireworks in the City of Dinuba from the hours of ten p.m. to eight a.m. unless permitted by the fire chief as an exception to this time limit.

C. Bond for Fireworks Display Required. The permittee shall furnish a bond

or certificate of insurance in an amount deemed adequate by the City's risk manager for the payment of all damages which may be caused either to a person or persons or to property by reason of the permitted display and arising from any acts of the permittee, his agents, employees or subcontractors.

D. Disposal of Unfired Fireworks. Any fireworks that remain unfired after the display is concluded shall be immediately disposed of in a way safe for the particular type of fireworks remaining. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010)

5.34.020 Permit required for the sale of fireworks.

Except as provided herein, no persons shall offer for sale or sell at retail any fireworks of any kind without having first applied for and received a permit. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 2006-02 § 1, 2006; Ord. 92-3 § 2, 1992; Ord. 644 § 2, 1982)

5.34.030 Qualifications for preapplication of permit and permit limits.

Each applicant for a permit must meet the following qualifications:

A. The organization must be a duly organized not-for-profit charitable, religious, civic, patriotic or community service organization, and in good standings with the Internal Revenue Service and Franchise Tax Board.

B. Each such organization must have its principal and permanent meeting place in the corporate limits of the city; must maintain a bona fide membership; and must have been organized and established in the city's corporate limits for a minimum of one year continuously preceding the filing of the application for the permit.

C. The maximum number of permits to sell safe and sane fireworks that may be issued pursuant to this chapter during any one calendar year shall not exceed eight permits during any calendar year. One additional permit may be issued for each three thousand five hundred residents of the city over twenty-five thousand persons, based on the most recent population figure as determined by the federal decennial census and updated annually by the California State Department of Finance. No

organization may receive more than one permit for fireworks sales during any one calendar year. One permit will be issued per applicant, this does not restrict an applicant working with another duly organized group, but the organized group with the permit is responsible to ensure compliance with all laws and codes.

D. If the number of preapplications received up to and including on the last day for submission of preapplications pursuant to this chapter exceeds the number of permits to be issued for the city, the fire chief or designee shall thereafter supervise a public drawing to determine an order of priority for each preapplication. Preapplications can be obtained at the fire department between February 1st and the last business day of February at end of business. All applicants will be assigned a number in the order in which the preapplication is received. The drawing will be held between March 1st and March 10th each year (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 3, 1982)

5.34.040 Permit fee.

The permit fee for selling fireworks within the city shall be three hundred dollars, which fee must be paid at the time each application for a stand is filed. The city council may, by resolution, increase or decrease the permit fee in its discretion. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 00-1 § 4, 2000; Ord. 92-3 § 2, 1992; Ord. 644 § 9, 1982)

5.34.050 Reserved.

(Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 2006-02 § 2, 2006; Ord. 2002-04 § 1, 2002; Ord. 98-6 § 2, 1998; Ord. 92-3 § 2, 1992; Ord. 644 § 5, 1982)

5.34.060 Notice to applicant of granted or denied for permit.

Applicants for a permit shall be notified by the fire department by March 15th of the granting or denial of such application for a permit. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 4, 1982)

5.34.070 Permit issuance based on drawing selections.

A. All eligible organizations shall obtain and submit to the fire department the following forms supplied by the fire department. Forms will be supplied to those organizations whose drawn assigned number is sequentially within the total number of permits to be issued. All other applicants will be placed on a waiting list in the sequence of their drawn assigned number. If an applicant does not satisfy the requirements of this section within the time periods identified in this section, the next drawn assigned number on the waiting list will be notified and provided with the following paperwork to return within thirty days. No new permit applications will be issued after May 15th under this section:

1. The property owner's release form signed by the property owner authorizing permission to erect a fireworks stand on his property;
2. The fireworks storage form indicating where and how the fireworks will be stored when not in the approved stand;
3. The State Fire Marshal's license to sell safe and sane fireworks;
4. A copy of the temporary seller's permit issued by the State Board of Equalization;
5. Prior to issuance of a permit, the eligible organization shall submit a certificate of insurance for general liability in an amount no less than one million dollars combined bodily injury and property damage for each occurrence. This insurance shall name the city of Dinuba, its officers, agents, elected officials, employees and volunteers as additional insureds. This insurance shall be primary with respect to any insurance or self-insurance programs maintained by the city. The certificate must specify the time, location, and dated to be covered by the policy. The applicant shall save, hold harmless and indemnify the city, its officers, agents, elected officials, employees and volunteers from all claims, demands, damages, judgments, costs or expenses that may at any time arise from or in any way related to any work performed by the applicant. The certificate must be provided to the fire department at time permit is submitted;

6. A statement of organization eligibility;

7. A satellite view site plan shall include but not be limited to indicating location of stand, distance to nearest building, ingress, egress, parking, etc., meeting these requirements:

- a. Drawing that indicates all areas within one hundred feet of the proposed fireworks stand.
- b. Drawing that indicates all areas within one hundred feet of the proposed storage container. Storage containers shall be at least twenty-five feet from any building or structure including fireworks booth.
- c. Drawing that indicates all adjacent buildings, property lines, ignitable materials, grass or vegetation is not within thirty feet of the fireworks stand.
- d. Drawing that indicates any gasoline pump or distribution point is at least one hundred feet from the fireworks stand.
- e. Drawing that indicates the fireworks stand location is at least ten feet from any public roadway, or public sidewalk.
- f. Drawing that shows all utilities, curb cuts and/or driveways and identifying the nearest fire hydrants.
- g. Drawings shall show all tarps or canopies. Without prior approval, tarps or canopies will not be permitted.
- h. Drawing shall indicate parking to be located twenty feet from fireworks booth and/or storage.

8. Payment of applicable operational permit fee;

B. These forms must be returned to the fire department by the end of business on or before April 15th. (If April 15th falls on a weekend then the end of business on the

following Monday will be appropriate.)

C. No permit issued or authorized shall be transferable or assignable.

D. When all the application requirements have been completed and the fireworks stand location

has been approved, the fire department shall authorize the erection of a fireworks stand. Each qualified organization shall pay to the Fire Department or designee permit fee amounts as listed in Section 5.34.040. This fee does not include the one hundred dollars for a refundable cleanup deposit due at time of permit application submittal. Each permit shall be for only one stand per eligible organization.

E. Permits will be effective only when issued by the fire department after the final inspection of the stand shows compliance with all the requirements of this chapter and all laws. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 10, 1982)

5.34.080 Display of state license, city permit and sales tax permit required.

State license, city permit to sell fireworks issued by the fire department, and temporary sales tax permit shall be displayed in a prominent place in the fireworks stand. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 11, 1982)

5.34.090 Fireworks stand requirements.

All retail sales of safe and sane fireworks shall be permitted only from within a temporary firework stand and sales from any other building or structure is prohibited. Temporary stands shall be subject to the following provisions:

A. No fireworks stand shall be located within twenty-five feet of any other building or within one hundred feet of a gasoline pump when measured closest point to closest point. Canopies within ten feet of a stand may be considered an extension of the stand for measurement of setback distances. Minimum setback from the street curbing, alley, or driveway shall be ten feet. Stands or canopies shall not cover or impede any public rights-of-way. The public right-of-way may be included in the setback distances if approved by the fire department official.

B. No stand shall have a floor area in excess of four hundred square feet. The width and length of each stand shall be a maximum of ten feet by forty feet, respectively.

C. Each stand must have at least two exits located on separate walls. Fireworks stands with only three sides and open from the back will not require exits. Fireworks stands shall have exits at least thirty inches in width at both ends of the structure. An aisle with a minimum width of thirty inches shall lead to each exit. Exits shall remain unobstructed. No supplies or other materials shall be stored in front of exit doors. All exit doors shall remain unlocked and unlatched whenever the stand is occupied.

D. Each stand shall keep easily accessible a minimum of one two-and-one-half-gallon water pressure type fire extinguisher, one 2A:10BC rated dry chemical fire extinguisher, and each shall be in good working order and bear a current inspection sticker. Extinguishers must be of a type approved for such use by the Dinuba Fire Department.

E. All stands must be constructed of solid wood or metal.

F. After hours, stands must be properly secured and fireworks removed from the stand and secured.

G. All unsold stock and accompanying litter shall be removed from the location by five p.m. July 5th.

H. Fireworks stand materials may be brought to the site fifteen days prior to June 28th, erected ten days prior to June 28th and must be dismantled and removed by five p.m. July 6th.

I. Temporary lighting may be installed in the fireworks stands. Approved temporary lights must have a guard protecting the bulb/fixture and all wiring and fixtures must be three-wire and grounded.

J. Primary power to the temporary lighting may be by means of on-site commercial power in a fixed facility or by means of an on-site portable generator.

Generators must be located at least twenty feet from the fireworks stand and/or storage containers. Location of portable generators must be approved by fire department.

K. Fuel for portable generators, if kept on the premises, must be kept stored in a manor approved by the fire department official, and both the fuel and generator cannot be stored within the storage unit or with fireworks.

L. No switches, electrical receptacles (plug-ins), or splices are permitted within the stand.

M. Extension cords to the stand are to be heavy duty, minimum of fifteen amp capacity, and protected from vehicular damage. Romex is not an acceptable extension cord.

N. All trash shall be removed from the premises and the fireworks stand each evening at the close of business, empty boxes will be kept within the storage unit or twenty feet away from fireworks booth and storage unit.

O. No person shall light, or cause or permit to be lighted, any fireworks or any other article or material within any such stand, or within two hundred feet thereof.

P. No alcoholic beverages shall be allowed on the premises. No person who is under the influence of alcoholic beverages or other substance shall enter or be allowed into the fireworks booth.

Q. Signage will be clearly displayed at each site providing for the fines as specified in Section 5.34.110(I), and must be posted by the end of the first day the fireworks booth is open for sales.

R. Canopies within twenty-five feet of a stand must be labeled by the manufacturer as fire resistive. The total allowable canopy area within twenty-five feet of a stand shall be no larger than two hundred square feet. Canopies within twenty-five feet of a stand shall meet the requirements set forth in the California Code of Regulations Title 24, Part 9, Chapter 24 and Title 19, Division 1.

S. In no instance shall any fireworks stand be located within a residential zoned district.

T. No stand shall be located closer than one hundred feet from another. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 00-1 § 3, 2000; Ord. 92-3 § 2, 1992; Ord. 644 § 10, 1982)

5.34.100 Storage of safe and sane fireworks.

All organizations applying for a permit to sell safe and sane fireworks shall submit a site plan indicating the location of the firework storage; the container in which the fireworks will be stored within, and must comply with the following (may be included in site map):

A. No person or persons shall store safe and sane fireworks within the city without going through the permit process detailed in this chapter.

B. Storage of fireworks in residential neighborhoods is prohibited.

C. All storage of safe and sane fireworks shall be located at the approved retail sales location. For alternative storage locations see subsections (F) and (G) of this section.

D. All fireworks being stored at a retail location must be stored in a metal container (metal cargo style containers) approved by the fire chief or designee only, at a distance of no less than twenty- five feet from the fireworks stand and all other buildings or structures. For alternative storage containers see subsections (F) and (G) of this section.

E. Nonprofit organizations are responsible for providing their own security plan for all storage of fireworks located within the city limits.

F. The fire chief or designee is authorized to approve an alternative storage method where the fire chief or his or her designee finds that the proposed method is satisfactory and complies with the intent of the provisions of this chapter, and that the method offered is at least the equivalent of that prescribed in this chapter in its

effectiveness to provide safety to the citizens of the city and the emergency personnel that may respond if there was a fire.

G. All alternative storage methods must be submitted in writing and approved by the fire chief or his or her designee prior to the fireworks application deadline. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 98-6 § 3, 1998; Ord. 92-3 § 2, 1992; Ord. 644 § 7, 1982)

5.34.110 General requirements for the sale of fireworks.

A. All weeds and combustible material shall be cleared from the location of the stand, including a distance of at least fifty feet surrounding the stand prior to permit issuance.

B. "No Smoking" signs shall be prominently displayed on the front, back and sides of the fireworks stand.

C. Each stand must have an adult in attendance during operations and in charge while fireworks are stored therein. Sleeping or remaining in stand after close of business each day is prohibited.

D. The sale of fireworks shall not begin before twelve noon on the twenty-eighth of June and shall not continue after ten p.m. on the fourth day of July.

E. Hours of operation shall be limited to nine a.m. to ten p.m. daily.

F. All unsold stock and accompanying litter shall be removed from the location by five p.m. on the fifth day of July.

G. The fireworks stand shall be removed from the temporary location by five p.m. on the sixth day of July, and all accompanying litter shall be cleared from said location by said time and date.

H. Prior to the issuance of a permit, each applicant shall file with the Fire Department a deposit, certificate of deposit or a surety bond made payable to the City in the amount of one hundred dollars to assure compliance with the provisions of this

chapter. Such deposit, certificate or bond shall be refundable upon compliance with the provisions and requirements of this chapter, including but not limited to the removal of the stand, return of the banner, and the cleaning of the site. In the event the permittee does not so comply or remove the stand or clean the site, in the manner required by the city fire official, the City may do so, or cause the same to be done by other persons, and the reasonable cost thereof shall be a charge against the permittee and his deposit of security bond.

I. All fireworks stands shall have an eight-foot-by-eight-foot banner, provided by the fireworks manufacturer, stating that the City of Dinuba prohibits the use, sale, storage of illegal fireworks, possible fines and the phone number to report the use, storage or sales of illegal fireworks. The banner shall be displayed on the fireworks stand and in clear view. The banner will be provided upon opening inspection by the fire department and posted by end of business of opening day. (Ord. 2023-02 § 1, 2023; Ord. 2017-05 § 1, 2017; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 8, 1982)

5.34.120 Discharge of fireworks prohibited where.

A. No person shall light or cause to be lighted any fireworks or other combustible material within any stand or within two hundred feet thereof.

B. It is unlawful for any person to ignite, explode, project or otherwise fire or use, or permit the ignition, explosion or projection of any fireworks upon, over or onto the property of another, or to ignite, explode, project or otherwise fire or make use of any fireworks within ten feet of any residence, dwelling or other structure.

C. Unless permitted, it is unlawful for any person to ignite, explode, project or otherwise fire or use, or permit the ignition, explosion or projection of any fireworks upon, over or onto public property such as city parks, schools, vacant lots, or other public grounds. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 92-3 § 2, 1992; Ord. 644 § 12, 1982)

5.34.130 Noncompliance with this chapter or applicable laws—Immediate closure of fireworks stand.

If, in the judgment of the city fire chief, his designee, code official or city building inspector, the construction of the stand or the conduct of the operations therein does not conform to the provisions of this chapter, such officers, or either of them, may order the stand immediately closed. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010; Ord. 923 § 2, 1992; Ord. 644 § 13, 1982)

5.34.140 Enforcement of this chapter.

In addition to any other persons authorized by law, the fire chief or designee shall have the duty of enforcing the provisions of this chapter. In connection with such enforcement, they are authorized to enter, free of charge, at any reasonable time, any place of business, or to approach any person apparently conducting or employed in the operation of a business, to verify compliance with the provisions of this chapter and with the California Fire Code and any other Dinuba Municipal Code provisions related to fireworks enforcement. Such persons are hereby authorized to issue citations to persons violating any of the provisions of this chapter to appear in the court of the Tulare County judicial district or administrative citation hearing officer at a time fixed in the citation, -and such citation shall be deemed to be a complaint charging violations of this chapter. (Ord. 2023-02 § 1, 2023; Ord. 2010-05 § 1, 2010. Formerly 5.34.150)

5.34.160 Violation—Penalties.

A. Any person who allows, permits, aids, or abets any discharge or storage of dangerous fireworks (including a public display) without having first obtained a permit therefor from the fire chief or their designee shall be in violation of this chapter, unless otherwise permitted by ordinance.

B. Administrative Citation. Upon identification of an unpermitted discharge or storage of dangerous fireworks, authorized city officials may issue an administrative citation or a notice of violation to all responsible person(s) present at the unpermitted discharge or storage of dangerous fireworks per Chapter 1.18. The citing officer shall notify those responsible person(s) present at the unpermitted discharge or storage of dangerous fireworks that further violation of this chapter may result in additional fines

and assessment of response costs.

C. Nothing in this chapter shall be intended to limit any of the penalties provided for under the California Health and Safety Code or Penal Code with regard to the sale, use, possession, delivery, storage, and/or transportation of dangerous fireworks.

Persons violating this chapter shall be deemed guilty of a misdemeanor and, upon conviction, shall be punished accordingly, as set forth in Section 1.16.015. (Ord.

2023-02 § 1, 2023; Ord. 2017-05

§ 1, 2017; Ord. 2010-05 § 1, 2010; Ord. 96-2 § 3, 1996; Ord. 92-3 § 2, 1992; Ord. 644 § 15, 1982.

Formerly 5.34.150)

Chapter 1.18

ADMINISTRATIVE CITATIONS

1.18.040 Violations, penalties and enforcement.

The city council of the city of Dinuba intends to secure compliance with the provisions of the Dinuba Municipal Code, and state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code. To the extent that such compliance may be achieved by less drastic methods of enforcement, the following alternate, separate and distinct methods may be utilized. Each method set forth herein is intended to be mutually exclusive and does not prevent concurrent or consecutive methods being used to achieve compliance against continuing violations. Each and every day any such violations exist constitutes a separate offense. Notwithstanding any other provision of the Dinuba Municipal Code, and state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, each violation of the provisions of this code may be enforced alternatively as follows:

A. Infraction. Any person violating any of the provisions or failing to comply with any of the mandatory requirements of the Dinuba Municipal Code, and state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, may be prosecuted for an infraction. Written citations for infractions may be issued by police officers, firefighters, or nonsafety employees designated by Title 14 and Chapters 1.12, 1.16, 5.34, 6.16, 7.24, 9.44, 9.54, and 17.98.

Fines shall be assessed in the amounts specified as follows:

With the exception of violations that are automatically deemed infractions under the Municipal Code, and with the exception of certain violations pertaining to the possession

or use of dangerous or illegal fireworks and graffiti identified in this section, the amount of the fine assessed for each administrative citation issued for the same violation(s) within one calendar year shall be as follows:

1. First administrative citation—one hundred dollars;
2. Second administrative citation—two hundred dollars;
3. Third administrative citation—five hundred dollars.

For violations of Chapter 5.34 pertaining to the possession, manufacture, storage, sale, handling or use of illegal fireworks or of safe and sane fireworks outside of the approved dates as per 5.34.010 shall be as follows:

1. Two-thousand dollars (\$2,000) for the first offense; and
2. Three-thousand five hundred dollars (\$3,500) for the second offense within 36 months of the previous violation; and
3. Five-thousand dollars (\$5,000) for each subsequent offense within 36 months of the previous violation.

For violations of Section 9.58.010 et seq. pertaining to graffiti removal, the amount of the fine assessed for each administrative citation issued for the same violation within one calendar year shall be as follows:

1. First administrative citation—five hundred dollars;
2. Second administrative citation—one thousand dollars;
3. Third administrative citation—one thousand dollars.

B. Misdemeanor. In the alternative, with the concurrence of the city attorney, any person violating any of the provisions or failing to comply with any of the mandatory requirements of the Dinuba Municipal Code, and state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, may be prosecuted for a misdemeanor. Written citations for misdemeanors may be issued by police officers, firefighters, or by nonsafety employees designated by Title 14 and Chapters 1.12, 1.16, 5.34, 6.16, 7.24, 9.44, 9.54, and 17.98. Any person convicted of a misdemeanor under the provisions of the Dinuba Municipal Code, and state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, shall be punished by a fine not exceeding one thousand dollars or imprisonment for a term not exceeding six months, or by both such fine and imprisonment.

C. Civil Action. The city attorney, or an attorney hired for such purposes by and at the request of the city council, may institute an action in any court of competent jurisdiction

to restrain, enjoin or abate the condition(s) found to be in violation of the provisions of the Dinuba Municipal Code, or state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, as provided by law.

D. Administrative Citation. Upon a finding by the city official vested with the authority to enforce the various provisions of the Dinuba Municipal Code, or state codes specifically adopted by reference in the applicable chapters of the Dinuba Municipal Code, that a violation exists, he or she may issue an administrative citation under the provisions of this chapter. (Ord. 2017-05 § 1 (part), 2017: Ord. 2010-01 § 1 (part), 2010)

SECTION 2. This Ordinance shall take effect and be in force thirty (30) days after its adoption, and prior to the expiration of fifteen (15) days from the passage thereof, shall be published once (1) in the Mid Valley Times, a newspaper of general circulation published in the City of Dinuba, State of California, with the names of the members of the City Council voting for and against the same.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Dinuba, State of California, on _____, 2026, by the following vote of the City Council, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

RACHEL NERIO-GUERRERO,
MAYOR
CITY OF DINUBA

ATTEST:

MARIA ALANIZ, CITY CLERK/HUMAN RESOURCES DIRECTOR



City Council Staff Report

Department: PARKS & COMMUNITY
SERVICES

April 28, 2026

To: Mayor and City Council

From: Stephanie Hurtado, Park & Community Svs Director

By: Crystal Garza, Administrative Asst.

Subject: Fee Waiver for "Day of Community" Event at the Parks & Community Services Department hosted by The Hulsey Network (SH)

RECOMMENDATION:

Council to approve the use of the multipurpose room at the Dinuba Parks & Community Services Department for The Hulsey Network to host it's 2nd Annual "Day of Community" event and approve the waiver of facility rental and staff supervision fees.

EXECUTIVE SUMMARY:

The Hulsey Network would like to host their 2nd annual "Day of Community" event to support local families in Dinuba and surrounding communities. The event will provide valuable resources such as food, clothing and access to community services, and is scheduled for Saturday, August 8, 2026, at the Dinuba Parks & Community Services Department. The request before Council is to waive facility rental and staff supervision fees for up to 5.5 hours in support of this community event.

OUTSTANDING ISSUES:

None.

DISCUSSION:

Building on the success of last year's event, Journey Hulsey, with The Husley Network, is organizing the 2nd annual "Day of Community". Last year's event served over 100 individuals, provided clothing, food, and valuable community resources. This year's event will continue that mission and also focus on supporting families as they prepare for the upcoming school year by offering essential items and services.

The event is free and open to the public, encouraging diverse community participation. The Hulsey Network respectfully requests facility rental and staff supervision fees be waived. The organization is prepared to provide liability insurance, as required. Enclosed please find Attachment 'A' Request Letter.

FISCAL IMPACT:

The facility rental and staff supervision fee of \$710 will be waived for use of the multipurpose room at the Dinuba Parks & Community Services Department.

PUBLIC HEARING:**ATTACHMENTS:**

1. Attachment 'A' Request Letter-The Hulsey Network



Dinuba City Council
405 E El Monte Way
Dinuba, CA 93618

On behalf of The Hulsey Network, I am writing to introduce our upcoming community event, **Día de Comunidad**, and to share our vision for bringing this event to the City of Dinuba. This will be our **second annual Día de Comunidad**, building on the success of last year's event, where we welcomed over 100 individuals who attended to access clothing, food, and community resource booths.

The event is currently planned for **Saturday, August 8th, 2026, from 11:00 AM to 4:30 PM**, with event setup beginning at 11:00 AM, the event start time will be at 12:00pm and the event will be ending at 3:30pm, in which clean up will promptly begin from 3:30 PM to 4:30 PM.

Día de Comunidad is a community-centered event designed to bring families and residents together in a safe, welcoming, and inclusive environment. Our goal is to connect local families with valuable resources while also creating opportunities for community engagement, cultural celebration, and support for local small businesses.

Through this event, we aim to expand our impact by providing families with essential items and services that help them feel prepared and supported—particularly as they approach the upcoming school year. Planned offerings include access to community resources, distribution of clothing, school supplies, and backpacks, and opportunities for local organizations and vendors to engage directly with the community. There will be no cost to attend or participate, this event is completely free and open to the community.

We would appreciate your support by waiving the fees associated with renting the facility so we may move forward with our event. We are happy to provide any additional information, documentation, or coordination needed.

Thank you for your time and for your continued support of initiatives that strengthen and uplift the Dinuba community. We look forward to the opportunity to collaborate with the City of Dinuba to bring **Día de Comunidad** to life.

Warm regards,

Journey Hulsey
Executive Director
The Hulsey Network
559.616.671 | JourneyHulsey@thehulseynetwork.org

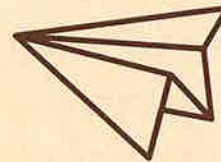
IRS EIN: 39-2199558

2ND ANNUAL DIA DE COMUNIDAD

AUGUST 8TH, 2026

12:00pm - 3:30pm

1390 E Elizabeth Way, Dinuba, CA 93618



COME OUT TO DIA DE COMUNIDAD! THIS FREE EVENT OFFERS CLOTHING DONATIONS, STUDENT BACKPACK GIVEAWAYS (PENDING), AND ACCESS TO LOCAL RESOURCE VENDORS, ALL AIMED AT SUPPORTING AND EMPOWERING OUR COMMUNITY.

RESOURCE BOOTHS:

- CALIFORNIA RURAL LEGAL ASSISTANCE
- PENDING
- PENDING
- PENDING
- PENDING
- PENDING



Contact us for more info:

Phone - 559.616.6711

Email - info@thehulseynetwork.org

Website - www.thehulseynetwork.org



City Council Staff Report

Department: PARKS & COMMUNITY
SERVICES

April 28, 2026

To: Mayor and City Council

From: Stephanie Hurtado, Park & Community Svs Director

By:

Subject: Agreement with the Dinuba Unified School District for Expanded Learning Opportunities Program Funding (ELOP) for the City of Dinuba After School Program for FY 2026/27 (SH)

RECOMMENDATION:

Council to approve the City Manager, or designee, to enter into an agreement with the Dinuba Unified School District for Expanded Learning Opportunities Program (ELOP) grant funding in the amount of \$598,942.

EXECUTIVE SUMMARY:

The City of Dinuba and the Dinuba Unified School District intend to enter into a renewed one-year partnership to support the City of Dinuba After School Program. This partnership will be funded through the State of California's Expanded Learning Opportunities Program (ELOP), with an allocation in the amount of \$598,942 for Fiscal Year 2026/27.

OUTSTANDING ISSUES:

None

DISCUSSION:

The Expanded Learning Opportunities Program (ELOP) is a grant-funded initiative administered by the California Department of Education, designed to support enrichment and academic opportunities outside of regular school hours. Through continued alignment of resources with the Dinuba Unified School District (DUSD) under the ELOP grant program, the City of Dinuba will continue to leverage funding to maintain and expand after-school services, ensuring students have access to safe, engaging, and educational environments. Over the past year, the City and DUSD have demonstrated its ability to work together and commitment to providing high-quality, consistent, and enriching youth programs. Notably, the City hired five additional Assistant Recreation Leaders, allowing the program to serve up to 100 additional

students who were previously on a waitlist. Staff levels are currently five Recreation Leaders, eleven Assistant Recreation Leaders and one full-time Youth Service Coordinator fully funded through ELOP.

The proposed agreement includes some updates to better align all after-school programs funded through ELOP. Key program enhancements include extended operating hours, with all programs remaining open until 6:00 p.m. DUSD will implement additional support measures, including assigning an ELOP gatekeeper to manage participant check-in and check-out procedures. ELOP staff will be properly certified to administer medications when necessary to participants. To promote consistent participation while maintaining flexibility for families, a minimum attendance guideline is proposed, requiring participants to attend at least three days per week for a minimum of one hour per day. Additionally, for safety purposes, all programs plan to implement a walker policy requiring students to be in fourth grade or higher, or accompanied by a fourth-grade student, to walk home from the program. DUSD has proposed a policy requiring individuals picking up participants to be at least 18 years of age. The City has requested consideration to lower this age requirement to 16, and discussions on this item are ongoing. The Expanded Learning Program strives to provide after-school opportunities for students of all backgrounds, needs, and abilities. With this in mind, this year there will be priority registrations for ESL (English as a Second Language), foster care, and unhoused youth. We believe, with an increase in staffing and working together as one, we can support families interested in after-school program care.

City staff have been actively collaborating with partners, including the Choices Program, ProYouth Program, and DUSD ELOP staff, to develop a comprehensive and unified program handbook. The ELOP Program Handbook is included as Attachment 'B'. This effort reflects Dinuba's strong commitment to partnership, community enrichment, and providing meaningful support to local families. Staff recommends that the City Council authorize the City Manager, or designee, to enter into an agreement with the Dinuba Unified School District for Expanded Learning Opportunities Program (ELOP) grant funding in the amount of \$598,942. The agreement is included as Attachment 'A'.

FISCAL IMPACT:

The ELOP grant funds in the amount of \$598,942 will fully fund the cost of the after-school program and continue to enhance activities provided by the City.

PUBLIC HEARING:

ATTACHMENTS:

1. Attachment 'A' Contract Agreement between COD_ DUSD_ ELOP
2. Attachment 'B' ELOP Program Handbook 26_27



AGREEMENT

This Agreement (“Agreement”) is entered into by and between the **City of Dinuba** (“CITY”) and the **Dinuba Unified School District** (“DISTRICT”). CITY and DISTRICT may be referred to individually as a “Party” and collectively as the “Parties.”

1. Term:

This Agreement shall be effective July 1, 2026, and shall remain in effect through June 30, 2027, unless earlier terminated in accordance with this Agreement.

2. Services:

DISTRICT shall provide services as set forth. **Exhibit – A Scope of Services**

3. Compensation:

DISTRICT shall reimburse CITY for the actual allowable costs of services funded through the Expanded Learning Opportunities Program (ELOP), in an amount not to exceed **\$598,942**, subject to applicable laws, regulations, and funding requirements. **See Exhibit B – Estimated Budget and Exhibit C – Operational Requirements.**

4. Invoicing and payment:

- a. CITY shall submit itemized invoices to DISTRICT twice annually:
 - Semester 1: August through December
 - Semester 2: January through May
- b. DISTRICT shall remit payment within thirty (30) days of receipt of an approved invoice.
- c. CITY shall maintain complete and verifiable financial records supporting all expenditures.

5. Indemnification:

The CITY and DISTRICT will hold each other harmless, defend and indemnify their respective agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, arising out of the activities of the CITY or DISTRICT or their agents, officers and employees under this MOU. This indemnification will be provided by each party to the other party regarding its own activities undertaken pursuant to this MOU, or as a result of the relationship thereby created, including any claims made against either party by any taxing authority asserting that an employer-employee relationship exists by reason of this MOU, or any claims made against either party alleging civil rights violation by such party under Government Code Section 12920 et seq. (California Fair Employment and Housing Act). This indemnification obligation will continue beyond the term of this MOU as to any acts or omissions occurring under this MOU or any extension of this MOU.

6. Termination:

Either party may terminate this Agreement without cause by giving the other party thirty (30) calendar days advance written notice.

7. Entire Agreement:

This Agreement, including all exhibits, constitutes the entire understanding between the Parties and supersedes prior discussions or agreements relating to its subject matter.

8. Amendments:

Any amendment or modification to this Agreement must be in writing and signed by authorized representatives of both Parties.

9. Signatures:

The Parties acknowledge that they have read and understood this Agreement and agree to be bound by its terms.

DINUBA UNIFIED SCHOOL DISTRICT

DATE

DINUBA UNIFIED EXPANDED LEARNING

DATE

CITY OF DINUBA

DATE

Exhibit A - Scope of Services

Program Overview:

This partnership shall not alter the existing structure, vision, or independent operation of the City of Dinuba After-School Program (CODASP). ELOP funding shall support and enhance the CITY's existing after-school services.

DISTRICT Responsibilities:

DISTRICT shall:

- a. Provide daily snacks and supper for participating students in compliance with all applicable nutrition standards.
- b. Provide appropriate classroom and facility space conducive to student learning and safety.
- c. Provide student data, as legally permitted, to support program evaluation and operations.
- d. Coordinate with CITY regarding program concerns, communications, and operational needs.
- e. Approve reimbursement payments within thirty (30) days of approved invoices.
- f. Ensure parent notices affecting CITY operations are coordinated with CITY in advance.

CITY Responsibilities:

CITY shall provide staffing and management for after-school programs at Jefferson, Wilson, Roosevelt, Lincoln, and Kennedy Elementary Schools for the 2026–2027 school year, including:

- 1 Youth Coordinator
- 5 Recreation Leaders
- 11 Recreation Assistant Leaders
- Substitute staff as needed

CITY shall also:

- a. Plan and implement developmentally appropriate academic, enrichment, recreation, and field trip activities.
- b. Operate each regular school day, including minimum days, from dismissal until at least 6:00 p.m.
- c. Maintain a student-to-staff ratio not to exceed 20:1, unless otherwise required by ELOP requirements.
- d. Provide staff training and professional development.
- e. Ensure facilities are kept clean, and materials are properly stored daily.
- f. Provide program materials and supplies not to exceed \$54,300.
- g. Comply with all applicable DISTRICT handbook requirements and operational standards. The City of Dinuba affirms and accepts the procedures and policies outlined in the DUSD 2026-2027 Expanded Learning Program Handbook. The City of Dinuba assumes full responsibility for ensuring that all staff members remain in continuous compliance with these guidelines. DUSD reserves the right to provide administrative direction, operational intervention, or cancel the service if the Contractor fails to adhere to the handbook standards.
- h. CITY shall submit itemized invoices to DISTRICT twice annually:
 - Semester 1: August through December
 - Semester 2: January through May

Exhibit B - Estimated Budget



City of Dinuba After School Program
Estimated Budget for Dinuba Unified School District SY 2026-2027
300 students - 60 per school site: Roosevelt, Lincoln, Kennedy, Jefferson, Wilson Elementary

CATEGORY

Recreation Staff

COST PER YEAR

Youth Coordinator, Recreation Leaders, Recreation Assistants	\$443,337.45	\$443,337.45
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Support Staff

Comm. & YS Supervisor, Admin. Tech., Clerical Asst. I	\$62,712.50	\$62,712.50
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Overhead Costs

CMO/Finance/HR Services	\$22,902.00	\$22,902.00
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Program Operations

COST PER YEAR

SITES/STAFFING

Office Supplies: Youth Coordinator & 5 Sites	\$400	6	\$	2,400.00
Communication: Youth Coordinator & 5 Sites	\$940	6	\$	5,640.00
Training programs, certificates, and materials	\$450	17	\$	7,650.00
			\$	15,690.00

	PER STUDENT	STUDENT ENROLLMENT	SCHOOL DAYS	NOT TO EXCEED
Operating Supplies	\$1.00	300	181	\$ 54,300.00

PROPOSED TOTAL	\$598,942
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Exhibit C - Operation Requirements

CITY intends to provide DISTRICT students participating in the City of Dinuba After School Program (CODASP) with an exceptional after-school program by working in collaboration with representatives from schools, parents/guardians, youth, governmental agencies, individuals from community-based organizations, and the private sector to provide academic and literacy support, and safe, constructive alternatives for youth.

To provide CODASP, CITY requires the following operational support from DISTRICT:

Professional development:

- CITY shall provide regular staff meetings, training, and development opportunities.
- Program leadership and site staff shall meet as needed regarding program operations.

Safety:

- DISTRICT shall provide emergency procedures, evacuation plans, and relevant safety protocols.
- CITY and DISTRICT shall coordinate drills, emergency preparedness, and incident response.
- The City of Dinuba shall notify Dinuba Unified School District no later than the next business day (24 hours) following any health- or safety-related incident. A written report detailing the incident must be submitted within seven (7) calendar days of the occurrence. Reportable incidents include, but are not limited to, matters involving employee criminal background clearances, facility or building safety concerns, and any event identified under subdivision © of Education Code section 8483.4 (b).
- The City of Dinuba shall obtain relevant pupil health information from parents or guardians before student enrollment in the program, including but not limited to information regarding allergies, asthma, or other medical conditions, in accordance with Education Code section 8483.4 (d).

School alignment:

- School administration and CITY staff shall maintain communication regarding program activities, student support strategies, and campus needs.

Operation:

- CITY shall operate Monday through Friday on school days until 6:00 p.m.
- Homework support shall be provided, but mandatory homework completion shall not be required.

Staffing:

- Concerns regarding assigned staff shall be communicated promptly to CITY supervisors for resolution.

Communication:

- Email shall serve as the primary method of communication unless otherwise agreed.
- Both Parties shall support promotion of the program through available communication channels.

Facilities:

- DISTRICT shall designate appropriate classrooms and storage areas.
- CITY shall maintain assigned spaces in clean and orderly condition.
- Each Party shall be responsible for damages caused by its students, staff, or agents.

Program coordination:

- The Parties shall coordinate regarding schedule changes, minimum days, special events, construction, conferences, and other impacts to program operations.
- DISTRICT shall provide reasonable advance notice of events affecting after-school programming whenever possible.

Attendance:

- 3 days a week minimum
- To honor the limited number of sports available, Dinuba Unified requires children registered in the ELOP program to attend 3 days per week for at least 1 hour per day.

Snack/supper programs:

- DISTRICT Nutrition Services shall provide snacks and supper for all designated program sites.
- DISTRICT shall ensure all meals and snacks meet applicable California Department of Education (CDE) nutrition standards and after-school meal requirements.
- DISTRICT shall store perishable food items at each school site in accordance with health and safety requirements.

Program Purpose and Service Locations:

This Agreement governs CITY after-school operations designed to plan, provide, and facilitate developmentally appropriate student services. Program components include, but are not limited to, meal service coordination, homework support, enrichment activities, academic support, literacy development, and safe, constructive opportunities for youth. Services shall be delivered in collaboration with parents, school representatives, community-based organizations, and expanded learning partners to meet local needs.

CITY shall operate the City of Dinuba After-School Program (CODASP) on each regular school day at the following sites:

- Roosevelt Elementary School
- Lincoln Elementary School
- John F. Kennedy Elementary School
- Jefferson Elementary School
- Wilson Elementary School

CITY ACKNOWLEDGMENT OPERATION REQUIREMENTS

CITY Minimum Operational Requirements:

- CITY shall, at a minimum, provide:
- An educational and literacy component that includes homework time and assistance in one or more subject areas, including language arts, mathematics, history/social science, and science.
- Enrichment opportunities that may include fine arts, recreation, physical fitness, prevention activities, music, health promotion, community service learning, and other youth development activities based on student interests and needs.
- A flexible student release policy consistent with applicable laws and program requirements.
- Enrollment controls to ensure only registered students attend the program.

After-school program and volunteers:

- CITY shall be solely responsible for recruitment, hiring, supervision, scheduling, and placement of after-school personnel.
- All assigned personnel must complete required background clearances, medical clearances, and qualification standards prior to placement at a school site.
- Volunteers participating in CODASP must complete all DISTRICT volunteer clearance requirements before participation.

Student data and evaluation:

- DISTRICT shall cooperate with required program evaluations and provide information reasonably necessary for evaluation purposes, subject to applicable privacy laws.
- Where required, DISTRICT shall assist in obtaining parent or guardian authorization for the lawful release of student information.
- Both Parties shall protect student data and maintain confidentiality in accordance with all applicable laws and regulations.

Safety on campus after school:

- CITY shall promote the safety of all participants, including students, staff, volunteers, and guests.
- CITY and DISTRICT shall collaborate on after-school emergency procedures aligned with the DISTRICT School Safety Plan.

Scope Changes:

- Any requested changes to enrollment capacity, operating days, school sites, or program structure must be submitted in writing and approved by both Parties prior to implementation.

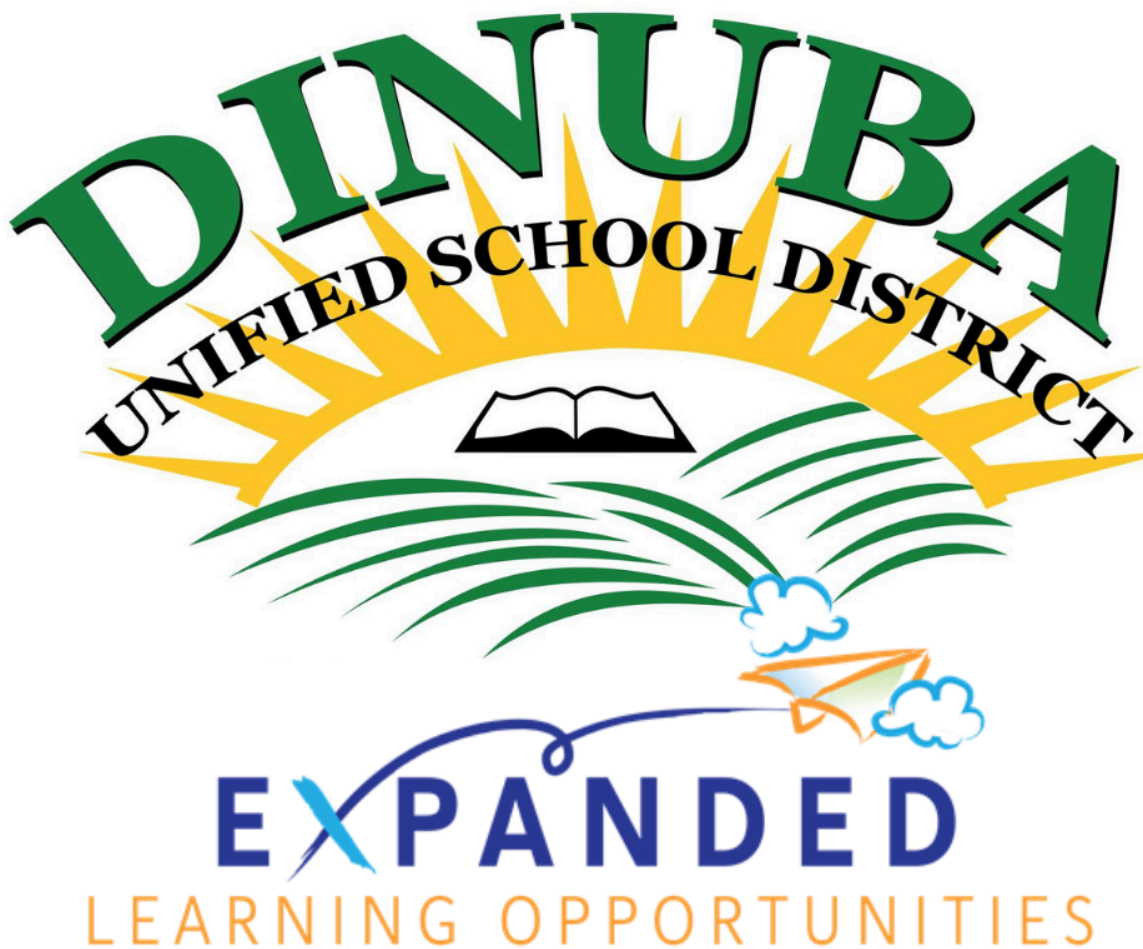
Insurance:

- The CITY will carry a self-insured pooled liability program with a limit of one million dollars (\$1,000,000) in liability insurance coverage related to the operation of the CODASP. A certificate of liability insurance, listing the DISTRICT as an additional covered party, will be provided to the DISTRICT upon request before the opening day of the after-school program.
- DUSD will provide the City of Dinuba with a certificate of liability insurance, with a limit of one million dollars (\$1,000,000) in liability insurance coverage related to the operations of DUSD. Listing the CITY as an additional covered party and will be provided to the CITY upon request before the opening day of the after-school program.

Termination:

Termination of this MOU may be put in effect upon thirty (30) days' written notice by the CITY to the DISTRICT. Depending on when a notice of termination is submitted or received, the termination of services outlined in this MOU may not take effect immediately.

Dinuba Unified's Expanded Learning Opportunities Program Handbook



2026 - 2027

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Pick-up Policies 13

Program Waivers & Behavior Agreements 15

About Our Program

Mission

The Dinuba Unified Expanded Learning Program is committed to creating hands-on learning opportunities that spark curiosity, foster creativity, and encourage students to explore the possibilities of their future.

Vision

The Dinuba Unified Expanded Learning Program envisions a future in which all students have access to high-quality, hands-on learning experiences that broaden their perspectives, strengthen essential skills, and prepare them to pursue academic, career, and life opportunities with confidence.

Who



The Expanded Learning Opportunities program encompasses multiple community partnerships, which help us provide staff and curriculum for students. Our after-school programs are powered by Tulare County's Choices Program (1st - 8th grade), City of Dinuba Parks and Recreation (1st - 5th grade), and Pro Youth (TK/K). Our enrichment opportunities are led by Dinuba Unified teachers and various community partners with specialized expertise. All of our partners are referred to as "agents" in the liability waiver. For our families, the one comprehensive program that they enroll in is the **Expanded Learning Opportunities Program (ELOP)**. Under this umbrella are all staff members and services available to students after enrollment.

Staff Clearance

All staff working in Dinuba's Expanded Learning program must complete the following requirements **before** working with children:

1. I9 documents submitted
2. Livescan background check cleared (DOJ & FBI)
3. Tuberculosis (TB) risk assessment or clearance (within 4 years)
4. CPR & First Aid certified
5. Keenan Training complete: (administered by Dinuba HR department)
 - BullyBullying: Recognition and Response (57 minutes)
 - Mandated Reporter: Child Abuse and Neglect (60 min)
 - Sexual Harassment Prevention for Non-Managers (51 minutes)
 - Sexual Harassment Staff-to-Staff (17 minutes)
 - Sexual Misconduct: Staff-to-Student (37 minutes)
 - Title IX Compliance Overview (29 minutes)
 - Youth Suicide Awareness, Prevention, and Postvention (67 minutes)
6. FERPA: Confidentiality of Records (18 minutes)
 - Total = 5.6 hours
7. Possible other trainings as needed

Staff Professional Development

To support continuous quality improvement, Expanded Learning staff are required to participate in ongoing professional development opportunities. Completion of all required trainings is mandatory and a condition of continued employment within the Expanded Learning Program:

- All program staff training - Fall semester
- All program staff training - Spring semester
- Monthly safety drills

- Medical-related trainings as needed (Health 101, emergency medications, specific health conditions, medication protocols, etc)
- Behavioral and social-emotional support trainings as needed
- Other provider-specific trainings

Dinuba Unified's Expanded Learning Team

MEET YOUR ELOP TEAM



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Program Structure

Hours of Operation

The program's hours of operation during the school year are Monday - Friday from dismissal to 6 pm. The program operates for 181 school days + 30 additional 9-hour days during the summer or intersessions.

6-Week Sessions

Once families register for the Expanded Learning program, they do not need to re-register until April for the following school year. Once in the program, families are welcome to register their child for Expanded Learning clubs. To organize our clubs, the school year is broken into six 6-week sessions. Registrations are continuous and take place on 6Crickets.com. Meaning, if your child is registered for a club during session 1 and wants to continue that same club for session 2, the student will need to be re-registered for session 2. Students **must be** enrolled in the Expanded Learning program to access other Expanded Learning clubs or activities. Below are the session dates for the 26/27 school year.

Session 1: 8/17/26 - 9/25/26

Session 2: 9/28/26 - 11/6/26

Session 3: 11/9/26 - 12/18/26

Session 4: 1/11/27 - 2/19/27

Session 5: 2/22/27 - 4/9/27

Session 6: 4/12/27 - 5/21/27

Intersession Opportunities

In addition to the opportunities available during the school year, we provide 30 9-hour days for TK-6th grade students. Some of the experiences previously offered include our Summer Learning Academy and Fresno Pacific Sports Camp. These experiences will vary by year to maintain student interest and variety. During 26/27, we will be hosting:

- Summer Learning Academy
June 3, 2026 - June 24, 2026 (except June 19, 2026)
- TK/K Jump Start Summer Program
June 3, 2026 - July 22, 2026 (except June 19 and July 3, 2026)
- Fresno Pacific Sports Camp
July 6, 2026 - July 10, 2026
- *Fresno Chafee Zoo Camp*
July 20, 2026 - July 24, 2026

- Cosmic Camp
July 27, 2026 - July 31, 2026

Each school year, the Expanded Learning program will provide 30 9-hour additional days for TK-6th grade students.

Field Trips

Field trips are an important part of the Expanded Learning Opportunities Program (ELO-P). Field trips provide students with meaningful opportunities to make real-world connections and deepen their academic, cultural, and social development. Past and potential destinations include Fresno Pacific University, Yosemite National Forest, Rawhide Baseball Stadium, Fresno State's Downing Planetarium, and the Kingsburg Historical Museum.

All field trips must be directly aligned to the academic or enrichment components of the program and must demonstrate a clear educational purpose. Entertainment-only trips are not permitted.

To ensure state compliance, all proposed field trips must be submitted to the ELOP Department using the Expanded Learning Field Trip Application Packet. Each trip is reviewed for educational alignment, vetted for safety, and submitted for board approval. Community Partners must include lesson plans and supporting documentation that demonstrate alignment to program goals, along with student permission slips.

The district coordinates transportation, meals, and admission for all approved trips. Community Partners are responsible for supplying qualified chaperones and maintaining a 1:10 student-to-staff ratio. The district will help with chaperones by providing a list of cleared parents or guardians. All field trips must adhere to district policies and procedures related to student safety, supervision, and transportation.

Parent/Guardian Chaperones and Volunteers

Parents and guardians, we invite you to become a part of your child's Expanded Learning journey by becoming a chaperone or volunteer. First, parents should express interest in their child's program registration packet. After your child has joined the program, Site Leads will reach out and provide you with the proper packet.

Parents/guardians interested in volunteering or chaperoning must complete the following steps:

1. Complete the Required Packet
Fill out all forms in the Volunteer/Chaperone Packet, including personal

information and agreement forms.

2. Review and Sign All Agreements
 - Volunteer/Chaperone Agreement
 - Confidentiality Agreement
 - Drug-Free Activities Acknowledgment
3. Provide Valid Identification
Submit a copy of a valid (not expired) California Driver's License or California ID.
4. Complete Background Clearance
 - Indicate fingerprinting status with the Dinuba Unified School District (Parent/guardian is responsible for Livescan expenses)
 - All volunteers/chaperones are subject to background clearance (including Megan's Law check)
5. Submit Your Packet
Turn in your completed packet and required documents to the Expanded Learning Site Lead at your child's school. Incomplete packets will not be processed.
6. Receive District Approval
All volunteers and chaperones must be approved before participating in trips, events, or activities. Approval is at the discretion of the district.

Family Engagement

During each 6-week session, families are invited to come onto campus for Expanded Learning Parent Nights. These are opportunities for families to learn about the program, admire student work, connect with Expanded Learning staff, provide program feedback, and get in-person assistance with registering for new opportunities. These events take place once every 6 week session in the cafeteria on campuses from 4 - 6 pm.

Capacity

Spots in the program will be prioritized for children who are English learners, in foster care, or homeless. If your child would like to stay after school to *only attend* a club, supervision is available from a Dinuba Unified Yard Aid. Each Yard Aid can supervise up to 20 students. All families are expected to adhere to program policies. Below are the number of available spots per campus.

- Roosevelt: 240 TK - 5th-grade students
- Kennedy: 240 TK - 5th-grade students

- Jefferson: 240 TK - 5th-grade students
- Wilson: 240 TK - 5th-grade students
- Lincoln: 240 TK - 5th-grade students
- Grand View: 200 TK - 5th-grade students
- Washington Intermediate: 140 6 - 8th-grade students
- Dinuba Intermediate: 140 6 - 8th-grade students
- Total capacity = 1,680 TK - 8th grade students

Registration Process

Registration Timeline for After-School Program:

Registrations for all grade levels will open in April or May for the next school year. For 26/27, registration will open on May 4, 2026 at 8 am. Registration will be posted on the district and school websites, Parent Square, social media, and paper flyers.

Registrations take place on the after-school platform, **6 Crickets**. Once families get to the online registration, they will see three program options:

TK/K



1st - 5th



6th - 8th



Parents will add the program to their digital cart, answer the Expanded Learning program questions, and “check out”. After checkout, parents will receive a confirmation email. Parents will receive a confirmation call from a program lead over the summer to confirm their child’s official start date. **Students are not officially registered until they receive their start date phone call.** Once families successfully enroll in the after-school program, they are cleared to attend the program all year. For clubs, families will need to re-register their child for each 6-week session.

Needs and Accommodations

The Expanded Learning program provides after-school opportunities for students of all backgrounds, needs, and abilities. Here are a few ways in which we offer support for all:

- Priority registrations: English learners, foster care, and homeless youth
- Needs and Accommodations applicant processing: Once a student with needs or accommodations registers for the program, staff meet with Learning Directors, Counselors, Student Services, or School Psychologists to fully understand the child’s accommodations in place during the daytime program. This provides after-school guidance on how to offer the same supports and be prepared to provide the best level of care possible to the child **before** they begin the program.
- After-school nursing staff: Daytime nursing staff remains on campus until 4:30 pm each day. Once they leave, Expanded Learning nurses rotate between all sites and are “on-call” for after-school emergencies or injuries.
- After-school specialized aids (*work in progress*):
- Ongoing collaboration with daytime administration and Student Services: As supports are implemented, Expanded Learning continues to share information with daytime administration, Student Services, and parents to ensure children have what they need to be physically safe and emotionally supported during the program.

- Parent meetings as needed: Expanded Learning staff may set up meetings or contact parents directly as concerns or questions arise.
- Specialized training as needed: Expanded Learning staff can also receive specialized training through the county office or district departments if specialized support is needed after school.

Medication/First-aid/Illness Procedures

Students who require medical care or medication are welcome into the program. Students will not be able to attend the Expanded Learning program until all necessary medications or care are in place. Here is the process to ensure all students have what they need **before** starting the program:

1. Parent indicates a need on the registration form
2. Expanded Learning leads and nurses work together to contact parents to learn more
3. Parents provide a copy of the child's medication and the medication-at-school form for the after-school program to keep on hand in a secure lockbox.
 - During the summer, parents can deliver medications and forms to: 1027 E Sierra Way, Dinuba, CA 93618, in the main office of the South campus between the hours of 8 am - 5 pm
 - During the school year, parents can deliver medications and forms to the school's front office and inform the front office staff that they are for the Expanded Learning program.
4. All medication will be labelled, bagged, and filed in after-school lockboxes by Expanded Learning nurses.

All medications must be in their original containers with the original labels intact, along with the Dinuba medication-at-school form. Only trained after-school staff members will administer emergency EPI-Pens or inhalers. Trained staff can also provide CPR, basic first aid, ice packs, and bandages when necessary. If students are feeling sick or are injured, staff will notify a nurse, contact parents/guardians, and, in some cases, the child may need to be picked up before the program ends, depending on the severity. Failure to provide after-school medications and forms may delay your child's start date in the program.

Custody/Court Order Paperwork

If your child has specific or court-ordered pickup arrangements, parents must provide written copies of the court order or pickup arrangements to the Expanded Learning

program. The after-school platform, 6 Crickets, integrates with PowerSchool and will be used by staff to confirm pickup persons during after-school pick-ups. After parents/guardians update contacts in PowerSchool or provide court-order paperwork/pick-up accommodations, after-school staff will confirm the changes with daytime front office staff and document the arrangements in 6 Crickets. Only legal guardians can edit contacts in PowerSchool or update pick-up arrangements. Please allow 24 hours for PowerSchool changes to reflect in 6 Crickets. Below is the process to ensure pick-up and custody arrangements are properly communicated to after-school:

1. Legal guardians contact the after-school program at their child's site with documentation of a court order or written arrangements.
2. After-school leads confirm updates with front office staff.
3. After-school staff add a note to 6 Crickets and abide by court-ordered or written pick-up arrangements the following day.
 - During the summer, parents can deliver court-ordered paperwork or written arrangements to: 1027 E Sierra Way, Dinuba, CA 93618, in the main office of the South campus between the hours of 8 am - 5 pm
 - During the school year, parents may deliver court-ordered paperwork or written arrangements to the Expanded Learning district leads at the school site between 2 and 6 pm. Front office staff will also be able to assist if you need to drop off paperwork during the school day. Please let them know that the paperwork is for Expanded Learning.

Failure to provide court order paperwork or written arrangements to the Expanded Learning program may cause confusion or mistakes at pick-up. Neither the district nor our community partners are liable for confusion or mistakes at pick-up regarding court order paperwork or written arrangements without proper notice.

Ongoing Registrations

The Expanded Learning program will keep current school-year registrations open year-round. Parents can visit the district website at any point to register for the program. As spots fill up, parents can join the waitlist. Site Leads will audit attendance and call waitlisted families every month to provide updates. Families are not confirmed in the program until they receive the start date phone call. Registration support is available in-person every afternoon during program hours or at parent nights.

Attendance Policy

3 Days a Week Minimum

To honor the number of spots available, Dinuba Unified requires children registered in the Expanded Learning program to attend at least 3 days per week for at least 1 hour per day.

If your child would like to stay after school to only attend a club, supervision is available. Students who attend only the club will be checked in, fed supper, supervised, escorted to the club, and signed out to guardians by an Expanded Learning Yard Duty Aid. Families can communicate their supervision needs on the club registration form. Spots are limited.

Audits

Program leads will make phone calls to families who are not complying with the attendance policy once a month. If families cannot comply with the policy, your child will be removed from the program. If families are unresponsive, emails and texts will follow. After 3 phone calls, 1 text, and 1 email, leads will remove the child from the program, followed by a confirmation email. This is to ensure all program spots are filled by families who can attend regularly. Program leads will also provide waitlisted families with updates during these audits. Children will not be removed from or added to the program without prior contact with the guardian.

Club Policies

Club Structure

Children enrolled in the Expanded Learning Opportunities program have the privilege of participating in a robust menu of clubs and activities after school. The Expanded Learning clubs are operated by community partners and DUSD-certified teachers. The clubs operate from 3:15 - 4:15 pm (1 hour), 4:15 - 5:15 pm (1 hour), or 3:15 - 5:15 pm (2 hours) within the 6-week session dates (26/27) listed below:

Session 1: 8/17/26 - 9/25/26

Session 2: 9/28/26 - 11/6/26

Session 3: 11/9/26 - 12/18/26

Session 4: 1/11/27 - 2/19/27

Session 5: 2/22/27 - 4/9/27

Session 6: 4/12/27 - 5/21/27

If your child would like to continue in a club throughout the year, they will need to be re-registered for **each session**. Please attend our after-school parent nights, or check out our universal club link on the district website to see which clubs are offered at your child's school each session.

Commitment Policy

Students will need to demonstrate commitment to the opportunities and clubs they are registered for. Children will have the chance to learn about club offerings during preview weeks. Staff will present each club, let students decide with their peers which they would like to join, take flyers home to register, and still have the first week to visit or try the club they want to join. After preview weeks, students need to decide and commit to their choice. Students need to attend their club regularly, or they will be asked to unenroll. This is to ensure students who truly want to be in clubs have the opportunity to join. Students may un-enroll from clubs if they no longer wish to participate. If they un-enroll from a club, they can not rejoin that same club until the next session, but they can join a new one. Parents or students can get assistance with joining or dropping clubs by contacting their District Site Lead. If students inform the District Lead of a desired club change, Site Leads will contact parents before making any additions or deletions to clubs.

Double-booking Policy

Students cannot be "double-booked" in clubs with conflicting days. For example, if student A wants to be in dance (Tuesdays & **Thursdays**) and the cooking club (Mondays & **Thursdays**), they would need to decide between the two. They could join cooking for session 2, then dance for sessions 3 - 5, for example. When students are "double-booked", they are harder to keep track of, and program quality suffers overall. Double-booked students create a safety concern and affect the club's learning experience. We want students from Dinuba to be fully committed to their extra-curricular activities.

Pick-Up Policies

Pick-up Procedure

Only authorized contacts in PowerSchool can sign a child out of the Expanded Learning program. All verified contacts must check out with the gatekeeper, be prepared to show ID, and be at least **18 years of age**. Connect with the school's front office to update your contacts in PowerSchool. Please allow 24 hours for updates to reflect in the after-school platform. If you need to pick up your child before the program's end time (6 pm), you will need to sign out your child digitally with the gatekeeper and enter an early release code. Gatekeepers will assist all parents with this process. **All pick-up persons must wait with the gatekeeper to receive their child. The Expanded Learning program will not release any students for pickup to cars or parking lots. A verified adult must be present to receive the child.**

Elementary Walker Policy

In the registration packet, families can give their child permission to walk home from the program. All elementary students with permission to walk home will be released together at the end of the program (6 pm). During daylight savings, walkers will be released at 4:30 pm. All elementary students walking home must be in at least 4th grade or be accompanied by a sibling in at least 4th grade. Walkers will be signed out of the program by the gatekeeper.

Intermediate School Walker Policy

All intermediate school walkers will be released together at the end of the program (6 pm). During daylight savings, walkers will be released at 4:30 pm. Walkers will be signed out of the program by the gatekeeper.

Pick-up Person Accommodation Policy

If families are facing a hardship or transition and need a pickup accommodation for a short period of time, guardians should contact their child's District Lead and provide a written copy of the needed accommodation. Leads can support families by speaking with front office staff and gatekeepers and by adding a note for the child's sign-out. This accommodation is a short-term support plan. Families will need to follow the proper PowerSchool update procedures by updating the front office staff and providing any court orders or other official changes to both the after-school program and the front office.

Late pick-ups policy

If you are running late (after 6 pm), please call the District Site Lead in advance to keep your child and the after-school team informed. If any of the primary contacts or persons authorized to pick up cannot be reached after 30 minutes following the program's close

(6 pm), the Dinuba Police Department will be called to assist. After three documented late pick-ups occur, your child will be removed from the program and added to the waitlist.

Cell Phone Policy

To align with the Dinuba Unified School District daytime policies, cell phones are not permitted during the Expanded Learning program. Students are expected to keep all cell phones turned off and stored away while participating in program activities.

If a student needs to contact a parent or guardian, they must request permission from a staff member. Students may then complete the call or send a message under staff supervision.

This policy is in place to maintain a safe and positive environment by preventing disruptions, conflicts, bullying, and other incidents.

Personal Property Policy

To align with the Dinuba Unified School District daytime policies, students are not permitted to bring personal belongings to the Expanded Learning program. This includes, but is not limited to, toys, electronic devices, games, or other non-school items.

The program is not responsible for lost, stolen, or damaged items.

This policy is in place to prevent disruptions, conflicts, and incidents, as well as to protect student belongings.

Program Waivers & Behavior Agreements

Release of Liability Waiver

I authorize my son/daughter to participate in the district-sponsored activity. I agree to the following:

I understand and acknowledge that these activities carry an inherent risk of injury/illness to individuals who participate in them.

I understand and acknowledge that participation in this program is voluntary and is not required by the district.

I understand and acknowledge that by participating in the activity(ies), I and my son/daughter are assuming responsibility for the inherent risks associated with participation in such activity(ies).

I understand and acknowledge that the district, its employees, officers, or agents are not responsible for any injury/illness that results from a risk inherent to the activity(ies), and which is incident to and/or associated with preparing for and/or participating in the activity(ies).

For any off-campus trips associated with the activity(ies), I understand that the law states in California Education Code Section 35330 that the Dinuba Unified School District, its officers, agents, and employees are held harmless from liability or claims that may arise out of or in connection with my child's participation in this activity.

Program Removal Waiver

For the benefit of all students and staff, the Dinuba Unified Expanded Learning Opportunities program reserves the right to remove a student from enrollment for the following reasons.

1. Attendance: Chronic failure to adhere to the required attendance policy, including excessive or frequent, unexcused early departures.
2. Behavior: Any student conduct that significantly disrupts the program's positive environment or that presents a risk to the safety and well-being of students or staff.

Before any removal, the parent/guardian will be contacted to review the incidents.

Student Behavior Expectations

Dinuba Unified provides after-school opportunities for students in a safe and supportive environment. Our mission is to provide hands-on learning opportunities that spark curiosity, foster creativity, and encourage students to explore the possibilities of their future. Beyond academic, hobby, and career exploration, the program provides opportunities for character development and social skills. Children will have the opportunity to develop skills such as self-discipline, teamwork, empathy, and respect. To be a part of this program is a privilege, and children are expected to follow the following expectations:

1. **Show Respect** – Treat others, ourselves, and our school environment with kindness and care. Use positive language and make choices that show consideration for others.
2. **Follow Directions** – Listen carefully and follow staff guidance. Ask questions when support is needed.
3. **Participate Positively** – Be present, stay engaged, and try your best in all activities. Bring a positive attitude and encourage others to do the same.
4. **Demonstrate Responsibility** – Show school-appropriate behavior, make thoughtful choices, and take responsibility for your actions.
5. **Practice Safety** – Make safe choices, follow program rules, include others, and help create a physically and emotionally safe space for everyone.

Students who are unable to follow these expectations will be redirected, reminded, and retaught before more serious measures, which may include parent calls and conferences, daytime administrative intervention, classroom changes, program/club breaks, and/or removal from the program/club.

Parent/Guardian Partnership Expectations

Dinuba Unified's Expanded Learning Program is committed to fostering a safe, supportive, and enriching environment where students grow academically, socially, and emotionally. We value our partnership with families and ask that parents and guardians help us model the character traits we seek to develop in our students: respect, responsibility, empathy, fairness, and good citizenship.

As a parent/guardian of a participating student, I agree to:

Model Respect and Positivity – Demonstrate respectful communication and positive behavior toward students, staff, and other families during all program activities and interactions.

Support a Safe Environment – Encourage my child to follow program expectations and make safe, responsible choices that support the well-being of all participants.

Promote Problem-Solving and Growth – Help my child resolve conflicts peacefully, learn from mistakes, and demonstrate good character even in challenging situations.

Share Important Information – Inform program staff of any medical, behavioral, or personal information that may impact my child's safety or success in the program.

Our parents and guardians play a very important role in the program. Your collaboration and trust will help students, staff, and other parents fully benefit from the program. If you

ever have any questions or concerns, please contact your District Site Lead. We are happy to serve you and your family.

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City Council Staff Report

Department: PARKS & COMMUNITY
SERVICES

April 28, 2026

To: Mayor and City Council

From: Stephanie Hurtado, Park & Community Svs Director

By:

Subject: Agreement between the City of Dinuba and Dinuba Unified School District for Senior Meals 2026 (SH)

RECOMMENDATION:

Council to approve the agreement with Dinuba Unified School District for the Senior Meals Program in the amount of \$158,325 and authorize the City Manager or designee to execute the agreement.

EXECUTIVE SUMMARY:

For the last fourteen years the City of Dinuba has contracted with the Dinuba Unified School District Nutrition Services Department for the Senior Meals Program. The City covers the cost of the meals and the District is responsible for the preparation, packaging, and delivery of the meals to the Dinuba Senior Center. The agreement is for one year from July 1, 2026 through June 30, 2027.

OUTSTANDING ISSUES:

DISCUSSION:

The City of Dinuba provides annual funding for the Senior Meals Program at the Dinuba Senior Center. The goal of the program is to promote healthy eating and support the well-being of the senior population within the City of Dinuba. City staff work closely with District staff to ensure meals meet nutritional requirements and that menus are developed to meet the needs of program participants. The District prepares and delivers meals to the Dinuba Senior Center five days per week throughout the year.

Staff have coordinated for current CDBG funding meals to be covered to June 30th, 2026. Staff have applied for a new round of Community Development Block Grant (CDBG) funding to continue supporting the Senior Meals Program on Mondays, Wednesdays, and Fridays. Due to a reduction in available grant funding, the number of

meals served on those days are proposed to be reduced from 140 meals per day to 70 meals per day in order to continue providing the service if funding is awarded. If the City of Dinuba does not receive CDBG funding, the Monday, Wednesday, and Friday meal program may be discontinued. Program participants have been informed throughout the years that meals served on these days are contingent upon the City receiving grant funding. Meals will be distributed on a first-come, first-served basis. Meal service on Tuesdays and Thursdays will remain unchanged, with 120 meals served per day. These meals are funded through the City's General Fund. The cost per meal is \$7.50, and staff are anticipating to serve a total of 21,110 meals during the 2026–27 fiscal year.

If awarded, Community Development Block Grant (CDBG) funding is anticipated to begin in October 2026. Staff are actively exploring creative funding solutions to help cover the three-month funding gap between July and September in an effort to ensure there is no disruption in meal service. If approved, the City proposes to pay the Dinuba Unified School District up to \$158,325 for the preparation and delivery of meals for the 2026–27 fiscal year. The one-year agreement with the District will begin on July 1, 2026, and end on June 30, 2027. A copy of the agreement is included as Attachment "A."

FISCAL IMPACT:

Funding for the Senior Meals Program is provided through a combination of General Fund and Community Development Block Grant (CDBG) funds. For the 2026–27 fiscal year, the General Fund will incur an expense of \$86,400 to support meal service on Tuesdays and Thursdays. CDBG funding will provide \$71,925 to support meal service on Mondays, Wednesdays, and Fridays. The total proposed program cost for the 2026–27 fiscal year is \$158,325.

PUBLIC HEARING:

ATTACHMENTS:

1. Attachment 'A' MOU Senior Meal Program 2026-2027

Dinuba Unified School District Nutrition Service Department

City of Dinuba
Senior Citizen Meals
2026-2027

This Agreement is by and between the Dinuba Unified School District Nutrition Service Department, hereinafter “SUPERINTENDENT” and The City of Dinuba/Senior Citizens, hereinafter “CONTRACTOR.” The purpose of this Agreement is to establish a cooperative agreement between the SUPERINTENDENT and CONTRACTOR to develop a nutritional program that promotes healthy eating and meal consumption with the Senior Citizens program of the City of Dinuba during the year 2026-2027.

The City and District agree to the following description and conditions for the joint preparation, packaging, and delivery of the *City of Dinuba Senior Citizens Meal Program*.

Financing – The cost of the meal program will be financed using funds from the City of Dinuba General Fund revenues and CDBG grant funding.

Scope of Project – The preparation, packaging, and delivery of the meals will be carried out by the Dinuba Unified School District. The initial cost to the City of \$7.50 per meal for up to 120 meals Tuesday/Thursday and 70 meals Monday/Wednesday/Friday. This contract would begin July 1, 2026.

The District has consulted with the City of Dinuba regarding the nutritional requirements for senior meals and the proposed menus, as well as the packaging, delivery, and storage of the meals.

Activities/Program - The City agrees to provide the necessary equipment to store the prepared meals as well as personnel to sell and distribute the meals five days per week excluding school holidays but including summer vacation.

The School District agrees to supply personnel to prepare, package, and deliver nutritionally balanced, senior-appropriate meals, with a variety of meal options, five days per week, excluding school holidays but including summer vacation.

Scheduling – The scheduling for the respective dates of service of the senior meal program will be determined in advance with input from the City of Dinuba. This agreement will be made prior to the start of the program with both parties agreeing that changes to the number of meals served per day or the number of days per week may occur throughout the year dependant upon participation of the senior citizens.

Disputes and Differences – In the event, that any dispute or difference arises as a result of the City’s or District’s joint venture in this program, efforts to settle the dispute or difference shall be handled at the lowest level possible within organizational policies and guidelines. The MOU can be cancelled with written notice at any time by either party with a 30-day notice. The meal program MOU will expire on June 30, 2027. The program will be reviewed by both parties. The MOU can be renewed by mutual agreement.

Indemnification:

SUPERINTENDENT agrees to hold harmless, indemnify, and defend CONTRACTOR and its officers, agents, employees, and trustee boards, from any and all claims, damages, losses, causes of action, and demands, including reasonable attorney's fees, accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement. CONTRACTOR agrees to hold harmless, indemnify, and defend DUSD and its officers, agents, employees, and trustee boards, from any and all claims, damages, losses, causes of action, and demands, including reasonable attorney's fees, accruing or resulting from injury, damage, or death of any person, firm, or corporation in connection with the performance of this Agreement.

The parties agree as to the specifics of this Agreement:

Dinuba Unified School District

Marti Kochevar, Superintendent

Date

City of Dinuba

Luis Patlan, City Manager

Date



City Council Staff Report

Department: CITY MANAGER'S OFFICE

April 28, 2026

To: Mayor and City Council

From: Maria Alaniz, City Clerk/HR Director

By:

Subject: Leadership Northern Tulare County Co-Sponsorship of Annual Cinco de Mayo Event, April 30-May 3, 2026 (MA)

RECOMMENDATION:

Council to approve co-sponsorship of the Cinco de Mayo event at Rose Ann Vuich Park on April 30-May 3, 2026, and the parade downtown on May 2, 2026, hosted by the Leadership Class of Northern Tulare County.

EXECUTIVE SUMMARY:

The Leadership Northern Tulare County (LNTC) is planning the 2026 Cinco de Mayo Event and parade. The event will take place April 30–May 3, 2026, at Rose Ann Vuich Park. The parade will take place on Saturday, May 2, 2026. LNTC is once again requesting that the co-sponsor the event with exclusive use of Rose Ann Vuich Park, closure of the streets in the downtown for the parade and authorize assistance from city staff to prepare grounds and streets for the event.

OUTSTANDING ISSUES:

None.

DISCUSSION:

This year's Leadership Class (LNTC) is planning the 2026 Cinco de Mayo Festival. Historically, the event is held at Rose Anne Vuich Park and this year's LNTC is planning a similar event. The dates of the event are April 30-May 3, 2026. The event includes food, entertainment, a carnival, and a parade through the downtown.

The LNTC class has requested that the City of Dinuba co-sponsor the event; exclusive use of Rose Ann Vuich Park and assistance from city staff to help prepare the grounds for the event and downtown streets for the parade. In addition, LNTC submitted a request to Community Services for use of Vuich Park, and an application to the Traffic Safety Committee (TSC) for approval of the Cinco de Mayo parade route through the downtown scheduled on Saturday, May 2, 2026.

Co-sponsorship of the event means that the City agrees to allow LNTC to host the event on city property, waive the park use fees and provide in-kind assistance from city staff before, during, and after the event.

FISCAL IMPACT:

The fees for the use of the park, pavilion, and band shell rental fees will be waived. In addition, staff time is provided as an in-kind service during the course of the event.

PUBLIC HEARING:

None required.

ATTACHMENTS:

None



City Council Staff Report

Department: POLICE SERVICES

April 28, 2026

To: Mayor and City Council
From: Abel Iriarte, Police Chief
By: Luz Torres, Sr. Administrative Assistant
Subject: Approve First Amendment to Tulare County Agreement No. 32248 for the Probation Department Non-Custody Intake Program (AI)

RECOMMENDATION:

Council to approve the First Amendment to Tulare County Agreement No. 32248 for the Probation Department Non-Custody Intake Program for fiscal year 2026-27 and authorize the Chief of Police or designee to execute the agreement.

EXECUTIVE SUMMARY:

The Dinuba Police Department and the Tulare County Probation Department initiated a partnership and mutual agreement for the Thunderbolt Program in July 1998. Since 2001, the agreement has provided for two days per week service by a probation officer. The program has since changed its name to the Non-Custody Intake Program.

OUTSTANDING ISSUES:

None.

DISCUSSION:

The Non-Custody Intake Program is a worthwhile alternative for the youth of our community, which provides informal probation for first-time offenders instead of charging them with a formal criminal record. The estimated cost of the program for fiscal year 2026/27 is \$26,485. The Police Department's fiscal year 2026/27 budget reflects a yearly allocation of \$26,485 to assist in the costs associated with the officer's salary, benefits, communication and transportation for this program.

The First Amendment to Tulare County Agreement No. 32248 for the year 2026/27 is enclosed herein as Attachment 'A'. The program cost estimate is enclosed herein as Attachment 'B'. The executed Tulare County Agreement No. 32248 that was entered into in 2025 is enclosed as Attachment 'C'.

FISCAL IMPACT:

The estimated program costs for the fiscal year 2026/27 budget will be \$26,485. There are sufficient funds in the budget to cover the program costs.

PUBLIC HEARING:

None.

ATTACHMENTS:

1. ATTACHMENT 'A' - FY2026-27 Non-Custody Intake Program - First Amendment to Agreement 32248
2. ATTACHMENT 'B' - FY2026-27 Non-Custody Intake Program - Cost Estimate
3. ATTACHMENT 'C' - FY2025-26 Agreement 32248 - City of Dinuba NCIU (Final 6-24-25)

**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 32248**

THIS FIRST AMENDMENT ("Amendment") to Tulare County Agreement Number 32248 ("Agreement") is entered into by and between the **COUNTY OF TULARE** ("COUNTY") and **THE CITY OF DINUBA** ("CITY") as of _____, with reference to the following:

- A. The COUNTY and CITY entered into Agreement No. 32248 effective from July 1, 2025, through June 30, 2026, for the purpose of benefiting from the services of a Deputy Probation Officer employed by the COUNTY for the Non-Custody Intake Program; and
- B. The COUNTY and CITY now wish to amend the Agreement in order to replace and supersede Exhibit B (Payment for Services) to increase the maximum dollar amount of \$24,422 by \$26,485 for a total amount not to exceed \$50,907, and to extend the term by one (1) additional year, effective July 1, 2026, through June 30, 2027.

ACCORDINGLY, COUNTY and CITY agree as follows:

- 1. Section 1 "TERM" of the Agreement is hereby revised to read as follows:
 - 1. TERM: This Agreement becomes effective as of July 1, 2025, and expires at 11:59 PM on June 30, 2027, unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.
- 2. Exhibit B (Payment for Services) of the Agreement is hereby replaced and superseded with the attached Exhibit B and shall be operative as of July 1, 2026.
- 3. This First Amendment to Tulare County Agreement Number 32248 becomes effective upon signature by the Board of Supervisors.
- 4. Except as provided above, all other terms and conditions of the Agreement shall remain in full force and effect.

[THIS SPACE LEFT BLANK INTENTIONALLY; SIGNATURES FOLLOW ON NEXT PAGE]

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**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 32248**

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF DINUBA

Date_____

By_____

Print Name Luis Patlan

Title City Manager

Date_____

By_____

Print Name Abel Iriarte

Title Chief of Police

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

COUNTY OF TULARE

Date_____

By_____

Amy Shuklian
Chair, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By_____

Deputy Clerk

**FIRST AMENDMENT TO
TULARE COUNTY AGREEMENT NO. 32248**

**EXHIBIT B
PAYMENT FOR SERVICES
CITY OF DINUBA**

The CITY agrees to reimburse the COUNTY twenty percent (20%) of all costs of one (1) full-time Deputy Probation Officer, including salary and benefits, communication and transportation costs, including workers' compensation insurance, and retirement contributions. COUNTY shall be responsible for the balance of said costs. The COUNTY will invoice the CITY at the end of each quarter for the costs and expenses incurred during the quarter, and the CITY shall pay the invoice within thirty (30) days of receipt. All billings shall be directed to the Dinuba Chief of Police.

Quarter	Term
First	July 1 st through September 30 th
Second	October 1 st through December 31 st
Third	January 1 st through March 31 st
Fourth	April 1 st through June 30 th

The total amount of this Agreement will not exceed \$50,907

- Fiscal Year 2025-26 (\$24,422)
- Fiscal Year 2026-27 (\$26,485)

Tulare County Probation Department Non-Custody Intake Program- Dinuba PD

Cost Estimate for Fiscal Year 2026/2027

One (1) Probation Officer II @ Range 877; Step 2

Description		Program Costs	50%
Salaries & Benefits			
	Regular Salary	70,060.67	
	Other Pay	7,071.86	
	Benefits	11,391.44	
	Retirement	18,026.08	
	Social Security	9,779.34	
	POB	6,357.54	
	Unemployment Insurance	3,263.00	
	Workers Comp.	4,877.08	
Salary and Benefits Total		\$130,827.00	\$65,413.50
	Communication Cost	600.00	
	Transportation Cost	1,000.00	
Communication & Transportation Total		\$1,600.00	800.00
Total Estimated Cost per Officer		132,427.00	\$66,213.50
Agency Cost	One-half Day Per Week	\$6,621.00	
	3/4 Day Per Week	\$9,933.00	
	One Day Per Week	\$13,243.00	
	1 1/4 Day Per Week	\$16,553.00	
	Two Days Per Week	\$26,485.00	
	Three Days Per Week	\$39,728.00	
	Four Days Per Week	\$52,971.00	

COUNTY OF TULARE
 SERVICES AGREEMENT
 CITY OF DINUBA

THIS AGREEMENT ("Agreement") is entered into as of June 24, 2025, between the COUNTY OF TULARE, a political subdivision of the State of California ("COUNTY"), and THE CITY OF DINUBA (CITY). COUNTY and CITY are each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

- A. WHEREAS, COUNTY AND CITY have established that there is a present need for the CITY to benefit from the services of Probation Officer(s) employed by the COUNTY for the Non-Custody Intake Program.
- B. WHEREAS COUNTY is authorized to enter into this Agreement by the laws and regulations to which COUNTY is subject.
- C. WHEREAS COUNTY and CITY agree that the terms and conditions of this Agreement apply to the services provided hereunder.
- D. NOW, THEREFORE, in consideration of the promises contained herein, the parties are willing to enter into this Agreement upon the terms and conditions set forth.

THE PARTIES AGREE AS FOLLOWS:

- 1. **TERM:** This Agreement becomes effective on July 1, 2025, and expires at 11:59 PM on June 30, 2026, unless earlier terminated as provided below, or unless the Parties extend the term by a written amendment to this Agreement.
- 2. **SERVICES:** COUNTY shall provide CITY with the services shown in the attached Exhibit A.
- 3. **PAYMENT FOR SERVICES:** As consideration for the services provided by COUNTY hereunder, CITY shall pay COUNTY in accordance with the attached Exhibits B.
- 4. **GENERAL AGREEMENT TERMS AND CONDITIONS:** COUNTY'S "General Agreement Terms and Conditions (Form revision approved as of 01/01/2021)" are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein. COUNTY'S "General Agreement Terms and Conditions" can be viewed at <https://tularecountycounsel.org/main/contract-exhibits/>
- 5. **NOTICES:** (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission or sent by first class mail, postage pre-paid and addressed as follows:

COUNTY:

Marichu A. Moles, Fiscal Manager
 Tulare County Probation Department
 3241 West Noble Avenue
 Visalia, California 93277
 Phone No. +1 (559) 608-9008
 Fax No. +1 (559) 687-6984

With a Copy to:

COUNTY ADMINISTRATIVE OFFICER
 2800 W. Burrel Ave.
 Visalia, CA 93291
 Phone No.: 559-636-5005
 Fax No.: 559- 733-6318

TULARE COUNTY AGREEMENT NO. 32248

COUNTY OF TULARE
SERVICES AGREEMENT
CITY OF DINUBA

CITY:

Luz Torres, Administrative Assistant
Dinuba Police Department
680 South Alta Avenue
Dinuba, California 93618
Phone No.: +1 (559) 591-5900
Fax No.: +1 (559) 591-5920

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first-class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

6. AUTHORITY: CITY represents and warrants to COUNTY that the individual(s) signing this Agreement on its behalf are duly authorized and have the legal capacity to sign this Agreement and bind CITY to its terms. CITY acknowledges that COUNTY has relied upon this representation and warranty in entering into this Agreement.

7. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which shall be deemed an original and all of which taken together form one and the same agreement. A signed copy or signed counterpart of this Agreement delivered by facsimile, email, or other means of electronic transmission shall be deemed to have the same legal effect as delivery of a signed original or signed copy of this Agreement.

8. MANUAL OR ELECTRONIC SIGNATURES: The Parties may sign this Agreement by means of manual or electronic signatures. The Parties agree that the electronic signature of a Party, whether digital or encrypted, is intended to authenticate this Agreement and to have the same force and effect as a manual signature. For purposes of this Agreement, the term "electronic signature" means any electronic sound, symbol, or process attached to or logically associated with this Agreement and executed and adopted by a Party with the intent to sign this Agreement, including facsimile, portable document format, or email electronic signatures, pursuant to the California Uniform Electronic Transactions Act (Cal. Civ. Code §§ 1633.1 to 1633.17), as it may be amended from time to time.

COUNTY OF TULARE
SERVICES AGREEMENT
CITY OF DINUBA

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

Date: 6/2/25

CITY OF DINUBA
By [Signature]
Print Name Luis Patlan
Title City Manager

Date: 06-02-2025

By [Signature]
Print Name Abel Iriarte
Title Chief of Police

[Pursuant to Corporations Code section 313, County policy requires that contracts with a Corporation be signed by both (1) the chairman of the Board of Directors, the president or any vice-president (or another officer having general, operational responsibilities), and (2) the secretary, any assistant secretary, the chief financial officer, or any assistant treasurer (or another officer having recordkeeping or financial responsibilities), unless the contract is accompanied by a certified copy of a resolution of the corporation's Board of Directors authorizing the execution of the contract. Similarly, pursuant to California Corporations Code section 17703.01, County policy requires that contracts with a Limited Liability Company be signed by at least two managers, unless the contract is accompanied by a certified copy of the articles of organization stating that the LLC is managed by only one manager.]

Date: 6/24/2025

COUNTY OF TULARE
By [Signature]
Pete Vander Poel
Chair, Board of Supervisors

ATTEST: JASON T. BRITT
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By [Signature]
Deputy Clerk



Approved as to Form
COUNTY COUNSEL

By [Signature]
Deputy

Matter # 2025493 6/4/25

**COUNTY OF TULARE
SERVICES AGREEMENT
CITY OF DINUBA**

**EXHIBIT A
SCOPE OF SERVICES
CITY OF DINUBA**

The COUNTY shall assign to CITY (2/5) of one (1) full-time Deputy Probation Officer (DPO) (i.e., two (2) days per week) to provide the services outlined below to CITY. For the purposes of this agreement, "full-time" shall be deemed as no less than 20 hours per week (50%), up to a maximum of 40 hours per week. The DPO shall be employed by the Tulare County Probation Department (Probation) and shall be under the exclusive direction and control of Probation. The service outlined below shall be assigned and carried out after consultation with the CITY and approval from the Chief Probation Officer or her authorized representative. COUNTY shall provide a substitute DPO should the designated/assigned DPO be unavailable for an assigned workday.

The DPO shall provide the following services relative to minors within Section 602 of the Welfare and Institutions Code:

- a. Out-of-custody intake of Section 602 referrals within the city.
- b. Help to divert juvenile offenders from behaviors that could potentially lead to being declared wards of the Juvenile Court by referring juveniles to meaningful and effective programs.
- c. Supervision of minors placed on informal probation within the provisions of Section 654 of the Welfare and Institutions Code.
- d. Assistance in developing community-based delinquency prevention programs in conjunction with the Dinuba Police Department, schools, and community-based youth organizations.

Activities may change as requested by written agreement of both parties.

**COUNTY OF TULARE
SERVICES AGREEMENT
CITY OF DINUBA**

**EXHIBIT B
PAYMENT FOR SERVICES
CITY OF DINUBA**

The CITY agrees to reimburse the COUNTY twenty percent (20%) of all costs of one (1) full-time Deputy Probation Officer, including salary and benefits, communication and transportation costs, including Workers' Compensation insurance, and retirement contributions. COUNTY shall be responsible for the balance of said costs. The COUNTY will invoice the CITY at the end of each quarter for the costs and expenses incurred during the quarter and the CITY shall pay the invoice within thirty (30) days of receipt. The total amount of this agreement will not exceed \$24,422 for Fiscal Year 2025-26. All billings shall be directed to the Dinuba Chief of Police.

Quarter	Term
First	July 1 st through September 30 th
Second	October 1 st through December 31 st
Third	January 1 st through March 31 st
Fourth	April 1 st through June 30 th



City Council Staff Report

Department: CITY MANAGER'S OFFICE

April 28, 2026

To: Mayor and City Council
From: Karina Solis, Administrative Services Director
By: Lupe Montejano, Billing Supervisor/Deputy City Clerk
Subject: Warrant Register April 17 & 24, 2026 (KS)

RECOMMENDATION:

Council to review and approve the Warrant Register as presented.

EXECUTIVE SUMMARY:

None.

OUTSTANDING ISSUES:

None.

DISCUSSION:

None.

FISCAL IMPACT:

None.

PUBLIC HEARING:

None required.

ATTACHMENTS:

1. WR 4.17.26
2. WR 4.24.26



Accounts Payable Invoice Report

G/L Date Range 04/12/26 - 04/17/26

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 206 - ADT Security Services, Inc.									
1208431898	FY25/26 & FY26/27-CS/REC-Alarm monitoring 5/1/26-7/31/26	Paid by Check #57104		04/04/2026	04/17/2026	04/17/2026	04/13/2026	04/17/2026	225.12
		Vendor 206 - ADT Security Services, Inc. Totals				Invoices	1		\$225.12
Vendor 263 - Advantek Benefit Administrators									
Funding 4/10/26	Miscellaneous	Paid by Check #57105		04/10/2026	04/17/2026	04/17/2026		04/17/2026	91,851.03
		Vendor 263 - Advantek Benefit Administrators Totals				Invoices	1		\$91,851.03
Vendor 555 - Maria Alaniz									
Anaheim 4/28/26	CMCA Conference - Anaheim	Paid by Check #57106		04/09/2026	04/17/2026	04/17/2026		04/17/2026	69.00
		Vendor 555 - Maria Alaniz Totals				Invoices	1		\$69.00
Vendor 1044 - AutoZone, Inc.									
02833998805	Autozone- Shop Supplies	Paid by Check #57107		04/03/2026	04/17/2026	04/17/2026		04/17/2026	27.33
		Vendor 1044 - AutoZone, Inc. Totals				Invoices	1		\$27.33
Vendor 195 - Battery Systems Inc.									
9525038	BATTERY'S FOR STREETS	Paid by Check #57108		03/30/2026	04/17/2026	04/17/2026		04/17/2026	239.48
		Vendor 195 - Battery Systems Inc. Totals				Invoices	1		\$239.48
Vendor 2095 - BCS Consulting, Inc.									
1093	Station Remodel - Installation	Paid by Check #57109		03/24/2026	04/17/2026	04/17/2026		04/17/2026	15,916.00
		Vendor 2095 - BCS Consulting, Inc. Totals				Invoices	1		\$15,916.00
Vendor 2201 - BlueTriton Brands, Inc.									
06D8730276486	FY25\26-Mult.Div.-Water Bottle Svc.3/5/26-4/4/26	Paid by Check #57110		04/07/2026	04/17/2026	04/17/2026	04/08/2026	04/17/2026	269.45
		Vendor 2201 - BlueTriton Brands, Inc. Totals				Invoices	1		\$269.45
Vendor 822 - Boundtree Medical LLC									
86159866	Supplies	Paid by Check #57111		04/06/2026	04/17/2026	04/17/2026		04/17/2026	1,359.75
		Vendor 822 - Boundtree Medical LLC Totals				Invoices	1		\$1,359.75
Vendor 116 - BSK Associates									
AJ05046	COLIFORM PRESENCE/ABSENCE	Paid by Check #57112		03/12/2026	04/17/2026	04/17/2026		04/17/2026	176.00
AJ07952	COLIFORM PRESENCE/ABSENCE	Paid by Check #57112		04/03/2026	04/17/2026	04/17/2026		04/17/2026	162.00
AJ08506	COLIFORM PRESENCE/ABSENCE	Paid by Check #57112		04/09/2026	04/17/2026	04/17/2026		04/17/2026	176.00
		Vendor 116 - BSK Associates Totals				Invoices	3		\$514.00
Vendor 1668 - Caddyshack Rodent Service, LLC									
8299	RODENT CPNTROL	Paid by Check #57113		04/02/2026	04/17/2026	04/17/2026		04/17/2026	210.00
		Vendor 1668 - Caddyshack Rodent Service, LLC Totals				Invoices	1		\$210.00
Vendor 381 - Cen Cal Distributing Inc.									
370832	03/01/2026 Delivery Charge	Paid by Check #57114		03/01/2026	04/17/2026	04/17/2026		04/17/2026	6.50
370833	03/11/2026 Water Delivery 9 Bottles	Paid by Check #57114		03/11/2026	04/17/2026	04/17/2026		04/17/2026	99.00
		Vendor 381 - Cen Cal Distributing Inc. Totals				Invoices	2		\$105.50
Vendor 1188 - Chicago Title Company									
FWVITO26000696-1	Chicago Title- Title Report Marshall Acres Sub. Rose View	Paid by Check #57115		04/08/2026	04/17/2026	04/17/2026		04/17/2026	550.00



Accounts Payable Invoice Report

G/L Date Range 04/12/26 - 04/17/26

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
FWVITO26000698-1	Chicago Title- Title Report Marshall Acres Sub. Rose View	Paid by Check #57115		04/08/2026	04/17/2026	04/17/2026		04/17/2026	550.00
FWVITO26000701-1	Chicago Title- Title Report Marshall Acres Sub. Rose View	Paid by Check #57115		04/09/2026	04/17/2026	04/17/2026		04/17/2026	550.00
FWVITO26000702-1	Chicago Title- Title Report Marshall Acres Sub. Rose View	Paid by Check #57115		04/09/2026	04/17/2026	04/17/2026		04/17/2026	550.00
Vendor 1188 - Chicago Title Company Totals								Invoices 4	\$2,200.00
Vendor 170 - Comcast									
0135597 04/02/26	405 E El Monte Way 04/04/26-05/03/26	Paid by Check #57116		04/02/2026	04/17/2026	04/17/2026		04/17/2026	69.81
0160181 04/07/26	1088 E KAMM AVE 04/11/26-05/10/26	Paid by Check #57117		04/07/2026	04/17/2026	04/17/2026		04/17/2026	48.65
Vendor 170 - Comcast Totals								Invoices 2	\$118.46
Vendor 3 - Culligan Water									
223560	PORTABLE EXCHANGE TANK	Paid by Check #57118		03/31/2026	04/17/2026	04/17/2026		04/17/2026	85.00
224185	PORTABLE EXCHANGE TANK	Paid by Check #57118		03/31/2026	04/17/2026	04/17/2026		04/17/2026	81.00
Vendor 3 - Culligan Water Totals								Invoices 2	\$166.00
Vendor 1035 - De Lage Landen Public Finance									
596503542	April 2026	Paid by EFT #3980		04/06/2026	04/17/2026	04/17/2026		04/17/2026	315.90
Vendor 1035 - De Lage Landen Public Finance Totals								Invoices 1	\$315.90
Vendor 2099 - EagleShield Pest Control, Inc									
243117	April 2026	Paid by Check #57119		04/09/2026	04/17/2026	04/17/2026		04/17/2026	85.00
Vendor 2099 - EagleShield Pest Control, Inc Totals								Invoices 1	\$85.00
Vendor 1396 - Employ America									
40C2604-IN	FY25/26-Parks-Parks/Grounds Maintenance Contract-March 2026	Paid by Check #57120		03/31/2026	04/17/2026	04/17/2026	04/08/2026	04/17/2026	5,232.00
Vendor 1396 - Employ America Totals								Invoices 1	\$5,232.00
Vendor 16 - Ernest Packaging Solutions									
91348189	FY25\26-Parks-Supplies	Paid by Check #57121		04/10/2026	04/17/2026	04/17/2026	04/13/2026	04/17/2026	846.63
Vendor 16 - Ernest Packaging Solutions Totals								Invoices 1	\$846.63
Vendor 36 - Ewing Irrigation Products									
29750978	ewing supplies	Paid by Check #57122		04/07/2026	04/17/2026	04/17/2026		04/17/2026	67.49
Vendor 36 - Ewing Irrigation Products Totals								Invoices 1	\$67.49
Vendor 1954 - Fahrney Buick GMC									
47744	Fahrney- M736	Paid by Check #57123		04/03/2026	04/17/2026	04/17/2026		04/17/2026	149.09
Vendor 1954 - Fahrney Buick GMC Totals								Invoices 1	\$149.09
Vendor 18 - The Gas Company									
15571580420 4/26	March 2026	Paid by Check #57124		04/07/2026	04/17/2026	04/17/2026		04/17/2026	64.38
16201580004 4/26	March 2026	Paid by Check #57125		04/07/2026	04/17/2026	04/17/2026		04/17/2026	76.62
1641156700704/26	110 S College Ave 03/05/26-04/03/26	Paid by Check #57128		04/07/2026	04/17/2026	04/17/2026		04/17/2026	44.38
1683513818704/26	SOCALGAS- 180 W Merced St Unit A	Paid by Check #57126		04/07/2026	04/17/2026	04/17/2026		04/17/2026	55.18



Accounts Payable Invoice Report

G/L Date Range 04/12/26 - 04/17/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
1285520359704/26	1088 E KAMM AVE 03/06/26-04/06/26	Paid by Check #57127		04/08/2026	04/17/2026	04/17/2026		04/17/2026	71.09
Vendor 18 - The Gas Company Totals									
							Invoices	5	\$311.65
Vendor 605 - Frank Guerra									
April 2026	Anthem Reimb 4/1/26-4/30/26	Paid by Check #57129		04/10/2026	04/17/2026	04/17/2026		04/17/2026	301.60
Vendor 605 - Frank Guerra Totals									
							Invoices	1	\$301.60
Vendor 174 - Howard's Pest Control									
137256	DINUBA WASTE WATER	Paid by Check #57130		04/03/2026	04/17/2026	04/17/2026		04/17/2026	65.00
137277	PW DEPARTMENT	Paid by Check #57130		04/03/2026	04/17/2026	04/17/2026		04/17/2026	165.00
Vendor 174 - Howard's Pest Control Totals									
							Invoices	2	\$230.00
Vendor 133 - J & D Lighting & Alarm									
420851	Repairs	Paid by Check #57131		04/08/2026	04/17/2026	04/17/2026		04/17/2026	283.00
Vendor 133 - J & D Lighting & Alarm Totals									
							Invoices	1	\$283.00
Vendor 106 - J's Communciation Inc.									
74477	Repairs	Paid by Check #57132		04/09/2026	04/17/2026	04/17/2026		04/17/2026	1,371.71
Vendor 106 - J's Communciation Inc. Totals									
							Invoices	1	\$1,371.71
Vendor 1747 - KRC Safety Co Inc									
73437	ASPHALT	Paid by Check #57133		04/07/2026	04/17/2026	04/17/2026		04/17/2026	4,567.68
Vendor 1747 - KRC Safety Co Inc Totals									
							Invoices	1	\$4,567.68
Vendor 281 - Law and Associates Investigations									
26-052	Ringeisen	Paid by Check #57134		04/07/2026	04/17/2026	04/17/2026		04/17/2026	800.00
Vendor 281 - Law and Associates Investigations Totals									
							Invoices	1	\$800.00
Vendor 22 - Moore Twining Associates Inc.									
2603815	INDUSTRIAL	Paid by Check #57135		04/06/2026	04/17/2026	04/17/2026		04/17/2026	181.00
2603817	INDUSTRIAL	Paid by Check #57135		04/06/2026	04/17/2026	04/17/2026		04/17/2026	106.00
2603831	INDUSTRIAL	Paid by Check #57135		04/06/2026	04/17/2026	04/17/2026		04/17/2026	181.00
2603838	INDUSTRIAL	Paid by Check #57135		04/06/2026	04/17/2026	04/17/2026		04/17/2026	181.00
2603839	INDUSTRIAL	Paid by Check #57135		04/06/2026	04/17/2026	04/17/2026		04/17/2026	106.00
2603900	INDUSTRIAL	Paid by Check #57135		04/07/2026	04/17/2026	04/17/2026		04/17/2026	181.00
2603907	IN-HOUSE	Paid by Check #57135		04/07/2026	04/17/2026	04/17/2026		04/17/2026	102.00
2603919	IN-HOUSE	Paid by Check #57135		04/08/2026	04/17/2026	04/17/2026		04/17/2026	275.00
Vendor 22 - Moore Twining Associates Inc. Totals									
							Invoices	8	\$1,313.00
Vendor 142 - ODP Business Solutions, LLC									
463818485001	FY25\26-CDBG/Senior Center-Operating Supplies	Paid by Check #57136		03/20/2026	04/17/2026	04/17/2026	04/03/2026	04/17/2026	352.30
463834941001	FY25\26-CDBG/Senior Center-Operating Supplies	Paid by Check #57136		03/20/2026	04/17/2026	04/17/2026	04/03/2026	04/17/2026	294.75
462355365001	PD - Supplies	Paid by Check #57136		03/31/2026	04/17/2026	04/17/2026		04/17/2026	425.83
463601518001	Office Supplies-Paper	Paid by Check #57136		04/01/2026	04/17/2026	04/17/2026		04/17/2026	224.38
463626745001	Break Room Supplies	Paid by Check #57136		04/01/2026	04/17/2026	04/17/2026		04/17/2026	58.37
464513146001	HR/CC supplies	Paid by Check #57136		04/02/2026	04/17/2026	04/17/2026		04/17/2026	31.14
Vendor 142 - ODP Business Solutions, LLC Totals									
							Invoices	6	\$1,386.77



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 76 - Pacific Gas & Electric									
4979039280403\26	DSC 02/26/26-03/26/26	Paid by Check #57138		03/27/2026	04/17/2026	04/17/2026		04/17/2026	1,403.04
1557710974503\26	Parks 1851 E Kamm Ave12/10/25-1/8/26-1/9/-2/9/26-2/10/26-3/11/26	Paid by Check #57137		03/31/2026	04/17/2026	04/17/2026		04/17/2026	2,029.75
35474471071 1/26	420 E TULARE ST 12/10/25-1/8/2026	Paid by Check #57142		03/31/2026	04/17/2026	04/17/2026		04/17/2026	1,523.21
35474471071 2/26	420 E TULARE ST 1/9/26-2/9/2026	Paid by Check #57143		03/31/2026	04/17/2026	04/17/2026		04/17/2026	1,391.95
35474471071 3/26	420 E TULARE ST 2/10/26-3/11/2026	Paid by Check #57144		03/31/2026	04/17/2026	04/17/2026		04/17/2026	1,140.56
6021181187603\26	201 N Uruapan Way12/10/25-1/8/-1/9/-2/9-2/10-3/11/26	Paid by Check #57139		03/31/2026	04/17/2026	04/17/2026		04/17/2026	3,735.12
61830544740 1/26	496 E TULARE ST 12/10/25-1/8/26	Paid by Check #57145		03/31/2026	04/17/2026	04/17/2026		04/17/2026	1,190.81
61830544740 2/26	496 E TULARE ST 1/9/26-2/9/26	Paid by Check #57146		03/31/2026	04/17/2026	04/17/2026		04/17/2026	1,044.87
61830544740 3/26	496 E TULARE ST 2/10/26-3/11/26	Paid by Check #57147		03/31/2026	04/17/2026	04/17/2026		04/17/2026	807.46
8319024072703-26	Parks SW SW 16-16-24 12/10/25-01/8/-01/9/-2/9/-02/10/26-03/9/26	Paid by Check #57141		03/31/2026	04/17/2026	04/17/2026		04/17/2026	77.15
6220088828704/26	PARKS-EL MONTE & MCKINLEY 02/26/26-03/26/26	Paid by Check #57140		04/01/2026	04/17/2026	04/17/2026		04/17/2026	71.50
2509717364204/26	L & M ALLEY @ FRESNO ST 03/10/26-04/07/26	Paid by Check #57148		04/08/2026	04/17/2026	04/17/2026		04/17/2026	41.33
9624769219504/26	225 S L ST 03/10/26-04/07/26	Paid by Check #57149		04/08/2026	04/17/2026	04/17/2026		04/17/2026	85.40
Vendor 76 - Pacific Gas & Electric Totals									
						Invoices	13		\$14,542.15
Vendor 650 - Mark Pearce									
Mar-Apr 2026	Anthem Reimb 3/01/26-4/30/26	Paid by Check #57150		04/10/2026	04/17/2026	04/17/2026		04/17/2026	676.00
Vendor 650 - Mark Pearce Totals									
						Invoices	1		\$676.00
Vendor 7 - Pena's Disposal Services									
4/26 for 3/26	APRIL 2026 FOR MARCH 2026 Monthly Disposal & Recycling Charges	Paid by Check #57151		04/17/2026	04/17/2026	04/17/2026		04/17/2026	194,659.82
MAY 2026	May 2026 Contract Disposal Payment	Paid by Check #57151		05/01/2026	04/17/2026	04/17/2026		04/17/2026	60,000.00
Vendor 7 - Pena's Disposal Services Totals									
						Invoices	2		\$254,659.82
Vendor 1727 - Larry Roberts									
April 2026	Anthem Reimb 4/1/26-4/30/26	Paid by Check #57152		04/06/2026	04/17/2026	04/17/2026		04/17/2026	170.00
Vendor 1727 - Larry Roberts Totals									
						Invoices	1		\$170.00
Vendor 1677 - Rodeo Wild West									
038590	FY25\26-Parks-Uniform Allowance-Carlos Vidales 1st pair boots	Paid by Check #57153		04/07/2026	04/17/2026	04/17/2026	04/10/2026	04/17/2026	200.00
Vendor 1677 - Rodeo Wild West Totals									
						Invoices	1		\$200.00



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Vendor 42 - Scout Specialties									
193841	UNIVERSAL ROLL	Paid by Check #57154		03/31/2026	04/17/2026	04/17/2026		04/17/2026	201.55
		Vendor 42 - Scout Specialties Totals				Invoices	1		\$201.55
Vendor 2189 - Selman & Company LLC									
20260401	April 2026	Paid by Check #57155		04/13/2026	04/17/2026	04/17/2026		04/17/2026	27.00
		Vendor 2189 - Selman & Company LLC Totals				Invoices	1		\$27.00
Vendor 1859 - Simplot Grower Solutions, Simplot Partners, Simplot									
223026837	GROUND SQUIRREL BAIT WWRF	Paid by Check #57156		03/09/2026	04/17/2026	04/17/2026		04/17/2026	1,385.35
		Vendor 1859 - Simplot Grower Solutions, Simplot Partners, Simplot Totals				Invoices	1		\$1,385.35
Vendor 361 - SJVAPCD									
S187389	ALLEY MILSAP & MYRTLE	Paid by Check #57157		04/02/2026	04/17/2026	04/17/2026		04/17/2026	314.00
		Vendor 361 - SJVAPCD Totals				Invoices	1		\$314.00
Vendor 121 - State of California									
26PP-GEMT IGT #2	AB 1705 PP-GEMT CY 2026 Collection #2 NPI1255427183	Paid by EFT #3979		03/24/2026	04/16/2026	04/16/2026		04/16/2026	128,268.46
		Vendor 121 - State of California Totals				Invoices	1		\$128,268.46
Vendor 2066 - Terminix Commercial									
470490220	FY25\26-Comm Svcs.-Pest Control	Paid by Check #57158		03/03/2026	04/17/2026	04/17/2026	04/10/2026	04/17/2026	98.74
470484133	Svcs.-March 2026 405 E El Monte Way 03/23/26	Paid by Check #57158		03/23/2026	04/17/2026	04/17/2026		04/17/2026	103.74
		Vendor 2066 - Terminix Commercial Totals				Invoices	2		\$202.48
Vendor 1953 - Ed Todd									
March 2026	Anthem Reimb 3/1/26-3/31/26	Paid by Check #57159		04/07/2026	04/17/2026	04/17/2026		04/17/2026	1,301.22
		Vendor 1953 - Ed Todd Totals				Invoices	1		\$1,301.22
Vendor 362 - Trace Analytics, Inc									
26-08082	Service	Paid by Check #57160		04/06/2026	04/17/2026	04/17/2026		04/17/2026	886.95
		Vendor 362 - Trace Analytics, Inc Totals				Invoices	1		\$886.95
Vendor 561 - America Trevino									
April 2026	Anthem Reimb 4/1/26-4/30/26	Paid by Check #57161		04/09/2026	04/17/2026	04/17/2026		04/17/2026	385.47
		Vendor 561 - America Trevino Totals				Invoices	1		\$385.47
Vendor 1352 - Trizetto Provider Solutions, LLC									
3U25042600	Service Month April 2026	Paid by Check #57162		04/01/2026	04/17/2026	04/17/2026		04/17/2026	239.50
		Vendor 1352 - Trizetto Provider Solutions, LLC Totals				Invoices	1		\$239.50
Vendor 49 - Tulare County									
32248-26Qtr3	PD - Non-Custody Intake Program / 3rd Quarter	Paid by Check #57163		04/01/2026	04/17/2026	04/17/2026		04/17/2026	4,300.79
		Vendor 49 - Tulare County Totals				Invoices	1		\$4,300.79
Vendor 192 - UNUM Life Insurance Company of America									
5/1/26-5/31/26	0537123-001	Paid by Check #57164		04/09/2026	04/17/2026	04/17/2026		04/17/2026	12,982.01
		Vendor 192 - UNUM Life Insurance Company of America Totals				Invoices	1		\$12,982.01
Vendor 359 - Valero Marketing & Supply Company									
111833872	Mar/Apr 2026	Paid by EFT #3981		04/06/2026	04/17/2026	04/17/2026		04/17/2026	11,222.72



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 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
111837250	PW Fuel for March 2026	Paid by EFT #3978		04/06/2026	04/17/2026	04/17/2026			11,500.12
Vendor 21 - Vestis Services LLC		Vendor 359 - Valero Marketing & Supply Company Totals				Invoices	2		\$22,722.84
5031707601	FY25\26-Parks-Uniform Allowance-Parks Staff	Paid by Check #57165		04/08/2026	04/17/2026	04/17/2026	04/09/2026	04/17/2026	55.00
Vendor Blue Cross of California		Vendor 21 - Vestis Services LLC Totals				Invoices	1		\$55.00
REF3145092-01-01	Refund 3145092-01-01	Paid by Check #57166		04/10/2026	04/17/2026	04/17/2026		04/17/2026	1,757.92
Vendor Rafael Herrera		Vendor Blue Cross of California Totals				Invoices	1		\$1,757.92
RFND-Herr-NebPrk	FY25\26-CS-Park Rental Refund- Nebraska Park 4/11/26	Paid by Check #57167		04/08/2026	04/17/2026	04/17/2026	04/06/2026	04/17/2026	138.00
		Vendor Rafael Herrera Totals				Invoices	1		\$138.00
		Grand Totals				Invoices	90		\$575,949.15



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Vendor 479 - Able Industries, Inc.									
326013	Able- Downtown Alleys March 2026	Paid by Check #57168		03/31/2026	04/24/2026	04/24/2026		04/24/2026	825.00
326025	PW Clean up	Paid by Check #57168		03/31/2026	04/24/2026	04/24/2026		04/24/2026	910.00
Vendor 479 - Able Industries, Inc. Totals							Invoices	2	<u>\$1,735.00</u>
Vendor 1284 - Adams Ashby Group, Inc.									
7609	General Admin Sewer Main Improvement 24-CDBG-10005 Feb 2026	Paid by Check #57169		04/02/2026	04/24/2026	04/24/2026		04/24/2026	6,000.00
7612	General Admin Sewer Main Improvement 24-CDBG-10005 Mar 2026	Paid by Check #57169		04/03/2026	04/24/2026	04/24/2026		04/24/2026	6,000.00
7613	2025 CDBG Application Sportsplex & Senior Meals	Paid by Check #57169		04/03/2026	04/24/2026	04/24/2026		04/24/2026	14,000.00
7632	FY25/26-CDBG Grant/Senior Center-Gen. Admin Svcs. Senior Meals	Paid by Check #57169		04/14/2026	04/24/2026	04/24/2026	04/15/2026	04/24/2026	3,750.00
Vendor 1284 - Adams Ashby Group, Inc. Totals							Invoices	4	<u>\$29,750.00</u>
Vendor 206 - ADT Security Services, Inc.									
1208431737	ADT-110 S. College Ave	Paid by Check #57170		04/04/2026	04/24/2026	04/24/2026		04/24/2026	235.86
1208431884	ADT- 6675 Ave 412	Paid by Check #57170		04/04/2026	04/24/2026	04/24/2026		04/24/2026	61.50
Vendor 206 - ADT Security Services, Inc. Totals							Invoices	2	<u>\$297.36</u>
Vendor 263 - Advantek Benefit Administrators									
2604 011	April 2026	Paid by Check #57171		04/15/2026	04/24/2026	04/24/2026		04/24/2026	99,872.87
Funding 4/17/26	Miscellaneous	Paid by Check #57171		04/17/2026	04/24/2026	04/24/2026		04/24/2026	14,113.63
Vendor 263 - Advantek Benefit Administrators Totals							Invoices	2	<u>\$113,986.50</u>
Vendor 1599 - Adventist Health Toxicology									
2776	PD - Toxicology Service	Paid by Check #57172		04/13/2026	04/24/2026	04/24/2026		04/24/2026	560.00
Vendor 1599 - Adventist Health Toxicology Totals							Invoices	1	<u>\$560.00</u>
Vendor 2291 - American Rock and Rent									
139593	Base Rock	Paid by Check #57173		04/14/2026	04/24/2026	04/24/2026		04/24/2026	922.25
139594	Base Rock	Paid by Check #57173		04/14/2026	04/24/2026	04/24/2026		04/24/2026	705.25
Vendor 2291 - American Rock and Rent Totals							Invoices	2	<u>\$1,627.50</u>
Vendor 351 - Anthem Blue Cross									
000436177007	Sano 097M84206 3/1/6-5/31/26	Paid by Check #57174		03/11/2026	04/24/2026	04/24/2026		04/24/2026	1,327.98
Vendor 351 - Anthem Blue Cross Totals							Invoices	1	<u>\$1,327.98</u>
Vendor 17 - AT&T									
238451821404/26	405 E El Monte Way 04/07/26-05/06/26	Paid by Check #57179		04/07/2026	04/24/2026	04/24/2026		04/24/2026	64.48
939105447504/26	Parks-Rec Dept 03/10/26-04/09/26	Paid by Check #57176		04/10/2026	04/24/2026	04/24/2026		04/24/2026	31.91
939105447604/26	Telephone 03/10/26-04/09/26	Paid by Check #57183		04/10/2026	04/24/2026	04/24/2026		04/24/2026	31.91
939106901204/26	Sportsplex- Telephone 03/10/26-04/09/26	Paid by Check #57178		04/10/2026	04/24/2026	04/24/2026		04/24/2026	83.57



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939105446104/26	Telephone 03/11/26-04/10/26	Paid by Check #57180		04/11/2026	04/24/2026	04/24/2026		04/24/2026	31.91
939105446204/26	DSC 03/11/26-04/10/26	Paid by Check #57175		04/11/2026	04/24/2026	04/24/2026		04/24/2026	31.91
939105446604/26	Telephone 03/11/26-04/10/26	Paid by Check #57181		04/11/2026	04/24/2026	04/24/2026		04/24/2026	31.95
939105446704/26	Telephone 03/11/26-04/10/26	Paid by Check #57182		04/11/2026	04/24/2026	04/24/2026		04/24/2026	62.26
939105473804/26	Telephone 03/11/26-04/10/26	Paid by Check #57184		04/11/2026	04/24/2026	04/24/2026		04/24/2026	.02
939105474404/26	PARKS & COMM SRVCE 03/11/26-04/10/26	Paid by Check #57177		04/11/2026	04/24/2026	04/24/2026		04/24/2026	253.95
939105475604/26	Telephone 03/11/26-04/10/26	Paid by Check #57185		04/11/2026	04/24/2026	04/24/2026		04/24/2026	360.96
			Vendor 17 - AT&T Totals	Invoices			11		\$984.83
Vendor 623 - John Ayala									
053106052026	PD - 2026 POST Records Supervisor Course	Paid by Check #57186		04/15/2026	04/24/2026	04/24/2026		04/24/2026	385.00
			Vendor 623 - John Ayala Totals	Invoices			1		\$385.00
Vendor 1967 - Badawi & Associates									
2055	2025 Audit	Paid by Check #57187		03/28/2025	04/24/2026	04/24/2026		04/24/2026	5,341.50
			Vendor 1967 - Badawi & Associates Totals	Invoices			1		\$5,341.50
Vendor 2095 - BCS Consulting, Inc.									
1095	IT Consulting and Maintenance March 2026	Paid by Check #57188		04/14/2026	04/24/2026	04/24/2026		04/24/2026	6,200.00
			Vendor 2095 - BCS Consulting, Inc. Totals	Invoices			1		\$6,200.00
Vendor 116 - BSK Associates									
AJ08765	BSK- Bacti Report	Paid by Check #57189		04/14/2026	04/24/2026	04/24/2026		04/24/2026	218.00
AJ09020	BSK Bati	Paid by Check #57189		04/16/2026	04/24/2026	04/24/2026		04/24/2026	110.00
			Vendor 116 - BSK Associates Totals	Invoices			2		\$328.00
Vendor 364 - California Building Standards Commission									
JAN-MAR 2026	BUILDING STANDARDS JAN-MAR 2026	Paid by Check #57190		04/14/2026	04/24/2026	04/24/2026		04/24/2026	408.96
			Vendor 364 - California Building Standards Commission Totals	Invoices			1		\$408.96
Vendor 1415 - California Depart. of Tax and Fee Administration									
ALT Fuel 03/26 V	058-100947 Alt Fuel Vendor 01/01/2026-03/31/2026	Paid by EFT #3985		03/31/2026	04/20/2026	04/20/2026		04/20/2026	2.00
			Vendor 1415 - California Depart. of Tax and Fee Administration Totals	Invoices			1		\$2.00
Vendor 215 - Chad's Auto Glass									
10992	Chad Auto Glass	Paid by Check #57191		04/10/2026	04/24/2026	04/24/2026		04/24/2026	409.45
			Vendor 215 - Chad's Auto Glass Totals	Invoices			1		\$409.45
Vendor 127 - City of Visalia									
AR109456	PD - Surrender Fees ID #134723	Paid by Check #57192		03/31/2026	04/24/2026	04/24/2026		04/24/2026	79.00
			Vendor 127 - City of Visalia Totals	Invoices			1		\$79.00
Vendor 170 - Comcast									
0148160 04/11/26	1390 E Elizabeth Way 04/16/26-05/15/26	Paid by Check #57193		04/11/2026	04/24/2026	04/24/2026		04/24/2026	311.27
0148178 04/12/26	680 S Alta Ave OFC 04/17/26-05/16/26	Paid by Check #57194		04/12/2026	04/24/2026	04/24/2026		04/24/2026	260.96



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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 170 - Comcast Totals						Invoices	2		\$572.23
Vendor 71 - Department of Conservation									
JAN-MAR 2026	SMIP JAN-MAR 2026	Paid by Check #57195		04/14/2026	04/24/2026	04/24/2026		04/24/2026	1,057.00
Vendor 71 - Department of Conservation Totals						Invoices	1		\$1,057.00
Vendor 153 - Department of Housing and Community Development									
MHP2026	Local enforcement permit to operate	Paid by Check #57196		04/06/2026	04/24/2026	04/24/2026		04/24/2026	5,185.00
Vendor 153 - Department of Housing and Community Development Totals						Invoices	1		\$5,185.00
Vendor 77 - Department of Justice									
036855	PD - Fingerprints Service / March 2026	Paid by Check #57197		04/08/2026	04/24/2026	04/24/2026		04/24/2026	1,102.00
Vendor 77 - Department of Justice Totals						Invoices	1		\$1,102.00
Vendor 550 - Division of the State Architect									
Jan- March 2026	Division quarterly reporting of fees Jan - March 2026	Paid by Check #57198		03/31/2026	04/24/2026	04/24/2026		04/24/2026	30.40
Vendor 550 - Division of the State Architect Totals						Invoices	1		\$30.40
Vendor 1596 - Don Berry Construction, Inc.									
252052-3	Don Berry Kamm, College, El Monte 2025 Corridor Impv #3	Paid by Check #57199		04/20/2026	04/24/2026	04/24/2026		04/24/2026	635,287.77
Vendor 1596 - Don Berry Construction, Inc. Totals						Invoices	1		\$635,287.77
Vendor 2028 - Durham Construction Company, Inc									
2503-4	Durham Construction Fire Station Remodel #4	Paid by Check #57200		03/27/2026	04/24/2026	04/24/2026		04/24/2026	54,023.10
Vendor 2028 - Durham Construction Company, Inc Totals						Invoices	1		\$54,023.10
Vendor 2247 - Employment Risk Management Authority (ERMA)									
CSJ-00116-3Q26	3Q26 Dollar One Billing for Program Yr. 2025	Paid by Check #57201		04/15/2026	04/24/2026	04/24/2026		04/24/2026	1,375.00
Vendor 2247 - Employment Risk Management Authority (ERMA) Totals						Invoices	1		\$1,375.00
Vendor 1591 - Environment Control Central Cal, Inc.									
12296-299INV	Environmental Control- Carpet Cleaning	Paid by Check #57202		03/31/2026	04/24/2026	04/24/2026		04/24/2026	1,595.00
31440-299	Environmental Control- City of Dinuba	Paid by Check #57202		04/01/2026	04/24/2026	04/24/2026		04/24/2026	11,715.00
Vendor 1591 - Environment Control Central Cal, Inc. Totals						Invoices	2		\$13,310.00
Vendor 395 - Environmental Concepts									
226131	Mastic Kettle Rental	Paid by Check #57203		03/03/2026	04/24/2026	04/24/2026		04/24/2026	5,974.00
Vendor 395 - Environmental Concepts Totals						Invoices	1		\$5,974.00
Vendor 36 - Ewing Irrigation Products									
29900856	Ewings- Medium Supplies	Paid by Check #57204		04/17/2026	04/24/2026	04/24/2026		04/24/2026	331.32
Vendor 36 - Ewing Irrigation Products Totals						Invoices	1		\$331.32
Vendor 970 - Fresno Wire Rope & Rigging, Inc.									
50263	Supplies A-Basin and A digestor	Paid by Check #57205		04/15/2026	04/24/2026	04/24/2026		04/24/2026	858.90
Vendor 970 - Fresno Wire Rope & Rigging, Inc. Totals						Invoices	1		\$858.90



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Vendor 18 - The Gas Company									
0865742471204/26	Natural Gas Vehicle Fuel 03/01/26	Paid by Check #57206		04/07/2026	04/24/2026	04/24/2026		04/24/2026	228.70
	-03/31/26								
Vendor 18 - The Gas Company Totals							Invoices	1	\$228.70
Vendor 712 - GLS US									
5660835	Mailing SubAgreement 25CalHOME	Paid by Check #57207		04/05/2026	04/24/2026	04/24/2026		04/24/2026	16.04
Vendor 712 - GLS US Totals							Invoices	1	\$16.04
Vendor 1328 - Ken Grover									
Oct 25-March 26	Anthem Reimb 10/1/25-3/31/26	Paid by Check #57208		04/17/2026	04/24/2026	04/24/2026		04/24/2026	2,361.47
	RX 10/1-12/31/25								
Vendor 1328 - Ken Grover Totals							Invoices	1	\$2,361.47
Vendor 1721 - Image 2000 Fresno									
845205	PD - Copiers Maintenance	Paid by Check #57209		04/14/2026	04/24/2026	04/24/2026		04/24/2026	617.27
Vendor 1721 - Image 2000 Fresno Totals							Invoices	1	\$617.27
Vendor 253 - Jam Services Inc.									
201036	S Alta & S. Q St Dual Light	Paid by Check #57210		03/31/2026	04/24/2026	04/24/2026		04/24/2026	14,604.10
201356	Alta & S. Q ST pole	Paid by Check #57210		04/10/2026	04/24/2026	04/24/2026		04/24/2026	1,725.15
Vendor 253 - Jam Services Inc. Totals							Invoices	2	\$16,329.25
Vendor 6 - Jim Manning Dodge Inc.									
170068DOR	U-43	Paid by Check #57211		04/13/2026	04/24/2026	04/24/2026		04/24/2026	482.39
170082DOR	T-42	Paid by Check #57211		04/13/2026	04/24/2026	04/24/2026		04/24/2026	35.05
170095DOR	PD-17	Paid by Check #57211		04/14/2026	04/24/2026	04/24/2026		04/24/2026	116.49
Vendor 6 - Jim Manning Dodge Inc. Totals							Invoices	3	\$633.93
Vendor 987 - Kenny Johnson Interiors									
0647	PD - Squad Room Office Carpet / Removal & Install	Paid by Check #57212		04/16/2026	04/24/2026	04/24/2026		04/24/2026	4,758.28
Vendor 987 - Kenny Johnson Interiors Totals							Invoices	1	\$4,758.28
Vendor 1247 - Linda Launer									
Merced 4/30/26	SJV Policy Council Meeting	Paid by Check #57213		04/22/2026	04/24/2026	04/24/2026		04/24/2026	73.00
Vendor 1247 - Linda Launer Totals							Invoices	1	\$73.00
Vendor 89 - Liebert Cassidy Whitmore									
321028	DI030-00001	Paid by Check #57214		03/31/2026	04/24/2026	04/24/2026		04/24/2026	2,386.50
321029	DI030-00030	Paid by Check #57214		03/31/2026	04/24/2026	04/24/2026		04/24/2026	177.50
Vendor 89 - Liebert Cassidy Whitmore Totals							Invoices	2	\$2,564.00
Vendor 2179 - Logan Bros Pump & Ag, INC									
DK260276	RCR AG Well Golf Course Propane Pump Setting	Paid by Check #57215		04/09/2026	04/24/2026	04/24/2026		04/24/2026	10,018.86
Vendor 2179 - Logan Bros Pump & Ag, INC Totals							Invoices	1	\$10,018.86
Vendor 1723 - Matson Alarm Co, Inc.									
8212373	FY25/26-Sportsplex-Alarm monitoring 5/1/26-5/31/26	Paid by Check #57216		05/01/2026	04/24/2026	04/24/2026	04/20/2026	04/24/2026	114.81
Vendor 1723 - Matson Alarm Co, Inc. Totals							Invoices	1	\$114.81



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Vendor 1181 - McCormick, Kabot & Lew									
16184	General Matters January 2026	Paid by Check #57217		01/25/2026	04/24/2026	04/24/2026		04/24/2026	2,819.25
16186	Retainer December 29, 2025 through January 25, 2026	Paid by Check #57217		01/25/2026	04/24/2026	04/24/2026		04/24/2026	3,300.00
Vendor 1181 - McCormick, Kabot & Lew Totals							Invoices	2	\$6,119.25
Vendor 1780 - Tim McLean									
Jan-Mar 2026	Anthem Reimb 1/1/26-3/31/26	Paid by Check #57218		04/17/2026	04/24/2026	04/24/2026		04/24/2026	630.00
Vendor 1780 - Tim McLean Totals							Invoices	1	\$630.00
Vendor 1873 - Medallion Supply, Inc									
9130-1137007	Cable for A Digester Mixer	Paid by Check #57219		04/15/2026	04/24/2026	04/24/2026		04/24/2026	1,195.02
9130-1138803	Digester Power Cable	Paid by Check #57219		04/15/2026	04/24/2026	04/24/2026		04/24/2026	141.32
Vendor 1873 - Medallion Supply, Inc Totals							Invoices	2	\$1,336.34
Vendor 2020 - Menjivar, Norman									
CAPE2026	PD - 2026 CAPE - Property & Evidence Seminar	Paid by Check #57220		03/31/2026	04/24/2026	04/24/2026		04/24/2026	318.00
Vendor 2020 - Menjivar, Norman Totals							Invoices	1	\$318.00
Vendor 1943 - Mineral King Publishing, Inc									
721313	MidValley- Public Notice- Ordinance 2026-01	Paid by Check #57221		02/05/2026	04/24/2026	04/24/2026		04/24/2026	400.00
72815	Public Notice-MVT 325-16_pn_Proposed Revisions To User Fees_	Paid by Check #57221		04/17/2026	04/24/2026	04/24/2026		04/24/2026	420.00
Vendor 1943 - Mineral King Publishing, Inc Totals							Invoices	2	\$820.00
Vendor 590 - Guadalupe Montejano									
Anaheim 4/28/26	CMCA Conference- Anaheim	Paid by Check #57222		04/14/2026	04/24/2026	04/24/2026		04/24/2026	302.66
Vendor 590 - Guadalupe Montejano Totals							Invoices	1	\$302.66
Vendor 22 - Moore Twining Associates Inc.									
2603974	Moore- Pressed Juicery	Paid by Check #57223		04/08/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604019	Moore- Nutrient Tech	Paid by Check #57223		04/10/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604039	Moore - Pressed Juicery	Paid by Check #57223		04/10/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604040	Moore- Nutrient Tech	Paid by Check #57223		04/10/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604068	Moore- Ruiz	Paid by Check #57223		04/13/2026	04/24/2026	04/24/2026		04/24/2026	106.00
2604108	Moore- Industrial Pressed Juicery	Paid by Check #57223		04/14/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604144	Moore- Nutrient Tech	Paid by Check #57223		04/14/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604145	Moore- Pressed Juicery	Paid by Check #57223		04/14/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604158	Moore- In House	Paid by Check #57223		04/14/2026	04/24/2026	04/24/2026		04/24/2026	102.00
2604187	Moore- Nutrient Tech	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604188	Moore- Pressed Juicery	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604189	Moore- Ruiz	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	106.00
2604223	Moore- Ruiz	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	106.00
2604224	Moore- Nutrient Tech	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604225	Moore- Pressed Juicery	Paid by Check #57223		04/15/2026	04/24/2026	04/24/2026		04/24/2026	181.00
2604298	Moore Nurtien Tech	Paid by Check #57223		04/17/2026	04/24/2026	04/24/2026		04/24/2026	181.00



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2604299	Moore - Industrial Ruiz	Paid by Check #57223		04/17/2026	04/24/2026	04/24/2026		04/24/2026	106.00
2604300	Moore - Pressed Juicery	Paid by Check #57223		04/17/2026	04/24/2026	04/24/2026		04/24/2026	181.00
		Vendor	22 - Moore Twining Associates Inc.	Totals		Invoices	18		\$2,879.00
Vendor 884 - Napa Auto Parts									
129842	Vehicles	Paid by Check #57224		03/02/2026	04/24/2026	04/24/2026		04/24/2026	114.73
130038	Vehicles	Paid by Check #57224		03/04/2026	04/24/2026	04/24/2026		04/24/2026	561.87
130089	Vehicles	Paid by Check #57224		03/05/2026	04/24/2026	04/24/2026		04/24/2026	476.83
130243	Vehicles	Paid by Check #57224		03/09/2026	04/24/2026	04/24/2026		04/24/2026	243.39
130268	Vehicles	Paid by Check #57224		03/09/2026	04/24/2026	04/24/2026		04/24/2026	206.14
130313	Vehicles	Paid by Check #57224		03/10/2026	04/24/2026	04/24/2026		04/24/2026	192.34
130529	Vehicles	Paid by Check #57224		03/12/2026	04/24/2026	04/24/2026		04/24/2026	225.12
130708	Vehicles	Paid by Check #57224		03/16/2026	04/24/2026	04/24/2026		04/24/2026	408.94
130777	Vehicles	Paid by Check #57224		03/17/2026	04/24/2026	04/24/2026		04/24/2026	2,372.20
130779	Vehicles	Paid by Check #57224		03/17/2026	04/24/2026	04/24/2026		04/24/2026	14.61
130801	Vehicles	Paid by Check #57224		03/17/2026	04/24/2026	04/24/2026		04/24/2026	12.17
130802	Vehicles	Paid by Check #57224		03/17/2026	04/24/2026	04/24/2026		04/24/2026	87.87
130810	Vehicles	Paid by Check #57224		03/17/2026	04/24/2026	04/24/2026		04/24/2026	32.54
130862	Vehicles	Paid by Check #57224		03/18/2026	04/24/2026	04/24/2026		04/24/2026	40.74
130928	Vehicles	Paid by Check #57224		03/18/2026	04/24/2026	04/24/2026		04/24/2026	50.53
131034	Vehicles	Paid by Check #57224		03/19/2026	04/24/2026	04/24/2026		04/24/2026	(175.77)
131126	Vehicles	Paid by Check #57224		03/23/2026	04/24/2026	04/24/2026		04/24/2026	32.54
131149	Vehicles	Paid by Check #57224		03/23/2026	04/24/2026	04/24/2026		04/24/2026	389.08
131163	Vehicles	Paid by Check #57224		03/23/2026	04/24/2026	04/24/2026		04/24/2026	177.38
131166	Vehicles	Paid by Check #57224		03/23/2026	04/24/2026	04/24/2026		04/24/2026	149.72
131201	Vehicles	Paid by Check #57224		03/24/2026	04/24/2026	04/24/2026		04/24/2026	7.58
131288	Vehicles	Paid by Check #57224		03/24/2026	04/24/2026	04/24/2026		04/24/2026	838.38
131393	Vehicles	Paid by Check #57224		03/26/2026	04/24/2026	04/24/2026		04/24/2026	19.57
131447	Vehicles	Paid by Check #57224		03/27/2026	04/24/2026	04/24/2026		04/24/2026	98.71
131558	Vehicles	Paid by Check #57224		03/30/2026	04/24/2026	04/24/2026		04/24/2026	10.59
131568	Vehicles	Paid by Check #57224		03/30/2026	04/24/2026	04/24/2026		04/24/2026	1,470.00
131612	Vehicles	Paid by Check #57224		03/30/2026	04/24/2026	04/24/2026		04/24/2026	276.91
131615	Vehicles	Paid by Check #57224		03/30/2026	04/24/2026	04/24/2026		04/24/2026	2,940.00
131617	Vehicles	Paid by Check #57224		03/30/2026	04/24/2026	04/24/2026		04/24/2026	45.10
		Vendor	884 - Napa Auto Parts	Totals		Invoices	29		\$11,319.81
Vendor 142 - ODP Business Solutions, LLC									
461889087001	FY25/26-Senior Center- Office/operating supplies-shelving	Paid by Check #57225		03/26/2026	04/24/2026	04/24/2026	04/15/2026	04/24/2026	492.45
461314706001	ODP- Office Supplies	Paid by Check #57225		03/27/2026	04/24/2026	04/24/2026		04/24/2026	159.01
461314706002	office supplies	Paid by Check #57225		03/30/2026	04/24/2026	04/24/2026		04/24/2026	22.20
464377745001	FY25/26-CDBG/Senior Center- operating drink supplies	Paid by Check #57225		04/02/2026	04/24/2026	04/24/2026	04/15/2026	04/24/2026	1,046.36



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464435064001	FY25/26-CDBG/Senior Center-Operating Supplies-cups	Paid by Check #57225		04/02/2026	04/24/2026	04/24/2026	04/14/2026	04/24/2026	903.67
464626671001	FY25/26-CDBG/Senior Center-operating supplies-gloves	Paid by Check #57225		04/02/2026	04/24/2026	04/24/2026	04/14/2026	04/24/2026	961.21
464418583001	FY25/26-CDBG/Senior Center-operating drink supplies-coffee	Paid by Check #57225		04/03/2026	04/24/2026	04/24/2026	04/15/2026	04/24/2026	790.41
464856384001	Office Supplies-Toner	Paid by Check #57225		04/08/2026	04/24/2026	04/24/2026		04/24/2026	184.53
Vendor 142 - ODP Business Solutions, LLC Totals						Invoices	8		\$4,559.84
Vendor 1773 - Pace Supply Corp.									
1911142834	Pace Supplies	Paid by Check #57226		04/06/2026	04/24/2026	04/24/2026		04/24/2026	298.38
1911219328-1	Pace Supplies	Paid by Check #57226		04/09/2026	04/24/2026	04/24/2026		04/24/2026	609.04
1911322184	Pace- Supplies	Paid by Check #57226		04/09/2026	04/24/2026	04/24/2026		04/24/2026	138.53
1911323423	Pace Supplies	Paid by Check #57226		04/09/2026	04/24/2026	04/24/2026		04/24/2026	4,142.51
1911323427	Pace- Supplies	Paid by Check #57226		04/09/2026	04/24/2026	04/24/2026		04/24/2026	343.21
1911331573	Pace- Supplies	Paid by Check #57226		04/14/2026	04/24/2026	04/24/2026		04/24/2026	2,146.13
Vendor 1773 - Pace Supply Corp. Totals						Invoices	6		\$7,677.80
Vendor 76 - Pacific Gas & Electric									
1349716235704/26	Kamm & Green Ave 11/15/25-12/01/25	Paid by Check #57233		03/29/2026	04/24/2026	04/24/2026		04/24/2026	551.86
1686600158503-26	2255 W EL MONTE WAY 02/27/26-03/02/26	Paid by Check #57236		03/30/2026	04/24/2026	04/24/2026		04/24/2026	84.69
4751971656803/26	HAYES & EDWARDS 02/27/26-03/29/26	Paid by Check #57245		03/30/2026	04/24/2026	04/24/2026		04/24/2026	43.79
4939694448703/26	110 S College Ave 02/27/26-03/29/26	Paid by Check #57246		03/30/2026	04/24/2026	04/24/2026		04/24/2026	10.29
5064695483903/26	CRAWFORD & EL MONTE SW 02/27/26-03/29/26	Paid by Check #57248		03/30/2026	04/24/2026	04/24/2026		04/24/2026	135.67
8981923387803/26	150 W SAGINAW AVE 02/27/26-03/29/26	Paid by Check #57258		03/30/2026	04/24/2026	04/24/2026		04/24/2026	71.24
0571296382503-26	PW-2999 W EL MONTE WAY 03/02/26-03/30/26	Paid by Check #57231		03/31/2026	04/24/2026	04/24/2026		04/24/2026	144.61
1416294094504/26	PW 389 W EL MONTE WAY 03/02/26-03/30/26	Paid by Check #57234		03/31/2026	04/24/2026	04/24/2026		04/24/2026	79.82
1561888272204/26	PW 5586 AVE 416 03/02/26-03/30/26	Paid by Check #57235		03/31/2026	04/24/2026	04/24/2026		04/24/2026	112.50
2125236871303-26	1215 W EL MONTE WAY 03/02/26-03/30/26	Paid by Check #57238		03/31/2026	04/24/2026	04/24/2026		04/24/2026	35.74
2337501511403-26	250 W Saginaw Ave 03/02/26-03/30/26	Paid by Check #57228		03/31/2026	04/24/2026	04/24/2026		04/24/2026	23.82
2459149581703-26	PW SW SW 7-16-24 12/10/25-01/08/26-1/9/26-2/9/26-2/10/26-3/11/26	Paid by Check #57239		03/31/2026	04/24/2026	04/24/2026		04/24/2026	629.89
2725120519403/26	Alta & Kamm Aves 03/02/26-03/30/26	Paid by Check #57241		03/31/2026	04/24/2026	04/24/2026		04/24/2026	82.05
3354641796603-26	KAMM & O ST 03/02/26-03/30/26	Paid by Check #57242		03/31/2026	04/24/2026	04/24/2026		04/24/2026	121.23



Accounts Payable Invoice Report

G/L Date Range 04/19/26 - 04/24/26
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
3380779542303-26	2007 N CRAWFORD 12/10/25-01/8/26-1/9/26-2/9/26-2/10/26-3/11/26	Paid by Check #57243		03/31/2026	04/24/2026	04/24/2026		04/24/2026	2,690.76
3616571038903/26	2099 W Sierra Way A11/15/25-12/09-12/10-1/8-1/9-2/9-2/10-3/11/26	Paid by Check #57244		03/31/2026	04/24/2026	04/24/2026		04/24/2026	7,984.53
4964113683003-26	MILSAP & MYRTLE ALLEY 12/10/26-03/11/26 3 Billing Cycles	Paid by Check #57247		03/31/2026	04/24/2026	04/24/2026		04/24/2026	432.80
6407995725003\26	PW 12/10/25-03/11/26 3 Billing Cycles	Paid by Check #57251		03/31/2026	04/24/2026	04/24/2026		04/24/2026	261.79
6744215678103-26	6675 AVE 412 12/10/25-03/11/26 3 Billing Cycles	Paid by Check #57253		03/31/2026	04/24/2026	04/24/2026		04/24/2026	16,534.19
7149346409403-26	PW EUCLID S/LINDARA WELL #18 12/10/26-03/11/26 3 Billing Cycles	Paid by Check #57255		03/31/2026	04/24/2026	04/24/2026		04/24/2026	8,700.73
8218800681903-26	2099 W SIERRA WAY B 12/10/25-03/11/26	Paid by Check #57256		03/31/2026	04/24/2026	04/24/2026		04/24/2026	4,841.80
8397932225803-26	3481 W EL MONTE WAY 03/02/26-03/30/26	Paid by Check #57257		03/31/2026	04/24/2026	04/24/2026		04/24/2026	32.10
9237058126303-26	2813 W EL MONTE WAY 03/02/26-03/30/26	Paid by Check #57260		03/31/2026	04/24/2026	04/24/2026		04/24/2026	37.23
1344455159504/26	PW NW COR M & VENTURA AVE 03/10/26-04/07/26	Paid by Check #57232		04/08/2026	04/24/2026	04/24/2026		04/24/2026	54.93
2104753778804/26	155 W Merced Ave 03/10/26-04/07/26	Paid by Check #57237		04/08/2026	04/24/2026	04/24/2026		04/24/2026	59.91
4475716051804/26	PGE 180 W MERCED STE A 3/10/26-4/7/26	Paid by Check #57229		04/08/2026	04/24/2026	04/24/2026		04/24/2026	678.12
6058049267004/26	148 S M ST 03/10/26-04/07/26	Paid by Check #57250		04/08/2026	04/24/2026	04/24/2026		04/24/2026	15.25
6724721106204/26	TULARE & L ST 03/10/26-04/07/26	Paid by Check #57252		04/08/2026	04/24/2026	04/24/2026		04/24/2026	113.46
6766387770104/26	TULARE & L ST 03/10/26-04/07/26	Paid by Check #57254		04/08/2026	04/24/2026	04/24/2026		04/24/2026	74.66
7681012419804/26	PGE 180 W MERCED STE c 3/10/26-4/7/26	Paid by Check #57230		04/08/2026	04/24/2026	04/24/2026		04/24/2026	84.63
5167308560404/26	S/E Kamm & Alta 03/11/26-04/08/26	Paid by Check #57249		04/09/2026	04/24/2026	04/24/2026		04/24/2026	136.16
5683054506904/26	PD - 03/10/2026 - 04/09/2026 Billing Charges	Paid by Check #57227		04/10/2026	04/24/2026	04/24/2026		04/24/2026	6,013.71
9001498229304/26	405 E El Monte Way 03/12/26-04/09/26	Paid by Check #57259		04/10/2026	04/24/2026	04/24/2026		04/24/2026	1,277.18
2567113494504/26	Autumn Gate Phase II & III 03/18/26-04/15/26	Paid by Check #57240		04/15/2026	04/24/2026	04/24/2026		04/24/2026	55.91
Vendor 76 - Pacific Gas & Electric Totals							Invoices	34	\$52,207.05

Vendor **2195 - Miguel A Pelayo**



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Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
0000044	Peachwood Ponding Basin Maintenance	Paid by Check #57261		03/24/2026	04/24/2026	04/24/2026		04/24/2026	4,000.00
0000045	Parkside Ponding Basin	Paid by Check #57261		04/20/2026	04/24/2026	04/24/2026		04/24/2026	6,000.00
		Vendor 2195 - Miguel A Pelayo Totals				Invoices	2		\$10,000.00
Vendor 207 - Polydene Inc.									
2015663	Polydyne- Supplies	Paid by Check #57262		03/31/2026	04/24/2026	04/24/2026		04/24/2026	10,589.90
		Vendor 207 - Polydene Inc. Totals				Invoices	1		\$10,589.90
Vendor 124 - Reedley Veterinary Hospital									
196	PD - Vet Services / Jan, Feb & Mar 2026 Disposal Services	Paid by Check #57263		03/31/2026	04/24/2026	04/24/2026		04/24/2026	2,372.00
		Vendor 124 - Reedley Veterinary Hospital Totals				Invoices	1		\$2,372.00
Vendor 350 - Ridge Creek Dinuba Golf Club									
TejanoSpons 2026	2026 Ridge Creek Tejano Concert Co-Sponsorship	Paid by Check #57264		04/15/2026	04/24/2026	04/24/2026		04/24/2026	2,000.00
		Vendor 350 - Ridge Creek Dinuba Golf Club Totals				Invoices	1		\$2,000.00
Vendor 800 - San Joaquin Valley Railroad Co.									
02152026	SJVRR Contractor Right of Entry License Agreement Fee Tulare St	Paid by Check #57265		02/15/2026	04/24/2026	04/24/2026		04/24/2026	1,750.00
		Vendor 800 - San Joaquin Valley Railroad Co. Totals				Invoices	1		\$1,750.00
Vendor 2004 - SCA of CA, LLC									
2026-002178	SCA- March 2026 Street Sweeping	Paid by Check #57266		03/31/2026	04/24/2026	04/24/2026		04/24/2026	17,520.00
		Vendor 2004 - SCA of CA, LLC Totals				Invoices	1		\$17,520.00
Vendor 42 - Scout Specialties									
194208	WWRF Supplies	Paid by Check #57267		04/14/2026	04/24/2026	04/24/2026		04/24/2026	167.42
		Vendor 42 - Scout Specialties Totals				Invoices	1		\$167.42
Vendor 690 - Richard Smith									
Smith1stPair	First Pair of Boots 25/26	Paid by Check #57268		04/20/2026	04/24/2026	04/24/2026		04/24/2026	200.00
		Vendor 690 - Richard Smith Totals				Invoices	1		\$200.00
Vendor 2214 - Standard Insurance Company									
10965582	5/01/26-6/1/26	Paid by Check #57269		04/13/2026	04/24/2026	04/24/2026		04/24/2026	660.76
		Vendor 2214 - Standard Insurance Company Totals				Invoices	1		\$660.76
Vendor 1442 - Superior Pool Products, LLC									
Q2034465	Superior Pool- Soda Ash	Paid by Check #57270		04/15/2026	04/24/2026	04/24/2026		04/24/2026	1,443.90
		Vendor 1442 - Superior Pool Products, LLC Totals				Invoices	1		\$1,443.90
Vendor 2292 - SWConstruction, inc.									
23533-1	SW Construction Entertainment Plaza Beautification Project #1	Paid by Check #57271		04/13/2026	04/24/2026	04/24/2026		04/24/2026	224,882.07
		Vendor 2292 - SWConstruction, inc. Totals				Invoices	1		\$224,882.07
Vendor 1633 - Toyota Industries Commercial Finance, Inc.									
2998319	Toyota Commercial Finance- Toyota Lease	Paid by Check #57272		04/06/2026	04/24/2026	04/24/2026		04/24/2026	296.74
		Vendor 1633 - Toyota Industries Commercial Finance, Inc. Totals				Invoices	1		\$296.74



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G/L Date Range 04/19/26 - 04/24/26

Report By Vendor - Invoice

Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 950 - United States Treasury									
03/31/26 1st Qtr	Excise Tax 1st Qtr. 2026	Paid by EFT #3986		03/31/2026	04/20/2026	04/20/2026		04/20/2026	3.84
		Vendor 950 - United States Treasury Totals				Invoices		1	\$3.84
Vendor 51 - Urban Futures Inc.									
CD-2025-038	Continuing Disclosures and Compliance Services - FY 2025 Reporti	Paid by Check #57273		04/16/2026	04/24/2026	04/24/2026		04/24/2026	9,300.00
CD-2025-039	Continuing Disclosures and Compliance Services - FY 2025 Reporti	Paid by Check #57273		04/16/2026	04/24/2026	04/24/2026		04/24/2026	6,500.00
		Vendor 51 - Urban Futures Inc. Totals				Invoices		2	\$15,800.00
Vendor 1702 - US Bank Corporate Payment System									
0391 04/13/26	Crystal Garza	Paid by EFT #3997		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,299.93
0417 04/13/26	Mayra Sanchez	Paid by EFT #4018		04/13/2026	04/24/2026	04/24/2026		04/24/2026	58.63
0425 04/13/26	Alexis Arroyo	Paid by EFT #4017		04/13/2026	04/24/2026	04/24/2026		04/24/2026	278.31
0714 4/13/2026	Greg	Paid by EFT #3989		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,833.00
0745 04/13/26	Recreation	Paid by EFT #3998		04/13/2026	04/24/2026	04/24/2026		04/24/2026	392.45
0839 04/13/26	Maria Alaniz	Paid by EFT #4016		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,442.77
2158 04/13/26	Heather Leiferman	Paid by EFT #4002		04/13/2026	04/24/2026	04/24/2026		04/24/2026	2,851.68
2192 04/13/26	Maricela Montoya	Paid by EFT #4005		04/13/2026	04/24/2026	04/24/2026		04/24/2026	2,337.20
3091 04/13/26	Karina Solis	Paid by EFT #3994		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,601.28
3437 4/13/2026	Fire	Paid by EFT #3987		04/13/2026	04/24/2026	04/24/2026		04/24/2026	676.95
3780 04/13/26	Elijah Luna	Paid by EFT #4000		04/13/2026	04/24/2026	04/24/2026		04/24/2026	3,684.54
4210 4/13/2026	Michelle	Paid by EFT #3990		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,895.70
4228 04/13/26	David Little	Paid by EFT #4011		04/13/2026	04/24/2026	04/24/2026		04/24/2026	159.00
4438 04/13/26	Luz Torres	Paid by EFT #4014		04/13/2026	04/24/2026	04/24/2026		04/24/2026	2,801.27
4533 04/13/26	Stephanie Hurtado	Paid by EFT #4003		04/13/2026	04/24/2026	04/24/2026		04/24/2026	2,609.03
4584 04/13/26	Lupe Montejano	Paid by EFT #3992		04/13/2026	04/24/2026	04/24/2026		04/24/2026	770.03
4668 04/13/26	Police Department	Paid by EFT #4013		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,951.47
4970 04/13/26	Michele Tapia	Paid by EFT #3999		04/13/2026	04/24/2026	04/24/2026		04/24/2026	835.08
5366 04/13/26	Pablo Velasquez	Paid by EFT #4006		04/13/2026	04/24/2026	04/24/2026		04/24/2026	941.40
5374 04/13/26	Jacqueline Lopez	Paid by EFT #3993		04/13/2026	04/24/2026	04/24/2026		04/24/2026	181.99
5855 4/13/2026	Dustin	Paid by EFT #3988		04/13/2026	04/24/2026	04/24/2026		04/24/2026	892.49
6020 04/13/26	Denis Richardson	Paid by EFT #4008		04/13/2026	04/24/2026	04/24/2026		04/24/2026	248.36
6393 04/13/26	Brandon Enriquez	Paid by EFT #4007		04/13/2026	04/24/2026	04/24/2026		04/24/2026	251.25
6510 4/13/2026	Joanne	Paid by EFT #3991		04/13/2026	04/24/2026	04/24/2026		04/24/2026	7,864.37
6619 04/13/26	Jho Roldan	Paid by EFT #4019		04/13/2026	04/24/2026	04/24/2026		04/24/2026	334.40
6999 04/13/26	Steve Barron	Paid by EFT #4012		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,514.26
7494 04/13/26	Joshua Ruzicka	Paid by EFT #4004		04/13/2026	04/24/2026	04/24/2026		04/24/2026	106.85
7580 04/13/26	Public Works	Paid by EFT #4010		04/13/2026	04/24/2026	04/24/2026		04/24/2026	276.58
7832 04/13/26	Daniel James	Paid by EFT #3995		04/13/2026	04/24/2026	04/24/2026		04/24/2026	444.21
7961 04/13/26	Thaddeus Ashford	Paid by EFT #4015		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,535.21



Accounts Payable Invoice Report

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 Report By Vendor - Invoice
 Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
8962 04/13/26	Elva Patino	Paid by EFT #4009		04/13/2026	04/24/2026	04/24/2026		04/24/2026	1,235.18
9341 04/13/26	Kianna Sanchez	Paid by EFT #4001		04/13/2026	04/24/2026	04/24/2026		04/24/2026	5,471.23
9993 04/13/26	Librado Montes	Paid by EFT #3996		04/13/2026	04/24/2026	04/24/2026		04/24/2026	869.03
Vendor 1702 - US Bank Corporate Payment System Totals						Invoices	33		\$49,645.13
Vendor 21 - Vestis Services LLC									
5031710387	FY25/26-Parks-Uniform Allowance	Paid by Check #57274		04/15/2026	04/24/2026	04/24/2026	04/16/2026	04/24/2026	74.50
	- Parks staff-Wk. of 4/15/26								
Vendor 21 - Vestis Services LLC Totals						Invoices	1		\$74.50
Vendor 2080 - Xcitium Inc.									
42662535-100	Contract Payment (19/36)(23/36)	Paid by Check #57275		04/08/2026	04/24/2026	04/24/2026		04/24/2026	888.80
	April 2026								
Vendor 2080 - Xcitium Inc. Totals						Invoices	1		\$888.80
Vendor 584 - Christopher Zuniga									
ZunigaSignal2026	Signal Class 2	Paid by Check #57276		04/16/2026	04/24/2026	04/24/2026		04/24/2026	129.00
Vendor 584 - Christopher Zuniga Totals						Invoices	1		\$129.00
Grand Totals						Invoices	219		\$1,346,839.22



City Council Staff Report

Department: ADMINISTRATIVE
SERVICES

April 28, 2026

To: Mayor and City Council
From: Karina Solis, Administrative Services Director
By: Jacqueline Lopez, Sr. Fiscal Analyst
Subject: Annual Review and Adjustment to Fees, Charges and Fines (KS)

RECOMMENDATION:

Council to conduct a public hearing and adopt Resolution No. 2026-20 implementing the recommended fees and fines effective July 1, 2026.

EXECUTIVE SUMMARY:

The City of Dinuba engaged Willdan Financial Services (Willdan) in 2023 to determine the full costs incurred by the City to support the various activities for which the City charges user fees. Willdan worked closely with staff to prepare the User Fee Study. The report was presented to council on March 14, 2023, and again on April 11, 2023, as part of a public hearing for the adoption of the fiscal year 2023/24 fees.

These fees and charges are now being presented as part of the annual review and adjusted as warranted. The proposed fees enclosed herein as Exhibit '1' include minor adjustments to reflect the increased cost of providing services.

OUTSTANDING ISSUES:

None.

DISCUSSION:

On June 23, 1992, the City Council adopted Ordinance No. 92-10, establishing a fee and service charge revenue/cost system, also known as the User Fee Program (UFP). The UFP is intended to recover the full cost reasonably borne by the City for providing specific services. Since its adoption, the City Council has reviewed and updated the fee schedule annually, with adjustments made as needed based on the Consumer Price Index (CPI).

As part of the Fiscal Year 2022/23 fee review, the City retained Willdan Financial Services to comprehensively reevaluate the basis of the City's fees. Willdan worked in coordination with City staff to analyze personnel time, materials, and other associated costs. The updated fees resulting from that study were adopted by the City Council on April 11, 2023.

For Fiscal Year 2026/27, staff has conducted a review of the current fee schedule and is recommending adjustments consistent with the 2025 CPI of 2.7%, except as noted below.

Community Services

All fees eligible for CPI adjustment have been increased, with the following exceptions and modifications:

- Certain fees are proposed to remain unchanged to avoid placing an additional burden on residents, including:
 - Page 1: Item #3 (Kitchen Use), Item #19 (Site Preparation – Delgado Softball Field), and Item #20 (Site Preparation – K/C Vista Baseball Field)
 - Page 2: Item #39 (Team Sponsorships – per team fee)
 - Page 4: Item #88 (One-Year Banner Sponsorship); Items #95–97 (Annex); and Items #103–105 (Activity Rooms A-1 and A-2)
 - Page 5: Item #112 (Ceramics Class Fee)
- Page 1, Item #11 (Private Use of Field – Basketball/Soccer/Pickleball/Baseball/Softball): revised for clarity to include baseball and softball.
- Page 5:
 - Item #123 (Subpoena Fee): corrected from \$292 to \$275 to comply with regulated limits.
 - Item #113 (Concession Stand Rental): new fee proposed at \$26 per hour, comparable to neighboring jurisdictions. This fee is intended for organizations using K/C Park for sporting events that require concession stand access.
- The following fees were removed due to redundancy, lack of specificity, or discontinued use:
 - Private Use of Field (unspecified location)
 - Private Use of Field – Baseball/Softball (consolidated with similar fee)
 - After School Care and Late Pick-Up (now administered through the ELOP Program)
 - Batting Cage Pitching Machine fees (duplicate)
 - Turf Area Reservation fees (duplicate)
 - Senior Center Courtyard Rental fees (not for public rentals)

Ambulance Services

All applicable fees have been increased consistent with CPI.

Fire Services

All applicable fees have been increased consistent with CPI, with the following exceptions:

- Page 7, Item #6 (Fire Sprinkler Plan Check and Site Testing):
 - Commercial/Multi-Family category was corrected from “51 to 500 sprinklers” to “1 to 500 sprinklers.”
 - Residential fees for Plan Check Only (\$143) and Site Inspection/Testing & Final (\$203) have been consolidated into a single fee of \$346 for efficiency and clarity.
- Page 8, Item #16 (Citations):
 - Fees for illegal fireworks violations (1st, 2nd, and 3rd citations) are temporarily set at \$1,500 each. These fees are subject to future revision pending City Council consideration of a separate Fireworks Ordinance update.

Police Services

All applicable fees have been increased consistent with CPI, with the following exceptions:

- Page 9, Item #9 (Fingerprints – City Fee): increased by \$1, from \$18 to \$19, to reflect rising service costs.
- Page 11, Item #49 (Subpoena Fee): added at \$275 to align with the Community Services section and comply with regulated limits
 - Item #50 (Parking Violations): fees are proposed to be added to the fee schedule. While these fees are not new, they have not previously been included in the City’s formal user fee schedule. Staff consulted with the City’s fee study consultant, who advised that parking violation fees are typically not included in comprehensive fee studies because they are not based on a direct cost-recovery analysis. Instead, such fees are generally set at the discretion of the City. However, the consultant did recommend reviewing rates from comparable jurisdictions to help set a reasonable adjustment. Many of the City’s existing parking violation fees have remained at \$22 for an extended period of time and are now below those charged by similar cities, where the average fee is approximately \$100 per violation. Based on this comparison, staff is recommending an increase from \$22 to approximately \$45 per citation for the majority of the fees except for, Detached Trailers will remain at \$100 and Accessible Parking will change from \$250 to \$300. To ensure fees remain fair and aligned with economic conditions, they will be reviewed every three to five years and may be adjusted based on changes in the Consumer Price Index (CPI).

Engineering and Planning, and Public Works Services

All applicable fees have been increased consistent with CPI.

If adopted, the updated fee schedule will take effect on July 1, 2026.

FISCAL IMPACT:

As presented in this item, the proposed fee adjustments will provide revenues consistent with the 2025 U.S CPI as well as reimbursing the City for more of its cost in providing municipal services.

PUBLIC HEARING:

A notice of the hearing was published in the Mid-Valley Times on April 16, 2026 and on the City's Website.

ATTACHMENTS:

1. Resolution 2026-20 Conduct Public Hearing and Adopt Resolution implementing the recommended fees and fines effective July 1 2025
2. Exhibit '1' City of Dinuba 2026-27 Proposed Fee Schedule

RESOLUTION 2026-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA, CALIFORNIA AMENDING VARIOUS RESOLUTIONS WHICH SET FEES, CHARGES, AND FINES FOR CITY SERVICES

WHEREAS, the City of Dinuba has conducted an extensive analysis of its services, the costs reasonably borne of providing those services, the beneficiaries of those services, and the revenues produced by those paying fines, fees and charges for special services; and,

WHEREAS, the City wishes to comply with both the letter and the spirit of Article XIIB of the California Constitution and limit the growth of taxes; and

WHEREAS, the City has adopted Ordinance 92-10 establishing its policy as to the recovery of costs reasonably borne to be recovered from users of City services; and

WHEREAS, pursuant to Government Code Section 54994.1 the specific fees and fines to be charged for services must be adopted by the City Council by Resolution, after providing notice and holding a public hearing; and

WHEREAS, notice of public hearing has been provided per Government Code Section 6062A, oral and written presentations have been made and received, a general explanation of the hereinafter contained schedule of fees, charges and fines has been published as required, and the required public hearing held; and

WHEREAS, it is the intention of the City Council to develop a revised schedule of fees, charges and fines based on the City's budgeted and projected costs reasonably borne; and

WHEREAS, Resolution 98-08, adopted by the City Council on March 24, 1998, did declare the intent of the City Council to be that all fees, charges, and fines included in this schedule be reviewed at least annually and adjusted accordingly; and

WHEREAS, all requirements of California Government Code Sections 66016 and 66018 are hereby found to have been complied with;

WHEREAS, Willdan Financial Services (Willdan) prepared an analysis of the City's fees, for fiscal year 2023-24;

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DINUBA, CALIFORNIA,
DOES RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

The changes to the fee schedule enclosed herein as Exhibit '1' shall be in effect commencing July 1, 2026, and shall remain in effect until change or amended by the City Council. All other existing and approved fees, charges and fines will remain at their approved rates.

PASSED, APPROVED, AND ADOPTED this 28th day of April 2026 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor

ATTEST:

City Clerk

COMMUNITY SERVICES

#	Description	Adopted Fee 25/26	Unit	Notes
1	Private Building Rentals per hour			
2	Private Use of Multi-purpose	\$89.00		
3	Kitchen Use	\$50.00		
4	Set-up/ Tear Down (Tables & Chairs)	\$30.00		
5	Park Rentals (Picnic Areas/Bandshell) For 5 hours, for full day, double the rate			
6	0-50 Attendance	\$54.00		
7	51-100 Attendance	\$73.00		
8	101-150 Attendance	\$98.00		
9	151 + Attendance	\$117.00		
10	Park Rentals (Athletic Fields) per hour			
11	Private Use of Field - Basketball/Soccer/Pickleball/Baseball/Softball	\$36.00		2 hr minimum
12	Tournament (Baseball/Softball)	\$240.00		
13	Tournament (Basketball/Soccer)	\$180.00		
14	Miscellaneous (Private Rentals)			
15	Supervision	\$40.00		
16	Facility Use			
17	Site Prep.-Athletic Fields			
18	Site Prep.- Roosevelt Baseball Field	\$56.00		
19	Site Prep.- Delgado Softball Field	\$68.00		
20	Site Prep.- K/C Vista Baseball Field	\$73.00		
21	Site Prep.- Soccer Field	\$68.00		
22	Site Prep.- Basketball Court	\$11.00		
23	Site Preparation- Bandshell & Picnic Areas	\$36.00		
24	Electricity-Athletic Fields (25% off for non-profit groups)	\$29.00		
25	Electricity-Bandshell/C.C.	\$11.00		

Proposed Fee 26/27	Fee Δ
\$91.00	\$2
\$50.00	\$0
\$31.00	\$1
\$55.00	\$1
\$75.00	\$2
\$101.00	\$3
\$120.00	\$3
\$37.00	\$1
\$246.00	\$6
\$185.00	\$5
\$41.00	\$1
\$58.00	\$2
\$68.00	\$0
\$73.00	\$0
\$70.00	\$2
\$11.00	\$0
\$37.00	\$1
\$30.00	\$1
\$11.00	\$0

COMMUNITY SERVICES

#	Description	Adopted Fee 25/26	Unit	Notes
26	Facility Use for Grantee(s)			
27	Room Rental	\$5.00		
28	Electricity	\$6.00		
29	Custodial Supplies	\$1.00		
30	Youth Sports			
31	Youth Sports Registrations	\$42-\$52		
32	Youth Sports Late Registration	5.00		
33	Adult Sports			
34	3 on 3 Basketball	\$130.00		
35	5 on 5 Basketball	\$360.00		
36	Volleyball	\$155.00		
37	Softball	\$465.00		
38	Team Sponsorships			
39	Per Team	\$260.00		
40	Refund Processing Fee			
41	Fee for Processing Registration Refunds	\$8.00		
42	Aquatics			
43	Swim Lesson Registrations	\$36.00		
44	Open Swim Fee	\$2.00		
45	Special Events Fees			
46	Parade Entry	\$11.00		

47	Summer Fun in the Park			
48	Summer Youth Program	\$31.00	Per Month	
49	Sports Plex			
50	Admission (Drop-In Sports)			
51	Includes basketball/volleyball courts, arcade area, ping pong, and turf area fields (based on availability)	\$2.00		

Proposed Fee 26/27	Fee Δ
\$5.00	\$0
\$6.00	\$0
\$1.00	\$0
\$43-\$53	\$1
\$5.00	\$0
\$134.00	\$4
\$370.00	\$10
\$159.00	\$4
\$478.00	\$13
\$260.00	\$0
\$8.00	\$0
\$37.00	\$1
\$2.00	\$0
\$11.00	\$0

\$32.00	\$1
\$2.00	\$0

COMMUNITY SERVICES

#	Description	Adopted Fee 25/26	Unit	Notes
52	Batting Cage Pitching Machine Use Fee			
53	5 minutes (up to 50 pitched balls)	\$5.00		
54	15 minutes (up to 150 pitched balls)	\$10.00		
55	30 minutes (up to 300 pitched balls)	\$16.00		
56	45 minutes (up to 450 pitched balls)	\$27.00		
57	60 minutes (up to 600 pitched balls)	\$32.00		
58	Turf Training Area			
59	30 minutes	\$16.00		
60	60 minutes	\$27.00		
61	Batting Cages Rental			
62	30 minutes	\$10.00		
63	60 minutes	\$27.00		
64	Party Area Reservation			
65	2 hours (does not include admittance fee)	\$27.00		
66	Basketball/Volleyball Court Reservation			
67	30 minutes	\$16.00		
68	60 minutes	\$22.00		
69	Private Facility Rental			
70	Per hour	\$159.00		
71	Conference Room Rental			
72	Per hour	\$26.00		
73	Programming/Competition Facility Rental			
74	Per hour	\$128.00		
75	Event Support Staff Service Charge	\$37.00	per hour	
76	Team Packages for Batting Cages (Baseball/Softball Packages)			
77	Bronze Package- 2 hours, 1 cage	\$74.00		Addl cages \$10
78	Silver Package - 3 hours, 1 cage	\$100.00		Addl cages \$10
79	Gold Package- 4 hours, 2 cages	\$155.00		Addl cages \$10
80	Soccer/Football Packages			
81	Bronze Package - 2 hours	\$42.00		

Proposed Fee 26/27	Fee Δ
\$5.00	\$0
\$10.00	\$0
\$16.00	\$0
\$28.00	\$1
\$33.00	\$1
\$16.00	\$0
\$28.00	\$1
\$10.00	\$0
\$28.00	\$1
\$28.00	\$1
\$16.00	\$0
\$23.00	\$1
\$163.00	\$4
\$27.00	\$25
\$131.00	\$3
\$38.00	\$1
\$76.00	\$2
\$103.00	\$3
\$159.00	\$4
\$43.00	\$1

COMMUNITY SERVICES

#	Description	Adopted Fee 25/26	Unit	Notes
82	Silver Package - 3 hours	\$69.00		
83	Gold Package - 4 hours	\$93.00		
84	Basketball/Volleyball Packages			
85	Bronze Package - 2 hours	\$42.00		
86	Silver Package - 3 hours	\$69.00		
87	Gold Package - 4 hours	\$93.00		
88	One year banner sponsorship	\$415.00		
89	City Sponsored Activities/Tournaments	\$5.00	per person	
90	Public Facility Rental	\$133.00	per hour	
91	Access Card for Pitching Machine - 30 minutes plus entry fee (includes 5 passes)	\$54.00		
92	Access Card for Pitching Machine - 60 minutes plus entry fee (includes 5 passes)	\$124.00		
93	Senior Center			
94	Annex - Maximum Capacity 185			
95	General Public	\$85.00	Per Hour	
96	Non-profit	\$74.00	Per Hour	
97	Dinuba Senior Center Member	\$66.00	Per Hour	
98	Social Hall - Maximum Capacity 185			
99	General Public	\$87.00	Per Hour	
100	Non-profit	\$74.00	Per Hour	
101	Dinuba Senior Center Member	\$66.00	Per Hour	
102	Activity Rooms (A-1 or A-2)			
103	General Public	\$48.00	Per Hour	
104	Non-profit	\$42.00	Per Hour	
105	Dinuba Senior Center Member	\$37.00	Per Hour	
106	Kitchen			
107	General Public	\$27.00	Per Hour	
108	Non-profit	\$23.00	Per Hour	

Proposed Fee 26/27	Fee Δ
\$71.00	\$2
\$96.00	\$3
\$43.00	\$1
\$71.00	\$2
\$96.00	\$3
\$415.00	\$0
\$5.00	\$0
\$137.00	\$4
\$55.00	\$1
\$127.00	\$3
\$85.00	\$0
\$74.00	\$0
\$66.00	\$0
\$89.00	\$2
\$76.00	\$2
\$68.00	\$2
\$48.00	\$0
\$42.00	\$0
\$37.00	\$0
\$28.00	\$1
\$24.00	\$1

COMMUNITY SERVICES

#	Description	Adopted Fee 25/26	Unit	Notes
109	Dinuba Senior Center Member	\$21.00	Per Hour	
110	Kitchen with Social Hall	\$52.00		
111	Other Fees			
112	Ceramics Class	\$26.00	Per every 10 classes	
113	Concession Stand Rental		Per Hour	

113	Kiln Firing	\$37.00	Per Firing	
114	Lunch for Senior Citizens	\$2.00	Per lunch	
115	Photocopies			
116	legal size	\$2.00	first page	plus .05 per addn'l page
117	letter size	\$2.00	first page	plus .05 per addn'l page
118	Returned Items **			
119	Charge for any returned items	\$25.00		** State Law Mandates the Charge at \$25.00
120	Document Search			
121	Per hr. set fee, min. 1/2 hr charge	\$26.00		
122	Subpoena fee			
123	For each day the employee is required to be in attendance at the proceeding pursuant to the subpoena. Required by State Law AB 2727	\$292.00		Regulated

Proposed Fee 26/27	Fee Δ
\$22.00	\$1
\$53.00	\$1
\$26.00	\$0
\$26.00	\$26

\$38.00	\$1
\$2.00	\$0
\$2.00	\$0
\$2.00	\$0
\$25.00	\$0
\$26.00	\$0
\$275.00	-\$17

AMBULANCE SERVICES

#	Description		Adopted Fee 25/26	Unit
1	Ambulance Records		\$32.00	
2	Ambulance Rates			
3		ALS-1 Emergency Base Rate - Resident	\$1,917.00	
4		ALS-1 Emergency Base Rate - Non Resident	\$2,017.00	
5		ALS-2 Base Rate	\$2,949.00	
6		BLS Emergency Base Rate - Resident	\$1,506.00	
7		BLS Emergency Base Rate - Non Resident	\$1,706.00	
8		Mileage	\$44.70	mile
9		Night Fee	\$131.00	
10		EKG Heart Monitor	\$131.00	
11		Oxygen	\$106.00	
12		Non-Transport ALS Treatment	\$833.50	
13		Non-Transport Assessment Charge	\$544.00	
14		Non-Transport BLS Treatment	\$544.00	
15	Special Events	Special Event / Stand-by (2 Staff) PER HOUR	\$307.00	
16	Medical Training Classes	E.M.T. Basic Full Class	\$638.00	per person
17		First Aid, CPR & AED (Full Class)	\$104.00	per person
18		First Aid (Full Class)	\$80.00	per person
19		CPR & AED (Full Class)	\$80.00	per person
20		Pediatric First Aid, CPR & AED (Full Class)	\$80.00	per person
21		BLS (Full Class)	\$80.00	per person
22		BLS (Skills Testing)	\$37.00	per person
23		ACLS (Full Class)	\$213.00	per person
24		ACLS (Renewal)	\$117.00	per person
25		ACLS (Skills Testing)	\$64.00	per person
26		PALS (Full Class)	\$64.00	per person
27		PALS (Renewal)	\$117.00	per person
28		PALS (Skills Testing)	\$64.00	per person
29	Fire Med	Membership	\$75.00	per person

* Per person

Proposed Fee 26/27	Fee Δ
\$33.00	\$1
\$1,917.00	\$0
\$2,017.00	\$0
\$2,949.00	\$0
\$1,506.00	\$0
\$1,706.00	\$0
\$44.70	\$0
\$131.00	\$0
\$131.00	\$0
\$106.00	\$0
\$833.50	\$0
\$544.00	\$0
\$544.00	\$0
\$315.00	\$8
\$655.00	\$17
\$107.00	\$3
\$82.00	\$2
\$82.00	\$2
\$82.00	\$2
\$82.00	\$2
\$38.00	\$1
\$219.00	\$6
\$120.00	\$3
\$66.00	\$2
\$66.00	\$2
\$120.00	\$3
\$66.00	\$2
\$75.00	\$0

FIRE							
#	Description		Adopted Fee 25/26	Unit	Notes	Proposed Fee 26/27	Fee Δ
1	Fire Reports	Incident Report	30.00			\$31.00	\$1
		Investigation Report	51.00			\$52.00	\$1
2	Hydrant Testing	Inspect & Test Hydrant	186.00			\$191.00	\$5
3	State Mandated Fire Inspections - Annual	High Rise, Jails, Hospitals, etc...	186.00			\$191.00	\$5
		Schools	No Charge			No Charge	NA
4	Annual / Bi-Annual Business Inspection	1st Inspection	106.00			\$109.00	\$3
		1st Re-Inspection	No Charge			No Charge	NA
		2nd Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
		3rd Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
		4th Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
5	New Business Inspection	Commercial Inspection	\$186.00			\$191.00	\$5
		Industrial Inspection	\$267.00			\$274.00	\$7
		1st Re-Inspection	No Charge			No Charge	NA
		2nd Re-Inspection	No Charge			No Charge	NA
		3rd Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
		4th Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
		5th Re-Inspection	\$106.00		Admin Citation in Addition	\$109.00	\$3
6	Fire Sprinkler Plan Check and Site Testing (New or Tenant Improvement)	Commercial/Multi Family (1 to 500 Sprinklers)	\$505.00			\$519.00	\$14
		Commercial/Multi Family (More Than 501 Sprinklers)	\$931.00			\$956.00	\$25
	Tenant Improvement Only	Commercial/Multi-Family (up to 10 heads)	\$283.00			\$291.00	\$8
	Tenant Improvement Only	Commercial/Multi-Family (More than 11 less than 50 heads)	\$325.00			\$325.00	\$0
	Residential Fire Sprinklers	Residential Plan Check, Site Inspection/Testing & Final	\$337.00			\$346.00	\$9
	Residential Fire Sprinkler Inspection	Inspection Only Outside of Initial Permit (re-inspect)	\$62.00			\$62.00	\$0
7	Fire Alarm Plan Check Panel Change Only/Tenant Improvement	Change to Panel Only	\$100.00			\$100.00	\$0
	Fire Alarm Plan Check for Upgrade or Tenant Improvement	Addition of 5 or Less Devices	\$232.00			\$232.00	\$0
	Fire Alarm Plan Check and Site Testing	Less than 50 devices	\$430.00			\$442.00	\$12
		50 to 100 devices	\$700.00			\$700.00	\$0
		100 or more	\$808.00			\$808.00	\$0
	Plan Check/Review	Plan Review or Check Only	\$150.00	hr		\$150.00	\$0
	Fire Reinspection Fee		\$175.00			\$175.00	\$0
	PV/ESS System Plan Review	Plan Review or Check Only	\$400.00			\$400.00	\$0
	Fire Consult Fee		\$150.00	hr		\$150.00	\$0
	Fire Sprinkler Site Inspeicton	Inspection Only Outside of Initial Permit	\$175.00			\$175.00	\$0
8	Fire Pump Site Testing	Inspect and test fire pump site	\$186.00			\$191.00	\$5
9	Temporary Membrane Structures, Tents and Canopies	Inspection and permit for tent or air supported structure used for assemblies (occupant load of 50 or more)	\$267.00			\$274.00	\$7
		Inspection and permit of all other tents & canopies	\$106.00	hr		\$109.00	\$3
10	Special hazard use permit	Special Use Permit	\$101.00			\$104.00	\$3
11	Permit - Tank Installation/ Removal	Flammable combination liquid tanks	\$101.00			\$104.00	\$3
12	Tank Plan Review	Flammable combination liquid tanks	\$101.00			\$104.00	\$3

FIRE							
#	Description		Adopted Fee 25/26	Unit	Notes	Proposed Fee 26/27	Fee Δ
13	Fire Suppression Hood System	Permits, plan review, and testing	\$240.00			\$246.00	\$6
14	Fireworks	Fireworks Stand Inspection	\$35.00			\$35.00	\$0
		Public Fireworks Display Permit	\$213.00			\$219.00	\$6
		Public Fireworks Display Standby (minimum 4 hours)	\$267.00	hr	See Emergency Response Standby	\$274.00	\$7
15	Special Events	Booth Inspection (Carnival, Food Vendor)	\$21.00			\$21.00	\$0
		On-site inspection of Carnival/Fair Sites	\$240.00	event		\$246.00	\$6
16	Citations	Possession or use of illegal fireworks (1st Citation)	\$1,596.00		See Municipal Code	\$1,500.00	-\$96
		Possession or use of illegal fireworks (2nd Citation)	\$1,596.00			\$1,500.00	-\$96
		Possession or use of illegal fireworks (3rd Citation)	\$1,596.00			\$1,500.00	-\$96
		False alarm calls (3rd and additional Responses)	\$117.00			\$120.00	\$3
17	Emergency Response Stand - by Fee	Stand -by for first-out apparatus & personnel	\$319.00	hr	See CFAA Agreement	\$328.00	\$9
	each additional apparatus		\$155.00		See CFAA Agreement	\$155.00	\$0

POLICE

#	Description		Adopted Fee 25/26	Unit	Notes
1	Emergency Response Fee	Emergency resp. for DUI arrest	Actual Cost		up to \$10,000
2	ABC Review	Review for alcohol license	\$35.00		
3	Noise Disturbance	Complaint for noise disturbance	\$98.00		
4	False Alarm Response - 1st call	False alarm calls/bus./residential	\$51.00		
5	False Alarm Response - 2nd call	False alarm calls/bus./residential	\$99.00		
6	False Alarm Resp. - 3rd & thereafter	False alarm calls/bus./residential	\$144.00		
7	VIN Verification	Verify VIN number	\$52.00		
8	Records Check	Records Search Criminal History	\$25.00		
9	Fingerprints (City Fee)	Provide fingerprints	\$18.00		
10	Fingerprints (DOJ Fee)***	Provide fingerprints	\$32.00		
11	Accident Reports	Accident & Investigation Report	\$25.00		
12	Correctable Citations/ Citation Sign-Offs	Correction of Vehicle Violations/Citation Processing	\$14-\$32		Sign-Offs Only \$14/ All Correctable citations \$32
13	Stored Vehicle Release	Provide release of stored vehicle	\$134.00		
14	Vehicle Repo Release	Form fee	\$17.00		
15	Special Police Services	Security Services/Reserves	Actual Cost	hour	
16	Special Police Services	Police Officer - Event Patrol	Actual Cost	hour	Only when available
17	Special Police Services	Police Sergeant - Events	Actual Cost	hour	Only when available
18	Special Police Services	Funeral Escort	\$90.00		
19	Crime Report Copies	Provide copies of crime reports	\$51.00		
20	Duplication of Digital Media	Photo, audio, video recordings (Excluding 911 Recordings)	Actual Cost		
21	Duplication of Digital Media (PRA)	Photo, audio, video recordings (Excluding 911 Recordings) PRA	Actual Cost		Public Records Act (PRA)
22	Reproduction of Photographs Prints	Color Photo Prints - Letter Size	\$5.00		Per Sheet

Proposed Fee 26/27	Fee Δ
Actual Cost	Variable
\$36.00	\$1
\$101.00	\$3
\$52.00	\$1
\$102.00	\$3
\$148.00	\$4
\$53.00	\$1
\$26.00	\$1
\$19.00	\$1
\$32.00	\$0
\$26.00	\$1
\$14-\$33	NA
\$138.00	\$4
\$17.00	\$0
Actual Cost	NA
Actual Cost	NA
Actual Cost	NA
\$92.00	\$2
\$52.00	\$1
Actual Cost	NA
Actual Cost	NA
\$5.00	\$5

POLICE

#	Description		Adopted Fee 25/26	Unit	Notes
23	Photocopies (Letter or Legal Size) PRA	PRA - \$0.10 cents per page	\$0.10 per page		Public Records Act (PRA)
24	Photocopies (Letter or Legal Size)	First Page \$2.00, plus .10 per additional page	\$2.00		(Plus .10 per Additional page)
25	Citation Copies	Provide additional copy of citation	\$13.00		
26	Animal Recovery/Return	Animal Pickup/Transport	\$97.00		
27	Running at Large - 1st offense	Animal running at large	\$49.00		
28	Running at Large - 2nd offense	Animal running at large	\$94.00		
29	Running at Large - 3rd offense	Animal running at large	\$181.00		
30	Nuisance - 1st offense	Respond to complaint	\$57.00		
31	Nuisance - 2nd offense	Respond to complaint	\$107.00		
32	Nuisance - 3rd offense	Respond to complaint	\$217.00		
33	Animal Disposal	Dispose of dead animals	\$49.00		
34	Animal License Tags Required	Citations for no license tags	\$25.00		
35	Animal License Required	Failure to license dog	\$29.00		
36	Animal Cruelty Investigation	Investigate complaint of cruelty	\$151.00		
37	Animal Quarantine	Bite Investigation/Dog Quarantine	\$128.00		
38	DUI Breath Test ***	DUI arrest breath test fee	\$35.00		DOJ
39	DUI LAB FEE - BLOOD DRAW	GOV CODE 53150-53159	Actual Cost		
40	DUI LAB FEE - ALCOHOL ANALYSIS	GOV CODE 53150-53159	Actual Cost		
41	DUI LAB FEE - DRUG SCREEN	GOV CODE 53150-53159	Actual Cost		
42	Towing Fee	Towing fee	\$200.00		At Tow Yard

Proposed Fee 26/27	Fee Δ
\$0.10 per page	NA
\$2.00	\$2
\$13.00	\$0
\$100.00	\$3
\$50.00	\$1
\$97.00	\$3
\$186.00	\$5
\$59.00	\$2
\$110.00	\$3
\$223.00	\$6
\$50.00	\$1
\$26.00	\$1
\$30.00	\$1
\$155.00	\$4
\$131.00	\$3
\$35.00	\$0
Actual Cost	NA
Actual Cost	NA
Actual Cost	NA
\$200.00	\$0

POLICE

#	Description		Adopted Fee 25/26	Unit	Notes	Proposed Fee 26/27	Fee Δ
43	Storage Fee	Per day storage fee for towed vehicles	\$65.00		At Tow Yard	\$65.00	\$0
44	Graffiti						
45	1st Citation		\$678.00			\$696.00	\$18
46	2nd Citation		\$1,344.00			\$1,380.00	\$36
47	3rd Citation		\$1,344.00			\$1,380.00	\$36
48	Subpoena fee						
49	For each day the employee is required to be in attendance at the proceeding pursuant to the subpoena. Required by State Law AB 2727		\$292.00		Regulated	\$275.00	-\$17

50	Parking Violations			Violation Code		
P1	ALLEY PARKING			10.32.010	\$45.00	\$45
P2	PARKING NEAR INTERSECTIONS			10.32.020	\$45.00	\$45
P3	PARKING OF VEHICLES HAVING TRAILERS			10.32.030	\$45.00	\$45
P4	DETACHED TRAILERS			10.32.031	\$100.00	\$100
P5	VEHICLE LEFT WITH MOTOR RUNNING			10.32.060	\$45.00	\$45
P6	PARKING HEAVY VEHICLES			10.32.070	\$45.00	\$45
P7	DIAGONAL PARKING			10.32.100	\$45.00	\$45
P8	BACK TO CURB OR PARKING PARALLEL FOR LOADING			10.32.130	\$45.00	\$45
P9	LIMITED PARKING - 2-HOUR PARKING ZONES DESIGNATED			10.32.171	\$45.00	\$45
P10	USE OF STREETS FOR STORAGE OF VEHICLES PROHIBITED			10.32.215	\$45.00	\$45
P11	PARKING CONTRARY TO CURB COLOR LIMITATIONS			10.32.230	\$45.00	\$45
P12	PARKING CONTRARY TO SIGNS			10.32.240	\$45.00	\$45
P13	HANDICAPPED PARKING			CVC 22507.8 (a)	\$300.00	\$300
P14	PARKED ON CROSSWALK			CVC 22500B (a)	\$45.00	\$45
P15	PARKED WALKING DRIVEWAY			CVC 22500E	\$45.00	\$45
P16	PARKED ON SIDEWALK			CVC 22500F	\$45.00	\$45
P17	DOUBLE PARK			CVC 22500H	\$45.00	\$45
P18	PARKED ON RIGHT WITHIN 18" OF CURB/MOTORCYCLE ON WHEEL AT CURB			CVC 22502A	\$45.00	\$45
P19	PARKING ON CITY PARK			C.O. 9.48.120 (o)	\$45.00	\$45

BUILDING

#	Description	Adopted Fee 25/26	Unit
1	NEW COMMERCIAL *		
2	Without Interior Improvements *		
3	0 to 5,000 sq. ft.	\$0.97	per sq. ft
4	5,001 to 10,000 sq. ft.	\$0.72	per sq. ft
5	10,001 to 50,000 sq. ft.	\$0.49	per sq. ft
6	50,001 to 100,000 sq. ft.	\$0.34	per sq. ft
7	Over 100,000 sq. ft.	\$0.24	per sq. ft
8	<i>The fees listed above are cumulative</i>		
9	With Interior Improvements *		
10	0 to 5,000 sq. ft.	\$1.60	per sq. ft
11	5,001 to 10,000 sq. ft.	\$1.17	per sq. ft
12	10,001 to 50,000 sq. ft.	\$0.72	per sq. ft
13	50,001 to 100,000 sq. ft.	\$0.53	per sq. ft
14	Over 100,000 sq. ft.	\$0.46	per sq. ft
15	<i>The fees listed above are cumulative</i>		
16	TENANT IMPROVEMENTS / RETAIL *		
17	0 to 5,000 sq. ft.	\$0.69	per sq. ft
18	5,001 to 10,000 sq. ft.	\$0.40	per sq. ft
19	10,001 to 50,000 sq. ft.	\$0.24	per sq. ft
20	50,001 to 100,000 sq. ft.	\$0.22	per sq. ft
21	Over 100,000 sq. ft.	\$0.16	per sq. ft
22	<i>The fees listed above are cumulative</i>		
23	MISCELLANEOUS COMMERCIAL/INDUSTRIAL STRUCTURES		
24	Minimum fees required	\$287.00	
25	Misc. Commercial / Industrial Structures	\$2.04	per sq. ft
26	NEW RESIDENTIAL *		
27	Model Home Plan Check 0 to 1,750 sq. ft.	\$0.78	per sq. ft
28	Model Home Plan Check 1,751 sq. ft. and over	\$0.62	per sq. ft
29	Production Home Inspection Only	\$1.52	per sq. ft

Proposed Fee 26/27	Fee Δ
\$1.00	\$0.03
\$0.74	\$0.02
\$0.51	\$0.01
\$0.34	\$0.01
\$0.25	\$0.01
\$1.64	\$0.04
\$1.20	\$0.03
\$0.74	\$0.02
\$0.54	\$0.01
\$0.48	\$0.01
\$0.71	\$0.02
\$0.41	\$0.01
\$0.25	\$0.01
\$0.23	\$0.01
\$0.16	\$0.00
\$295.00	\$8
\$2.10	\$0.06
\$0.80	\$0.02
\$0.64	\$0.02
\$1.56	\$0.04

BUILDING

#	Description	Adopted Fee 25/26	Unit
30	Plot Plan Check	\$89.37	
31	<i>The fees listed above are cumulative</i>		
32	* The rates listed above include plumbing, mechanical and electrical fees.		
33	Single Family Dwelling Plan & Inspection 0 to 1,750 sq. ft.	\$1.79	per sq. ft
34	Single Family Dwelling Plan/Inspection 1,751 sq. ft. and over	\$1.64	per sq. ft
35	<i>The fees listed above are cumulative</i>		
36	Single Family Dwelling Custom Plan Check & Inspection	\$2.06	per sq. ft
37	APARTMENTS / CONDOS *		
38	Duplex / Triplex / Fourplex	\$1.36	per sq. ft
39	Apartments / Mobile Hm		
40	0 to 5,000 sq. ft.	\$1.85	per sq. ft
41	5,001 sq. ft. and over	\$1.47	per sq. ft
42	RESIDENTIAL REMODEL & ADDITIONS *		
43	Remodel Minor	\$387.00	
44	Remodel Major	\$560.00	
45	Addition	\$2.13	per sq. ft
46	Garage Conversion	\$725.00	
47	ACCESSORY STRUCTURE *		
48	Detached Garage or Detached Building or Storage (over 120 sqft)	\$1.66	per sq. ft
49	Carport, Patio, Deck - 0 to 200 sq. ft.		
50	Aluminum / Manufactured / Wood with no foundation	\$1.66	per sq. ft

Proposed Fee 26/27	Fee Δ
\$91.79	\$2
\$1.84	\$0.05
\$1.69	\$0.04
\$2.12	\$0.06
\$1.39	\$0.04
\$1.90	\$0.05
\$1.51	\$0.04
\$397.00	\$10
\$575.00	\$15
\$2.19	\$0.06
\$745.00	\$20
\$1.71	\$0.04
\$1.71	\$0.04

BUILDING

#	Description	Adopted Fee 25/26	Unit
51	Aluminum / Manufactured / Wood w/ existing foundation	\$1.31	per sq. ft
52	Carport, Patio, Deck - 201 sq. ft. and over		
53	Aluminum / Manufactured / Wood with no foundation	\$1.10	per sq. ft
54	Aluminum / Manufactured / Wood w/ existing foundation	\$0.88	per sq. ft
55	Awning	\$282.00	
56	SWIMMING POOLS & SPAS		
57	Swimming Pool	\$630.00	
58	Swimming Pool with Heater	\$675.00	
59	Spa	\$495.00	
60	Pool Abandonment	\$166.00	
61	* The rates listed above include plumbing, mechanical and electrical fees.		
62	RE-ROOFING		
63	Residential		
64	Simple roof overlay	\$189.00	
65	Re-roof with existing sheathing	\$249.00	
66	Re-roof with new sheathing	\$305.00	
67	Structural with calculations	\$506.00	
68	Commercial		

Proposed Fee 26/27	Fee Δ
\$1.34	\$0.04
\$1.13	\$0.03
\$0.90	\$0.02
\$290.00	\$8
\$647.00	\$17
\$693.00	\$18
\$508.00	\$13
\$170.00	\$4
\$194.00	\$5
\$256.00	\$7
\$313.00	\$8
\$520.00	\$14

BUILDING

#	Description	Adopted Fee 25/26	Unit
69	Simple roof overlay up to 7,500 sq. ft.	\$476.00	
70	Simple roof overlay 7,501 to 15,000 sq. ft.	\$710.00	
71	Simple roof overlay 15,001 to 150,000 sq. ft.	\$912.00	
72	Re-roof with NEW sheathing up to 15,000 sq. ft.	\$710.00	
73	Re-roof with sheathing 15,001 to 150,000 sq. ft.	\$942.00	
74	Structural with calculations up to 15,000 sq. ft.	\$732.00	
75	Structural with calculations 15,001 to 150,000 sq. ft.	\$912.00	
76	ELECTRICAL		
77	Electrical		
78	Temporary Power Service	\$115.00	
79	Temporary Distribution System or Temporary Lighting	\$183.00	
80	Christmas Tree Sales Lots	\$183.00	
81	Circus and Carnivals	\$230.00	
82	Receptacle, Switch, and Light Outlets		
83	Residential first 20 fixtures	\$74.00	
84	Residential over 20 fixtures - ea add'l. fixture	\$2.00	ea

Proposed Fee 26/27	Fee Δ
\$489.00	\$13
\$729.00	\$19
\$937.00	\$25
\$729.00	\$19
\$967.00	\$25
\$752.00	\$20
\$937.00	\$25
\$118.00	\$3
\$188.00	\$5
\$188.00	\$5
\$236.00	\$6
\$76.00	\$2
\$2.00	\$0

BUILDING

#	Description	Adopted Fee 25/26	Unit
85	Commercial first 20 fixtures	\$249.00	
86	Commercial over 20 fixtures –ea add'l. fixture	\$9.00	ea
87	Pole or platform-mounted lighting fixtures	\$84.00	ea
88	Theatrical-type lighting fixtures or assemblies	\$86.00	ea
89	Electrical Equipment		
90	Residential Appliances -	\$115.00	ea
91	Not exceeding one horsepower (HP) (746W) in each rating. Fixed appliances or receptacle outlets, including wall-mounted electric ovens; counter-mounted cooking tops; water heaters; clothes dryers, or other motor-operated appliances. For other types; see Power Apparatus. electric ranges; console or through-wall air conditioners; space heaters, dishwashers, washing machines;		
92	Busways		
93	100 feet or fraction thereof	\$218.00	
94	Electrical Panel		
95	20-200 AMPS Panel	\$214.00	
96	200+ Amps Panel	\$273.00	
97	Electrical Services		
98	600 volts or less and not over 200 amperes	\$189.00	
99	600 volts or less and over 200 to 1,000 amperes	\$249.00	
100	Over 600 volts or over 1,000 amperes	\$305.00	

Proposed Fee 26/27	Fee Δ
\$256.00	\$7
\$9.00	\$0
\$86.00	\$2
\$88.00	\$2
\$118.00	\$3
\$224.00	\$6
\$220.00	\$6
\$280.00	\$7
\$194.00	\$5
\$256.00	\$7
\$313.00	\$8

BUILDING

#	Description	Adopted Fee 25/26	Unit
101	Miscellaneous Electrical		
102	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	\$255.00	
103	Electrical Rewire (Residential)	\$512.00	
104	MECHANICAL		
105	Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance, up to and including 100,000 BTU's	\$363.00	
106	Installation of a forced-air or gravity-type furnace or burner, including ducts and vents attached to such appliance over 100,000 BTU's	\$363.00	
107	Relocation of Wall Heater (recessed or floor-mounted)	\$249.00	
108	Furnace (Closet/Basement)	\$298.00	
109	New Wall Heater	\$188.00	
110	Appliance and Vents		
111	Relocation or Replacement of gas appliance	\$74.00	
112	Relocation or Rplcmt of an appliance vent	\$74.00	
113	Type I Hood	\$398.00	
114	Type II Hood	\$308.00	
115	Hoods - Commercial (incld ANSUL System)	\$352.00	
116	Metal Chimney Flue	\$329.00	

Proposed Fee 26/27	Fee Δ
\$262.00	\$7
\$526.00	\$14
\$373.00	\$10
\$373.00	\$10
\$256.00	\$7
\$306.00	\$8
\$193.00	\$5
\$76.00	\$2
\$76.00	\$2
\$409.00	\$11
\$316.00	\$8
\$362.00	\$10
\$338.00	\$9

BUILDING

#	Description	Adopted Fee 25/26	Unit
117	Vent Fan (Laundry & Bathroom)	\$214.00	
118	Misc. Appliance	\$273.00	
119	Boilers, Compressors and Absorption Systems		
120	Relocation of each boiler or compressor to and including 1 - 15 horsepower (52.7kW)	\$253.00	
121	Relocation of each absorption system to and including 500,000 BTU's	\$253.00	
122	Air Handlers		
123	For each air-handling unit, including ducts attached thereof	\$249.00	
124	Evaporative Coolers		
125	Commercial Walk-in Freezer/ Refrigeration Unit Inspection	\$329.00	
126	Installation of Evaporator Cooler	\$189.00	
127	Separate mechanical exhaust systems, including ducts for hoods	\$189.00	
128	Incinerators		
129	Relocation of domestic type	\$189.00	
130	Relocation of a commercial or industrial-type incinerator	\$249.00	
131	HVAC		
132	New Ducting	\$253.00	
133	HVAC Dual-Pak W/ New Duct Work	\$343.00	

Proposed Fee 26/27	Fee Δ
\$220.00	\$6
\$280.00	\$7
\$260.00	\$7
\$260.00	\$7
\$256.00	\$7
\$338.00	\$9
\$194.00	\$5
\$194.00	\$5
\$194.00	\$5
\$256.00	\$7
\$260.00	\$7
\$352.00	\$9

BUILDING

#	Description	Adopted Fee 25/26	Unit
134	HVAC Dual-Pak Inspection	\$189.00	
135	HVAC Ducting Only Inspection	\$298.00	
136	PLUMBING		
137	Fixtures and Vents		
138	For each fixture or trap or set of fixtures on one trap (including water, drainage piping and backflow protection thereof)	\$106.00	
139	For repair or alteration of drainage or vent piping; each fixture	\$173.00	
140	Bathtub/ Sink Installation	\$156.00	
141	Residential Re-Plumbing Inspection	\$329.00	
142	Water Heaters and Special Appliances		
143	REPL of Water Heater or Special Appliances	\$189.00	
144	REPL of Water Heater w/ new gas piping	\$249.00	
145	Solar Water Heaters	\$288.00	
146	Gas Piping System		
147	First Five Outlets	\$97.00	
148	Over Five Outlets; each	\$74.00	each
149	Lawn Sprinklers		
150	For each lawn sprinkler system on any one meter	\$186.00	each

Proposed Fee 26/27	Fee Δ
\$194.00	\$5
\$306.00	\$8
\$109.00	\$3
\$178.00	\$5
\$160.00	\$4
\$338.00	\$9
\$194.00	\$5
\$256.00	\$7
\$296.00	\$8
\$100.00	\$3
\$76.00	\$2
\$191.00	\$5

BUILDING

#	Description	Adopted Fee 25/26	Unit
151	Additional meters for new system listed above	\$42.00	each
152	Repair of existing system	\$42.00	each
153	Protection Devices		
154	Backflow Preventer or Vacuum Breakers ; one to five devices	\$38.00	each
155	Backflow Preventer or Vacuum Breakers over five devices; each	\$36.00	each
156	Atmospheric type vacuum breakers over 2in	\$73.00	each
157	Wells		
158	Installation of a New Well and Demolition of old Well	\$452.00	
159	Demolition of a Well	\$343.00	
160	Sewers, Disposal Systems and Interceptors		
161	New Septic Tank & Disposal System (included in fees is a plan check fee of \$92)	\$407.00	
162	REPL or Repair of building private sewer system	\$433.00	
163	Replacement or Repair of a industrial waste interceptor; such as carwash or service station / restaurants	\$433.00	
164	Repair of a kitchen-type interceptor	\$253.00	
165	Drainage piping, plumbing lines	\$273.00	
166	Lateral (Sewer & Water)	\$249.00	

Proposed Fee 26/27	Fee Δ
\$43.00	\$1
\$43.00	\$1
\$39.00	\$1
\$37.00	\$1
\$75.00	\$2
\$464.00	\$12
\$352.00	\$9
\$418.00	\$11
\$445.00	\$12
\$445.00	\$12
\$260.00	\$7
\$280.00	\$7
\$256.00	\$7

BUILDING

#	Description	Adopted Fee 25/26	Unit
167	Leach Line Installation	\$333.00	
168	OTHER FEES		
169	Inspection/Re-Inspection fee	\$189.00	
170	Duplicate Inspection Card	\$24.00	
171	Special Inspections	\$253.00	
172	Building Appeals Board Application	\$74.00	Plus Actual Cost
173	Investigation Fee	100% of Bldg Permit Fee	
174	GRADING FEES		
175	Grading Plan Review Fees		
176	0 to 1,000 cubic yards	\$189.00	
177	1,001 to 10,000 cubic yards	\$241.00	
178	10,001 + cubic yards	Actual Cost	
179	Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.	Actual Cost	
180	Grading Inspection Fees		
181	0 to 1,000 cubic yards	\$166.00	
182	1,001 to 10,000 cubic yards	\$223.00	
183	10,001 + cubic yards	Actual Cost	
184	Plus actual cost for each additional 10,000 (cu yd) or fraction thereof.	Actual Cost	

Proposed Fee 26/27	Fee Δ
\$342.00	\$9
\$194.00	\$5
\$25.00	\$1
\$260.00	\$7
\$76.00	\$2
100% of Bldg Permit Fee	NA
\$194.00	\$5
\$248.00	\$7
Actual Cost	NA
Actual Cost	NA
\$170.00	\$4
\$229.00	\$6
Actual Cost	NA
Actual Cost	NA

BUILDING

#	Description	Adopted Fee 25/26	Unit
185	Change / Other Fees		
186	Additional plan review required by changes, additions or revisions to approved plans	At Cost	
187	* Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employee involved.		
188	PROJECT / OTHER		
189	Brick & Stone Veneer Inspection	\$329.00	
190	Foundation	\$442.00	
191	Framing (minor)	\$273.00	
192	Mobile Home/ Mftrd. Home	\$483.00	
193	Monument Sign	\$273.00	
194	Parking Lot (over 20,000 sq ft)	\$757.00	
195	Parking Lot (up to 20,000 sq ft)	\$542.00	
196	Rafters (Repair/Replace)	\$273.00	
197	Sheetrock Replacement (SFD)	\$214.00	
198	Siding (SFD)	\$214.00	
199	Sign (Small)	\$214.00	
200	Solar Panels/ Photovoltaic System	\$397.00	

Proposed Fee 26/27	Fee Δ
At Cost	NA
\$338.00	\$9
\$454.00	\$12
\$280.00	\$7
\$496.00	\$13
\$280.00	\$7
\$777.00	\$20
\$557.00	\$15
\$280.00	\$7
\$220.00	\$6
\$220.00	\$6
\$220.00	\$6
\$408.00	\$11

BUILDING

#	Description	Adopted Fee 25/26	Unit
201	Stucco (Major)	\$329.00	
202	Stucco (Minor)	\$273.00	
203	Trellis	\$214.00	
204	Water/Gas Service Lateral Inspct	\$262.00	
205	Window (Repair/Replace)	\$249.00	
206	Misc Building Permit (No Plans Required)	\$273.00	
207	Misc Building Permit (With Plans)	\$329.00	
208	Storage Racks	\$291.00	
209	Mobile Home/ Engrng Foundation	\$380.00	
210	DEMOLITION		
211	Demolition (800 sq ft or less)	\$189.00	
212	Demolition (801 sq ft or more)	\$183.00	
213	MASONRY OR RETAINING WALLS		
214	Retaining Walls 0 to 50 lineal feet	\$364.00	
215	Retaining Walls over 5 lineal ft. ea additional 50ft	\$223.00	
216	SIGNS		
217	Reface or Repaint	\$221.00	

Proposed Fee 26/27	Fee Δ
\$338.00	\$9
\$280.00	\$7
\$220.00	\$6
\$269.00	\$7
\$256.00	\$7
\$280.00	\$7
\$338.00	\$9
\$299.00	\$8
\$390.00	\$10
\$194.00	\$5
\$188.00	\$5
\$374.00	\$10
\$229.00	\$6
\$227.00	\$6

BUILDING

#	Description	Adopted Fee 25/26	Unit
218	Non-illuminated monument / Pole / Wall	\$312.00	
219	Illuminated	\$356.00	
220	Each additional branch circuit	\$58.00	
221	Approved Subdivision Kiosk Signs	\$137.00	
222	<i>The fees listed do not include the encroachment permit fee</i>		
223	Strong Motion Table		
224	Residential - \$0.00013 times the valuation as published in the "Building Standards" latest edition		
225	Commercial and all other Building Construction - \$0.00028 times the valuation as published in the "Building Standards" latest edition.		
226	General Plan Maint.	6% Of All Building Permits Types	per square foot

Proposed Fee 26/27	Fee Δ
\$320.00	\$8
\$366.00	\$10
\$60.00	\$2
\$141.00	\$4
6% Of All Building Permits Types	NA

ENGINEERING & PLANNING

#	Description	Adopted Fee 25/26	Unit	Notes	Fee Type
1	Addendum Plan Check	\$249.00		Checking plan addendum to assure compliance to code	
2	Address Change Review	\$177.00		Reviewing request for a change of address	
3	Annexation Processing	\$5,935.00	Plus Outsourcing fees	Review requests to annex property and determine its impact	
4	Building Relocation Permit	\$775.00		Review proposed relocation of a building to assure code comp.	
5	Categorical Exemption	\$316.00	Plus County fees	Rev circumstances, declare project exempt from CEQA	
6	Code Enforcement (Abatement Activities)	actual cost of staff time		Inspect property for code violations (Abatement Activities)	
7	Code Enforcement Fines	pursuant to municipal code		Fines imposed as a result of a code violation	
8	Community Facilities District (CFD) Formation Fee	\$3,219.00	Plus Outsourcing fees	Review application for formation of Community Facilities District	review time data
9	Conditional Use Permit	\$2,075.00		Review request for a CUP within terms of the Zoning Code	
10	Conditional Use Permit (CUP) Amendment				
	- Minor Amendment	\$926.00		Review request for a CUP within terms of the Zoning Code (Minor Amendment)	
	- Major Amendment	\$1,545.00		Review request for a CUP within terms of the Zoning Code (Major Amendment)	
11	Dry Utilities Annual Blanket Permit	\$532.00			
12	Elevator Permit	\$1,197.00		Permit for the installation of an elevator	
13	Encroachment Permit (Single Family Dwelling)	\$196.00		Review proposed encroachment of public rights-of-way	
14	Encroachment Permit (All others)	\$252.00	+ 4% of cost of improvements	Review proposed encroachment of public rights-of-way	
15	Environmental Impact Report	3,511.00	Plus County Fees and Outsourcing Fees	Preparation & Processing of EIR	
16	Excavated Prime Dirt Sales	Market Rate		Sale of City owned dirt	
17	FEMA Flood Zone Certification	\$93.00		FEMA Flood Zone Certification	
18	Final Parcel Map Check	\$1,772.00	Plus Outsourcing fees	Final parcel map to determine compliance	
19	Final Subdivision Map Check	\$1,672.00	Plus Outsourcing fees	Review final subdivision map to determine extent of compliance	
20	General Plan Amendment (Revision)	\$2,897.00		Review developer initiated amendments to the General Plan	
21	General Plan Maint.	6%	Will be applied to all Building Permit types	Updating and maintaining the City's General Plan	
22	Home Occupation Permit Review	\$221.00		Review request for home occupational permit	
23	Landscape Inspection	\$787.00		Inspect new landscaping to assure compliance to plans	

Proposed Fee 26/27	Notes	Fee Δ
\$256.00		\$7
\$182.00		\$5
\$6,095.00	Plus Outsourcing fees	\$160
\$796.00		\$21
\$325.00	Plus County fees	\$9
actual cost of staff time		NA
pursuant to municipal code		NA
\$3,306.00	Plus Outsourcing fees	\$87
\$2,131.00		\$56
\$951.00		\$25
\$1,587.00		\$42
\$546.00		\$14
\$1,229.00		\$32
\$201.00		\$5
\$259.00	+ 4% of cost of improvements	\$7
\$3,606.00	Plus County Fees and Outsourcing Fees	\$95
Market Rate		NA
\$96.00		\$3
\$1,820.00	Plus Outsourcing fees	\$48
\$1,717.00	Plus Outsourcing fees	\$45
\$2,975.00		\$78
6%	Will be applied to all Building Permit types	0%
\$227.00		\$6
\$808.00		\$21

ENGINEERING & PLANNING

#	Description	Adopted Fee 25/26	Unit	Notes	Fee Type
24	Landscape Plan Check	\$691.00		Review landscape plan to assure compliance with code req.	
25	Lot Line Adjustment Review	\$652.00	Plus Outsourcing fees	Review proposed change to property boundary & issue certificate	
26	Mitigated Negative Declaration				
	- Simple	\$1,226.00	Plus County Fees and Outsourcing Fees	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)	
	- Complex	2,196.00	Plus County Fees and Outsourcing Fees	Review circumstances, filing report declaring no adverse impact (includes establishing a mitigation monitoring program)	
27	Mitigation Monitoring	184.00	Plus Outsourcing fees	Review and implement a mitigation monitoring plan	
28	Negative Declaration	\$427.00	Plus County fees	Review circumstances, filing report declaring no adverse impact	
29	Plan Revision Checking	\$166.00		Checking building construction plan revisions	
30	Plot Plan Copy Request	\$37.00			
31	Precise Plan Review	\$4,018.00		Review application for the construction. or location of a building on a parcel of land	
32	Processing of Appeal	\$1,327.00		Reviewing appeal of a Planning staff decision	
33	Professional/Technical Outsourcing Fees	Actual Cost		Outsource applicable professional/technical services	
34	Public Improvement Inspection	4 % of cost of improvements		Inspect public improvements to assure compliance with code	
35	Public Improvement Plan Check	3 % of cost of improvements		Review public improvement plan to assure compliance with code	
36	Rezone	\$2,307.0		Review requests for re-zoning of a specific parcel of property	
37	Site Plan Review (Minor)	\$1,051.00		Review site plan to assure compliance with code requirements	
38	Site Plan Review (Major)	\$1,993.00		Review site plan to assure compliance with code requirements	
39	Temporary Use Permit	\$319.00		Review request for a temporary use permit	
40	Tentative Parcel Map Review	\$3,338.00	Plus Outsourcing fees	Review to identify special conditions and compliance with code	
41	Tentative Subdivision Map Review	\$2,739.00	Plus Outsourcing fees	Review to identify special conditions and compliance with code	
42	Time Extension/ Notification	\$1,008.00		Review expiring maps, determine if time ext. should be permitted	
43	Variance Review	\$1,246.00		Review plans for variances from the standards of Zoning Code	
44	Vintage Car Permit	\$38.00		Review application for permit	

Proposed Fee 26/27	Notes	Fee Δ
\$710.00		\$19
\$670.00	Plus Outsourcing fees	\$18
\$1,259.00	Plus County Fees and Outsourcing Fees	\$33
\$2,255.00	Plus County Fees and Outsourcing Fees	\$59
\$189.00	Plus Outsourcing fees	\$5
\$439.00	Plus County fees	\$12
\$170.00		\$4
\$38.00		\$1
\$4,126.00		\$108
\$1,363.00		\$36
Actual Cost		NA
4 % of cost of improvements		NA
3 % of cost of improvements		NA
\$2,369.00		\$62
\$1,079.00		\$28
\$2,047.00		\$54
\$328.00		\$9
\$3,428.00	Plus Outsourcing fees	\$90
\$2,813.00	Plus Outsourcing fees	\$74
\$1,035.00		\$27
\$1,280.00		\$34
\$39.00		\$1

ENGINEERING & PLANNING

#	Description	Adopted Fee 25/26	Unit	Notes	Fee Type
45	Williamson Act Contract Notice of Non-Renewal	\$2,025.00	Plus Outsourcing fees and/or County fees	Administrative action to process a Notice of Non-Renewal	
46	Williamson Act Contract Cancellation	\$3,313.00	Plus Outsourcing fees and/or County fees	Process a Williamson Act cancellation	
47	Zoning Letter	\$170.00		Research and prepare letter regarding zoning designation	
48	Zoning Text Amendment Review	\$2,585.00		Rev and process request for zoning ordinance amendment	
49	Special Events Business License	\$10.00		One day permit for vendors	

Proposed Fee 26/27	Notes	Fee Δ
\$2,080.00	Plus Outsourcing fees and/or County fees	\$55
\$3,402.00	Plus Outsourcing fees and/or County fees	\$89
\$175.00		\$5
\$2,655.00		\$70
\$10.00		\$0

PUBLIC WORKS SERVICES

#	Description		Adopted Fee 25/26	Unit	Notes
1	Account Name Change	Account name change	\$21.00		
2	Backflow Prevention Annual Administrative Fee	Annual letter notifying user/owner of ea. Assembly	\$54.00		
3	Backflow Prevention New	3/4 inch to 2 inch device	\$173.00		
	-Install. Testing & Inspection fee	2-1/2 inch to 4 inch device	\$239.00		
		4-1/2 inch to 8 inch device	\$306.00		
4	Backflow Prevention Testing Fee	3/4 inch to 2 inch device	\$282.00		+ cost of parts
	Testing for Non-compliance	2-1/2 inch to 4 inch device	\$364.00		+ cost of parts
	Performed by City Staff	4-1/2 inch to 8 inch device	\$443.00		+ cost of parts
5	Construction Water Meter Charges (SFD) Deposit	Charge for water usage/New SFD	\$106.00		Water Usage
6	Construction Water Meter Charges (Other) Deposit	Hydrant Meter	\$1,117.00		Water Usage
7	Contaminated Cart	trash in wrong cart	\$21.00		+ actual costs
8	Cut Lock	Cut lock	\$54.00		+ cost of lock
9	Deposit (Residential Tenant)	Deposit for Tenant - New utility service	\$213.00		
10	Deposit (Commercial)	Deposit for new utility service	\$319.00		
11	New Utilities Account Set-up	Account Set-up Fee for Water, Sewer and Disposal	\$59.00		
12	New Water Meter Set	1 inch line	\$289.00		+ cost of meter
		2 inch line	\$503.00		+ cost of meter
13	Sample to Lab	Owner request	\$397.00		+ lab cost
14	Tampered Meter	Staff's time to address Tampered meter	\$106.00		+ citation fees and Cost of Meter
15	Unauthorized Water Turn On	Unauthorized turn on	\$106.00		+ citation fees
16	Utility Bill Past Due Fee	payment for utility bill received after due date	10% of current bill		
17	Water Delinquent Turn on/off	Reconnection fee	\$54.00		
18	Water Delinquent Turn on/off (After Hours - 2hr min. call out)	After hours turn on/off fee	\$213.00		(2hr minimum call out)
19	Water Meter Check /Change out Meter	Water Meter Test	\$159.00		
20	Water Service Connection	3/4", 1", 1.5" & 2" line (minor)	\$3,263.00		+cost of meter
		3/4", 1", 1.5" & 2" line (major)	\$4,118.00		+cost of meter
21	Water Quality Check	2nd inspection per year	\$132.00		
22	Yard Sale Permit	permit for 2nd yard sale in calendar year	\$5.00		
23	DISPOSAL FUND				
24	Misc. Disposal 2nd Request	Process Misc. Customer Disposal Request	\$21.00		+ actual cost
25	Spill/Roadway Debris Clean-up	Spill / Roadway Debris Clean-up	Actual Cost		

Proposed Fee 26/27	Fee Δ
\$22.00	\$1
\$55.00	\$1
\$178.00	\$5
\$245.00	\$6
\$314.00	\$8
\$290.00	\$8
\$374.00	\$10
\$455.00	\$12
\$109.00	\$3
\$1,147.00	\$30
\$22.00	\$1
\$55.00	\$1
\$219.00	\$6
\$328.00	\$9
\$61.00	\$2
\$297.00	\$8
\$517.00	\$14
\$408.00	\$11
\$109.00	\$3
\$109.00	\$3
10% of current bill	NA
\$55.00	\$1
\$219.00	\$6
\$163.00	\$4
\$3,351.00	\$88
\$4,229.00	\$111
\$136.00	\$4
\$5.00	\$0
\$22.00	\$1
Actual Cost	NA



City Council Staff Report

Department: ENGINEERING

April 28, 2026

To: Mayor and City Council
From: Watts Jason, City Engineer
By: Watts Jason, City Engineer
Subject: Notice of Completion - Dinuba Fire Station Remodel Project (JW)

RECOMMENDATION:

Council to accept the Dinuba Fire Station Remodel Project as complete and authorize the City Engineer to file a Notice of Completion with the Tulare County Recorder's Office.

EXECUTIVE SUMMARY:

On September 23, 2025, the City Council authorized an award for the Dinuba Fire Station Remodel Project to Durham Construction Company in the amount of \$440,248.00. Twenty change orders were approved, which increased the overall project amount by \$83,671.91. Therefore, the total amount of the completed project was \$523,919.91. Upon Council approval, a Notice of Completion will be filed with the Tulare County Recorder's Office.

OUTSTANDING ISSUES:

None

DISCUSSION:

The Dinuba Fire Station Remodel Project is complete. The project included targeted upgrades to the City's primary fire facility to improve functionality, accessibility, and overall working conditions for staff. Improvements consisted of replacing outdated light fixtures, completing interior painting, constructing ADA-compliant restrooms, and implementing minor modifications to address deferred maintenance and extend the useful life of the facility.

The project was identified as a necessary investment to modernize the existing station, which had begun to show signs of age and no longer fully met current accessibility standards. The completed improvements enhance day-to-day operations for fire personnel, provide a safer and more efficient working environment, and ensure the facility is better aligned with current regulatory requirements.

A total of twenty (20) change orders were processed throughout construction, totaling

\$83,671.91. These change orders included necessary adjustments such as asbestos removal, floor replacement, tile work, installation of can lighting, electrical connections, pantry wall removal, and various other field-driven modifications required to successfully complete the project.

The Building Official conducted the final walkthrough and inspection of the project site on April 21, 2026, and confirmed that all work was completed in accordance with the approved plans, specifications, and applicable codes. With construction fully complete and all contractual obligations satisfied, staff recommends that the City Council formally accept the project and authorize the City Clerk to file the Notice of Completion with the Tulare County Recorder's Office.

In accordance with standard construction contract practices, the City withheld five percent (5%) retention from all progress payments throughout the project. The retained funds will be released upon recordation of the Notice of Completion, consistent with Public Contract Code requirements.

FISCAL IMPACT:

This project was funded through the City's Ambulance Fund.

PUBLIC HEARING:

None

ATTACHMENTS:

1. Notice of Completion

RECORDING REQUESTED
AND RETURN TO:

CITY OF DINUBA
PUBLIC WORKS DEPARTMENT
405 E. EL MONTE WAY
DINUBA, CA 93618

No Fee per Government Code 6103

NOTICE OF COMPLETION

NOTICE IS HERE BY GIVEN:

1. That the City of Dinuba, a Municipal Corporation, whose address is 405 E. El Monte Way, Dinuba, California, is the owner of the real property, public works or structure hereinafter described.

2. That on the 21st of April 2026, a work of improvements on real property hereinafter described was completed pursuant to a Contract to which Chapter 5 of Part I of Division 5, of the Public Contract Code applies.

3. That the name of the Contractor who performed said work of improvements pursuant to said Contract with the City of Dinuba is Durham Construction Company. The surety is Endurance Assurance Corporation 12890 Lebanon Road Mt. Juliet, TN 37122-2870.

4. That the real property or public works or structure is described as follows:

**City of Dinuba
Dinuba Fire Station Remodel Project
The project consisted of remodeling the existing building.**

5. That the Nature of the owner's interest or estate is: In Fee

Dated: _____, 2026

CITY OF DINUBA
A Municipal Corporation

By _____
Jason Watts, PE Dinuba City Engineer

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF TULARE) SS

Subscribed and sworn to (or affirmed) before me this _____ day of _____, 2026, by Jason Watts, City Engineer of the City of Dinuba, a Municipal Corporation, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Public in and for the County of Tulare,
State of California



City Council Staff Report

Department: ENGINEERING

April 28, 2026

To: Mayor and City Council
From: Watts Jason, City Engineer
By: Watts Jason, City Engineer
Subject: Declaration of Emergency and Authorization to Proceed with Railroad Crossing Repair (JW)

RECOMMENDATION:

By one motion, adopt the following actions:

1. Declare that an emergency exists related to the railroad crossing repair; and
2. Authorize the City Manager to suspend normal purchasing procedures in accordance with Resolution 2023-03 and proceed with the necessary work without formal bidding; and
3. Authorize the City Manager to execute all documents necessary to complete the emergency repair.

EXECUTIVE SUMMARY:

A void has developed beneath the railroad crossing located at Tulare Avenue, creating a potential risk to public safety and infrastructure stability. Due to the urgency of the situation, staff is requesting that the City Council declare an emergency in accordance with Resolution 2023-03 (Purchasing Policy) and authorize the City Manager to proceed with the necessary repairs without formal bidding procedures.

OUTSTANDING ISSUES:

None

DISCUSSION:

During recent field investigations, a cavity approximately four feet deep was identified on the northeast side of the railroad crossing located at Tulare Avenue. The presence of this void poses a risk of further subsidence, potential roadway failure, and impacts to both vehicular traffic and railroad operations if not addressed promptly.

City staff, in coordination with the City's engineer and contractor, evaluated potential repair options, including a jack-and-bore operation and an open-trench repair. While both options can address the issue, the open-trench approach is recommended as it allows for full exposure of the void, proper compaction, and reconstruction of the affected area, resulting in a more reliable and long-term solution.

The open-trench repair is estimated at approximately \$400,000, excluding railroad-related costs and a required contractor railroad insurance policy estimated at \$50,000. Additional costs associated with railroad coordination, including flagging and potential track or panel removal, will be determined pending coordination with the railroad. The anticipated construction duration is approximately three weeks, subject to railroad approvals and scheduling.

Due to the nature of the failure and the potential for worsening conditions, this situation constitutes an emergency. Immediate action is necessary to protect public health, safety, and welfare, and to prevent further damage to public infrastructure.

Pursuant to Resolution 2023-03, Approving and Adopting the Purchasing Policy, in the case of a great public disaster or emergency, the City Council may declare an emergency, suspend normal purchasing requirements, and authorize the City Manager to proceed without advertising for bids or quotations. The City Manager is required to retain all requisitions and delivery records and, within a reasonable time, present them along with a full written explanation of the circumstances necessitating the expenditures to the City Council for public record.

Staff is requesting authorization to proceed under these emergency provisions to expedite repairs and minimize risks.

FISCAL IMPACT:

The estimated cost for the recommended repair is approximately \$400,000, excluding railroad-related costs and a \$50,000 contractor railroad insurance policy. Staff will continue to evaluate funding sources and will return to Council with any necessary budget adjustments. All emergency expenditures will be documented and reported in accordance with Resolution 2023-03.

PUBLIC HEARING:

None

ATTACHMENTS:

1. Resolution 2023-03 - Approving and Adopting the Purchasing Policy

Attachment 'A'

RESOLUTION 2023-03

**A RESOLUTION OF THE COUNCIL OF THE CITY OF DINUBA
APPROVING AND ADOPTING THE PURCHASING POLICY**

WHEREAS, the City Council recognizes the importance of establishing a comprehensive policy for the procurement of services and materials; and

WHEREAS, the City Council believes it is in the best interest of the City to have a policy in place to give guidance for the procurement of services and assets; and

WHEREAS, an addendum to the purchasing policy was executed on October 23, 2018 to add a procurement thresholds for construction contracts; and

WHEREAS, an addendum to the purchasing policy was executed on June 25, 2019 to increase the purchase order threshold from \$2500 to \$5,000; and increase the bidding thresholds for materials or services to account for inflation and to be in line with other cities; and conform to the Uniform Guidance set forth by the Federal Purchasing Policy for the procurement of federal grants; and

WHEREAS, a purchasing policy update is required to include a provision for the appeal of the award of bids; and

WHEREAS, a purchasing policy amendment is necessary to update the steps for a comprehensive review of vendor purchases:

NOW, THEREFORE, BE IT RESOLVED, the Dinuba City Council hereby resolves that the amended Purchasing Policy (Attachment "A"). is hereby adopted.

PASSED, APPROVED AND ADOPTED this 10th day of January 2023, at a regular meeting of the Dinuba City Council by the following vote:

AYES:	COUNCIL MEMBERS: Nerio-Guerrero, Reynosa, Prado, Thusu, Launer
NOES:	COUNCIL MEMBERS: None
ABSTAIN:	COUNCIL MEMBERS: None
ABSENT:	COUNCIL MEMBERS: None

Mayor

ATTEST:

City Clerk



CITY OF DINUBA

PURCHASING POLICY AND PROCEDURE MANUAL

A. PURPOSE AND SCOPE

The purpose of this Purchasing Policy for the City of Dinuba, California, is to provide guidelines and procedures for the purchase of supplies and equipment, to secure for the City supplies and equipment at the lowest possible cost commensurate with the quality needed, to exercise positive financial control over purchases, and to clearly define authority in purchasing decisions. The City Manager is empowered to make all purchases and award all contracts not in excess of \$35,000 (as adjusted herein), but may delegate the responsibility. All City Department Directors will be responsible for following the correct applicable purchasing procedures.

B. ETHICS

City employment in a purchasing or material management position is a public trust and requires all such employees to maintain a special awareness of that trust. Each employee must avoid a conflict or appearance of a conflict between their public employment and their private lives. They must avoid any action, whether or not specifically prohibited by this or other instruction or law, which results in or can reasonably be expected to create the appearance of:

1. Using public office for private gain;
2. Giving preferential treatment to any person or entity;
3. Purchasing items at the City's discounted price for personal use;
4. Impeding City efficiency or economy;
5. Making a City decision outside official channels; or
6. Adversely affecting the confidence of the public in the integrity of City government.

C. CONFLICT OF INTEREST

When a city employee or manager is involved in a procurement activity by inviting or evaluating offers from a supplier or contractor with whom he or she has some pecuniary or personal interest or personal bias against, he or she is obliged to declare that interest or bias to the City Manager and distance himself or herself from any further involvement in that negotiation. Pecuniary interests include the form of share holdings, partnerships, or offering some form of financial support to that supplier. Personal interests include the involvement of immediate family in the supplier's operation either as shareholders or employees.

Purchasing supplies, materials or services by using the City and/or any of the City's credit accounts as a means of obtaining a discounted price for personal gain is strictly prohibited.

D. DEFINITIONS

1. Post-Consumer Recovered Material – A finished material which would normally be disposed of as a solid waste, having reached its intended end-use and completed its life-cycle as a consumer item, and does not include manufacturing or converting wastes.
2. Pre-Consumer Recovered Material – Material or by-products generated after the manufacture of a product is completed but before the product reaches the end-use consumer. Pre-consumer material does not include mill and manufacturing trim, scrap, or broke which is generated at a manufacturing site and commonly reused on-site in the same or another manufacturing process.
3. RFP - Request for Proposals - An RFP may be used to request proposals from qualified bidders to provide a professional service or product to the City. An RFP may contain an understanding of the scope of work to be performed, background and qualifications of the firm submitting the proposal, listing of licenses and qualifications, biographical sketches of the key employees, and the costs proposed.
4. RFQ - Requests for Qualifications - An RFQ may be used to establish an approved list of specialists. An RFQ will request the specialists to submit details of their qualifications, licensure, staffing of their agencies, and possibly references.

E. PURCHASING

The Administrative Services Director shall act as the Purchasing Agent for the City. Under the administrative direction of the City Manager, the Purchasing Agent may:

1. Purchase or contract for supplies and equipment required in accordance with purchasing procedures herein described or any other rules and regulations proscribed by the City Manager or the City Council.
2. Assist City Staff in negotiating and recommending executing contracts for the purchase of supplies and equipment.
3. Act to procure for the City the needed quality in supplies and equipment at the least reasonable expense to the City.
4. Obtain as full and open competition as possible on all purchases.
5. Join with other government units in cooperative purchasing plans when the best interests of the City would be served thereby.
6. Assist City Staff with the inspection of supplies and equipment purchased to insure conformance

with specifications.

F. COMPREHENSIVE POLICY

All purchases made by all departments within the City of Dinuba are covered under this policy, except as listed in Section H of this policy. No competitive bidding is required for specialized services, or for any products or services the total purchase of which is under the amount of \$34,999. For purchases totaling between the amounts of \$35,000 and \$84,999, informal bid procedures apply, as listed in Section I of this Policy. For purchases totaling \$85,000, or greater, see Section J. The amounts in this Policy are exclusive of taxes and/or shipping charges.

Contracts for construction shall follow the procedures as defined in this document for "informal" and "formal" procurements but shall have bidding thresholds that are reflective of the construction market. For purchases under the amount of \$60,000, no competitive bidding is required; however, staff is directed to their due diligence to ensure the City is receiving the best price available. Whenever practical, obtaining more than one quote is preferred. For purchases between the amounts of \$60,000 and \$199,999 informal bidding procedures apply. For amounts \$200,000 and above, formal bidding procedures will apply as outlined in section J of this document.

Preferences may be given to local vendors and contractors, even though their bid price for goods or services are higher than the lowest responsible bid, if the local bid is within five percent of the lowest responsible bid received. (Ord. 2008-06)

At a minimum of once every three (3) years, the Purchasing Agent shall review the cumulative purchases from each vendor for the prior 3 years. Should it be determined, based on that review, that it is in the City's best interest to issue a new request for proposal such proposal shall be issued in a timely manner.

G. RECYCLING

All City Departments shall use recycled products and recyclable products whenever practicable. Special emphasis shall be placed on the purchase of products manufactured with post-consumer recycled material.

1. The City shall require its contractors and consultants to use and specify recycled products and recyclable products in fulfilling contractual obligations whenever practicable.
2. Contractors shall provide certification of the content of recycled and recyclable materials and report of the amounts used.
3. It is recommended that, whenever practical and fiscally responsible, to purchase products which contain, in order of preference, the following:
 - a. The highest percentage of recycled content of post-consumer recovered material, available

in the marketplace.

- b. The highest percentage of "pre-consumer recovered material" available in the marketplace.

4. Caveats:

- a. Nothing contained in this policy shall preclude user departments from specifying "recycled" material content as a bid specification.
- b. Nothing in this policy shall be construed as requiring a department or contractor to procure products that do not perform adequately for their intended use or are not available at a reasonable price in a reasonable period of time.
- c. Nothing in this policy shall be construed as requiring a department or contractor to procure products where the warranty for recycled products is not equal to virgin products or where the recycled material voids, shortens, interrupts, or cancels warranty of other supplies or units of components.

H. EMERGENCY PROCUREMENT

In case of a great public disaster or emergency, the Council may declare an emergency, suspend the normal requirements of this Purchasing Policy, and authorize the City Manager to proceed without advertising for bids or quotations. The City Manager shall retain all requisitions and delivery records and shall, within a reasonable time, present them along with a full written explanation of circumstances necessitating the expenditures to City Council to be filed for public record.

I. INFORMAL BIDDING PROCEDURES - FOR PURCHASES \$35,000 TO \$84,999

Purchases within this category require written quotes from at least three qualified vendors or professionals. Written quotations shall indicate what items or services will be provided, the name of the company, the name of the person and his/her authority to quote prices, and the applicable prices. In the event that three qualified providers cannot be located, a memorandum to that effect shall be placed in the file to document this fact.

Contracts or purchases will be to the lowest responsible bidder or vendor meeting specifications. A staff report will be prepared for the City Manager detailing the need, the bid procedures performed, and recommending the contractor or vendor. Council will make the ultimate decision as to the award of the contract/purchase.

Documentation of the quotations shall be submitted to the Administrative Services and Public Works Director along with the invoice for payment. All documentation shall be held by the requesting Department Director for a period of one year from the date of purchase.

J. FORMAL BIDDING PROCEDURES - FOR PURCHASES ABOVE \$85,000

All single purchases falling within this category shall go through a formal bidding process. Purchases or services shall be by written contract or agreement with the lowest responsible bidder pursuant to the procedure hereinafter proscribed.

The requesting Department Manager shall receive authorization from the City Manager to go out to bid. Upon receiving the authorization, the Department Manager shall develop the necessary specifications to prepare the bid package. Projects that involve public works or require engineering and/or other permits shall be reviewed by the Public Works Director prior to soliciting bids.

1. **Notice Inviting Bids:** Notices inviting bids shall include a general description of the articles to be purchased or the services to be provided, shall state where bid blanks and specifications may be secured, and the time and place for opening of the bids.

Notices inviting bids shall be published at least ten days before the date of the opening of bids; the opening of the bids shall be published at least twice not less than five days apart in the newspaper of general circulation in the area.

The requesting Department Manager shall also solicit sealed bids from all responsible prospective suppliers whose names are on the Bidder's List, who have made written request that their names be added thereto, or who have been determined to meet the appropriate qualifications.

2. **Bidder's Security:** When required, bidder's security may be proscribed in the public notices inviting bids. Bidders shall be entitled to return of bid security, provided, however, that a successful bidder shall forfeit his/her bid security upon his/her refusal or failure to execute the contract within ten days after the notice of award of contract has been mailed, unless in the latter event the City is solely responsible for the delay in executing the contract. The City Council may, on refusal or failure of the successful bidder to execute the contract, award it to the next lowest responsible bidder, the amount of the lowest bidder's security shall be applied by the City to the contract price differential between the lowest bid and the second lowest bid, and the surplus, if any, shall be returned to the lowest bidder.

3. **Award of Bids:** Contracts or purchases will be awarded to the lowest responsible bidder or vendor meeting specifications. A staff report will be prepared for the City Manager detailing the need, the bid procedures performed, and recommending the contractor or vendor. Council will make the ultimate decision as to the award of the contract/purchase.

K. OPEN PURCHASE ORDERS

An Open Purchase Order (Blanket Purchase Order) is a Purchase Order placed with a vendor for a specified length of time, usually one fiscal year, authorizing the sale of materials to an authorized employee of the City, according to listed conditions. Open Purchase Orders may not be placed for items or services totaling over \$35,000, except as otherwise provided in this policy or specifically authorized by the City Manager or City Council.

An Open Purchase Order will be placed with numerous vendors the City deals with on a regular basis. A list of Open Purchase Orders will be provided by the Administrative Services Director to each Department at the beginning of each fiscal year. Department Managers may request additional Open Purchase Orders at that time, or at any time during the year when new vendors are authorized. This policy is intended to facilitate efficient operation in situations where personnel frequently find it necessary to purchase materials and supplies.

L. COOPERATIVE PURCHASING

The City has authorized the Purchasing Agent, by resolution, to participate in the purchase of products through the State of California Department of General Services and the County of Tulare. The intent is to provide the best possible prices for the City, while complying with applicable laws and regulations and the policies herein presented. He/she is also authorized to participate in the purchase of products through other Governmental Agencies who go through the competitive bidding process for materials.

M. PAYMENT OF ACCOUNTS

City employees or representatives shall receive an invoice or receipt for any supplies or services received. It shall clearly describe the materials or services purchased, date of purchase, and the total price. The employee or representative shall review the invoice and deliver it to the Department Head or his/her designee for approval. The Department Head shall provide the appropriate accounting expenditure code to be assigned and will approve and forward the invoice to the Administrative Services Department. For purchases exceeding \$5,000, a Purchase Order must be prepared and approved by the Department Director and the Administrative Services Director unless an Open Purchase Order is in place.

The Administrative Services Department shall prepare payments to vendors and the Administrative Services Director will determine the schedule for payment due from the City. Payments for all approved invoices will be made not less than twice per month, but may be made on a weekly basis if work schedules permit. A listing containing, at a minimum, the names of payees and the amounts of the warrants, will be submitted to Council for inclusion in the consent calendar of the agenda.

N. PETTY CASH

Each City Department Director has at least one Petty Cash Fund for the purpose of making purchases from local vendors when the item costs less than \$80.00. The Administrative Services Director will verify expenditures from receipts and will replenish each Department's Petty Cash Fund when requested, but in no case more than twice each month. For more information please refer to the City's Petty Cash Procedures.

O. FEDERAL REQUIREMENTS

This section shall apply to the awarding of sub-grants and contracts by the City stemming from federal grants to the City. This section shall have the same application on the awarding of sub-grants and contracts by the City stemming from state, county or other non-federal government entity grants originating as federal grants.

1. The City shall maintain a contract administration system which ensures contractors perform in accordance with the terms, conditions and specifications of their contracts or purchase orders.
2. The City shall maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer or agent of the City shall participate in selection, or in the award or administration of a contract supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when any of the below has a financial or other interest in or a tangible personal benefit from a firm considered for award
 - a. The employee, officer or agent;
 - b. Any member of his or her immediate family;
 - c. His or her partner; or
 - d. An organization which employs, or is about to employ, any of the above.
3. The City's officers, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to sub-agreements. Such a conflict will not arise where the financial interest is not substantial or the gift is an unsolicited item of nominal intrinsic value. The City's standards of conduct provide for disciplinary actions to be applied for violations of such standards by officers, employees, or agents of the City.

4. The City shall not enter into a contract with a non-Federal entity that has a parent, affiliate, or subsidiary organization that is not a state, local government or Indian tribe, unless the non-Federal entity maintains written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest mean due to relationships with a parent company, affiliate, or subsidiary organization, the non-Federal entity is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.
5. The City shall avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economic purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.
6. The City shall consider entering into state and local intergovernmental agreements or inter-entity agreements where appropriate for procurement or use of common or shared goods and services.
7. The City shall consider using Federal excess and surplus property in lieu of purchasing new equipment and property whenever such use is feasible and reduces project costs.
8. The City shall consider using value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure its essential function is provided at the overall lower cost.
9. The City shall make awards only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance and financial and technical resources.
10. The City shall maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection and the basis for the contract price.
11. The City shall use time and material type contracts only:
 - a. After a determination is made that no other contract is suitable; and
 - b. If the contract includes a ceiling price the contractor exceeds at their own risk. Time and materials type contract means a contract whose cost to the City is the sum of:
 - i. The actual cost of materials; and
 - ii. Direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses and profit.
 - c. Since this formula generates an open-ended contract price, a time and materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, each contract must set a ceiling price that the contractor exceeds at its own risk. Further, the City must assert a high degree of oversight in order to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

12. The City alone shall be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes and claims. These standards do not relieve the City of any contractual responsibilities under its contracts.

A. Competition.

1. The City will conduct procurement transactions in a manner providing full and open competition. To ensure objective contractor performance and eliminate unfair competitive advantage, contractors developing or drafting specifications, requirements, statements of work, or invitations for bids or requests for proposals shall be excluded from competing for such procurements.
2. The City shall conduct procurements in a manner prohibiting the use of statutorily or administratively imposed in-state or local geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal statutes expressly mandate or encourage geographic preference. When contracting for architectural and engineering (A/E) services, geographic location may be a selection criteria provided its application leaves an appropriate number of qualified firms, given the nature and size of the project, to compete for the contract.
3. The City shall have written procedures for procurement transactions. These procedures will ensure that all solicitations:
 - a. Incorporate a clear and accurate description of the technical requirements for the material, product or service to be procured. Such description must not, in competitive procurements, contain set forth those features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured, and when necessary, shall minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or uneconomical to make a clear and accurate description of the technical requirements, a brand name or equal description may be used to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offerors shall be clearly stated; and
 - b. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.
4. The City shall ensure prequalified lists of persons, firms or products that are used in acquiring goods and services are current and include enough qualified sources to ensure maximum open

and free competition. The City shall not preclude potential bidders from qualifying during the solicitation period.

B. Methods of Procurement to be Followed. The City shall use one of the following methods of procurement:

1. Procurement by Micro-Purchases. Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed the micro-purchase threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and adjusted periodically for inflation. As of September 2022, the micro-purchase threshold is \$10,000.
2. Procurement by Small Purchase Procedures. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies or other property that do not cost more than the simplified acquisition threshold as set by the Federal Acquisition Regulation at 48 CFR Subpart 2.1 (Definitions) and in accordance with 41 U.S.C. 1908 and periodically adjusted for inflation. If small purchase procedures are used, price or rate quotations shall be obtained from an adequate number of qualified sources. As of September 2022, the simplified acquisition threshold is \$250,000. The City's comprehensive policy, as outlined in section F of this document shall be adhered to.
3. Procurement by Sealed Bids (Formal Advertising). Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming to all the material terms and conditions of the invitation for bids, is the lowest in price.
 - a. For sealed bidding to be feasible, the following conditions should be present:
 - (1) A complete, adequate, and realistic specification or purchase description is available;
 - (2) Two or more responsible bidders are willing and able to compete effectively for the business; and
 - (3) The procurement lends itself to a firm-fixed-price contract and the selection of the successful bidder can be made principally based on price.
 - b. If sealed bids are used, the following requirements apply:
 - (1) The invitation for bids will be publicly advertised and bids shall be solicited from an adequate number of known suppliers, providing them sufficient time prior to the date set for opening the bids;
 - (2) The invitation for bids, which will include any specifications and pertinent attachments, shall define the items or services for the bidder to properly respond;
 - (3) All bids will be publicly opened at the time and place prescribed in the invitation for bids;
 - (4) A firm-fixed-price contract award will be made in writing to the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost and life cycle costs shall be considered in determining which bid is

lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and

(5) If there is a sound documented reason, any or all bids may be rejected.

4. Procurement by Competitive Proposals. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed-price or cost-reimbursement type contract is awarded. It is generally used when conditions are not appropriate for the use of sealed bids. If this method is used, the following requirements apply:

- a. Requests for proposals shall be publicized and identify all evaluation factors including relative importance. Any response to publicized requests for proposals shall be honored to the maximum extent practical;
- b. Proposals will be solicited from an adequate number of qualified sources;
- c. The City shall conduct technical evaluations of the proposal received and for selecting awardees;
- d. Awards will be made to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
- e. The City may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

5. Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances applies:

- a. The item is available only from a single source;
- b. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- c. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in a written request from the City; or
- d. After solicitation of multiple sources, competition is determined inadequate.

6. Contracting with Small and Minority Businesses, Women's Business Enterprises and Labor Surplus Area Firms.

- a. The City shall take all necessary affirmative steps to assure that minority businesses, women's business enterprises and labor surplus area firms are used when possible.
- b. Affirmative steps include:
 - (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
 - (2) Assuring that small and minority businesses and women's business enterprises are solicited whenever they are potential sources;
 - (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses and women's business enterprises;
 - (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses and women's business enterprises;
 - (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
 - (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in subsections 6.b.(1) through (6) of this section.

7. Contracts Cost and Price.

- a. The City shall perform a cost or price analysis in every procurement action exceeding the simplified acquisition threshold including contract modifications. The method and degree of analysis will be dependent on the facts surrounding each procurement situation. As a starting point, the City shall make independent estimates before receiving bids or proposals.
- b. Costs or prices based on estimated costs for contracts under the Federal award will be allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the City under Subpart E – Cost Principles of Title 2, Subtitle A, Part 200 (Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards).
- c. The cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used.

8. Federal Awarding Agency or Pass-Through Entity Review.

- a. The City shall make available, upon request of the Federal awarding agency or pass-through entity, technical specifications on proposed procurements where the Federal awarding

agency or pass-through entity believes such review is needed to ensure that the item or service specified is the one being proposed for purchase.

- b. The City shall make available upon request, for the Federal awarding agency or pass-through entity pre-procurement review, procurement documents, such as requests for proposal or invitations for bids, or independent cost estimates when:
 - (1) The City's procurement procedures or operation fails to comply with the procurement standards of Title 2, Subtitle A, Part 200, Subsection 200.324;
 - (2) The procurement is expected to exceed the simplified acquisition threshold and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
 - (3) The procurement, which is expected to exceed the simplified acquisition threshold, specifies a "brand name" product;
 - (4) The proposed contract is more than the simplified acquisition threshold and is to be awarded to other than the apparent low bidder under a sealed bid procurement; or
 - (5) A proposed modification changes the scope of a contract or increases the contract amount by more than the simplified acquisition threshold.
 - c. The City may be exempted from the pre-procurement review in subsection 8.b. above if the Federal awarding agency or pass-through entity determines that its procurement systems comply with the standards set forth in Title 2, Subtitle A, Part 200, or the City self-certifies compliance with such standards if self-certification is permitted by the Federal awarding agency or pass-through entity.
9. **Bonding Requirements.** For public projects, the City shall require bid guarantees, performance bonds, and payment bonds consistent with Title 2, Part 200, Section 200.325 of the Code of Federal Regulations.
 10. **Contract Provisions.** The City's contracts shall contain the provisions in Appendix II to Title 2, Subtitle A, Part 200 – Contract Provisions for non-Federal Entity Contracts Under Federal Awards, as applicable.

P. PENTALTIES, SANCTIONS OR DISCIPLINARY ACTIONS FOR VIOLATIONS

Violations by the grantee, grantee's officers and employees will be subject to the disciplinary actions prescribed in "Chapter 13: Disciplinary Procedures" included in the City of Dinuba's Personnel Policies and Practices Manual.

Q. APPEALS OF AWARD OF BIDS

Because it is essential that bidders, offerors, and contractors have confidence in the procurement procedures for soliciting and awarding contracts, it is the policy of the Purchasing Division to offer all bidders, offerors, and contractors the opportunity to appeal award of purchase of contracts.

The following procedures shall apply in regard to appeals by prospective bidders, offerors, or contractors:

1. Any actual or prospective bidder, offeror, or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the City of Dinuba Purchasing Agent and/or the Chief Financial Officer.
2. Appeals must be submitted in writing within five (5) working days after such aggrieved person knows, should have reasonably known, or could reasonably be expected to know of the facts giving rise thereto.
3. Appeals shall be submitted to the City of Dinuba Purchasing Agent, 405 E. El Monte Way, Dinuba, CA 93618. Appeals should address only areas regarding bid contradictions procurement errors, quotation rating discrepancies, legality of procurement context, conflict of interest in rating process, and inappropriate or unfair competitive procurement grievance regarding the bid process.
4. The City of Dinuba Purchasing Agent or Chief Financial Officer shall have the authority to settle and resolve a protest of an aggrieved bidder, offeror, or contractor, actual or prospective, concerning the solicitation or award of contract. The Purchasing Agent will provide a written response to the complainant within five (5) working days unless the complainant is notified more time is required.
5. If the protest cannot be resolved by mutual agreement, or if the protesting bidder is not satisfied with the decision of the Purchasing Agent and/or Chief Financial Officer, he/she shall have the right to appeal to the City Manager within five (5) business days after notification of the Purchasing Agent's decision.
6. If the protesting bidder is not satisfied with the decision of the City Manager, the final level of appeal is with the City Council. Complainant may appear at the City Council meeting to be heard by Council.
7. In general, the filing of a protest should cause the solicitation proceedings, which are subject to protest, to be halted until the appeal is resolved. In order to allow essential City functions to continue, the City may proceed with the solicitation or award of contract, despite the protest, upon an adequate determination in writing by the City's Purchasing Agent or Administrative Services Director that such action is necessary. It is expected that such determination will occur only in those few circumstances where it is necessary to protect a substantial interest of the City of Dinuba.
8. In an effort to limit frivolous protests, protesters who file two (2) protests within twelve (12)

calendar months, whose protests are not resolved in their favor, may be withheld from future bid.

Revised Purchasing Policy January 10, 2023