



**January 24, 2023
MINUTES**

COUNCIL MEMBERS PRESENT:

Nerio-Guerrero, Reynosa, Prado, Launer, Thusu

COUNCIL MEMBERS ABSENT:

None.

STAFF MEMBERS PRESENT:

Alaniz, Hurtado, Iriarte, James, Montejano, Patlan, Solis, Watts, Webster, Yanez

1. OPENING CEREMONIES

1.1. Welcome and Call to Order

Mayor Reynosa called the meeting to order at 6:30 p.m.

1.2. Invocation

The invocation was led by Chaplain Garcia.

1.3. Pledge of Allegiance

The pledge of allegiance was led by Fire Chief Webster.

2. AGENDA CHANGES OR DELETIONS

To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).

None.

3. NEW EMPLOYEES AND PROMOTIONS

3.1. Introduction of Heather Leiferman as the Special Events Coordinator (SH)

Parks and Community Service Director Hurtado introduced Heather Leiferman as the new Special Events Coordinator. Hurtado gave a brief history of Leiferman's special event experience. Leiferman was joined by her husband, she expressed excitement in her new role and is happy to have been given the opportunity to add special events to the community of Dinuba.

City Council congratulated Leiferman on her employment and provided words of support and encouragement.

3.2. Introduction of Beverly Nunez as the Senior Center Coordinator (SH)

Parks and Community Service Director Hurtado introduced Beverly Nunez as the new Senior Center Coordinator. Hurtado gave a brief history of Nunez experience. Nunez held a billing clerk position before accepting the Senior Center Coordinator position.

City Council congratulated Nunez on her promotion and provided words of support and encouragement.

Nunez was joined by her husband and thanked staff and the City Council for their support and the opportunity for growth.

3.3. Eric Trevino, Lieutenant (AI)

Police Chief Iriarte introduced Eric Trevino who was recently promoted to Lieutenant. Trevino held a Sergeant position before promoting to Lieutenant. Trevino has extensive law enforcement experience beginning in 2006 with Tulare County Sherriff's Office and as a Correctional Officer for the State of California. Trevino has 24 years of experience in law enforcement and continues to grow within the department. Trevino was joined by his wife and children. Trevino was pinned by his spouse Dusty Trevino.

City Council congratulated and provided words of encouragement and support. Council thanked Trevino for his years of service.

Trevino thanked the city for the opportunity.

3.4. John Jobe, Sergeant (AI)

Police Chief Iriarte introduced John Jobe as the new Sergeant. Jobe is a graduate of the College of the Sequoias Police Academy and a former Tulare County Sherriff. Jobe has been employed with the Dinuba Police Department since 2007 and has 20 years of law enforcement experience. Jobe was joined by his spouse wife and children. Jobe was pinned by his spouse, Elizabeth Jobe.

Jobe thanked his family, police staff and Council for their support.

3.5. Marcos Nunez, Sergeant (AI)

Police Chief Iriarte introduced Marcos Nunez as the new Sergeant. Nunez is a Fresno City Police Academy graduate and began his employment with the Dinuba Police Department in 2004 as a Reserve Police Officer. Nunez has 17 years of law enforcement experience and holds the longest term within the department as a School Resource Officer. Nunez was joined by his mother and children. Nunez was pinned by his daughter Alanna.

Nunez thanked the City Council and city staff for their support and opportunity for growth. Nunez expressed his excitement to serve the community.

4. PRESENTATIONS/CEREMONIAL MATTERS

4.1. Dinuba Chamber of Commerce Raisin Day Report (DJ)

Assistant City Manager James introduced Dinuba Chamber of Commerce CEO, Heathe Jones. Jones presented the Raisin Day Festival event financial summary and handed out a report to Council. Jones expressed her gratitude for the support the Chamber of Commerce has received from the Council. Jones reported that there are 138 Chamber members an increase of 18% in membership and the Chamber of Commerce has had an increase in Instagram followers. Jones reported that board members have invested thousands of hours into the community and the Chamber is working with High School youth to encourage and support future business leaders. Jones reported that the Chamber of Commerce is in the process of applying for a 501c3 nonprofit to help assist the community by offering scholarships.

Jones reported that this year's Raisin Day revenue was less than previous years. Jones shared that there was fifteen to seventeen thousand less in ticket sales alone, an overall general decrease due to the economy.

Council asked if Jones would be available for questions after the handout was reviewed in detail. Jones advised she would be available to discuss and answer any questions.

Council Member Thusu asked about city funds contributed to the Chamber, and how they are being accounted for and asked if city funds can be reported separately. Thusu questioned city liability during Chamber-sponsored events. Jones advised that the policy is carried by the Chamber. Thusu asked for further internal controls for city funds.

Assistant City Manager James advised that in the future the handouts will be submitted in a staff report so the Council has time to review the item prior to the meeting.

5. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.

None.

6. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

6.1. SUBJECT

Award of Contract for Auditing Services to Badawi and Associates (KS)

RECOMMENDATION

Council award contract for auditing services to Badawi and Associates and authorize City Manager or designee to execute the agreement.

6.2. SUBJECT

Authorization to Execute Encroachment Agreements with Alta Irrigation District for the Dinuba High School project. (JW)

RECOMMENDATION

Council to approve both Encroachment Agreements with Alta Irrigation District (AID) so that the construction on the new Dinuba High School can continue and authorize City Manager or designee to execute the agreement and any related documents.

6.3. SUBJECT

Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve City Council meeting minutes of January 10, 2023 as presented.

6.4. SUBJECT

Resolution No. 2022-04 Authorizing Expenditure of the 2022 Citizens Option for Public Safety (COPS) Grant (AI)

RECOMMENDATION

Council to adopt Resolution No. 2022-04 authorizing expenditure of the 2022 Citizens Option for Public Safety (COPS) Grant funds in the amount of \$100,000 to partially offset the salary for one full-time Police Officer.

6.5. SUBJECT

Ordinance No. 2023-01 Second Reading and Adoption of the 2022 Edition of the California Fire Code (JWeb)

RECOMMENDATION

Council to waive reading in full and approve Ordinance No. 2023-01 adopting the 2022 California Fire Code with amendments.

6.6. SUBJECT

Ordinance No. 2023-02 Second Reading and Adoption of Amendment to Chapter 5.34 of the Municipal Code in Regard to Fireworks (JWeb)

RECOMMENDATION

Council to waive reading in full and approve Ordinance No. 2023-01 amending Chapter 5.34 of the Dinuba Municipal Code relating to permitting and enforcement of fireworks.

A motion was made by Council Member Launer, second by Vice Mayor Nerio-Guerrero, to review and approve Consent Calendar as presented.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

7. WARRANT REGISTER

7.1. SUBJECT

Warrant Register January 13 & 20, 2023 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

A motion was made by Council Member Prado , second by Council Member Thusu, to review and approve Warrant Register as presented.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

8. DEPARTMENT REPORTS

8.1. SUBJECT

Resolution No. 2023-05 Accepting 2022 Engineering and Traffic Survey and Adopting Proposed Speed Limits (JW)

RECOMMENDATION

Council adopt Resolution No. 2023-05 approving the traffic speed limits recommended in the 2022 Engineering and Traffic Survey.

City Engineer Jason Watts presented the 2022 Engineering Traffic Survey which is conducted every 5 years. Watts explained that the survey includes proposed speed limits for major collectors and arterial streets.

Watts recommended keeping the speed limits recommended in the 2022 traffic survey.

Mayor Reynosa shared that she spoke with a community member that is unhappy about the previous change in the speed limit at Alta and Adelaide. Reynosa shared that the community member expressed her gratitude for the speed control radar trailer that helps control traffic. Reynosa asked for more patrol during the morning commute.

A motion was made by Council Member Launer, second by Council Member Thusu, to adopt Resolution No. 2023-05 approving the traffic speed limits recommended in the 2022 Engineering and Traffic Survey.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

8.2. SUBJECT

Adoption of City of Dinuba 2023 Public Improvement Standards (JW)

RECOMMENDATION

Council to approve the City of Dinuba 2023 Public Improvement Standards and authorize the City Engineer and Public Works Director to sign and publish the document.

City Engineer Jason Watts presented the 2023 Public Improvement Standards. Watts reported that the standards ensure that proper design and construction are maintained throughout the city. Watts shared that the current Public Improvement Standards were adopted in 2007 and require updates to stay in compliance with current codes and regulations.

Watts reported that once the standards have been approved, they will apply to all builds moving forward and the 2023 Dinuba Public Improvement Standards will be available as a downloadable PDF on the City website.

A motion was made by Council Member Launer, second by Council Member Thusu, to approve the City of Dinuba 2023 Public Improvement Standards and authorize the City Engineer and Public Works Director to sign and publish the document.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

9. MAYOR/COUNCIL REPORTS

Council Member Prado reported that he was the announcer at the Dinuba High School Basketball homecoming game. Prado stated he would be attending the New Council Member training next week.

Council Member Thusu shared that Porterville joined TCRTA and is requesting that TCRTA provide school transport. Thusu shared attending the pre-revenue and taxation committee. Thusu joined Representative Costa, Tara Adams, and Alexa Fox on a tour of the United Health Care Center. Thusu asked for funding for various city projects including the sportsplex, railroad tracks, and the fire station.

Council Member Launer shared that she met with Assistant City Manager James regarding Nebraska park and its future plans. Launer shared that staff should prepare for SB972 by attending training for street vendor mobile cart vending. Launer asked to be excused for the upcoming February 14, 2023, Council Meeting, as she will be out of town.

Vice Mayor Nerio-Guerrero reported attending the High School homecoming game. Nerio-Guerrero reported that she is happy that the streetlight on Euclid is now working.

Mayor Reynosa shared that she attended Good Morning Dinuba and the GAC meeting with Council Member Prado. Reynosa also participated in the tour of the United Health Center.

10. CITY MANAGER COMMUNICATIONS

City Manager Patlan shared that three more homeless participants were given keys to housing, a total of six individuals have been provided housing at Sierra Village. Patlan reported that he is taking a personal day off Thursday. Patlan shared that the Golf Course's Three Finger Jack Restaurant renaming is pending.

11. CITY STAFF COMMUNICATIONS

Assistant City Manager James advised that a table has been reserved for the Economic Summit on February 10, 2023, at 9 a.m. If interested in attending please contact him directly. James stated that the City Manager and himself will not be able to attend.

Administrative Services Director Solis reported that Finance has been busy working on mid-year projections and is getting ready for budget kick-off.

City Attorney Yanez advised he has been working on reviewing and providing feedback on two contracts.

Parks and Community Service Director Hurtado reported her excitement for her department's new hires, she knows they will make the department stronger. Hurtado reported that the Urban Grant is in Step 3 the final part of the grant process, the deadline is in February.

Fire Chief Webster gave an update on the recruitment of three Firefighter/Paramedics that are in the background process, recruitment for Single Role Paramedic, and open recruitment for Firefighter/EMT that closes in 2 weeks. Webster stated that 18 candidates have submitted applications for the Firefighter/EMT. Webster also shared that two staff members have returned from FMLA leave. Webster reported that staff responded to a call where twins were delivered in the front seat of a citizen's vehicle this morning.

Police Chief Iriarte thanked the Council for their support and the kind words given to the three newly promoted individuals. Iriarte reported that recruitment for Dispatcher is going well, and conditional offers have been given to six Reserve Officer candidates, and a conditional offer has been given to an internal applicant for the full-time Animal Control Officer position.

City Engineer Watts reported that the Euclid & El Monte streetlights are working. Watts shared that the Kamm and Alta work is coming along. Dates for the closure of Kamm keep changing but Alta will remain open, only Kamm West of Alta will close. Watts shared that the High School project recently slowed due to the rain, and ATP funds should be coming soon.

City Clerk/Human Resources Director Alaniz reported she's been busy working on recruitment for all departments.

12. ADJOURNMENT

Mayor Reynosa adjourned the meeting at 8:09 p.m.