Tuesday, July 25, 2023 / 6:00 PM / City Hall / 405 East El Monte Way, Dinuba

District 1	District 2	District 3	District 4	District 5
Rachel Nerio-Guerrero Vice Mayor	Maribel Reynosa Mayor	Benjamin Prado Council Member	Kuldip Thusu Council Member	Linda Launer Council Member

All attendees are advised that electronic devices should be placed on silent upon entering the Council Chambers.
The City Council will take action on all items listed on the agenda.

1. **Work Session - 6:00 PM**

    1.1. Dinuba General Plan Update - Informational Presentation

2. **OPENING CEREMONIES**

    2.1. Welcome and Call to Order

    2.2. Invocation

    2.3. Pledge of Allegiance

3. **AGENDA CHANGES OR DELETIONS**

    To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).

4. **REQUEST TO ADDRESS COUNCIL**

    This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.

5. **CONSENT CALENDAR**

    Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request an item be removed from the Consent Calendar and it will be considered separately.

    5.1. **SUBJECT**

    Notice of Completion - Entertainment Plaza Restroom Improvements Project; State Project No. 18-54-004 (JW)

RECOMMENDATION

Council to accept the Entertainment Plaza Restroom Improvements Project as complete and authorize the City Engineer to file a Notice of Completion with the Tulare County Recorder's Office.

5.2. **SUBJECT**

Letter of Support for SB 231 - Department of Water Resources: water supply forecasting. (DJ)

RECOMMENDATION

Council to consider a letter of support for SB 231, "Department of Water Resources: water supply forecasting".

5.3. **SUBJECT**

Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve City Council meeting minutes of July 11, 2023.

5.4. **SUBJECT**

Award of Contract to On Top Roofing for the Dinuba Senior Center Re-Roof Project (JW)

RECOMMENDATION

Council to award the contract for the Dinuba Senior Center Re-Roof Project to On Top Roofing in the amount of $121,174.00 and authorize the City Manager or designee to execute the contract documents.

5.5. **SUBJECT**

Resolution No. 2023-40 Approving Fiscal Year 2023-24 Salary Schedule (MA)

RECOMMENDATION

Council to adopt Resolution No. 2023-40 Approving the Fiscal Year Salary Schedule for compliance with the Public Employee's Retirement Law.

5.6. **SUBJECT**

Authorization to Purchase John Deere Compact Excavator (GA)

RECOMMENDATION

Council to authorize the purchase of a new John Deere 50G Compact Excavator in the amount of $92,470 from Pape Machinery and authorize the City Manager or designee to execute the purchase.

5.7. **SUBJECT**

Resolution No. 2023-39 Authorizing Execution of Program Supplement for the Construction of the Alta Avenue and Kamm Avenue Roundabout

Project (GA)

RECOMMENDATION

Council to adopt Resolution No. 2023-39 authorizing the City Manager or its designee to execute the Program Supplement Agreement and future program Supplement Agreements with the California Department of Transportation (Caltrans) for the Alta Avenue and Kamm Avenue Roundabout Project.

6. WARRANT REGISTER

6.1. SUBJECT

Warrant Register July 14, & 21, 2023 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

7. PUBLIC HEARING

7.1. SUBJECT

Public Hearing on Potential Programs or Projects for Inclusion in 2023 Community Development Block Grant (CDBG) Funding Application (GA)

RECOMMENDATION

Council take the following action by one motion:

1. Conduct a public hearing and receive public comment on potential programs and projects to be included in the funding application for the 2023 Community Development Block Grant (CDBG) program; and,

2. Provide direction to staff on the programs and projects to include in the 2023 Community Development Block Grant (CDBG) grant application.

7.2. SUBJECT

Public Hearing on Potential Programs or Projects for Inclusion in Community Development Block Grant (CDBG) Program Income Funding Application (GA)

RECOMMENDATION

Council by one motion take the following action:

1. Conduct a public hearing and receive public comment on potential programs or projects to be included in a program income application to the Community Development Block Grant (CDBG) Program; and,

2. Provide direction to staff regarding the scope of the program income application.

8. DEPARTMENT REPORTS

8.1. **SUBJECT**

Adopt 2023 Water and Sewer Rates and set Proposition 218 Public Hearing Date (GA)

RECOMMENDATION

Council by one motion take the following actions:

1. Adopt final 2023 Water and Sewer Rate Study Report as prepared by Willdan Financial Services; and

2. Set a public hearing date for September 26, 2023, to accept public comment on proposed changes to water and sewer rates in compliance with Proposition 218; and

3. Authorize staff to mail public hearing notice to all Dinuba water and sewer customers.

8.2. **SUBJECT**

Authorization to Award a Professional Services Agreement to Sweeping Corporation of America for Street Sweeping Services (GA)

RECOMMENDATION

Council to approve Professional Services Agreement with Sweeping Corporation of America in the amount $186,650 for city street sweeping services and authorize the City Manager or designee to execute the agreement.

8.3. **SUBJECT**

Resolution No. 2023-41 Approving the Public Safety Commission Ten-Year Financial Plan (KS)

RECOMMENDATION

Council to adopt Resolution No. 2023-41 approving the Public Safety Commission Ten-Year Financial Plan.

9. MAYOR/COUNCIL REPORTS

10. CITY MANAGER COMMUNICATIONS

11. CITY STAFF COMMUNICATIONS

12. ADJOURNMENT

This agenda was posted at least 72 hours prior to the regular meeting per GC Section 54954.2(a). A Citizens' Packet regarding this meeting is available at the City Clerk's Office located at City Hall, 405 East El Monte Way, Dinuba CA 93618.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the meeting, please contact the City Clerk's Office at 559-591-5900. Please provide at least 48 hours notification prior to the meeting to allow staff to make reasonable arrangements. (28 CFR 35.102-35.104 ADA Title II)

City Council Staff Report

Department: Planning and Development July 25, 2023

To: Mayor and City Council

From: Karl Schoettler, City Planner

Subject: Dinuba General Plan Update - Informational Presentation

RECOMMENDATION

It is recommended the City Council receive a report on the ongoing Focused Dinuba General Plan update and offer comments and questions, as appropriate.

EXECUTIVE SUMMARY

The City has engaged the consulting firm RRM to prepare a focused update of the Dinuba General Plan, to respond to several changes in the City's planning area, including the new High School and also the desire to promote new development on the east side of the community. Work on the General Plan is nearing completion and it is expected that public hearings will be scheduled for adoption for both the Planning Commission and City Council in August.

OUTSTANDING ISSUES

Once the General Plan is adopted, the City will follow through with hearings on zone changes on selected parcels.

DISCUSSION

Required by State law, the General Plan is a policy document that provides guidance about the growth and development of the City. The current comprehensive Dinuba General Plan was adopted in 2008 and contains the following nine elements:

- Land Use Element
- Circulation Element
- Open Space, Conservation, and Recreation Element
- Urban Boundary Element
- Urban Design Element
- Noise Element

- Public Services and Facilities Element
- Safety Element
- Housing Element

In 2021, the City of Dinuba began the process of a Focused General Plan Update to the City's Land Use and Circulation Elements of the General Plan. The update is titled "focused" since it is not a comprehensive update of all the elements of the general plan, but rather a focused analysis of a few growth areas and community topics that are discussed in the Land Use and Circulation Elements of the General Plan.

At that time the City hired RRM Consultants to prepare the Focused General Plan Update. Among other activities, RRM has worked with staff, conducted stakeholder interviews and reached out to other agencies that serve Dinuba to help gain knowledge about the community's issues and concerns regarding future growth and development. The consultant team also conducted a virtual community informational presentation on April 12, 2023 to further engage with the community.

The main components of the Focused General Plan Update include:

- Establish new residential areas around the area of the proposed high school at the corner of Kamm and Alta Avenues.
- Create policies that encourage more mixed-uses (commercial and residential) in the downtown core.
- Pursue recommended zoning changes to allow a combination of residential and commercial areas in the East El Monte Way area.
- Implement safety improvements at key City intersections and improve alternative modes of circulation throughout the City.
- Prepare an Environmental Justice section that includes new goals, policies, and programs that promote equitable environmental health for all communities (as required by State Planning law).

At this meeting, the City's consultant RRM will provide an overview of the Draft Focused General Plan update, and solicit comments and questions from the City Council and general public. A similar presentation was made to the Planning Commission on June 6, 2023.

The consultant will also review a Draft Environmental Impact Report for the General Plan update. This analysis identifies potential impacts of the General Plan on the environment, and acknowledges any impacts that are considered to be significant.

Due to timelines of the grant that the City is using to fund the General Plan update, the update must be adopted no later than the end of September, 2023. Accordingly, the update is on a fast-track schedule for adoption; it is expected that the Planning Commission will conduct a public hearing to adopt the General Plan update on August 1, 2023 and then the plan will be forwarded to the City Council for adoption.

In the meantime, the City Council is encouraged to review the Draft General Plan update and provide any comments or questions.

FISCAL IMPACT

The City has previously allocated funding for preparation of the General Plan update.

PUBLIC HEARING

As noted previously, it is anticipated that public hearings will be scheduled for adoption of the General Plan update in August.

City Council Staff Report

Department: ENGINEER/PLANNING July 25, 2023

To: Mayor and City Council

From: Jason Watts, City Engineer

Subject: Notice of Completion - Entertainment Plaza Restroom Improvements Project; State Project No. 18-54-004 (JW)

RECOMMENDATION

Council to accept the Entertainment Plaza Restroom Improvements Project as complete and authorize the City Engineer to file a Notice of Completion with the Tulare County Recorder's Office.

EXECUTIVE SUMMARY

On April 11, 2023, the City Council authorized award of the Entertainment Plaza Restroom Improvements Project to JT2, Inc. DBA Todd Companies in the amount of $313,952.90. The project was completed on June 2, 2023. Three change orders were approved that increased the cost of the Contract by $13,252.28. Therefore, the total amount of the completed project is $327,205.18. Upon Council approval, a Notice of Completion will be filed with the Tulare County Recorder's Office.

OUTSTANDING ISSUES

None.

DISCUSSION

The City received a $177,952.00 per Capita grant from the State of park improvements. Staff identified the use of these funds to construct a new public restroom at the Entertainment Plaza. On October 25, 2022, City Council authorized the purchase of a pre-cast concrete 4-door Dakota Restroom. On April 11, 2023 City Council awarded the contract to JT2, Inc. DBA Todd Companies for the installation of the restroom and other site improvements.

The project experienced three change orders that totaled $13,252.28. An explanation of the major items within the three change orders are listed below:

1. Minor adjustments to the backflow preventor location to allow easier access for parks staff and to make it more difficult to tamper with.
2. Additional concrete due to unforeseen water mains that were hit during the electrical conduit installation.

The final inspections of the project were performed by the Public Works Inspector on June 2, 2023 and confirmed that the work was completed consistent with the approved plans and specifications. Pursuant to industry standards a 5% contract retention was withheld on all invoices received. Payment of this retention will be released 35 days after the Notice of Completion (Attachment 'A') is recorded with the Tulare County Recorder's Office.

FISCAL IMPACT

The City will be using the remaining Parks and Recreation Grant used for the purchase of the Restroom, Park Impact Fees, and ARPA fund savings from teh Road 74 Street Improvements Project.

PUBLIC HEARING

None.

ATTACHMENTS:

A. Notice of Completion

RECORDING REQUESTED
AND RETURN TO:

CITY OF DINUBA
PUBLIC WORKS DEPARTMENT
405 E. EL MONTE WAY
DINUBA, CA 93618

No Fee per Government Code 6103

NOTICE OF COMPLETION

NOTICE IS HERE BY GIVEN:

1. That the City of Dinuba, a Municipal Corporation, whose address is 405 E. El Monte Way, Dinuba, California, is the owner of the real property, public works or structure hereinafter described.

2. That on the 2rd of June 2023, a work of improvements on real property hereinafter described was completed pursuant to a Contract to which Chapter 5 of Part I of Division 5, of the Public Contract Code applies.

3. That the name of the Contractor who performed said work of improvements pursuant to said Contract with the City of Dinuba is JT2, Inc. DBA Todd Companies. The surety is Fidelity and Deposit Company of Maryland, 1299 Zurich Way, Schaumburg IL, 60196

4. That the real property or public works or structure is described as follows:

City of Dinuba
Entertainment Plaza Restroom Improvements Project
State Project No. 18-54-004
The project consisted of the installation of a pre-cast concrete restroom, utilities to the restroom, and the construction of minor concrete around the restroom.

5. That the Nature of the owner's interest or estate is: In Fee

Dated: ____________________________, 2023

CITY OF DINUBA
A Municipal Corporation

By __________________________________
Jason Watts, PE Dinuba City Engineer

A notary public or other officer completing this certificate verifies only the identy of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) SS
COUNTY OF TULARE)

Subscribed and sworn to (or affirmed) before me this _____ day of _______________, 2023, by Jason Watts, City Engineer of the City of Dinuba, a Municipal Corporation, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

____
Notary Public in and for the County of Tulare,
State of California

City Council Staff Report

Department: CITY MANAGER'S OFFICE July 25, 2023

To: Mayor and City Council

From: Daniel James, Assistant City Manager

Subject: Letter of Support for SB 231 - Department of Water Resources: water supply forecasting. (DJ)

RECOMMENDATION

Council to consider a letter of support for SB 231, "Department of Water Resources: water supply forecasting".

EXECUTIVE SUMMARY

The proposed SB 231 - Department of Water Resources: water supply forecasting aims to to establish a formal process for annually evaluating and improving the accuracy of its water supply forecasts, adopt a new water supply forecasting model that better addresses the effects of climate change, implement a formal policy and procedures for documenting its operational plans for the state's water supply and its rationale for its operating procedures, and develop a comprehensive, long-term plan for mitigating and responding to the effects of drought.

OUTSTANDING ISSUES

None.

DISCUSSION

A new Senate bill (SB-231) was introduced this year which aims to to establish a formal process for annually evaluating and improving the accuracy of its water supply forecasts, adopt a new water supply forecasting model that better addresses the effects of climate change, implement a formal policy and procedures for documenting its operational plans for the state's water supply and its rationale for its operating procedures, and develop a comprehensive, long-term plan for mitigating and responding to the effects of drought.

Existing law requires the Department of Water Resources to gather and correlate information and data pertinent to an annual forecast of seasonal water crop. Existing law also requires the department to update every 5 years the plan for the orderly and coordinated control, protection, conservation, development, and use of the water resources of the state, which is known as “The California Water Plan.”

This bill would require the department, on or before December 31, 2025, to establish a formal process for annually evaluating and improving the accuracy of its water supply forecasts, adopt a new water supply forecasting model that better addresses the effects of climate change, implement a formal policy and procedures for documenting its operational plans for the state’s water supply and its rationale for its operating procedures, and develop a comprehensive, long-term plan for mitigating and responding to the effects of drought. The bill would require the department to prepare, and submit to the Legislature, quarterly reports on its progress toward meeting these requirements. The bill would require the department to review and update the plan for mitigating and responding to the effects of drought on or before December 31, 2026, and annually thereafter. The bill would require the department, commencing in 2026 and annually thereafter, to present specified information at an open and public meeting, including the department’s operational decisions and their rationale for the state’s water supply during the preceding water year. The bill would require the department to include the information presented at the meeting in a report, make the report publicly available on the department’s internet website, and submit the report to the Legislature.

A draft letter of support is attached herein as 'Attachment A'. Staff recommends Council consider submitting a letter of support for SB 231, "Department of Water Resources: water supply forecasting".

FISCAL IMPACT

None.

PUBLIC HEARING

None required.

City Council Staff Report

Department: CITY CLERK July 25, 2023

To: Mayor and City Council

From: Maria Alaniz, City Clerk/Human Resources Director

Subject: Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve City Council meeting minutes of July 11, 2023.

EXECUTIVE SUMMARY

None.

OUTSTANDING ISSUES

None.

DISCUSSION

None.

FISCAL IMPACT

None.

PUBLIC HEARING

None required.

ATTACHMENTS:

City Council Meeting Minutes, June 11, 2023

CITY OF DINUBA
Together, A Better Community
CALIFORNIA • 1906

July 11, 2023
MINUTES

COUNCIL MEMBERS PRESENT:

Launer, Nerio-Guerrero, Prado, Reynosa, Thusu

COUNCIL MEMBERS ABSENT:

STAFF MEMBERS PRESENT:

Alaniz, Avila, Bear, Iriarte, James, Montejano, Patlan, Yanez

1. OPENING CEREMONIES

1.1. Welcome and Call to Order

Mayor Reynosa called the meeting to order at 6:31 p.m.

1.2. Invocation

The invocation was led by Chaplain Susee.

1.3. Pledge of Allegiance

The pledge of allegiance was led by City Attorney Yanez.

2. AGENDA CHANGES OR DELETIONS

To better accommodate members of the public or convenience in the order of presentation, items on the agenda may not be presented or acted upon in the order listed. Additions to Agenda may be added only pursuant to California Government Code section 54954.2(b).

None.

3. REQUEST TO ADDRESS COUNCIL

This portion of the meeting is reserved for any person who would like to address the Council on any item that is not on the agenda. Please be advised that State law does not allow the City Council to discuss or take any action on any issue not on the agenda. The City Council may direct staff to follow up on such item(s). Speakers are limited to three (3) minutes. If there is any person wishing to address the City Council at this time please approach the podium and state your name and nature of the request.

None.

4. CONSENT CALENDAR

Matters listed under the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, a member of the audience or a Council Member may request *an item be removed from the Consent Calendar and it will be considered separately.*

4.1. **SUBJECT**

Resolution No. 2023-37 Authorizing the submittal of a Financial Assistance Application for the Planning and Design of Sewer Collection and Wastewater Treatment Plant Improvements to the State Water Resources Control Board (GA)

RECOMMENDATION

Council adopt Resolution No. 2023-37 authorizing the City Manager or Public Works Director to submit a financial assistance application to the State Water Resources Control Board (SWRCB) for the planning and design of sanitary sewer collection system and wastewater treatment plant improvements.

4.2. **SUBJECT**

Approval of City Council Meeting Minutes (MA)

RECOMMENDATION

Council to review and approve the City Council meeting of June 27, 2023 as presented.

4.3. **SUBJECT**

Resolution No. 2023-38 Industrial Disability Retirement of Jason Kent (MA)

RECOMMENDATION

Council to adopt Resolution No. 2023-38 allowing Jason Kent to be placed on industrial disability retirement.

4.4. **SUBJECT**

Request for Excused Absence Vice Mayor Rachel Nerio-Guerrero (MA)

RECOMMENDATION

Council to excuse the absence of Vice Mayor Rachel Nerio-Guerrero from the City Council meeting of June 27, 2023.

A motion was made by Council Member Thusu, second by Council Member Prado , to review and approve Consent Calendar as presented.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

5. WARRANT REGISTER

5.1. **SUBJECT**

Warrant Register June 30 & July 7, 2023 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

A motion was made by Council Member Launer, second by Vice Mayor Nerio-Guerrero, to review and approve Warrant Register as presented.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

6. DEPARTMENT REPORTS

6.1. SUBJECT

Approval of Real Property Purchase and Sale Agreement between the City of Dinuba and MB Developers, LLC (DJ)

RECOMMENDATION

Council to approve a Real Property Purchase and Sale Agreement for one (1) acre of commercial property (APN: 017-280-020) between the City of Dinuba and MB Developers, LLC for the development of a Chipotle Mexican Gill.

Assistant City Manager James presented details regarding the Real Property Purchase and Sale Agreement for one acre of commercial property in the amount of $150,000, between the City of Dinuba and MB Developers, LLC for the development of a Chipotle Mexican Gill.

A motion was made by Council Member Launer, second by Council Member Thusu, to approve a Real Property Purchase and Sale Agreement for one (1) acre of commercial property (APN: 017-280-020) between the City of Dinuba and MB Developers, LLC for the development of a Chipotle Mexican Gill.

Ayes: Launer, Nerio-Guerrero, Prado , Reynosa, Thusu

7. MAYOR/COUNCIL REPORTS

Council Member Prado reported attending the Independence Celebration and thanked the staff for a job well done. Prado thanked the Public Works department for the quick response to potholes in his area. Prado reported attending the EDC meeting.

Vice Mayor Nerio-Guerrero reported attending the Independence Celebration and reported that it was well attended. Nerio-Guerrero shared that she attended the last Friday Night Farmers Market.

Council Member Thusu reported seeing the Independence Celebration from his home. Thusu reported attending various meetings including the Revenue and Taxation Policy Committee to discuss online sales tax. Thusu reported that TCRTA is looking into partnering with medical organizations for transport to help generate revenue.

Council Member Launer recognized the Parks Department for a great job during the Independence Celebration and all city staff that was involved in making the event a success.

Mayor Reynosa reported attending the Independence Celebration. Reynosa thanked the staff for the great collaboration between all departments. Reynosa reported participating in a ride-along during the Fourth of July with the Fireworks Taskforce team. Reynosa reported that the teams did a great job. Reynosa shared that Good Morning Dinuba will be held at Brick & Stone tomorrow with a tour of the library after. Reynosa reported that she was contacted by Brick & Stone with concerns about the homeless activity across the street from the store. Reynosa asked for Code Enforcement to follow up and make contact with Makayla from Brick & Stone.

8. CITY MANAGER COMMUNICATIONS

No information to share.

9. CITY STAFF COMMUNICATIONS

Assistant City Manager James advised that he will be taking time off.

City Attorney Yanez reported that he has been advising staff on Public Records Requests. Yanez reported that he is working on the Shopping Cart Ordinance and will soon bring it to the Council.

Interim Public Works Director Avila reported that his department has been busy working on various projects, including street sweeping, CDBG, and Utility Rates. Avila reported that there is a transit strike in Visalia.

Police Chief Irriarte reported that staff is actively working on a homicide that occurred this morning. Irriarte reported working on various recruitments.

Fire Battalion Chief Bear reported working the Fireworks Taskforce with a total of 22 citations issued and 107 lbs. of illegal fireworks collected.

10. ADJOURNMENT

Mayor Reynosa adjourned the meeting at 6:55 p.m.

City Council Staff Report

Department: ENGINEER/PLANNING July 25, 2023

To: Mayor and City Council

From: Jason Watts, City Engineer

Subject: Award of Contract to On Top Roofing for the Dinuba Senior Center Re-Roof Project (JW)

RECOMMENDATION

Council to award the contract for the Dinuba Senior Center Re-Roof Project to On Top Roofing in the amount of $121,174.00 and authorize the City Manager or designee to execute the contract documents.

EXECUTIVE SUMMARY

The Dinuba senior center roof has reached its useful life and is need of replacement. The project consists of the removal and installation of a new roof on the office building and senior center hall building. Staff put this project out to bid and did not receive any bids by the June 26, 2023 deadline. Due to the City not receiving any bids, the City can proceed with awarding the Contract to a Contractor without fully complying with the award process per the Public Contract Code. Staff is requesting that the City Council award the Contract to On Top Roofing for $121,174.00.

OUTSTANDING ISSUES

None.

DISCUSSION

The Dinuba Senior Center Re-Roof Project base bid consists of the removal of the old roofing material, fascia boards, gutters, and other appurtenances on the Office Building and Senior Center Hall Building. Once the old dilapidated material is removed, a new roof will be installed with new fascia, gutters, and other appurtenances to bring the buildings up to current codes and regulations.

Staff solicited bids and no bids were received by the June 26, 2023 deadline. Since the City did not receive any bids, the City can proceed without having to follow the Public Contract Code specifically regarding the award of the Contract. The Public Contract Code section 20166 states "In its discretion, the legislative body may reject any bids presented and readvertised. If two or more bids are the same and the lowest, the legislative body may accept the one it chooses. If not bids are received, the legislative body may have the project done without further complying with this chapter." The City's legal counsel agrees with awarding the project based upon their interpretation of the Public Contract Code.

Staff reached out to different roofing contractors that have performed work within the City previously and have good standing with City Staff. Staff is recommending award of the Dinuba Senior Center Re-Roof Project to On Top Roofing. This contractor has performed various repairs on existing City buildings and done a great job.

Staff requested On Top Roofing to fill out the bid proposal form, previously advertised, for the Re-Roofing of the Dinuba Senior Center. On Top Roofing bid the base bid at $121,174.00 and Additive Alternate No. 1 at $66,000.00. Additive Alternate No. 1 consists of the removal of the old roofing material, fascia boards, gutters, and other appurtenances on the Church Building currently connected to the Office Building. Due to Additive Alternate No. 1 coming in higher than the City's current budget for the project, staff recommends not awarding Additive Alternate No. 1.

Staff recommends Council award the based bid for the Dinuba Senior Center Re-Roof Project to On Top Roofing in the amount of $121,174.00 and authorize the City Manager or designee to execute the contract documents.

FISCAL IMPACT

The city budgeted $150,000 in ARPA and General Funds for this project as part of the Fiscal Year 2022-23 Budget.

PUBLIC HEARING

None.

ATTACHMENTS:

On Top Roofing Bid Proposal

PROPOSAL TO THE CITY OF DINUBA
DINUBA SENIOR RE-ROOF PROJECT
IN THE CITY OF DINUBA

The work to be done and referred to herein is in the City of Dinuba, State of California, and located within existing or street rights of way or City-owned property. All work will be considered on the basis of the total bid for furnishing and placing the materials complete as specified.

TO THE CITY COUNCIL:

The undersigned, as bidder, declares that the only persons or parties interested in this proposal as principals are those named herein; that this proposal is made without collusion with any other person, firm, or corporation; that he has carefully examined the location of the proposed work, the annexed proposal form of contract, and plans herein referred to; and he proposes and agrees if this proposal is accepted, that he will contract with the City of Dinuba to provide all necessary machinery, tools, apparatus, and other means of construction, and to do all of the work and furnish all the materials specified in the contract in the manner and time therein prescribed, and according to the requirements of the Engineer as therein set forth; and that he will take in full payment therefore, the following prices, to wit:

BASE BID:

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
1.	LUMP SUM	L.S.	Mobilization and Demobilization (**Not to Exceed $20,000**) at Twenty thousand per L.S.	LUMP SUM	20,000.00
2.	LUMP SUM	L.S.	Clearing and Grubbing at eight thousand nine hundred Seventy four per L.S.	LUMP SUM	8974.00
3.	LUMP SUM	L.S.	Senior Center Reroof Seventy three thousand Seven hundred per L.S.	LUMP SUM	73,700.00
4.	2,000	S.F.	Roof Repair Allowance Two dollars Seventy five per S.F.	2.75 SF	5,500.00

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
5.	LUMP SUM	L.S.	Miscellaneous Facilities and Operations Five thousand per L.S.	LUMP SUM	5,000.00
6.	LUMP SUM	L.S.	Acquire City of Dinuba Encroachment Permit at Eight thousand per L.S.	LUMP SUM	8,000.00

TOTAL AMOUNT OF BASE BID, ITEMS 1 THRU 6 $ 121,174.00

Total amount of Base Bid, Items 1 thru 6 is (in words)

one hundred and twenty one thousand One hundred Seventy four Dollars and zero cents.

IN CASE OF DISCREPANCY BETWEEN WORDS AND FIGURES, THE WORDS SHALL PREVAIL

ADDITIVE ALTERNATE #1:

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
7.	LUMP SUM	L.S.	Clearing and Grubbing at Five thousand per L.S.	LUMP SUM	5,000.00
8.	LUMP SUM	L.S.	Church Building Reroof Fifty four Thousand per L.S.	LUMP SUM	54,000.00

ITEM NO.	ESTIMATED QUANTITY	UNIT	DESCRIPTION AND UNIT PRICE IN WORDS	UNIT PRICE	TOTAL AMOUNT
9.	1,000	S.F.	Roof Repair Allowance Two dollars per S.F.	$2.00	2,000.00
10.	LUMP SUM	L.S.	Miscellaneous Facilities and Operations Two thousand dollars per L.S.	LUMP SUM	2,000.00
11.	LUMP SUM	L.S.	Acquire City of Dinuba Encroachment Permit at Three thousand per L.S.	LUMP SUM	3,000.00

TOTAL AMOUNT OF ADDITIVE ALTERNATE #1, ITEMS 7 THRU 11 $ 66,000.00

Total amount of Additive Alternate #1, Items 7 thru 11 is (in words)

Sixty Six thousand Dollars and Zero cents.

IN CASE OF DISCREPANCY BETWEEN WORDS AND FIGURES, THE WORDS SHALL PREVAIL

BID SUMMARY

BIDS WILL BE COMPARED ON THE BASIS OF THE TOTAL BASE BID. IN ADDITION TO THE BASE BID, THE CITY MAY ELECT TO AWARD ADDITIVE ALTERNATE #1.

BASE BID 121,179.00

ADDITITIVE ALTERNATE #1 66,000.00

TOTAL 187,179.00

The bidder shall set forth for each item of work, in clearly legible figures, an item price and a total for the item in the respective spaces provided for this purpose. In the case of unit basis items, the amount set forth under the "Total" column shall be the extension of the item price bid on the basis of the estimated quantity for the item. In case of discrepancy between the item price and the total set forth for the item, the item price shall prevail, provided, however, if the amount set forth as an item price is ambiguous, unintelligible or uncertain for any cause, or is omitted, the amount set forth in the "Total" column for the item shall prevail in accordance with the following.

1. As to lump sum items, the amount set forth in the "Total" column shall be the item price.

2. As to unit basis items, the amount set forth in the "Total" column shall be divided by the estimated quantity for the item and the price obtained shall be the item price.

If this proposal shall be accepted and the undersigned shall fail to contract, as foresaid, and to give the two bonds in the sums to be determined as foresaid, with surety satisfactory to the Owner, within eight (8) days not including Saturdays, Sundays and legal holidays, after the bidder has received notice of award of the contract, the Owner, at its option, may determine that the bidder has abandoned the contract, and thereupon this proposal and the acceptance thereof shall be null and void, and the forfeiture of such security accompanying this proposal shall operate and the same shall be the property of the Owner.

A certified or cashier's check made payable to the City or a bid bond in favor of said City for eight, teen thousand seven hundred and seventy dollars forty cents ($ 18,717.40), which amount is not less than 10 percent (10%) of the total amount of this proposal, is attached hereto and is given as a guarantee that the undersigned will execute a Contract and furnish the required bonds if awarded the contract and in case of failure to do so within ten days from notice of award the same will be forfeited to the City.

The undersigned certified that he has a valid license as Contractor in the State of California, for Class C-39, the number of which is 862366, and the expiration date of which is 8/31/23. The undersigned also certifies that he is registered with the Department of Industrial Relations with DIR Number 1000017126. The representations made herein are made under penalty of perjury.

Signature of bidder, with business name, address and telephone number.

(1) ON TOP ROOFING
Bidding Firm

(2) Partnership
(Corp.) (Indiv.)(Partner)

(3) 4554 E-LAMONA AVE.
Business Address

FRESNO CA 93703
City State Zip

559-324-9745
Area Code Telephone

(4)
Signature of Authorized Person

RUBEN L. DOMINGUEZ
Type or Print Name of Authorized Person

(PLEASE SEE THE FOLLOWING INSTRUCTION REGARDING SIGNATURE)

(1) If the bidder is an individual, enter name here in current style used in business, if a joint venture, exact names of all persons and / or entities participating in the joint venture; if a partnership, the correct trade style used in the partnership; if a corporation, the exact name of the corporation under which it is currently incorporated and operating.

(2) If bidder is other than and individual, identify here its character, i.e. joint venture, partnership, corporation (including state of corporation), etc. If bidder is an individual operating under a fictitious or trade name, state "Individual DBA (trade name in full)".

(3) State on this line the address to which all communications and notices regarding the Bid Proposal and any contract awarded thereunder, are to be addressed.

(4) If bidder is: (i) a joint venture, signature must be one of the joint ventures, and if any of the joint ventures is a partnership or corporation each participating partnership must sign by a general partner, and each participating corporation by an authorized officer or employee; (ii) a partnership, by a general partner, or (iii) a corporation, by an authorized officer or employee. The title of the person signing must appear his signature. Where a partnership or corporation is a bidder or signer the name of all other general partners and/or the names of the president and secretary of the corporation and their business address must be shown below:

________________________ ________________________

________________________ ________________________

________________________ ________________________

<u>NOTE:</u>

All signatures must be printed under written signature.

<u>NOTE:</u>

All addresses must be complete with street number, city and state.

<u>NOTE:</u>

Bidders maybe required to provide any and all other names and/or form(s) of organization (s) under which business has been done in the prior five (5) years.

<u>NOTE:</u>

Bidders maybe required to provide any and all other names and / or forms(s) of organization (s) under which business has been done in the prior five (5) years.

DESIGNATION OF SUBCONTRACTORS

Pursuant to the provisions of Sections 4100 to 4113, inclusive, of the Public Contract Code of the State of California, the undersigned hereby designates below, for the project, opposite various portions of the work, the names and locations of the places of business of each subcontractor who will perform work or labor in an amount in excess of one-half of one percent (1/2 of 1%) of the amount of the total bid. All work not listed below shall be performed by the undersigned bidder. It is understood that the bidder, if awarded the contract, shall not substitute and subcontractor in place of the subcontractors herein designated subcontractor, or sublet or subcontract any of the work as to which a subcontractor is not herein designated without the consent of the City approval of the Engineer. The subletting or subcontracting of any work for which there was no subcontractor designated in the original bid may be permitted only in case of public emergency or necessity. (List one firm only for each portion of work.)

NOTE: Contractor shall perform with its own organization work amounting to not less than thirty percent (30%) of the total bid. Section 1.15 provides further information.

Bid Item No.	Subcontractor % of work [1]	Subcontractor	Address & Phone No.	State License No. & DIR No.
N/A				

[1] If a Subcontractor is designated for a portion of a bid item(s), Contractor shall provide the estimated percentage of work that will be performed by the Subcontractor.

6/21/23
Date

4554 E. LAMONA Ave
Address
FRESNO, CA 93703

559-458-3037
Telephone Number

ON TOP ROOFING
Bidders Name

Authorized Signature

Partnership
Type of Organization
(Individual, Partnership or Corporation)

PROJECT: **DINUBA SENIOR CENTER RE-ROOF PROJECT**

To the City Council, City of Dinuba

NONCOLLUSION AFFIDAVIT

TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID

I, Ruben L. Dominguez
(Name)

declare that I am

Partnership
(Owner, Partner, Corporate Officer (list title), Co-Venturer

of ON TOP ROOFING
(Bidding Entity)

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by Contract, communication, or conference with anyone to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto to any corporation, partnership, company, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and this declaration is executed on 6-21-23 (date), at FRESNO (city) CALIFORNIA (state).

(Title 23 United States Code Section 112)

(California Public Contract Code Section 7106; Stats. 1988. c. 1548, Section 1.)

Note: The above Noncollusion Affidavit is part of the Proposal. Signing the Proposal on the signature portion thereof shall constitute signature of this Noncollusion Affidavit. Bidders are cautioned that making false certification may subject the certifier to criminal prosecution.

STATEMENT OF EXPERIENCE OF BIDDER

The bidder has been engaged in the general contracting business, under the present business name, for 18 years. Experience in work of a nature similar to that bid in this Proposal extends over a period of ____ years.

The bidder shall state below work of a similar magnitude or character that he has done and to giver references that will enable the City to judge his experience, skill and business standing, and his ability to conduct the work as completely as required under the terms of the Contract.

Year	Owner	ROOFING Location & Type of Work	Contact Name & Phone Number	
7/21	California Eye Institute	1360 E. Herndon Fresno CA 93720	CEO - Kathleen Orlando - Maxwell 559-449-5000	$187,432.00
4/21	Fresno Housing Authority.	Monte Vista Apt. 1132 Sherman Ct. Fresno CA 93701	FHA - Inspector Steve Marta 559-513-5841	$397,710.00
12/19	EAH Housing	Selma - Floral Garden Apt	Director of Facilities John Hunter 510-541-4843	$162,637.09
2/18	EAH Housing	Fresno - Fountain Way Apt	" "	$354,327.00
95% complete 7/23	EAH Housing	Arturo Ochoa Migrant Housing Center 901 Arizona circle, Gilroy, CA 95020	" "	$785,061.00

AFFIDAVIT

RUBEN L. DOMINGUEZ
(Name of Individual)

doing business as ON TOP ROOFING
(Name of firm, if any)

certifies and says: That he/she is the person submitting the Statement of Experience; that he/she has read the same, and that the same is true of his/her own knowledge, and that any depository, vendor, or other agency therein named is hereby authorized to supply the City of Dinuba with any information necessary to verify the statement.

I certify and declare under penalty of perjury that the foregoing is true and correct.

Subscribed at FRESNO, State of CA

(Applicant must sign here)

(Note: Statement will be returned unless affidavit is complete including the date of signature.)

ADDENDA CERTIFICATION STATEMENT

ADDENDA - This proposal is submitted with respect to the changes to the contract included in addendum number/s 1 and 2
(Fill in number/s if addenda have been received)

Warning: If an addendum or addenda have been issued by the administering agency and not noted above as being received by the bidder, this proposal may be rejected.

June 16, 2023

ADDENDUM NO. 1
CITY OF DINUBA
DINUBA SENIOR CENTER RE-ROOF PROJECT

NOTICE

Notice is hereby given that the plans and specifications for this project have been revised as prescribed by this Addendum. It is mandatory that all bidders comply with the changes detailed herein. This Addendum shall be signed by the Bidder and attached to the inside of the Contract Documents. All changes, omissions, additions and alterations in, on and to the Contract Documents and Specification will apply to proposals made for the execution of the various parts of the work affected thereby. Careful note of this Addendum shall be taken by all parties of interest so that the proper allowance may be made in all computations, estimates and contracts, and all trades affected shall be fully advised in the performance of the work which will be required by them. In cases of conflict between the Plans, Specifications and this Addendum, this Addendum shall govern.

1. **SPECIFICATIONS – NIB**

   The ninth paragraph on the Notice of Inviting Bids, see page NIB-1 of the project specifications, shall be replaced with the following.

   "A contract will not be awarded to a Contractor who has not been licensed in accordance with the provisions in Public Contract Code Section 3300, as amended, or whose bid is not on the bid proposal form included in the contract documents. A valid California Class 'B' and/or C-39 Contractor's License is required for this Project."

Bidders Acknowledgment

Bidder's Authorized Representative

Jason Watts, P.E.

City Engineer

June 23, 2023

ADDENDUM NO. 2
CITY OF DINUBA

DINUBA SENIOR CENTER RE-ROOF PROJECT

NOTICE

Notice is hereby given that the plans and specifications for this project have been revised as prescribed by this Addendum. It is mandatory that all bidders comply with the changes detailed herein. This Addendum shall be signed by the Bidder and attached to the inside of the Contract Documents. All changes, omissions, additions and alterations in, on and to the Contract Documents and Specification will apply to proposals made for the execution of the various parts of the work affected thereby. Careful note of this Addendum shall be taken by all parties of interest so that the proper allowance may be made in all computations, estimates and contracts, and all trades affected shall be fully advised in the performance of the work which will be required by them. In cases of conflict between the Plans, Specifications and this Addendum, this Addendum shall govern.

1. **BIDDER'S AT MANDATORY PRE-BID CONSTRUCTON MEETING**
   a. **Meeting took place at the Dinuba Senior Center on Monday June 19, 2023 at 9am. The companies listed below attended.**
      i. Kevin Cobe – Barth Roofing
      ii. Ruben L Dominguez – On Top Roofing
      iii. Jose Gama – Fresno Roofing
      iv. Rick Chacon – Nations Roof
      v. Jason Watts, Dinuba City Engineer
      vi. Stephanie Hurtado – Dinuba Parks Director
      vii. Kyle Hunt – Dinuba Public Works Inspector
      viii.
2. **RESPONSE TO BIDDER INQUIRES**

QUESTION #1
Can the project start date get pushed to the first week in August?

ANSWER #1
The City will allow the Contractor to push back the start of the project to August 1st if needed.

QUESTION #2
Will the Contractor need to replace the metal caps, or can the current ones be reused?

ANSWER #2
The Contractor shall reuse the metals caps as necessary.

QUESTION #3
How will the admin building's roof connect to the adjoining church roof?

ANSWER #3
The connection between the existing church roof and the admin building shall be completed per the project specifications. Contractor shall ensure a watertight connection is made and no additional payment will be made therefor.

QUESTION #4
What is the size of the facia that will need to be replaced?

ANSWER #4
The contractor shall bid to replace Facia in-kind. The only time the facia size will change is if directed differently by the building inspector during construction.

QUESTION #5
The sheet metal on the Dormer Vents will need to be placed, would single-ply roof over ¼" Dens Deck and use clad metal to weld to?

ANSWER #5
Contractor shall include in their bid the replacement of the sheet metal caps on the dormer vents. The City will allow different alternative methods to replace the sheet metal caps. Contractor shall ensure proper drainage is considered and a watertight connection is made.

QUESTION #6
Will the City have the roof tested so we know if we need an asbestos abatement contractor?

ANSWER #6
The City will hire a firm to test for Asbestos prior to construction. If Asbestos is found, the Contractor shall perform the extra work under a change order.

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3. **SPECIFICATIONS – BID PROPOSAL**

The bid proposal form has been revised as follows:

a. The lump sum text on Bid Item #4 has been removed.
b. The lump sum text on Bid Item #9 has been removed.
c. The text under the Additive Alternate #1 section has been revised to say "Additive Alternate #1" instead of "Base Bid"

Contractor shall replace all bid proposal pages (BP pages) with the bid proposal pages attached.

Bidders Acknowledgment

Bidder's Authorized Representative

Jason Watts, P.E.

City Engineer

CITY OF DINUBA
Together, A Better Community
CALIFORNIA • 1906

City Council Staff Report

Department: CITY MANAGER'S OFFICE July 25, 2023

To: Mayor and City Council

From: Maria Alaniz, City Clerk/Human Resources Director

Subject: Resolution No. 2023-40 Approving Fiscal Year 2023-24 Salary Schedule (MA)

RECOMMENDATION

Council to adopt Resolution No. 2023-40 Approving the Fiscal Year Salary Schedule for compliance with the Public Employee's Retirement Law.

EXECUTIVE SUMMARY

The Public Employees' Retirement Law (PERL) requires that the City Council approve and adopt the salary schedule for all employees on an annual basis.

OUTSTANDING ISSUES

None.

DISCUSSION

The City Council is required to annually adopt the salary schedule for all employees in order for the California Public Employees' Retirement System (CalPERS) to approve the pay rate reportable compensation. The salary schedule is enclosed as Attachment 'A'.

FISCAL IMPACT

None.

PUBLIC HEARING

None required.

ATTACHMENTS:

RESOLUTION NO. 2023 - 40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA, CALIFORNIA, APPROVING FISCAL YEAR 2023-24 SALARY SCHEDULE

WHEREAS, Public Employees' Retirement Law (PERL) Government Code Section 20636 requires all California Public Employees' Retirement System (CalPERS) employers list their pay rates pursuant to publicly available salary schedules;

WHEREAS, California Code of Regulations (CCR) Section 570.5 outlines the required elements necessary to meet the definition for a publicly available pay schedule as follows:

1) Has been duly approved and adopted by the employer's governing body in accordance with requirements of applicable public meeting laws;

2) Identifies the position title for every employee position;

3) Shows the pay rate for each identified position, which may be stated as a single amount or as multiple amounts within a range;

4) Indicates the time base, including, but not limited to, whether the time base is hourly, daily, bi-weekly, monthly, bi-monthly, or annually;

5) Is posted at the office of the employer or immediately accessible and available for public review form the employer during normal business hours or posted on the employer's internet website;

6) Indicates an effective date and date of any revisions;

7) Is retained by the employer and available for public inspection for not less than five years; and

8) Does not reference another document in lieu of disclosing the pay rate.

NOW, THEREFORE, be it resolved by the City Council of the City of Dinuba, State of California, does hereby adopt Resolution No. 2023-40 approving Fiscal Year 2023-24 Salary Schedule, as follows:

A. Attachment "A" FY 2023-24 Position and Salary Ranges

THE FOREGOING RESOLUTION is approved and adopted by the City Council of the City of Dinuba this 25th day of July, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Maribel Reynosa, Mayor

ATTEST:

Maria Alaniz, City Clerk

Attachment 'A'

City of Dinuba

FY 2023/2024 Positions & Salary Ranges
***Effective 7/1/23 - 6/30/24**

		Monthly Range Steps					
Title	Salary Range	A	B	C	D	E	Group
Accountant I	130	4,755	4,992	5,242	5,503	5,779	Professional
Accountant II	140	5,252	5,512	5,791	6,079	6,384	Professional
Accounting Technician I	97	3,574	3,756	3,942	4,141	4,345	Classified
Accounting Technician II	102	3,758	3,945	4,144	4,349	4,566	Classified
Administrative Assistant I	110	4,070	4,269	4,486	4,708	4,945	Classified
Administrative Assistant II	115	4,274	4,491	4,715	4,952	5,200	Classified
Administrative Services Director	196	9,168	9,627	10,109	10,613	11,145	Administrative
Administrative Technician	100	3,680	3,867	4,063	4,264	4,475	Classified
Animal Control Officer	102	3,758	3,945	4,144	4,349	4,566	Classified
Assistant City Manager	185	9,077	9,530	10,008	10,509	11,034	Administrative
Associate Engineer	160	6,412	6,731	7,065	7,419	7,790	Professional
Billing Clerk	90	3,335	3,501	3,673	3,858	4,054	Classified
Billing Clerk II	95	3,507	3,678	3,864	4,059	4,259	Classified
Billing/Collections Supervisor	140	5,252	5,512	5,791	6,079	6,384	Professional
Building Inspector/Code Enforcement Officer	115	4,274	4,491	4,715	4,952	5,200	Classified
Building Official	164	6,670	7,003	7,353	7,720	8,107	Professional
Building Official/Senior Building Inspector	156	6,159	6,465	6,789	7,129	7,486	Professional
Business Manager	160	6,412	6,731	7,065	7,419	7,790	Professional
Cashier/Customer Service Rep.	83	3,111	3,266	3,430	3,602	3,780	Classified
City Clerk/Human Resources Director	182	8,254	8,649	9,067	9,499	9,960	Administrative
City Engineer	223	11,995	12,593	13,225	13,886	14,576	Administrative
City Manager	228	13,534	14,179	14,843	15,538	16,257	Administrative
Clerical Assistant I	70	2,740	2,879	3,021	3,175	3,335	Classified
Code Enforcement Officer I	105	3,872	4,066	4,267	4,488	4,704	Classified
Code Enforcement Officer II	115	4,274	4,491	4,715	4,952	5,200	Classified
Code Enforcement Technician	95	3,507	3,678	3,864	4,059	4,259	Classified
Community & Youth Services Supervisor	115	4,274	4,491	4,715	4,952	5,200	Classified
Community Service Officer	86	3,205	3,363	3,531	3,709	3,897	Classified
Deputy City Clerk	120	4,307	4,519	4,744	4,982	5,233	Professional
Dispatcher	92	3,609	3,789	3,978	4,181	4,387	Classified
Engineer/Paramedic	159	6,675	7,009	7,359	7,727	8,114	Fire
Events Coordinator	107	3,949	4,148	4,356	4,571	4,803	Classified
Evidence Technician	85	3,172	3,331	3,496	3,671	3,855	Classified
Finance/Budget Services Manager	175	7,441	7,810	8,202	8,613	9,045	Professional
Fire Battalion Chief	185	8,219	8,627	9,060	9,514	9,989	Professional
Fire Captain	172	7,597	7,977	8,376	8,794	9,234	Fire
Fire Chief	196	9,168	9,627	10,109	10,613	11,145	Administrative
Fire Inspector	115	4,274	4,491	4,715	4,952	5,200	Classified
Firefighter I/EMT-B	138	5,416	5,687	5,972	6,270	6,584	Fire
Firefighter I/Paramedic	153	6,288	6,603	6,933	7,279	7,643	Fire
Fiscal Analyst I	130	4,755	4,992	5,242	5,503	5,779	Professional
Fiscal Analyst II	140	5,252	5,512	5,791	6,079	6,384	Professional
Grounds Maintenance Worker I	88	3,269	3,432	3,605	3,784	3,971	Classified
Grounds Maintenance Worker II	100	3,680	3,867	4,063	4,264	4,475	Classified
Grounds Maintenance Worker III	113	4,195	4,403	4,623	4,853	5,094	Classified
Human Resources Analyst I	130	4,755	4,992	5,242	5,503	5,779	Professional
Human Resources Manager	174	7,367	7,734	8,121	8,528	8,954	Professional
Human Resources/Payroll Technician	104	3,832	4,025	4,226	4,439	4,661	Confidential
Human Resources Technician I	104	3,832	4,025	4,226	4,439	4,661	Confidential
Human Resources Technician II	114	4,235	4,446	4,668	4,900	5,146	Confidential
Information Technology/Records Manager	160	6,412	6,731	7,065	7,419	7,790	Professional
Lieutenant	185	8,219	8,627	9,060	9,514	9,989	Professional
Maintenance Worker I	98	3,611	3,793	3,978	4,181	4,389	Classified
Management Analyst	150	5,801	6,093	6,394	6,713	7,053	Professional
Mechanic I	110	4,070	4,271	4,484	4,708	4,945	Classified
Mechanic II	120	4,498	4,718	4,956	5,203	5,462	Classified
Mechanic Helper	100	3,680	3,867	4,063	4,264	4,475	Classified
Meter Reader	88	3,269	3,432	3,605	3,784	3,971	Classified
Paramedic Trainee	70	2,740	2,879	3,021	3,175	3,335	Classified
Parks & Community Services Director	190	8,639	9,067	9,521	9,998	10,501	Administrative
Parks Supervisor	125	4,722	4,961	5,209	5,465	5,743	Classified
Payroll Technician II	102	3,758	3,945	4,144	4,349	4,566	Confidential
Permit Technician	100	3,680	3,867	4,063	4,264	4,475	Classified
Planner I	125	4,522	4,749	4,989	5,236	5,498	Professional
Planner II	135	4,997	5,247	5,509	5,786	6,067	Professional
Planning Technician	100	3,680	3,867	4,063	4,264	4,475	Classified
Police Chief	197	9,526	9,984	10,466	10,970	11,502	Administrative
Police Officer	148	6,185	6,483	6,817	7,155	7,512	Police
Public Improvements Officer	126	4,770	5,009	5,261	5,524	5,800	Classified

Public Works Director	190	8,639	9,067	9,521	9,998	10,501	Administrative
Public Works Superintendent	160	6,412	6,731	7,065	7,419	7,790	Professional
Public Works Supervisor	145	5,521	5,796	6,084	6,389	6,708	Professional
Records Technician	100	3,680	3,867	4,063	4,264	4,475	Classified
Recreation Coordinator	107	3,949	4,148	4,356	4,571	4,803	Classified
Recreation Supervisor	125	4,522	4,749	4,989	5,236	5,498	Professional
Senior Accountant	150	5,801	6,093	6,394	6,713	7,053	Professional
Senior Accounting Technician	107	3,949	4,148	4,356	4,571	4,803	Classified
Senior Center Coordinator	107	3,949	4,148	4,356	4,571	4,803	Classified
Senior Center Supervisor	115	4,274	4,491	4,715	4,952	5,200	Classified
Senior Code Enforcement Officer	125	4,722	4,961	5,209	5,465	5,743	Classified
Senior Fiscal Analyst	150	5,801	6,093	6,394	6,713	7,053	Professional
Senior Mechanic	130	4,964	5,212	5,474	5,748	6,034	Classified
Senior Planner	150	5,801	6,093	6,394	6,713	7,053	Professional
Senior Wastewater Treatment Plant Operator	108	3,988	4,189	4,399	4,618	4,848	Classified
Sergeant	168	7,542	7,918	8,311	8,731	9,166	Police
Single Role Paramedic	90	3,335	3,501	3,673	3,858	4,054	Classified
Sports Coordinator	107	3,949	4,148	4,356	4,571	4,803	Classified
Sportsplex Coordinator	107	3,949	4,148	4,356	4,571	4,803	Classified
Streets & Traffic Safety Supervisor	125	4,722	4,961	5,209	5,465	5,743	Classified
Utility Worker I	88	3,269	3,432	3,605	3,784	3,971	Classified
Utility Worker II	103	3,794	3,981	4,186	4,392	4,611	Classified
Utility Worker III	113	4,195	4,403	4,623	4,853	5,094	Classified
Wastewater Treatment Plant Operator I	98	3,611	3,793	3,978	4,181	4,389	Classified
Wastewater Treatment Plant Operator II	103	3,794	3,981	4,186	4,392	4,611	Classified
Wastewater Treatment Plant Operator Trainee	88	3,269	3,432	3,605	3,784	3,971	Classified
Wastewater Treatment Plant Superintendent	159	6,342	6,661	6,996	7,346	7,713	Professional
Wastewater Treatment Plant Supervisor	150	5,801	6,093	6,394	6,713	7,053	Professional
Water Quality Technician	105	3,872	4,066	4,267	4,488	4,704	Classified
Water System Specialist III	113	4,195	4,403	4,623	4,853	5,094	Classified
Water Systems Supervisor	125	4,722	4,961	5,209	5,465	5,743	Classified

Revised 7/25/23

City of Dinuba

FY 2023/2024 Regular Part-time Positions & Salary Ranges
*Effective 7/1/23 - 6/30/24

Title	Salary Range	Hourly Range Steps A	B	C	D	E
Accounting Technician I	97	20.62	21.67	22.74	23.89	25.07
Animal Control Officer	102	21.69	22.77	23.91	25.09	26.35
Assistant Recreation Leader	External survey	15.81	17.37	18.23	19.11	20.05
Billing Clerk	90	19.24	20.21	21.20	22.27	23.39
Clerical Assistant I	70	15.81	16.60	17.40	18.26	19.24
Code Enforcement Officer I	105	22.34	23.46	24.61	25.89	27.14
Custodian I	88	18.86	19.80	20.80	21.83	22.91
Custodian II	93	19.25	20.22	21.23	22.27	23.39
Events Coordinator	107	22.79	23.93	25.12	26.38	27.70
Grounds Maintenance Worker I	88	18.86	19.80	20.80	21.83	22.91
Landscape Technician	111	23.01	24.17	25.39	26.64	27.98
Maintenance Worker Assistant	88	18.86	19.80	20.80	21.83	22.91
Maintenance Worker I	98	20.83	21.88	22.95	24.12	25.32
Meter Reader	88	18.86	19.80	20.80	21.83	22.91
Recreation Coordinator	107	22.78	23.93	25.13	26.37	27.71
Recreation Leader	External survey	17.52	19.05	19.89	20.77	21.69
Utility Worker I	88	18.86	19.80	20.80	21.83	22.91
Water Conservation Technician	88	18.86	19.80	20.80	21.83	22.91

Revised 7/25/23

City of Dinuba

FY 2023/2024 Temporary Positions & Salary Ranges
*Effective 7/1/23- 6/30/24

Title	Salary Range	Hourly Range Steps A	B	C	D	E	F
Clerical Assistant I		15.50	16.00	16.50	17.00	17.50	
Code Enforcement Officer I		21.33	23.70	24.90	26.14	27.46	
Events Coordinator		19.13	21.26	22.83	23.45	24.61	
Grounds Maintenance Worker I		16.32	18.13	19.03	19.99	20.98	
Lifeguard/Swim Instructor		15.50	16.00	16.50	17.00	17.50	
Maintenance Worker Asst.		16.32	18.13	19.03	19.99	20.98	
Paid Call Firefighter		15.50	16.00	16.50	17.00	17.50	
Pool Supervisor		17.00	17.50	18.00	18.50	19.00	
Site Supervisor		16.50	17.00	17.50	18.00	18.50	
Sports Official		15.50	16.00	16.50	17.00	17.50	
Sportsplex Assistant		15.50	16.00	16.50	17.00	17.50	
Reserves - Dispatchers		16.72	17.44	18.19	18.98	19.82	
Reserves - Firefighter		15.50	16.00	16.50	17.00	17.50	
Reserves - Police Officers		15.50	24.38	25.67	27.03	28.46	29.96
Sports Official/Scorekeeper		15.50	16.00	16.50	17.00	17.50	
Utility Worker I		16.32	18.13	19.03	19.99	20.98	
Water Conservation Technician		16.32	18.13	19.03	19.99	20.98	

Revised 7/25/23

City Council Staff Report

Department: PUBLIC WORKS | July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

Subject: Authorization to Purchase John Deere Compact Excavator (GA)

RECOMMENDATION

Council to authorize the purchase of a new John Deere 50G Compact Excavator in the amount of $92,470 from Pape Machinery and authorize the City Manager or designee to execute the purchase.

EXECUTIVE SUMMARY

The Public Works Department currently uses a backhoe for a variety of essential tasks. However, under some circumstances a compact excavator would be much more practical and efficient. Pape Machinery has provided a quote to the City for a new John Deere 50G Compact Excavator in the amount of $92,470 and staff is seeking approval to purchase the excavator.

OUTSTANDING ISSUES

None.

DISCUSSION

The city's Public Works Department uses several pieces of heavy equipment to operate and maintain its utilities infrastructure. Among these is a backhoe, essential for a variety of projects. At times however, the backhoe's large size makes it difficult to use on jobsites with limited space. Under these circumstances, a compact excavator is a better option. Compact excavators (also known as mini excavators) are specifically designed for trenching and excavating in areas where larger equipment can't operate.

The city currently does not own a compact excavator, but this piece of equipment would be ideal to use on water leaks, ponding basin maintenance and work done in alleys. The excavator also uses a track flotation system. This system facilitates work in muddy, wet or sandy ground conditions. The tracks also exert less ground pressure than tires, so it is possible to work without damaging established surfaces.

Funding for a new compact track loader was included in the adopted Fiscal Year 2023-24 Budget. However, upon closer review it was determined that a compact excavator was a more urgent need for the department. The city evaluated several models and determined that the John Deere 50G Compact Excavator was the best choice. Staff solicited a proposal from Pape Machinery and in response received a quote in the amount of $92,470. A copy of the quote is enclosed herein as Attachment 'A'. The adopted budget included $104,000 for a new track loader so this purchase represents a savings of $11,530.

Pape Machinery is offering this proposal through the Sourcewell purchasing cooperative. Using this purchasing cooperative allows the city to "piggyback" on competitively procured contracts. This expedites the purchase process and ensures that the city is getting the best price for this large investment. Purchases using a purchasing cooperative are authorized in the city's purchasing policy.

FISCAL IMPACT

The cost for this purchase will be funded out of the money received from the American Rescue Plan Act (ARPA).

PUBLIC HEARING

None.

ATTACHMENTS:

A. Pape Machinery Proposal

Quote Id: 27991944

Prepared For:

CITY OF DINUBA DINUBA CITY HALL

Prepared By: **ANTHONY REYNA**

Pape Machinery, Inc.
3000 San Antonio Drive
Fowler, CA 93625

Tel: 559-834-4774
Fax: 559-834-4754
Email: areyna@papemachinery.com

Date: 29 December 2022 Offer Expires: 31 July 2023

Quote Summary

Prepared For:

CITY OF DINUBA DINUBA CITY HALL
405 E EL MONTE WAY
DINUBA, CA 93618

Prepared By:

ANTHONY REYNA
Pape Machinery, Inc.
3000 San Antonio Drive
Fowler, CA 93625
Phone: 559-834-4774
areyna@papemachinery.com

Sourcewell Contract ID 032119-JDC

This sale is subject to Papé's Terms and Conditions of Sale effective on the date hereof, which are incorporated in full by this reference. The Terms and Conditions of Sale are available at www.pape.com/terms , and will also be sent by mail or e-mail to the purchaser upon request.

Quote Id:	27991944
Created On:	29 December 2022
Last Modified On:	12 July 2023
Expiration Date:	31 July 2023

Equipment Summary	Selling Price		Qty		Extended
JOHN DEERE 50G Compact Excavator - 05636089	$ 92,470.11	X	1	=	$ 92,470.11
Equipment Total					**$ 92,470.11**

Quote Summary	
Equipment Total	$ 92,470.11
SubTotal	$ 92,470.11
Sales Tax - (8.50%)	$ 7,859.96
Total	$ 100,330.07
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	**$ 100,330.07**

Salesperson : X _______________

Accepted By : X _______________

Selling Equipment

Quote Id: 27991944 **Customer:** CITY OF DINUBA DINUBA CITY HALL

JOHN DEERE 50G Compact Excavator - 05636089

Hours:
Stock Number:

Code	Description	Qty	Unit	Selling Price $ 92,470.11 Extended
0060FF	50G Compact Excavator	1	$ 88,404.00	$ 88,404.00
	Standard Options - Per Unit			
3125	Rubber Track	1	$ 0.00	$ 0.00
4150	Suspension Seat - Cloth	1	$ 30.00	$ 30.00
7120	Long Arm and Extra Counterwieght	1	$ 1,618.00	$ 1,618.00
8185	ROPS / FOPS Cab	1	$ 6,555.00	$ 6,555.00
9555	Angle Blade	1	$ 3,564.00	$ 3,564.00
	Standard Options Total			**$ 11,767.00**
	Dealer Attachments			
BYT10986	36 in. (914 mm) Ditch Cleaning Bucket; 8.3 cu. ft. (0.24 cu. m) (No Teeth)	1	$ 1,854.00	$ 1,854.00
BYT10980	24 in. (610 mm) Heavy Duty Bucket; 5.2 Cu. Ft. (0.15 Cu. M) (4 TK Teeth Included)	1	$ 1,592.00	$ 1,592.00
BYT10976	12 in. (305 mm) Heavy Duty Bucket; 2.1 Cu. Ft. (0.06 Cu. M) (3 TK Teeth Included)	1	$ 1,302.00	$ 1,302.00
BYT11748	Hydraulic Gray Thumb	1	$ 2,537.00	$ 2,537.00
	Dealer Attachments Total			**$ 7,285.00**
	Value Added Services Total			**$ 0.00**
	Suggested Price			**$ 107,456.00**
	Customer Discounts			
	Customer Discounts Total		**$ -14,985.89**	**$ -14,985.89**
Total Selling Price				**$ 92,470.11**

Notice: When operated in California, any off-road diesel vehicle may be subject to the California Air Resources Board In-Use Off-road Diesel Vehicle Regulation. It therefore could be subject to retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board website at:

http://www.arb.ca.gov/msprog/ordiesel/ordiesel.htm.

City Council Staff Report

Department: PUBLIC WORKS July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

By: Elva Patino, Fiscal Analyst II

Subject: Resolution No. 2023-39 Authorizing Execution of Program Supplement for the Construction of the Alta Avenue and Kamm Avenue Roundabout Project (GA)

RECOMMENDATION

Council to adopt Resolution No. 2023-39 authorizing the City Manager or its designee to execute the Program Supplement Agreement and future program Supplement Agreements with the California Department of Transportation (Caltrans) for the Alta Avenue and Kamm Avenue Roundabout Project.

EXECUTIVE SUMMARY

On September 19, 2019 staff submitted a Congestion Mitigation Air Quality (CMAQ) application for the construction of the Alta Avenue and Kamm Avenue Roundabout project. The city was notified that this project was awarded CMAQ grant funds in the amount of $1,800,000. The project consists of the construction of two-lane roundabout which includes a reconstruction structural section, curb and gutter, curb ramps, sidewalk, median islands, landscape and irrigation, enhanced crosswalks, and other miscellaneous street improvements. A Program Supplement Agreement must be executed in order to commence the project's construction phase.

OUTSTANDING ISSUES

None.

DISCUSSION

The City was awarded $1,800,000 in Federal CMAQ funds for the Alta Ave. and Kamm Ave. Roundabout Project. In order to secure the funds City Council is required to adopt Resolution No. 2023-39 (Attachment 'A') authorizing the City Manager or its designee to execute a Program Supplement Agreement. The City Manager or its designee must execute a Program Supplement Agreement (Attachment 'B') before we can begin the construction phase of the Alta Avenue and Kamm Avenue Roundabout Project.

FISCAL IMPACT

The project will be funded by CMAQ and local funds.

PUBLIC HEARING

None.

ATTACHMENTS:

Attachment 'A' - Resolution 2023-39
Attachment 'B' - Program Supplement

RESOLUTION NO. 2023-39

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA, CALIFORNIA, AUTHORIZING THE CITY MANAGER OR PUBLIC WORKS DIRECTOR TO EXECUTE ALL RELATED PROGRAM SUPPLEMENT AGREEMENTS UNDER THE MASTER AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION FOR PROJECT CML-5143(037) ON BEHALF OF THE CITY

WHEREAS, the City of Dinuba is eligible to receive Federal and/or State funding for certain transportation projects, through the California Department of Transportation; and

WHEREAS, the Program Supplement Agreement prepared by the California Department of Transportation need to be executed with the State of California Department of Transportation before such funds can be claimed; and

WHEREAS, the City of Dinuba wishes to delegate authorization to the City Manager or the Public Works Director of the City of Dinuba to execute Program Supplement Agreement No. F024 for Project No. CML-5143 (037) for the Alta Avenue and Kamm Avenue Roundabout Project, and future Program Supplement Agreements and/or amendments thereto with the California Department of Transportation.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DINUBA

HEREBY, finds, orders and resolves as follows:

1. The above recitals are true and correct.

2. Program Supplement F024 Project Number CML-5143 (037) by and between the City of Dinuba and the State of California, Department of Transportation is approved.

3. The City Manager or the Public Works Director is hereby authorized to execute the Program Supplement Agreement and future Program Supplement Agreements on behalf of the City.

THEREFORE BE IT RESOLVED that this resolution is adopted and approved by the City

Council of the City of Dinuba on this 25 day of July, 2023 by the following vote:

AYES: NOES:

ABSTAIN: ABSENT:

ATTEST:

By: ______________________________ ______________________________

MAYOR CITY CLERK

PROGRAM SUPPLEMENT NO. F024 to ADMINISTERING AGENCY-STATE AGREEMENT FOR FEDERAL-AID PROJECTS NO 06-5143F15	Adv. Project ID 0622000152	Date: June 23, 2023 Location: 06-TUL-0-DBA Project Number: CML-5143(037) E.A. Number: Locode: 5143

This Program Supplement hereby adopts and incorporates the Administering Agency-State Agreement for Federal Aid which was entered into between the Administering Agency and the State on 06/03/2016 and is subject to all the terms and conditions thereof. This Program Supplement is executed in accordance with Article I of the aforementioned Master Agreement under authority of Resolution No. 2023-39 approved by the Administering Agency on (See copy attached).

The Administering Agency further stipulates that as a condition to the payment by the State of any funds derived from sources noted below obligated to this PROJECT, the Administering Agency accepts and will comply with the special covenants or remarks set forth on the following pages.

PROJECT LOCATION: Alta Avenue and Kamm Avenue

TYPE OF WORK: Construct Roundabout, including new pavement, curb and gutter, sidewalks, medians, & landscaping. **LENGTH:** 0.0(MILES)

Estimated Cost	Federal Funds		Matching Funds		
	Y400	$1,254,000.00	LOCAL		OTHER
$5,464,980.00			$3,664,980.00		$546,000.00

CITY OF DINUBA

By

Title City Manager

Date 7-25-2023

Attest Elin Patiño

STATE OF CALIFORNIA
Department of Transportation

By

Chief, Office of Project Implementation
Division of Local Assistance

Date

I hereby certify upon my personal knowledge that budgeted funds are available for this encumbrance:

Accounting Officer Date 06/23/2023 $1,254,000.00

SPECIAL COVENANTS OR REMARKS

1. A. The ADMINISTERING AGENCY will advertise, award and administer this project in accordance with the current published Local Assistance Procedures Manual.

B. ADMINISTERING AGENCY agrees that it will only proceed with work authorized for specific phase(s) with an "Authorization to Proceed" and will not proceed with future phase(s) of this project prior to receiving an "Authorization to Proceed" from the STATE for that phase(s) unless no further State or Federal funds are needed for those future phase(s).

C. STATE and ADMINISTERING AGENCY agree that any additional funds which might be made available by future Federal obligations will be encumbered on this PROJECT by use of a STATE-approved "Authorization to Proceed" and Finance Letter. ADMINISTERING AGENCY agrees that Federal funds available for reimbursement will be limited to the amounts obligated by the Federal Highway Administration.

D. Award information shall be submitted by the ADMINISTERING AGENCY to the District Local Assistance Engineer within 60 days of project contract award and prior to the submittal of the ADMINISTERING AGENCY'S first invoice for the construction contract.

Failure to do so will cause a delay in the State processing invoices for the construction phase. Attention is directed to Section 15.7 "Award Package" of the Local Assistance Procedures Manual.

E. ADMINISTERING AGENCY agrees, as a minimum, to submit invoices at least once every six months commencing after the funds are encumbered for each phase by the execution of this Project Program Supplement Agreement, or by STATE's approval of an applicable Finance Letter. STATE reserves the right to suspend future authorizations/obligations for Federal aid projects, or encumbrances for State funded projects, as well as to suspend invoice payments for any on-going or future project by ADMINISTERING AGENCY if PROJECT costs have not been invoiced by ADMINISTERING AGENCY for a six-month period.

If no costs have been invoiced for a six-month period, ADMINISTERING AGENCY agrees to submit for each phase a written explanation of the absence of PROJECT activity along with target billing date and target billing amount.

ADMINISTERING AGENCY agrees to submit the final report documents that collectively constitute a "Report of Expenditures" within one hundred eighty (180) days of PROJECT completion. Failure of ADMINISTERING AGENCY to submit a "Final Report of Expenditures" within 180 days of PROJECT completion will result in STATE imposing sanctions upon ADMINISTERING AGENCY in accordance with the current Local Assistance Procedures Manual.

SPECIAL COVENANTS OR REMARKS

F. Administering Agency shall not discriminate on the basis of race, religion, age, disability, color, national origin, or sex in the award and performance of any Federal-assisted contract or in the administration of its DBE Program Implementation Agreement. The Administering Agency shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of Federal-assisted contracts. The Administering Agency's DBE Implementation Agreement is incorporated by reference in this Agreement. Implementation of the DBE Implementation Agreement, including but not limited to timely reporting of DBE commitments and utilization, is a legal obligation and failure to carry out its terms shall be treated as a violation of this Agreement. Upon notification to the Administering Agency of its failure to carry out its DBE Implementation Agreement, the State may impose sanctions as provided for under 49 CFR Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

G. Any State and Federal funds that may have been encumbered for this project are available for disbursement for limited periods of time. For each fund encumbrance the limited period is from the start of the fiscal year that the specific fund was appropriated within the State Budget Act to the applicable fund Reversion Date shown on the State approved project finance letter. Per Government Code Section 16304, all project funds not liquidated within these periods will revert unless an executed Cooperative Work Agreement extending these dates is requested by the ADMINISTERING AGENCY and approved by the California Department of Finance.

ADMINISTERING AGENCY should ensure that invoices are submitted to the District Local Assistance Engineer at least 75 days prior to the applicable fund Reversion Date to avoid the lapse of applicable funds. Pursuant to a directive from the State Controller's Office and the Department of Finance; in order for payment to be made, the last date the District Local Assistance Engineer can forward an invoice for payment to the Department's Local Programs Accounting Office for reimbursable work for funds that are going to revert at the end of a particular fiscal year is May 15th of the particular fiscal year. Notwithstanding the unliquidated sums of project specific State and Federal funding remaining and available to fund project work, any invoice for reimbursement involving applicable funds that is not received by the Department's Local Programs Accounting Office at least 45 days prior to the applicable fixed fund Reversion Date will not be paid. These unexpended funds will be irrevocably reverted by the Department's Division of Accounting on the applicable fund Reversion Date.

H. As a condition for receiving federal-aid highway funds for the PROJECT, the Administering Agency certifies that NO members of the elected board, council, or other key decision makers are on the Federal Government Exclusion List. Exclusions can be found at www.sam.gov.

SPECIAL COVENANTS OR REMARKS

2. A. ADMINISTERING AGENCY shall conform to all State statutes, regulations and procedures (including those set forth in the Local Assistance Procedures Manual and the Local Assistance Program Guidelines, hereafter collectively referred to as "LOCAL ASSISTANCE PROCEDURES") relating to the federal-aid program, all Title 23 Code of Federal Regulation (CFR) and 2 CFR Part 200 federal requirements, and all applicable federal laws, regulations, and policy and procedural or instructional memoranda, unless otherwise specifically waived as designated in the executed project-specific PROGRAM SUPPLEMENT.

B. Invoices shall be formatted in accordance with LOCAL ASSISTANCE PROCEDURES.

C. ADMINISTERING AGENCY must have at least one copy of supporting backup documentation for costs incurred and claimed for reimbursement by ADMINISTERING AGENCY. ADMINISTERING AGENCY agrees to submit supporting backup documentation with invoices if requested by State. Acceptable backup documentation includes, but is not limited to, agency's progress payment to the contractors, copies of cancelled checks showing amounts made payable to vendors and contractors, and/or a computerized summary of PROJECT costs.

D. Indirect Cost Allocation Plan/Indirect Cost Rate Proposals (ICAP/ICRP), Central Service Cost Allocation Plans and related documentation are to be prepared and provided to STATE (Caltrans Audits & Investigations) for review and approval prior to ADMINISTERING AGENCY seeking reimbursement of indirect costs incurred within each fiscal year being claimed for State and federal reimbursement. ICAPs/ICRPs must be prepared in accordance with the requirements set forth in 2 CFR, Part 200, Chapter 5 of the Local Assistance Procedural Manual, and the ICAP/ICRP approval procedures established by STATE.

E. STATE will withhold the greater of either two (2) percent of the total of all federal funds encumbered for each PROGRAM SUPPLEMENT or $40,000 until ADMINISTERING AGENCY submits the Final Report of Expenditures for each completed PROGRAM SUPPLEMENT PROJECT.

F. Payments to ADMINISTERING AGENCY for PROJECT-related travel and subsistence (per diem) expenses of ADMINISTERING AGENCY forces and its contractors and subcontractors claimed for reimbursement or as local match credit shall not exceed rates authorized to be paid rank and file STATE employees under current State Department of Personnel Administration (DPA) rules. If the rates invoiced by ADMINISTERING AGENCY are in excess of DPA rates, ADMINISTERING AGENCY is responsible for the cost difference, and any overpayments inadvertently paid by STATE shall be reimbursed to STATE by ADMINISTERING AGENCY on demand within thirty (30) days of such invoice.

SPECIAL COVENANTS OR REMARKS

G. ADMINISTERING AGENCY agrees to comply with 2 CFR, Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards.

H. ADMINISTERING AGENCY agrees, and will assure that its contractors and subcontractors will be obligated to agree, that Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, et seq., shall be used to determine the allowability of individual PROJECT cost items.

I. Every sub-recipient receiving PROJECT funds under this AGREEMENT shall comply with 2 CFR, Part 200, 23 CFR, 48 CFR Chapter 1, Part 31, Local Assistance Procedures, Public Contract Code (PCC) 10300-10334 (procurement of goods), PCC 10335-10381 (non-A&E services), and other applicable STATE and FEDERAL regulations.

J. Any PROJECT costs for which ADMINISTERING AGENCY has received payment or credit that are determined by subsequent audit to be unallowable under 2 CFR, Part 200, 23 CFR, 48 CFR, Chapter 1, Part 31, and other applicable STATE and FEDERAL regulations, are subject to repayment by ADMINISTERING AGENCY to STATE.

K. STATE reserves the right to conduct technical and financial audits of PROJECT WORK and records and ADMINISTERING AGENCY agrees, and shall require its contractors and subcontractors to agree, to cooperate with STATE by making all appropriate and relevant PROJECT records available for audit and copying as required by the following paragraph:

ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractors, and STATE shall each maintain and make available for inspection and audit by STATE, the California State Auditor, or any duly authorized representative of STATE or the United States all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts and ADMINISTERING AGENCY shall furnish copies thereof if requested. All of the above referenced parties shall make such AGREEMENT, PROGRAM SUPPLEMENT, and contract materials available at their respective offices at all reasonable times during the entire PROJECT period and for three (3) years from the date of submission of the final expenditure report by the STATE to the FHWA.

L. ADMINISTERING AGENCY, its contractors and subcontractors shall establish and maintain a financial management system and records that properly accumulate and segregate reasonable, allowable, and allocable incurred PROJECT costs and matching funds by line item for the PROJECT. The financial management system

SPECIAL COVENANTS OR REMARKS

of ADMINISTERING AGENCY, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles, enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices set to or paid by STATE.

M. ADMINISTERING AGENCY is required to have an audit in accordance with the Single Audit Act of 2 CFR 200 if it expends $750,000 or more in Federal Funds in a single fiscal year of the Catalogue of Federal Domestic Assistance.

N. ADMINISTERING AGENCY agrees to include all PROGRAM SUPPLEMENTS adopting the terms of this AGREEMENT in the schedule of projects to be examined in ADMINISTERING AGENCY's annual audit and in the schedule of projects to be examined under its single audit prepared in accordance with 2 CFR, Part 200.

O. ADMINISTERING AGENCY shall not award a non-A&E contract over $5,000, construction contracts over $10,000, or other contracts over $25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed under this AGREEMENT without the prior written approval of STATE. Contracts awarded by ADMINISTERING AGENCY, if intended as local match credit, must meet the requirements set forth in this AGREEMENT regarding local match funds.

P. Any subcontract entered into by ADMINISTERING AGENCY as a result of this AGREEMENT shall contain provisions B, C, F, H, I, K, and L under Section 2 of this agreement.

3. Appendix E of the Title VI Assurances (US DOT Order 1050.2A)

During the performance of this agreement, the ADMINISTERING AGENCY, ADMINISTERING AGENCY'S contractors and subcontractor, (hereinafter referred to as the "contractor") agrees to comply with the following nondiscrimination statutes and authorities; including but not limited to:

Pertinent Nondiscrimination Authorities:

A. Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
B. The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
C. Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), (prohibits discrimination on the basis of sex);
D. Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as

SPECIAL COVENANTS OR REMARKS

amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
E. The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
F. Airport and Airway Improvement Act of 1982, (49 U.S.C. 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
G. The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or
activities" to include all of the programs or activities of the Federal-aid recipients, subrecipients and contractors, whether such programs or activities are Federally funded or not);
H. Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
I. The Federal Aviation Administration's Nondiscrimination statute (49 U.S.C. 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
J. Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
K. Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
L. Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

CITY OF DINUBA
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City Council Staff Report

Department: FINANCE SERVICES July 25, 2023

To: Mayor and City Council

From: Karina Solis, Administrative Services Director

By: Maria Alaniz, City Clerk/Human Resources Director

Subject: Warrant Register July 14, & 21, 2023 (KS)

RECOMMENDATION

Council to review and approve the Warrant Register as presented.

EXECUTIVE SUMMARY

None.

OUTSTANDING ISSUES

None.

DISCUSSION

None.

FISCAL IMPACT

None.

PUBLIC HEARING

None required.

ATTACHMENTS:

WR 07.14.2023
WR 07.21.2023

Accounts Payable Invoice Report

Payment Date Range 07/10/23 - 07/14/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **385 - 4 Creeks, Inc.**									
22523-28544	FY 2023 4 Creeks Downtown Facade Imp	Paid by Check #42545		06/14/2023	07/14/2023	07/14/2023		07/14/2023	174.00
22314-28573	FY 2023 4 Creeks Dinuba Commercial Development	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	3,317.50
22352-28577	FY 2023 4 Creeks Dinuba Subdivision Development	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	15,405.00
22355-28574	FY 2023 4 Creeks General Building Official	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	9,490.00
22489-28575	FY 2023 4 Creeks DHS Construction Oversight	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	1,435.00
22497-28576	FY 2023 4 Creeks El Monte Way/Road 56 Roundabout	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	20,946.50
23046-28578	FY 2023 4 Creeks Nebraska Park Imp	Paid by Check #42545		06/15/2023	07/14/2023	07/14/2023		07/14/2023	5,777.50
22318-28708	FY 2023 4 Creeks WWTP IMP Clarifier	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	18,105.60
22356-28709	FY 2023, 4 Creeks Encroachment Permits	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	868.50
22357-28710	FY 2023 4 Creeks General Engineering Services	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	20,253.00
22368-28712	FY 2023 4 Creeks Road 74 Imp	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	51,505.43
22389-28711	FY 2023, 4 Creeks Entertainment Plaza	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	26,603.00
22493-28707	FY 2023 KC Vista Park Basketball Courts	Paid by Check #42545		06/20/2023	07/14/2023	07/14/2023		07/14/2023	35.00
		Vendor **385 - 4 Creeks, Inc.** Totals				Invoices	13		$173,916.03
Vendor **263 - Advantek Benefit Administrators**									
06/30/2023	FY 2023 06/30/2023 Funding request	Paid by Check #42546		06/30/2023	07/14/2023	07/14/2023		07/14/2023	10,631.70
07/07/2023	07/07/2023 Funding request	Paid by Check #42546		07/07/2023	07/14/2023	07/14/2023		07/14/2023	17,794.09
2307 0011	July 2023	Paid by Check #42546		07/07/2023	07/14/2023	07/14/2023		07/14/2023	75,035.21
		Vendor **263 - Advantek Benefit Administrators** Totals				Invoices	3		$103,461.00
Vendor **393 - Airgas NCN**									
9139531951	Supplies	Paid by Check #42547		06/27/2023	07/14/2023	07/14/2023		07/14/2023	633.86
		Vendor **393 - Airgas NCN** Totals				Invoices	1		$633.86
Vendor **20 - Ameritas Life Insurance**									
07/1/23-07/31/23	010-007745-00000	Paid by Check #42548		06/26/2023	07/14/2023	07/14/2023		07/14/2023	22,317.28
		Vendor **20 - Ameritas Life Insurance** Totals				Invoices	1		$22,317.28
Vendor **351 - Anthem Blue Cross**									
000290384242	ROBERTS 102A78783 08/01/23-08/31/23	Paid by Check #42549		07/04/2023	07/14/2023	07/14/2023		07/14/2023	94.50

Accounts Payable Invoice Report

Payment Date Range 07/10/23 - 07/14/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **351 - Anthem Blue Cross** Totals				Invoices	1		$94.50
Vendor **21 - Aramark Uniform Services Inc.**									
5031216117	Fy 22/23-Parks-Uniforms for the week of 6/14/23	Paid by Check #42550		06/14/2023	07/14/2023	07/14/2023	07/11/2023	07/14/2023	54.06
5031228673	FY23/24-Parks-Uniform Allowance	Paid by Check #42550		07/05/2023	07/14/2023	07/14/2023	07/07/2023	07/14/2023	56.95
		Vendor **21 - Aramark Uniform Services Inc.** Totals				Invoices	2		$111.01
Vendor **17 - AT&T**									
250127196107/23	Telephone 07/01/23-07/31/23	Paid by Check #42552		07/01/2023	07/14/2023	07/14/2023		07/14/2023	70.53
939105474307/23	FY 22/23 & FY 23/24 Telephone 06/02/23-07/01/23	Paid by Check #42553		07/02/2023	07/14/2023	07/14/2023		07/14/2023	65.40
238451821407/23	405 E El Monte Way 07/07/23-08/06/23	Paid by Check #42559		07/07/2023	07/14/2023	07/14/2023		07/14/2023	63.82
939105447607/23	FY 22/23 & FY 23/24 Telephone 06/10/23-07/09/23	Paid by Check #42554		07/10/2023	07/14/2023	07/14/2023		07/14/2023	24.29
939105446107/23	FY 22/23 & FY 23/24 Telephone 06/11/23-07/10/23	Paid by Check #42555		07/11/2023	07/14/2023	07/14/2023		07/14/2023	24.29
939105446607/23	FY 22/23 & FY 23/24 Telephone 06/11/23-07/11/23	Paid by Check #42556		07/11/2023	07/14/2023	07/14/2023		07/14/2023	24.29
939105446707/23	FY 22/23 & FY 23/24 Telephone 06/11/23-07/11/23	Paid by Check #42557		07/11/2023	07/14/2023	07/14/2023		07/14/2023	47.04
939105475607/23	FY 22/23 & FY 23/24 Telephone 06/11/23-07/11/23	Paid by Check #42558		07/11/2023	07/14/2023	07/14/2023		07/14/2023	357.32
559596064906/23	FY 22/23 & FY 23/24 PW telephone 06/26/23-07/25/23	Paid by Check #42551		06/26/2023	07/14/2023	07/14/2023		07/14/2023	2,298.13
		Vendor **17 - AT&T** Totals				Invoices	9		$2,975.11
Vendor **1044 - AutoZone, Inc.**									
2833075623	Bus #12 Electronic Cooling Fan	Paid by Check #42560		07/05/2023	07/14/2023	07/14/2023		07/14/2023	127.79
		Vendor **1044 - AutoZone, Inc.** Totals				Invoices	1		$127.79
Vendor **667 - George Avila**									
07/07/2023	Overpayment Calpers 457 loan	Paid by Check #42561		07/07/2023	07/14/2023	07/14/2023		07/14/2023	288.63
		Vendor **667 - George Avila** Totals				Invoices	1		$288.63
Vendor **623 - John Ayala**									
MURIETA072023	PD - SBSLI Training / Rancho Murieta (07/16/2023-07/19/2023)	Paid by Check #42562		04/17/2023	07/14/2023	07/14/2023		07/14/2023	229.00
		Vendor **623 - John Ayala** Totals				Invoices	1		$229.00
Vendor **376 - BCS Consulting, LLC**									
20231114	Hard drive - Dell server/Froxlor Web Panel	Paid by Check #42563		07/11/2023	07/14/2023	07/14/2023		07/14/2023	444.56
2023113	FY 22/23 IT Services Monthly - June 2023	Paid by Check #42563		07/11/2023	07/14/2023	07/14/2023		07/14/2023	6,200.00

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Accounts Payable Invoice Report

Payment Date Range 07/10/23 - 07/14/23
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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **376 - BCS Consulting, LLC** Totals				Invoices		2	$6,644.56
Vendor **1932 - Cal Apparel, Inc.**									
8283	Vasquez	Paid by Check #42564		05/08/2023	07/14/2023	07/14/2023		07/14/2023	660.04
8355	Garcia	Paid by Check #42564		05/16/2023	07/14/2023	07/14/2023		07/14/2023	976.07
8356	Doyle	Paid by Check #42564		05/16/2023	07/14/2023	07/14/2023		07/14/2023	881.83
		Vendor **1932 - Cal Apparel, Inc.** Totals				Invoices		3	$2,517.94
Vendor **1415 - California Depart. of Tax and Fee Administration**									
ALT Fuel 06/2023	FY 22/23 058-100947 4/01/23 to 6/30/23	Paid by EFT #2506		06/30/2023	07/14/2023	07/14/2023		07/14/2023	247.00
		Vendor **1415 - California Depart. of Tax and Fee Administration** Totals				Invoices		1	$247.00
Vendor **94 - California Public Employees Retirement**									
2024-00000017	31 - 457 - Employee CalPERS $*	Paid by EFT #2498		07/07/2023	07/10/2023	07/10/2023		07/10/2023	8,521.41
6/18-7/01/23	06/18/23-07/01/23	Paid by EFT #2499		07/07/2023	07/10/2023	07/10/2023		07/10/2023	88,766.70
		Vendor **94 - California Public Employees Retirement** Totals				Invoices		2	$97,288.11
Vendor **563 - John Carrillo**									
JULY 2023	Anthem Reimb 07/01/2023-07/31/2023	Paid by Check #42565		07/12/2023	07/14/2023	07/14/2023		07/14/2023	214.74
		Vendor **563 - John Carrillo** Totals				Invoices		1	$214.74
Vendor **82 - Carrot-top Industries Inc**									
INV119548	FY 2023: FLAGS	Paid by Check #42566		06/14/2023	07/14/2023	07/14/2023		07/14/2023	654.19
		Vendor **82 - Carrot-top Industries Inc** Totals				Invoices		1	$654.19
Vendor **305 - Cartozian Air Conditioning and Heating Inc.**									
18924	Fy 22/23.-CS-Install of freon & labor @ CPR building	Paid by Check #42567		05/03/2023	07/14/2023	07/14/2023	07/11/2023	07/14/2023	1,163.10
B/P 051423	Fy 22/23-CS-Repairs for CPR HVAC unit	Paid by Check #42567		05/14/2023	07/14/2023	07/14/2023	07/11/2023	07/14/2023	10,500.00
19132	FY 2023 Spring Maintenance	Paid by Check #42567		06/20/2023	07/14/2023	07/14/2023		07/14/2023	750.00
19133	FY2023 Repairs during maintenance Transit Center	Paid by Check #42567		06/20/2023	07/14/2023	07/14/2023		07/14/2023	824.60
19215	FY 2023: SEASONAL MAINTENANCE PW	Paid by Check #42567		06/22/2023	07/14/2023	07/14/2023		07/14/2023	750.00
19217	FY 2023: AC REPAIRS PW	Paid by Check #42567		06/22/2023	07/14/2023	07/14/2023		07/14/2023	585.90
		Vendor **305 - Cartozian Air Conditioning and Heating Inc.** Totals				Invoices		6	$14,573.60
Vendor **381 - Cen Cal Distributing Inc.**									
308836	FY 22/23 06/01/2023 Delivery Charge	Paid by Check #42568		06/30/2023	07/14/2023	07/14/2023		07/14/2023	4.95
308837	FY 22/23 06/12/2023 Water delivery 10 5 gallon bottles	Paid by Check #42568		06/30/2023	07/14/2023	07/14/2023		07/14/2023	95.00
		Vendor **381 - Cen Cal Distributing Inc.** Totals				Invoices		2	$99.95

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Accounts Payable Invoice Report

Payment Date Range 07/10/23 - 07/14/23
Report By Vendor - Invoice
Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **240 - Clean Cut Landscape Management Inc.**									
4214	FY 22/23 Monthly Landscaping Service June 2023	Paid by Check #42569		06/30/2023	07/14/2023	07/14/2023		07/14/2023	19,163.00
		Vendor **240 - Clean Cut Landscape Management Inc.** Totals				Invoices		1	$19,163.00
Vendor **274 - Code Publishing Company**									
GC00120083	FY 22/23 Annual Web Fees/update fee	Paid by Check #42570		01/31/2023	07/14/2023	07/14/2023		07/14/2023	830.00
		Vendor **274 - Code Publishing Company** Totals				Invoices		1	$830.00
Vendor **1419 - Collins & Schoettler Planning Consultant, Inc.**									
1410	FY 2023 Collins & Schoettler Planning Services June 2023	Paid by Check #42571		07/07/2023	07/14/2023	07/14/2023		07/14/2023	10,170.00
1411	FY 2023 Zoning Ordinance Update June 2023	Paid by Check #42571		07/07/2023	07/14/2023	07/14/2023		07/14/2023	3,540.00
		Vendor **1419 - Collins & Schoettler Planning Consultant, Inc.** Totals				Invoices		2	$13,710.00
Vendor **170 - Comcast**									
0135597 07/02/23	405 E El Monte Way 07/04/23-08/03/23	Paid by Check #42572		07/02/2023	07/14/2023	07/14/2023		07/14/2023	69.54
		Vendor **170 - Comcast** Totals				Invoices		1	$69.54
Vendor **731 - Community Services & Employment Training, Inc.**									
SEFFS-DIDEL-08	CSET Delgado Park Sidewalk ATP Project	Paid by Check #42573		02/15/2023	07/14/2023	07/14/2023		07/14/2023	41.65
		Vendor **731 - Community Services & Employment Training, Inc.** Totals				Invoices		1	$41.65
Vendor **1273 - Cook's Communications Corp.**									
154410	2021 Dodge Ram - BC32	Paid by Check #42574		06/29/2023	07/14/2023	07/14/2023		07/14/2023	40,435.55
		Vendor **1273 - Cook's Communications Corp.** Totals				Invoices		1	$40,435.55
Vendor **1506 - Enterprise FM Trust**									
FBN4783166	PD - 3 Malibus, 6 Durangos & 2 Chargers Lease	Paid by Check #42575		07/06/2023	07/14/2023	07/14/2023		07/14/2023	55,653.94
		Vendor **1506 - Enterprise FM Trust** Totals				Invoices		1	$55,653.94
Vendor **1936 - Envi Health Solutions/Guardian EMS Products**									
12997	Supplies	Paid by Check #42576		07/10/2023	07/14/2023	07/14/2023		07/14/2023	246.46
		Vendor **1936 - Envi Health Solutions/Guardian EMS Products** Totals				Invoices		1	$246.46
Vendor **36 - Ewing Irrigation Products**									
19787626	FY22/23-Parks - Irrigation supply & equipment	Paid by Check #42577		06/20/2023	07/14/2023	07/14/2023	07/07/2023	07/14/2023	267.33
19787683	FY22/23-Parks- Irrigation repair/maintenance	Paid by Check #42577		06/20/2023	07/14/2023	07/14/2023	07/07/2023	07/14/2023	23.89

Accounts Payable Invoice Report

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19919307	FY22/23-Sports - Field clay for baseball fields	Paid by Check #42577		06/30/2023	07/14/2023	07/14/2023	07/04/2023	07/14/2023	1,285.73
		Vendor **36 - Ewing Irrigation Products** Totals				Invoices		3	$1,576.95
Vendor **1244 - Fire Apparatus Solutions**									
26644	FY 2023: UNIT E-32	Paid by Check #42578		06/23/2023	07/14/2023	07/14/2023		07/14/2023	500.23
		Vendor **1244 - Fire Apparatus Solutions** Totals				Invoices		1	$500.23
Vendor **1801 - Garda CL West, INC**									
10745307	SERVICES MONTH JULY 2023	Paid by Check #42579		07/01/2023	07/14/2023	07/14/2023		07/14/2023	1,359.84
		Vendor **1801 - Garda CL West, INC** Totals				Invoices		1	$1,359.84
Vendor **18 - The Gas Company**									
0990155800807/23	FY 22/23 & FY 23/24 405 E El Monte Way 06/02/23-07/03/23	Paid by Check #42582		07/06/2023	07/14/2023	07/14/2023		07/14/2023	23.38
1263155600307/23	FY 22/23 DSC GAS 06/02/23-07/03/23	Paid by Check #42581		07/06/2023	07/14/2023	07/14/2023		07/14/2023	16.36
1830985449 07/23	PD - 06/02/2023 - 07/03/2023 Billing Clerk	Paid by Check #42580		07/06/2023	07/14/2023	07/14/2023		07/14/2023	34.68
		Vendor **18 - The Gas Company** Totals				Invoices		3	$74.42
Vendor **252 - Geil Enterprises, Inc.**									
432784	Transit Center July-Sept Alarm Monitoring	Paid by Check #42583		07/01/2023	07/14/2023	07/14/2023		07/14/2023	315.00
433385	ALARM MONITORING - PW JULY-SEPT 2023	Paid by Check #42583		07/01/2023	07/14/2023	07/14/2023		07/14/2023	477.00
		Vendor **252 - Geil Enterprises, Inc.** Totals				Invoices		2	$792.00
Vendor **712 - GLS US**									
5063301	FY 2023: POSTAGE	Paid by Check #42584		06/25/2023	07/14/2023	07/14/2023		07/14/2023	14.74
		Vendor **712 - GLS US** Totals				Invoices		1	$14.74
Vendor **1949 - Elmo Gonzalez**									
103	FY 2023 Disking property on Sierra & near ponding basin	Paid by Check #42585		06/03/2023	07/14/2023	07/14/2023		07/14/2023	550.00
		Vendor **1949 - Elmo Gonzalez** Totals				Invoices		1	$550.00
Vendor **1328 - Ken Grover**									
Mar-June 2023	FY 22/23 Anthem Reimb 03/01/23 -06/30/23	Paid by Check #42586		07/12/2023	07/14/2023	07/14/2023		07/14/2023	1,396.44
		Vendor **1328 - Ken Grover** Totals				Invoices		1	$1,396.44
Vendor **605 - Frank Guerra**									
JULY 2023	Anthem Reimb 07/01/2023-07/31/2023	Paid by Check #42587		07/05/2023	07/14/2023	07/14/2023		07/14/2023	245.64
		Vendor **605 - Frank Guerra** Totals				Invoices		1	$245.64

Accounts Payable Invoice Report

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor 1856 - Health Management Associates, Inc									
204133-0000006	FY 22/23 Professional Services 06/01/2023-06/30/2023	Paid by Check #42588		07/12/2023	07/14/2023	07/14/2023		07/14/2023	318.75
		Vendor **1856 - Health Management Associates, Inc** Totals				Invoices		1	$318.75
Vendor 139 - Henry Schein Inc.									
44012182	Supplies	Paid by Check #42589		06/26/2023	07/14/2023	07/14/2023		07/14/2023	192.57
44041972	Supplies	Paid by Check #42589		06/26/2023	07/14/2023	07/14/2023		07/14/2023	480.96
44066026	Supplies	Paid by Check #42589		06/26/2023	07/14/2023	07/14/2023		07/14/2023	7.94
44239119	Supplies	Paid by Check #42589		06/27/2023	07/14/2023	07/14/2023		07/14/2023	4.67
44041974	Supplies	Paid by Check #42589		06/28/2023	07/14/2023	07/14/2023		07/14/2023	43.88
44556076	Supplies	Paid by Check #42589		06/28/2023	07/14/2023	07/14/2023		07/14/2023	79.42
44848058	Supplies	Paid by Check #42589		06/30/2023	07/14/2023	07/14/2023		07/14/2023	71.04
		Vendor **139 - Henry Schein Inc.** Totals				Invoices		7	$880.48
Vendor 208 - Interwest Consulting Group Inc.									
88878	FY 2023- PLAN CHECK 5/1/23-6/19/2023	Paid by Check #42590		06/30/2023	07/14/2023	07/14/2023		07/14/2023	2,674.50
		Vendor **208 - Interwest Consulting Group Inc.** Totals				Invoices		1	$2,674.50
Vendor 318 - Kingsburg Veterinary Clinic									
661925	PD - Vet Fees / K9 Zeus	Paid by Check #42591		06/30/2023	07/14/2023	07/14/2023		07/14/2023	33.00
		Vendor **318 - Kingsburg Veterinary Clinic** Totals				Invoices		1	$33.00
Vendor 1797 - David Mendoza									
JUNE 2023	Anthem Reimb 06/01/2023-06/30/2023	Paid by Check #42592		07/07/2023	07/14/2023	07/14/2023		07/14/2023	243.64
		Vendor **1797 - David Mendoza** Totals				Invoices		1	$243.64
Vendor 1913 - Metro Uniform & Accessories									
265052	PD - Uniform - Norman Menjivar	Paid by Check #42593		06/23/2023	07/14/2023	07/14/2023		07/14/2023	846.54
		Vendor **1913 - Metro Uniform & Accessories** Totals				Invoices		1	$846.54
Vendor 22 - Moore Twining Associates Inc.									
3373063	WWTP-INDUSTRIAL	Paid by Check #42594		07/05/2023	07/14/2023	07/14/2023		07/14/2023	88.00
3373064	WWTP- IN-HOUSE	Paid by Check #42594		07/05/2023	07/14/2023	07/14/2023		07/14/2023	70.00
		Vendor **22 - Moore Twining Associates Inc.** Totals				Invoices		2	$158.00
Vendor 884 - Napa Auto Parts									
76620	Vehicles	Paid by Check #42595		06/05/2023	07/14/2023	07/14/2023		07/14/2023	377.58
76743	Vehicles	Paid by Check #42595		06/06/2023	07/14/2023	07/14/2023		07/14/2023	11.28
76811	Vehicles	Paid by Check #42595		06/07/2023	07/14/2023	07/14/2023		07/14/2023	627.11
76994	Vehicles	Paid by Check #42595		06/09/2023	07/14/2023	07/14/2023		07/14/2023	32.54
77035	Vehicles	Paid by Check #42595		06/09/2023	07/14/2023	07/14/2023		07/14/2023	96.17
77222	Vehicles	Paid by Check #42595		06/13/2023	07/14/2023	07/14/2023		07/14/2023	127.80

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77299	Vehicles	Paid by Check #42595		06/13/2023	07/14/2023	07/14/2023		07/14/2023	101.00
77363	Vehicles	Paid by Check #42595		06/14/2023	07/14/2023	07/14/2023		07/14/2023	10.30
77445	Vehicles	Paid by Check #42595		06/15/2023	07/14/2023	07/14/2023		07/14/2023	139.14
77548	Vehicles	Paid by Check #42595		06/16/2023	07/14/2023	07/14/2023		07/14/2023	50.09
77620	Vehicles	Paid by Check #42595		06/19/2023	07/14/2023	07/14/2023		07/14/2023	11.38
77626	Vehicles	Paid by Check #42595		06/19/2023	07/14/2023	07/14/2023		07/14/2023	17.35
77829	Vehicles	Paid by Check #42595		06/22/2023	07/14/2023	07/14/2023		07/14/2023	40.93
77927	Vehicles	Paid by Check #42595		06/23/2023	07/14/2023	07/14/2023		07/14/2023	283.16
78135	Vehicles	Paid by Check #42595		06/27/2023	07/14/2023	07/14/2023		07/14/2023	366.65
78302	Vehicles	Paid by Check #42595		06/28/2023	07/14/2023	07/14/2023		07/14/2023	139.14
78306	Vehicles	Paid by Check #42595		06/28/2023	07/14/2023	07/14/2023		07/14/2023	580.31
78344	Vehicles	Paid by Check #42595		06/29/2023	07/14/2023	07/14/2023		07/14/2023	44.14
78381	Vehicles	Paid by Check #42595		06/29/2023	07/14/2023	07/14/2023		07/14/2023	297.79
		Vendor **884 - Napa Auto Parts** Totals				Invoices	19		$3,353.86
Vendor **142 - Office Depot BSD**									
319962384001	PD - Supplies	Paid by Check #42596		06/28/2023	07/14/2023	07/14/2023		07/14/2023	107.51
		Vendor **142 - Office Depot BSD** Totals				Invoices	1		$107.51
Vendor **1773 - Pace Supply Corp.**									
198548486	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42597		05/03/2023	07/14/2023	07/14/2023		07/14/2023	1,679.16
197952183-4	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42597		05/08/2023	07/14/2023	07/14/2023		07/14/2023	1,122.58
198573535	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42597		05/11/2023	07/14/2023	07/14/2023		07/14/2023	713.13
198623436	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42597		05/25/2023	07/14/2023	07/14/2023		07/14/2023	1,033.79
198625344	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42597		05/25/2023	07/14/2023	07/14/2023		07/14/2023	374.37
		Vendor **1773 - Pace Supply Corp.** Totals				Invoices	5		$4,923.03
Vendor **76 - Pacific Gas & Electric**									
5438816975406/23	FY 22/23 L & L NEWTON & NORTHRIDGE 05/25/23-06/25/23	Paid by Check #42628		06/26/2023	07/10/2023	07/10/2023		07/14/2023	508.29
9146744205806/23	FY 22/23 L & L DAVIS E/ALTA AVE 05/25/23-06/25/23	Paid by Check #42634		06/26/2023	07/10/2023	07/10/2023		07/14/2023	38.84
1349551825306/23	FY 22/23 L & L 1300 SAGINAW AVE 05/26/23-06/26/23	Paid by Check #42625		06/27/2023	07/10/2023	07/10/2023		07/14/2023	61.98
1594680195606/23	FY 22/23 Parks 855 E EL MONTE WAY 05/26/23-06/26/23	Paid by Check #42626		06/27/2023	07/10/2023	07/10/2023		07/14/2023	330.95
3600674390406/23	FY 22/23 L & L 698 N LINCOLN AVE 05/26/23-06/26/23	Paid by Check #42627		06/27/2023	07/10/2023	07/10/2023		07/14/2023	14.91
4979039280407/23	FY 22/23 DSC ELECTRIC 05/27/23-06/27/23	Paid by Check #42631		06/27/2023	07/14/2023	07/14/2023		07/14/2023	1,454.36
5564264294006/23	FY 22/23 L & L 05/26/23-06/26/23	Paid by Check #42629		06/27/2023	07/10/2023	07/10/2023		07/14/2023	255.10
6220088828706/23	FY 22/23 Parks EL MONTE & MC KINLEY 05/26/23-06/26/23	Paid by Check #42630		06/27/2023	07/10/2023	07/10/2023		07/14/2023	74.63

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6782667017506/23	FY 22/23 L & L ALICE & W NORTH WAY 05/26/23-06/26/23	Paid by Check #42632		06/27/2023	07/10/2023	07/10/2023		07/14/2023	238.73
8116588543506/23	FY 22/23 L & L 1920 E LAUREN AVE 05/26/23-06/26/23	Paid by Check #42633		06/27/2023	07/10/2023	07/10/2023		07/14/2023	65.56
0766265341406/23	FY 22/23 L & L 1300 ROSEMARY AVE 05/26/23-06/26/23	Paid by Check #42624		06/29/2023	07/10/2023	07/10/2023		07/14/2023	307.63
0008205176-4	FY 22/23 2099 W SIERRA WAY B May 2023	Paid by Check #42598		06/15/2023	07/14/2023	07/14/2023		07/14/2023	182.96
0375636985006/23	FY 22/23 N/E RD 76 & AVE 416 05/25/23-06/23/23	Paid by Check #42599		06/25/2023	07/14/2023	07/14/2023		07/14/2023	96.81
3120184832706/23	FY 22/23 7387 W SIERRA WAY AVE 05/24/23-06/22/23	Paid by Check #42606		06/26/2023	07/14/2023	07/14/2023		07/14/2023	20,752.00
8218800681906/23	FY 22/23 2099 W SIERRA WAY B 05/24/23-06/22/23	Paid by Check #42617		06/26/2023	07/14/2023	07/14/2023		07/14/2023	3,978.39
0418167531706/23	FY 22/23 RD 72 & W SIERRA WAY05/26/23-06/26/23	Paid by Check #42600		06/27/2023	07/14/2023	07/14/2023		07/14/2023	776.61
0584832101306/23	FY 22/23 NE CRAWFORD & GERALD 05/26/23-06/26/23	Paid by Check #42601		06/27/2023	07/14/2023	07/14/2023		07/14/2023	123.20
3230483783706/23	FY 22/23 S/E COR HAYES & GERALD 05/26/23-06/26/23	Paid by Check #42607		06/27/2023	07/14/2023	07/14/2023		07/14/2023	10.51
4592247189606/23	FY 22/23 111 N HAYES AVE 05/26/23-06/26/23	Paid by Check #42609		06/27/2023	07/14/2023	07/14/2023		07/14/2023	32.52
8376497226706/23	FY 22/23 S/E COR NEWTON & DAVIS 05/26/23-06/26/23	Paid by Check #42618		06/27/2023	07/14/2023	07/14/2023		07/14/2023	148.45
8968787345806/23	FY 22/23 651 W SAGINAW AVE 05/26/23-06/26/23	Paid by Check #42621		06/27/2023	07/14/2023	07/14/2023		07/14/2023	235.55
4751971656806/23	FY 22/23 HAYES & EDWARDS 05/30/23-06/27/23	Paid by Check #42610		06/28/2023	07/14/2023	07/14/2023		07/14/2023	38.41
4772157652906/23	FY 22/23 ALTA & EL MONTE WAY 05/27/23-06/27/23	Paid by Check #42611		06/28/2023	07/14/2023	07/14/2023		07/14/2023	162.12
5355488862706/23	FY 22/23 912 N ALTA @SAGINAW & ALTA 05/27/23-06/27/23	Paid by Check #42613		06/28/2023	07/14/2023	07/14/2023		07/14/2023	74.52
5657667089906/23	FY 22/23 NW COR ALICE & W EL MONTE WAY 05/27/23-06/27/23	Paid by Check #42614		06/28/2023	07/14/2023	07/14/2023		07/14/2023	98.73
6657667025206/23	FY 22/23 NW COR ALTA & RD 80 05/27/23-06/27/23	Paid by Check #42616		06/28/2023	07/14/2023	07/14/2023		07/14/2023	75.89
8647150103006/23	FY 22/23 ON E EL MONTE WAY & PERRY 05/27/23-06/27/23	Paid by Check #42620		06/28/2023	07/14/2023	07/14/2023		07/14/2023	71.26
1686600158506/23	FY 22/23 2255 W EL MONTE WAY 05/31/23-06/28/23	Paid by Check #42602		06/29/2023	07/14/2023	07/14/2023		07/14/2023	69.07
2125236871306/23	FY 22/23 1215 W EL MONTE WAY 05/31/23-06/28/23	Paid by Check #42603		06/29/2023	07/14/2023	07/14/2023		07/14/2023	23.82
2337501511406/23	FY 22/23 250 W SAGINAW AVE 05/31/23-06/28/23	Paid by Check #42604		06/29/2023	07/14/2023	07/14/2023		07/14/2023	27.96
2459149581706/23	FY 22/23 SW SW 7-16-24 05/30/23-06/27/23	Paid by Check #42605		06/29/2023	07/14/2023	07/14/2023		07/14/2023	8,090.04

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3354641796606/23	FY 22/23 KAMM & O ST 05/31/23 -06/28/23	Paid by Check #42608		06/29/2023	07/14/2023	07/14/2023		07/14/2023	114.29
5064695483906/23	FY 22/23 CRAWFORD & EL MONTE SW 05/31/23-06/28/23	Paid by Check #42612		06/29/2023	07/14/2023	07/14/2023		07/14/2023	111.63
5883091940106/23	FY 22/23 188 N L ST 05/26/23-06/26/23	Paid by Check #42615		06/29/2023	07/14/2023	07/14/2023		07/14/2023	13.03
8397932225806/23	FY 22/23 3481 W EL MONTE WAY 05/31/23-06/28/23	Paid by Check #42619		06/29/2023	07/14/2023	07/14/2023		07/14/2023	26.01
8981923387806/23	FY 22/23 150 W SAGINAW AVE 05/31/23-06/28/23	Paid by Check #42622		06/29/2023	07/14/2023	07/14/2023		07/14/2023	65.00
9237058126306/23	FY 22/23 2813 W EL MONTE WAY 05/31/23-06/28/23	Paid by Check #42623		06/29/2023	07/14/2023	07/14/2023		07/14/2023	27.27
		Vendor **76 - Pacific Gas & Electric** Totals				Invoices	37		$38,777.03
Vendor **1919 - PacWest Construction Company**									
23-335	FY 2023: EUCLID & EL MONTE TRAFFIC SIGNAL REPAIRS	Paid by Check #42635		05/18/2023	07/14/2023	07/14/2023		07/14/2023	5,245.21
23-336	FY 2023: REPAIR TRAFFIC SIGNAL-KAMM/ALTA	Paid by Check #42635		05/18/2023	07/14/2023	07/14/2023		07/14/2023	590.28
23-337	FY 2023: REPAIR TRAFFIC SIGNAL RD 56/EL MONTE AVE	Paid by Check #42635		05/18/2023	07/14/2023	07/14/2023		07/14/2023	590.28
		Vendor **1919 - PacWest Construction Company** Totals				Invoices	3		$6,425.77
Vendor **1802 - PNC Bank, National Association**									
05/03/2023	010 610289607 36603618	Paid by EFT #2497		05/03/2023	07/13/2023	07/13/2023		07/13/2023	34,997.30
		Vendor **1802 - PNC Bank, National Association** Totals				Invoices	1		$34,997.30
Vendor **968 - Quic Shop Markets, Inc.**									
10592	CAR WASH	Paid by Check #42636		07/04/2023	07/14/2023	07/14/2023		07/14/2023	28.00
		Vendor **968 - Quic Shop Markets, Inc.** Totals				Invoices	1		$28.00
Vendor **1583 - Joel Ramirez**									
B.O. 06-18-2023	FY 2023 Building Official Course Training-Joel Ramirez	Paid by Check #42637		06/18/2023	07/14/2023	07/14/2023		07/14/2023	539.00
		Vendor **1583 - Joel Ramirez** Totals				Invoices	1		$539.00
Vendor **761 - Rod's Custom Signs Inc.**									
14834	Fy 22/23-SE-Custom canopies for information booths	Paid by Check #42638		06/30/2023	07/14/2023	07/14/2023	06/30/2023	07/14/2023	1,846.46
		Vendor **761 - Rod's Custom Signs Inc.** Totals				Invoices	1		$1,846.46
Vendor **1677 - Rodeo Wild West**									
053781	BOOT ALLOWANCE FY 23/24 JARED BUENO	Paid by Check #42639		07/07/2023	07/14/2023	07/14/2023		07/14/2023	194.21
		Vendor **1677 - Rodeo Wild West** Totals				Invoices	1		$194.21
Vendor **61 - Silvas Oil Company Inc.**									

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619814	FUEL FOR WWTP	Paid by Check #42640		07/03/2023	07/14/2023	07/14/2023		07/14/2023	1,317.49
		Vendor **61 - Silvas Oil Company Inc.** Totals				Invoices	1		$1,317.49
Vendor **1691 - Silver & Wright LLP**									
31837	FY 22/23 740 Harvard - Services for June 2023	Paid by Check #42641		07/01/2023	07/14/2023	07/14/2023		07/14/2023	84.00
		Vendor **1691 - Silver & Wright LLP** Totals				Invoices	1		$84.00
Vendor **1859 - Simplot Grower Solutions, Simplot Partners, Simplo**									
223015545	FY 2023: SUPPLIES	Paid by Check #42642		06/21/2023	07/14/2023	07/14/2023		07/14/2023	74.77
		Vendor **1859 - Simplot Grower Solutions, Simplot Partners, Simplo** Totals				Invoices	1		$74.77
Vendor **121 - State of California**									
SALES TAX 2023	FY 2023 Sales and Use Tax 097-315556	Paid by EFT #2508		06/30/2023	07/14/2023	07/14/2023		07/14/2023	6,403.63
		Vendor **121 - State of California** Totals				Invoices	1		$6,403.63
Vendor **1081 - Statewide Traffic Safety and Signs Inc.**									
04011044	FY 2023: ARROW BOARD RENT	Paid by Check #42643		06/28/2023	07/14/2023	07/14/2023		07/14/2023	450.00
		Vendor **1081 - Statewide Traffic Safety and Signs Inc.** Totals				Invoices	1		$450.00
Vendor **189 - Terminix International**									
435121312	FY 22/23 CH 405 E El Monte Way 06/13/2023	Paid by Check #42644		06/13/2023	07/14/2023	07/14/2023		07/14/2023	70.00
		Vendor **189 - Terminix International** Totals				Invoices	1		$70.00
Vendor **717 - TMI Research Services**									
CITYOD 23-6-30	Giovani	Paid by Check #42645		06/30/2023	07/14/2023	07/14/2023		07/14/2023	60.00
CITYOD 23-4-30	Fy 22/23-CS-Background for Y. Salgado in ASP	Paid by Check #42645		04/30/2023	07/14/2023	07/14/2023	07/11/2023	07/14/2023	60.00
		Vendor **717 - TMI Research Services** Totals				Invoices	2		$120.00
Vendor **1633 - Toyota Industries Commercial Finance, Inc.**									
4003855693	FY 2023 Polaris Lease Payment	Paid by Check #42646		06/26/2023	07/14/2023	07/14/2023		07/14/2023	296.74
		Vendor **1633 - Toyota Industries Commercial Finance, Inc.** Totals				Invoices	1		$296.74
Vendor **902 - Tractor Supply Credit Plan**									
9564 06/29/2023	FY 22/23 PD Supplies	Paid by Check #42647		06/29/2023	07/14/2023	07/14/2023		07/14/2023	80.79
		Vendor **902 - Tractor Supply Credit Plan** Totals				Invoices	1		$80.79
Vendor **307 - Tulare County Consolidated Ambulance Dispatch, Inc**									
23-07-07	July 2023	Paid by Check #42648		06/30/2023	07/14/2023	07/14/2023		07/14/2023	6,414.84
		Vendor **307 - Tulare County Consolidated Ambulance Dispatch, Inc** Totals				Invoices	1		$6,414.84
Vendor **1962 - UBEO Business Services**									
4144778	Laserfiche renewal	Paid by Check #42649		06/08/2023	07/14/2023	07/14/2023		07/14/2023	4,750.00

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		Vendor **1962 - UBEO Business Services** Totals				Invoices		1	$4,750.00
Vendor **192 - UNUM Life Insurance Company of America**									
08/1/23-08/31/23	0537123-001	Paid by Check #42650		07/10/2023	07/14/2023	07/14/2023		07/14/2023	10,850.17
		Vendor **192 - UNUM Life Insurance Company of America** Totals				Invoices		1	$10,850.17
Vendor **273 - US Bank**									
504699372	ACCT# 530029 - PW COPIER CHARGES	Paid by Check #42651		06/26/2023	07/14/2023	07/14/2023		07/14/2023	1,899.87
		Vendor **273 - US Bank** Totals				Invoices		1	$1,899.87
Vendor **359 - Valero Marketing & Supply Company**									
90412060	PD - 06/07/2023 - 07/06/2023 Fuel Charges	Paid by EFT #2495		07/06/2023	07/14/2023	07/14/2023		07/14/2023	10,968.24
90416423	FY 22/23 & FY 23/24 PW Fuel 06/07/23-07/06/23	Paid by EFT #2496		07/06/2023	07/14/2023	07/14/2023		07/14/2023	8,100.42
		Vendor **359 - Valero Marketing & Supply Company** Totals				Invoices		2	$19,068.66
Vendor **297 - Vincent Communications, Inc.**									
86497	Batteries	Paid by Check #42652		07/06/2023	07/14/2023	07/14/2023		07/14/2023	164.90
		Vendor **297 - Vincent Communications, Inc.** Totals				Invoices		1	$164.90
Vendor **403 - Visalia Times-Delta**									
TD0054706 07/23	PD - 07/01/2023 - 07/31/2023 Billing Charges	Paid by Check #42653		07/01/2023	07/14/2023	07/14/2023		07/14/2023	36.00
		Vendor **403 - Visalia Times-Delta** Totals				Invoices		1	$36.00
Vendor **1382 - XiO, Inc.**									
20124178	XIO MONTHLY MONITORING	Paid by Check #42654		07/01/2023	07/14/2023	07/14/2023		07/14/2023	476.00
		Vendor **1382 - XiO, Inc.** Totals				Invoices		1	$476.00
Vendor **1313 - Yepez Plumbing**									
08609	FY 2023 Dinuba Park, unclog main sewer	Paid by Check #42655		06/29/2023	07/14/2023	07/14/2023		07/14/2023	300.00
08610	FY 2023 Dinuba Roseann Vuich Park Unclog Sewer	Paid by Check #42655		06/29/2023	07/14/2023	07/14/2023		07/14/2023	250.00
08611	Dinuba Roosevelt Park, Unclog toilet	Paid by Check #42655		07/05/2023	07/14/2023	07/14/2023		07/14/2023	250.00
		Vendor **1313 - Yepez Plumbing** Totals				Invoices		3	$800.00
Vendor **Evangelina Acosta**									
Refund fees	FY23/24-Aquatics/Sports- Refund for Emma & Xavier Mesa	Paid by Check #42656		05/01/2023	07/14/2023	07/14/2023	07/05/2023	07/14/2023	52.00
		Vendor **Evangelina Acosta** Totals				Invoices		1	$52.00
Vendor **Clarissa Diaz**									

Accounts Payable Invoice Report

Payment Date Range 07/10/23 - 07/14/23
Report By Vendor - Invoice
Summary Listing

CITY OF DINUBA
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CALIFORNIA • 1906

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Refund fees	FY23/24-Aquatics/Sports- Refund for N. Diaz-Session4, Level2	Paid by Check #42657		05/01/2023	07/14/2023	07/14/2023	07/05/2023	07/14/2023	26.00
			Vendor	**Clarissa Diaz** Totals		Invoices	1		$26.00
				Grand Totals		Invoices	182		$712,837.64

Accounts Payable Invoice Report

Payment Date Range 07/15/23 - 07/21/23
Report By Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **479 - Able Industries**									
623035	FY 2023 June APO Weed and Litter Removal	Paid by Check #42658		06/30/2023	07/21/2023	07/21/2023		07/21/2023	3,840.00
		Vendor **479 - Able Industries** Totals				Invoices		1	$3,840.00
Vendor **206 - ADT Security Services, Inc.**									
1002160239	Fy 23/24-Quarterly pymnt for sec services 8/23-10/23	Paid by Check #42659		07/04/2023	07/21/2023	07/21/2023	07/11/2023	07/21/2023	185.61
1002160018	SECURITY SERVICES FOR 110 S COLLEGE Aug 1 - Oct 31, 2023	Paid by Check #42659		07/04/2023	07/21/2023	07/21/2023		07/21/2023	196.35
1002160226	SECURITY SERVICES FOR WWTP Aug 1 - Oct 31, 2023	Paid by Check #42659		07/04/2023	07/21/2023	07/21/2023		07/21/2023	203.61
		Vendor **206 - ADT Security Services, Inc.** Totals				Invoices		3	$585.57
Vendor **263 - Advantek Benefit Administrators**									
07/14/2023	07/14/2023 Funding Request	Paid by Check #42660		07/14/2023	07/21/2023	07/21/2023		07/21/2023	8,597.84
		Vendor **263 - Advantek Benefit Administrators** Totals				Invoices		1	$8,597.84
Vendor **393 - Airgas NCN**									
5500653464	June 2023	Paid by Check #42661		06/30/2023	07/21/2023	07/21/2023		07/21/2023	1,022.45
		Vendor **393 - Airgas NCN** Totals				Invoices		1	$1,022.45
Vendor **1807 - AM Consulting Engineers, INC**									
2023-149	AM Consulting Clarifier	Paid by Check #42662		07/10/2023	07/21/2023	07/21/2023		07/21/2023	1,120.00
		Vendor **1807 - AM Consulting Engineers, INC** Totals				Invoices		1	$1,120.00
Vendor **1945 - Luis Amezcua**									
1623	FY 2023 Discing ground	Paid by Check #42663		05/09/2023	07/21/2023	07/21/2023		07/21/2023	1,629.00
1635	FY 2023 Discing Ground	Paid by Check #42663		06/01/2023	07/21/2023	07/21/2023		07/21/2023	1,800.00
		Vendor **1945 - Luis Amezcua** Totals				Invoices		2	$3,429.00
Vendor **21 - Aramark Uniform Services Inc.**									
5031061909	Fy 22/23-Parks-Uniforms for the week of 10/05/22	Paid by Check #42664		10/05/2022	07/21/2023	07/21/2023	07/13/2023	07/21/2023	205.24
5031117913	Fy 22/23-Parks-Uniforms for the week of 1/04/23	Paid by Check #42664		01/04/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	48.76
5031136166	Fy 22/23-Parks-Uniforms for the week of 02/01/23	Paid by Check #42664		02/01/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	54.06
5031233386	Fy 23/24-Parks-Uniforms for week of 7/12/23	Paid by Check #42664		07/12/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	61.10
5031075068	Fy 22/23-Parks-Uniforms for the week of 10/26/22	Paid by Check #42664		10/26/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	60.67
		Vendor **21 - Aramark Uniform Services Inc.** Totals				Invoices		5	$429.83
Vendor **17 - AT&T**									
9391054470 7/23	7/10/2023	Paid by Check #42671		07/11/2023	07/21/2023	07/21/2023		07/21/2023	24.29

Accounts Payable Invoice Report

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Report By Vendor - Invoice
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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
9391054471 7/23	7/10/2023	Paid by Check #42672		07/11/2023	07/21/2023	07/21/2023		07/21/2023	24.29
9391054479 7/23	7/10/2023	Paid by Check #42670		07/11/2023	07/21/2023	07/21/2023		07/21/2023	24.29
9391054742 7/23	7/10/2023	Paid by Check #42669		07/11/2023	07/21/2023	07/21/2023		07/21/2023	114.55
939105447507/23	FY 22/23 & FY 23/24 CS - Telephone 06/10/22-07/09/22	Paid by Check #42665		07/10/2023	07/21/2023	07/21/2023		07/21/2023	24.29
939106901207/23	FY 22/23 & FY 23/24 SPORTSPLEX - Telephone 06/10/22-07/09/22	Paid by Check #42666		07/10/2023	07/21/2023	07/21/2023		07/21/2023	66.53
9391054469 07/23	PD - 06/11/2023 - 07/10/2023 Billing Charges	Paid by Check #42668		07/11/2023	07/21/2023	07/21/2023		07/21/2023	22.75
9391054740 07/23	PD - 06/11/2023 - 07/10/2023 Billing Charges	Paid by Check #42667		07/11/2023	07/21/2023	07/21/2023		07/21/2023	277.69
939103727707/23	FY 22/23 & FY 23/24 PW - telephone 06/10/23-07/09/23	Paid by Check #42673		07/10/2023	07/21/2023	07/21/2023		07/21/2023	26.85
939105447207/23	FY 22/23 & FY 23/24 PW - telephone 06/10/23-07/09/23	Paid by Check #42674		07/10/2023	07/21/2023	07/21/2023		07/21/2023	47.04
939105447407/23	FY 22/23 & FY 23/24 PW - telephone 06/10/23-07/09/23	Paid by Check #42675		07/10/2023	07/21/2023	07/21/2023		07/21/2023	47.64
939105447707/23	FY 22/23 PW - telephone 06/10/23-07/09/23	Paid by Check #42676		07/10/2023	07/21/2023	07/21/2023		07/21/2023	24.29
939105447807/23	FY 22/23 & FY 23/24 PW - telephone 06/10/23-07/09/23	Paid by Check #42677		07/10/2023	07/21/2023	07/21/2023		07/21/2023	24.29
939105474107/23	FY 22/23 & FY 23/24 PW - telephone 06/11/23-07/10/23	Paid by Check #42678		07/11/2023	07/21/2023	07/21/2023		07/21/2023	294.95
		Vendor **17 - AT&T** Totals				Invoices	14		$1,043.74
Vendor **822 - Boundtree Medical LLC**									
85009949	Supplies	Paid by Check #42679		07/03/2023	07/21/2023	07/21/2023		07/21/2023	321.22
		Vendor **822 - Boundtree Medical LLC** Totals				Invoices	1		$321.22
Vendor **116 - BSK Analytical Laboratories**									
AG15741	WATER TREATMENT	Paid by Check #42680		07/11/2023	07/21/2023	07/21/2023		07/21/2023	152.00
AG15691	water treatment	Paid by Check #42680		07/13/2023	07/21/2023	07/21/2023		07/21/2023	176.00
		Vendor **116 - BSK Analytical Laboratories** Totals				Invoices	2		$328.00
Vendor **364 - California Building Standards Commission**									
APR-JUN 23 BS	4TH QTR BUILDING STANDARDS PAYMENT 22/23	Paid by Check #42681		07/17/2023	07/21/2023	07/21/2023		07/21/2023	331.20
		Vendor **364 - California Building Standards Commission** Totals				Invoices	1		$331.20
Vendor **80 - California Business Machines**									
327594	PD - Copiers Maintenance Charges	Paid by Check #42682		07/11/2023	07/21/2023	07/21/2023		07/21/2023	387.72
		Vendor **80 - California Business Machines** Totals				Invoices	1		$387.72
Vendor **1964 - California Party Rentals**									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2023-9764	Fy 23/24-SE-Rental of tent, cooler & light for 8/5/23 event	Paid by Check #42683		07/13/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	1,362.50
	Vendor **1964 - California Party Rentals** Totals					Invoices		1	$1,362.50
Vendor **82 - Carrot-top Industries Inc**									
INV118916	FY 2023: FLAGS	Paid by Check #42684		06/24/2023	07/21/2023	07/21/2023		07/21/2023	2,897.71
	Vendor **82 - Carrot-top Industries Inc** Totals					Invoices		1	$2,897.71
Vendor **246 - Central San Joaquin Valley Risk Management Auth.**									
RMA 2024-0010	2023/2024 1st QUARTER DEPOSITS	Paid by Check #42685		07/13/2023	07/21/2023	07/21/2023		07/21/2023	653,709.00
	Vendor **246 - Central San Joaquin Valley Risk Management Auth.** Totals					Invoices		1	$653,709.00
Vendor **1238 - Coleman & Horowitt, LLP**									
495520	FY 22/23 Eagle Fire and Water Restoration, Inc.	Paid by Check #42686		06/30/2023	07/21/2023	07/21/2023		07/21/2023	3,718.42
	Vendor **1238 - Coleman & Horowitt, LLP** Totals					Invoices		1	$3,718.42
Vendor **170 - Comcast**									
0160181 07/07/23	1088 E KAMM AVE 07/11/23-08/10/23	Paid by Check #42687		07/07/2023	07/21/2023	07/21/2023		07/21/2023	32.20
0148160 07/11/23	1390 E ELIZABETH WAY 07/16/23 -08/15/23	Paid by Check #42688		07/11/2023	07/21/2023	07/21/2023		07/21/2023	273.18
	Vendor **170 - Comcast** Totals					Invoices		2	$305.38
Vendor **1576 - Creative Asphalt, Inc.**									
8273	ASPHALT REPAIRS-1625 COLLEGE 1270 FORTWORTH	Paid by Check #42689		07/05/2023	07/21/2023	07/21/2023		07/21/2023	2,960.00
8274	ASPHALT REPAIRS - 391 S ALTA, EUCLID & NEBRASKA	Paid by Check #42689		07/05/2023	07/21/2023	07/21/2023		07/21/2023	2,930.00
	Vendor **1576 - Creative Asphalt, Inc.** Totals					Invoices		2	$5,890.00
Vendor **3 - Culligan Water**									
194889	FY 2023: PORTABLE EXCHANGE TANK - PW	Paid by Check #42690		06/30/2023	07/21/2023	07/21/2023		07/21/2023	79.00
194968	FY 2023: PORTABLE EXCHANGE TANK, 1 HIC SERVICE, DI RENTAL - WWTP	Paid by Check #42690		06/30/2023	07/21/2023	07/21/2023		07/21/2023	76.00
	Vendor **3 - Culligan Water** Totals					Invoices		2	$155.00
Vendor **378 - Cummins Allison Corp.**									
1442429	JETSCAN EQUIP. SERVICE 2024	Paid by Check #42691		05/17/2023	07/21/2023	07/21/2023		07/21/2023	660.83
	Vendor **378 - Cummins Allison Corp.** Totals					Invoices		1	$660.83
Vendor **720 - Dell Marketing L.P.**									
10680278642	FY 22/23 FD laptop	Paid by Check #42692		06/22/2023	07/21/2023	07/21/2023		07/21/2023	3,841.00

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **720 - Dell Marketing L.P.** Totals				Invoices	1		$3,841.00
Vendor **71 - Department of Conservation**									
APR-JUN 23 SMIP	FY 22/23 SMIP PAYMENT APR-JUN 2023	Paid by Check #42693		07/18/2023	07/21/2023	07/21/2023		07/21/2023	1,130.59
		Vendor **71 - Department of Conservation** Totals				Invoices	1		$1,130.59
Vendor **77 - Department of Justice**									
667119	PD - Fingerprints Service / June 2023	Paid by Check #42694		06/30/2023	07/21/2023	07/21/2023		07/21/2023	1,127.00
		Vendor **77 - Department of Justice** Totals				Invoices	1		$1,127.00
Vendor **4 - Dinuba Lumber Company**									
620272	Maintenance	Paid by Check #42695		06/28/2002	07/21/2023	07/21/2023		07/21/2023	32.21
608040	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	15.52
608082	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	118.72
608175	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	32.19
608177	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	16.08
608178	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	7.39
608180	Maintenance	Paid by Check #42695		06/01/2023	07/21/2023	07/21/2023		07/21/2023	26.70
608520	Maintenance	Paid by Check #42695		06/02/2023	07/21/2023	07/21/2023		07/21/2023	38.33
608532	Maintenance	Paid by Check #42695		06/02/2023	07/21/2023	07/21/2023		07/21/2023	14.14
608823	Maintenance	Paid by Check #42695		06/02/2023	07/21/2023	07/21/2023		07/21/2023	25.38
608864	Maintenance	Paid by Check #42695		06/02/2023	07/21/2023	07/21/2023		07/21/2023	25.13
609260	Maintenance	Paid by Check #42695		06/03/2023	07/21/2023	07/21/2023		07/21/2023	19.52
609696	Maintenance	Paid by Check #42695		06/05/2023	07/21/2023	07/21/2023		07/21/2023	13.45
609739	Maintenance	Paid by Check #42695		06/05/2023	07/21/2023	07/21/2023		07/21/2023	32.08
609813	Maintenance	Paid by Check #42695		06/05/2023	07/21/2023	07/21/2023		07/21/2023	25.42
610198	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	3.21
610211	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	2.63
610300	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	22.45
610301	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	21.53
610380	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	1.15
610437	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	7.80
610451	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	4.23
610480	Maintenance	Paid by Check #42695		06/06/2023	07/21/2023	07/21/2023		07/21/2023	82.05
610672	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	3.04
610727	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	101.07
610957	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	23.70
610968	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	24.18
610970	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	13.66
611018	Maintenance	Paid by Check #42695		06/07/2023	07/21/2023	07/21/2023		07/21/2023	.98
611159	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	14.34

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611160	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	25.65
611163	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	227.84
611178	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	281.85
611199	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	13.64
611241	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	82.46
611257	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	44.91
611349	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	24.40
611460	Maintenance	Paid by Check #42695		06/08/2023	07/21/2023	07/21/2023		07/21/2023	5.46
611672	Maintenance	Paid by Check #42695		06/09/2023	07/21/2023	07/21/2023		07/21/2023	36.12
611732	Maintenance	Paid by Check #42695		06/09/2023	07/21/2023	07/21/2023		07/21/2023	199.44
611790	Maintenance	Paid by Check #42695		06/09/2023	07/21/2023	07/21/2023		07/21/2023	64.59
611857	Maintenance	Paid by Check #42695		06/09/2023	07/21/2023	07/21/2023		07/21/2023	52.07
612701	Maintenance	Paid by Check #42695		06/11/2023	07/21/2023	07/21/2023		07/21/2023	30.01
612905	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	12.87
612949	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	2.35
612951	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	24.29
613021	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	39.05
613142	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	48.43
613180	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	41.16
613202	Maintenance	Paid by Check #42695		06/12/2023	07/21/2023	07/21/2023		07/21/2023	103.55
613351	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	8.39
613358	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	42.36
613377	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	23.76
613410	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	3.98
613488	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	36.88
613650	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	30.64
613663	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	38.45
613672	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	9.58
613677	Maintenance	Paid by Check #42695		06/13/2023	07/21/2023	07/21/2023		07/21/2023	6.25
613881	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	60.69
613887	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	41.35
613899	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	75.91
613988	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	60.26
614006	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	5.06
614093	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	14.82
614113	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	11.39
614261	Maintenance	Paid by Check #42695		06/14/2023	07/21/2023	07/21/2023		07/21/2023	28.05
614388	Maintenance	Paid by Check #42695		06/15/2023	07/21/2023	07/21/2023		07/21/2023	275.74
614503	Maintenance	Paid by Check #42695		06/15/2023	07/21/2023	07/21/2023		07/21/2023	23.43
614747	Maintenance	Paid by Check #42695		06/15/2023	07/21/2023	07/21/2023		07/21/2023	4.38
614813	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	17.95
614846	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	18.62

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
614862	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	65.98
614941	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	24.40
614942	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	22.72
614964	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	11.69
615000	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	78.61
615092	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	9.26
615122	Maintenance	Paid by Check #42695		06/16/2023	07/21/2023	07/21/2023		07/21/2023	10.52
616084	Maintenance	Paid by Check #42695		06/19/2023	07/21/2023	07/21/2023		07/21/2023	18.53
616115	Maintenance	Paid by Check #42695		06/19/2023	07/21/2023	07/21/2023		07/21/2023	39.18
616192	Maintenance	Paid by Check #42695		06/19/2023	07/21/2023	07/21/2023		07/21/2023	7.22
616518	Maintenance	Paid by Check #42695		06/20/2023	07/21/2023	07/21/2023		07/21/2023	245.74
616547	Maintenance	Paid by Check #42695		06/20/2023	07/21/2023	07/21/2023		07/21/2023	4.48
616639	Maintenance	Paid by Check #42695		06/20/2023	07/21/2023	07/21/2023		07/21/2023	30.17
616788	Maintenance	Paid by Check #42695		06/20/2023	07/21/2023	07/21/2023		07/21/2023	15.58
616972	Maintenance	Paid by Check #42695		06/21/2023	07/21/2023	07/21/2023		07/21/2023	13.83
617009	Maintenance	Paid by Check #42695		06/21/2023	07/21/2023	07/21/2023		07/21/2023	8.39
617026	Maintenance	Paid by Check #42695		06/21/2023	07/21/2023	07/21/2023		07/21/2023	14.15
617144	Maintenance	Paid by Check #42695		06/21/2023	07/21/2023	07/21/2023		07/21/2023	31.12
617382	Maintenance	Paid by Check #42695		06/21/2023	07/21/2023	07/21/2023		07/21/2023	34.03
617482	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	48.81
617527	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	88.23
617542	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	25.66
617626	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	24.40
617714	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	7.22
617786	Maintenance	Paid by Check #42695		06/22/2023	07/21/2023	07/21/2023		07/21/2023	33.19
617999	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	41.98
618000	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	8.67
618011	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	28.83
618030	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	20.52
618043	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	6.82
618050	Maintenance	Paid by Check #42695		06/23/2023	07/21/2023	07/21/2023		07/21/2023	16.49
618452	Maintenance	Paid by Check #42695		06/24/2023	07/21/2023	07/21/2023		07/21/2023	12.39
618963	Maintenance	Paid by Check #42695		06/25/2023	07/21/2023	07/21/2023		07/21/2023	42.92
619037	Maintenance	Paid by Check #42695		06/25/2023	07/21/2023	07/21/2023		07/21/2023	71.27
619264	Maintenance	Paid by Check #42695		06/26/2023	07/21/2023	07/21/2023		07/21/2023	35.14
619271	Maintenance	Paid by Check #42695		06/26/2023	07/21/2023	07/21/2023		07/21/2023	4.48
619418	Maintenance	Paid by Check #42695		06/26/2023	07/21/2023	07/21/2023		07/21/2023	28.44
619734	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	13.41
619740	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	17.13
619743	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	8.05
619758	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	10.14
619763	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	30.37

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
619817	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	1.75
619830	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	36.29
619834	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	1.75
619851	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	6.99
619922	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	62.20
619971	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	12.39
620067	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	9.75
620072	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	9.75
620186	Maintenance	Paid by Check #42695		06/27/2023	07/21/2023	07/21/2023		07/21/2023	61.74
620252	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	173.45
620262	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	30.10
620280	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	21.65
620281	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	32.21
620282	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	20.48
620292	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	56.62
620556	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	29.27
620557	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	17.53
620572	Maintenance	Paid by Check #42695		06/28/2023	07/21/2023	07/21/2023		07/21/2023	(4.38)
620781	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	31.22
620826	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	4.47
620887	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	86.39
620891	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	10.80
620938	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	32.68
620970	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	47.84
621023	Maintenance	Paid by Check #42695		06/29/2023	07/21/2023	07/21/2023		07/21/2023	506.12
621360	Maintenance	Paid by Check #42695		06/30/2023	07/21/2023	07/21/2023		07/21/2023	39.81
621427	Maintenance	Paid by Check #42695		06/30/2023	07/21/2023	07/21/2023		07/21/2023	15.11
621507	Maintenance	Paid by Check #42695		06/30/2023	07/21/2023	07/21/2023		07/21/2023	6.24
621571	Maintenance	Paid by Check #42695		06/30/2023	07/21/2023	07/21/2023		07/21/2023	1,150.48
621722	Service fee	Paid by Check #42695		06/30/2023	07/21/2023	07/21/2023		07/21/2023	3.75
		Vendor **4 - Dinuba Lumber Company** Totals				Invoices	144		$6,790.97
Vendor **1950 - Dodd Investigations, LLC**									
5150	FY 2023 Services for June 2023	Paid by Check #42696		06/30/2023	07/21/2023	07/21/2023		07/21/2023	1,453.60
		Vendor **1950 - Dodd Investigations, LLC** Totals				Invoices	1		$1,453.60
Vendor **1506 - Enterprise FM Trust**									
FBN4790037	Fy 23/24-Dept leased vehicles	Paid by Check #42697		07/06/2023	07/21/2023	07/21/2023	07/17/2023	07/21/2023	1,802.72
2725	FY 2023: ENTERPRISE FLEET APRIL LATE FEES	Paid by Check #42697		06/04/2023	07/21/2023	07/21/2023		07/21/2023	102.71
FBN4790072	ENTERPRISE - FLEET LEASE PAYMENT July	Paid by Check #42697		07/06/2023	07/21/2023	07/21/2023		07/21/2023	6,848.84

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		Vendor **1506 - Enterprise FM Trust** Totals				Invoices	3		$8,754.27
Vendor **1591 - Environment Control**									
19940-299	Janitorial Services - July	Paid by Check #42698		07/01/2023	07/21/2023	07/21/2023		07/21/2023	9,859.69
		Vendor **1591 - Environment Control** Totals				Invoices	1		$9,859.69
Vendor **1663 - ESO Solutions, Inc.**									
ESO-113380	7/15/2023 - 7/14/2024	Paid by Check #42699		06/15/2023	07/21/2023	07/21/2023		07/21/2023	1,087.27
		Vendor **1663 - ESO Solutions, Inc.** Totals				Invoices	1		$1,087.27
Vendor **571 - Mario Estrada**									
Reimb Boots 2024	Fy 23/24-Parks-Reimb boots for Mario Estrada	Paid by Check #42700		07/12/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	200.00
		Vendor **571 - Mario Estrada** Totals				Invoices	1		$200.00
Vendor **1954 - Fahrney Buick GMC**									
40984	UNIT M-733	Paid by Check #42701		07/12/2023	07/21/2023	07/21/2023		07/21/2023	409.88
		Vendor **1954 - Fahrney Buick GMC** Totals				Invoices	1		$409.88
Vendor **1617 - Felland Construction, Inc.**									
18928	Fy 22/23-CS-Remove & constrn of stair case @ Roosevelt park BB f	Paid by Check #42702		06/10/2023	07/21/2023	07/21/2023	07/17/2023	07/21/2023	19,936.00
		Vendor **1617 - Felland Construction, Inc.** Totals				Invoices	1		$19,936.00
Vendor **1929 - Fortunate Son - Tribute to Creedence Clearwater Re**									
080523 #2	Fy 23/24-SE-Entertainment band for 8/5/23 pay bal owed	Paid by Check #42703		08/05/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	2,100.00
		Vendor **1929 - Fortunate Son - Tribute to Creedence Clearwater Re** Totals				Invoices	1		$2,100.00
Vendor **1801 - Garda CL West, INC**									
20571684	FY 22/23 SERVICES MONTH JUNE 2023	Paid by Check #42704		06/30/2023	07/21/2023	07/21/2023		07/21/2023	44.56
		Vendor **1801 - Garda CL West, INC** Totals				Invoices	1		$44.56
Vendor **18 - The Gas Company**									
1641156700707/23	FY 22/23 110 S COLLEGE AVE 06/02/23-07/03/23	Paid by Check #42710		07/06/2023	07/21/2023	07/21/2023		07/21/2023	36.53
16201580004 7/23	June 2023	Paid by Check #42707		07/06/2023	07/21/2023	07/21/2023		07/21/2023	26.59
1620156700107/23	FY 22/23 & FY 23/24 CS 1390 E ELIZABETH WAY 06/02/23-07/03/23	Paid by Check #42705		07/06/2023	07/21/2023	07/21/2023		07/21/2023	36.29
1137157864 07/23	PD - 06/02/2023 - 07/03/2023 Billing Charges	Paid by Check #42706		07/06/2023	07/21/2023	07/21/2023		07/21/2023	15.29
1285520359707/23	FY 22/23 & FY 23/24 1088 E KAMM AVE 06/05/23-07/05/23	Paid by Check #42709		07/07/2023	07/21/2023	07/21/2023		07/21/2023	28.14
0865742471207/23	FY 22/23 1088 E KAMM AVE NGV 06/01/23-07/01/23	Paid by Check #42708		07/10/2023	07/21/2023	07/21/2023		07/21/2023	13.09

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **18 - The Gas Company** Totals				Invoices	6		$155.93
Vendor **252 - Geil Enterprises, Inc.**									
432922	PD - Entre Access Software Support / Jul-Sep 2023	Paid by Check #42711		07/01/2023	07/21/2023	07/21/2023		07/21/2023	96.00
		Vendor **252 - Geil Enterprises, Inc.** Totals				Invoices	1		$96.00
Vendor **1552 - Granicus**									
168756	NovusAGENDA-Voting 07/05/23 to 07/04/24	Paid by Check #42712		07/18/2023	07/21/2023	07/21/2023		07/21/2023	17,471.17
		Vendor **1552 - Granicus** Totals				Invoices	1		$17,471.17
Vendor **139 - Henry Schein Inc.**									
45062836	Supplies	Paid by Check #42713		07/03/2023	07/21/2023	07/21/2023		07/21/2023	730.81
		Vendor **139 - Henry Schein Inc.** Totals				Invoices	1		$730.81
Vendor **174 - Howard's Pest Control**									
115549	July 2023	Paid by Check #42714		07/10/2023	07/21/2023	07/21/2023		07/21/2023	93.00
115520	Old Public Works Building	Paid by Check #42714		07/07/2023	07/21/2023	07/21/2023		07/21/2023	67.00
115553	DINUBA PUBLIC WORKS (ACCT #28533)	Paid by Check #42714		07/10/2023	07/21/2023	07/21/2023		07/21/2023	135.00
		Vendor **174 - Howard's Pest Control** Totals				Invoices	3		$295.00
Vendor **974 - InfoSend, Inc.**									
242114	FY 23 June 2023 Utility Billing Print and Postage	Paid by Check #42715		06/30/2023	07/21/2023	07/21/2023		07/21/2023	8,552.30
243601	Insert July 2023	Paid by Check #42715		07/14/2023	07/21/2023	07/21/2023		07/21/2023	1,780.71
		Vendor **974 - InfoSend, Inc.** Totals				Invoices	2		$10,333.01
Vendor **106 - J's Communciation Inc.**									
66272	Repairs	Paid by Check #42716		07/07/2023	07/21/2023	07/21/2023		07/21/2023	362.50
66266	PD - Returned 2 APX Radios Shipping Charges	Paid by Check #42716		07/07/2023	07/21/2023	07/21/2023		07/21/2023	28.00
		Vendor **106 - J's Communciation Inc.** Totals				Invoices	2		$390.50
Vendor **6 - Jim Manning Dodge Inc.**									
DOCS144449	UNIT PD-07	Paid by Check #42717		07/11/2023	07/21/2023	07/21/2023		07/21/2023	2,013.16
		Vendor **6 - Jim Manning Dodge Inc.** Totals				Invoices	1		$2,013.16
Vendor **279 - JMP Office Technologies**									
INST366621	Postage Machine Maint. 2024	Paid by Check #42718		06/16/2023	07/21/2023	07/21/2023		07/21/2023	716.90
		Vendor **279 - JMP Office Technologies** Totals				Invoices	1		$716.90
Vendor **256 - Kamps Propane Inc.**									
3927	PROPANE	Paid by Check #42719		07/05/2023	07/21/2023	07/21/2023		07/21/2023	3,048.90

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		Vendor **256 - Kamps Propane Inc.** Totals				Invoices	1		$3,048.90
Vendor **216 - Key Design Locksmithing**									
16908	SERVICE CALL/LABOR PW	Paid by Check #42720		07/10/2023	07/21/2023	07/21/2023		07/21/2023	236.90
		Vendor **216 - Key Design Locksmithing** Totals				Invoices	1		$236.90
Vendor **449 - Les Schwab Tire Centers of Central California**									
55100316194	UNIT U-42	Paid by Check #42721		07/14/2023	07/21/2023	07/21/2023		07/21/2023	561.86
		Vendor **449 - Les Schwab Tire Centers of Central California** Totals				Invoices	1		$561.86
Vendor **1723 - Matson Alarm Co, Inc.**									
3720605	FY 22/23 Fire Alarm System - 405 E El Monte Way	Paid by Check #42722		06/27/2023	07/21/2023	07/21/2023		07/21/2023	24,020.15
3726600	Fire Monitoring - 405 E El Monte Way 06/26/23-07/31/23	Paid by Check #42722		07/11/2023	07/21/2023	07/21/2023		07/21/2023	75.83
3778066	Fire & Security Monitoring - 405 E El Monte Way 08/01/23-08/31/2	Paid by Check #42722		08/01/2023	07/21/2023	07/21/2023		07/21/2023	108.00
		Vendor **1723 - Matson Alarm Co, Inc.** Totals				Invoices	3		$24,203.98
Vendor **1181 - McCormick, Kabot & Lew**									
14608	FY 22/23 General Matters May 2023	Paid by Check #42723		05/25/2023	07/21/2023	07/21/2023		07/21/2023	3,787.28
14609	FY 22/23 RETAINER MAY 2023	Paid by Check #42723		05/25/2023	07/21/2023	07/21/2023		07/21/2023	3,300.00
		Vendor **1181 - McCormick, Kabot & Lew** Totals				Invoices	2		$7,087.28
Vendor **1780 - Tim McLean**									
APRIL-JUNE 2023	Anthem Reimb 04/01/2023-06/30/2023	Paid by Check #42724		07/11/2023	07/21/2023	07/21/2023		07/21/2023	730.92
		Vendor **1780 - Tim McLean** Totals				Invoices	1		$730.92
Vendor **1963 - Michael Walker Multimedia**									
080523 #3	Fy 23/24-SE-Entertainment band for 8/5/23 pay bal owed	Paid by Check #42725		08/05/2023	07/21/2023	07/21/2023	07/13/2023	07/21/2023	450.00
		Vendor **1963 - Michael Walker Multimedia** Totals				Invoices	1		$450.00
Vendor **1943 - Mineral King Publishing, Inc**									
711768	FY 22/23 06/01/2023 Public Notice - 2023/24 Adoption of Budget	Paid by Check #42726		07/11/2023	07/21/2023	07/21/2023		07/21/2023	144.00
711771	FY 22/23 06/01/2023 Public Notice - Summary of Ord No 2023 -03	Paid by Check #42726		07/11/2023	07/21/2023	07/21/2023		07/21/2023	280.00
711773	FY 22/23 6/22/2023 Public Notice - Extension of Ord. No. 2023-04	Paid by Check #42726		07/11/2023	07/21/2023	07/21/2023		07/21/2023	400.00
711769	FY 2023: PUBLIC NOTICE FOR 2023-05	Paid by Check #42726		07/11/2023	07/21/2023	07/21/2023		07/21/2023	328.00

Accounts Payable Invoice Report

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
711770	FY 2023: PUBLIC NOTICE FOR 2023-04	Paid by Check #42726		07/11/2023	07/21/2023	07/21/2023		07/21/2023	432.00
	Vendor **1943 - Mineral King Publishing, Inc** Totals				Invoices		5		$1,584.00
Vendor **1931 - MissionSquare Plan Services**									
2024-00000031	30 - 457 - Employee MissionSquare $*	Paid by EFT #2509		07/20/2023	07/20/2023	07/20/2023		07/20/2023	2,686.24
	Vendor **1931 - MissionSquare Plan Services** Totals				Invoices		1		$2,686.24
Vendor **22 - Moore Twining Associates Inc.**									
3372826	FY 2023: WWTP-INDUSTRIAL	Paid by Check #42727		06/28/2023	07/21/2023	07/21/2023		07/21/2023	88.00
3373133	WWTP-INDUSTRIAL	Paid by Check #42727		07/07/2023	07/21/2023	07/21/2023		07/21/2023	88.00
3373348	Moore WWTP Industrial	Paid by Check #42727		07/12/2023	07/21/2023	07/21/2023		07/21/2023	88.00
3373350	Moore WWTP In House	Paid by Check #42727		07/12/2023	07/21/2023	07/21/2023		07/21/2023	108.00
3373395	Moore WWTP Industrial	Paid by Check #42727		07/13/2023	07/21/2023	07/21/2023		07/21/2023	88.00
	Vendor **22 - Moore Twining Associates Inc.** Totals				Invoices		5		$460.00
Vendor **1570 - Mountain Valley Environmental Services, Inc.**									
4355	Mountain Valley Environmental Services WWTP	Paid by Check #42728		06/01/2023	07/21/2023	07/21/2023		07/21/2023	4,871.70
4428	Mountain Valley Environmental Services WWTP	Paid by Check #42728		07/01/2023	07/21/2023	07/21/2023		07/21/2023	4,871.70
	Vendor **1570 - Mountain Valley Environmental Services, Inc.** Totals				Invoices		2		$9,743.40
Vendor **1923 - Adam Myles**									
080523 #4	Fy 23/24-SE-Entertainment band for 8/5/23 pay bal owed	Paid by Check #42729		08/05/2023	07/21/2023	07/21/2023	07/11/2023	07/21/2023	750.00
	Vendor **1923 - Adam Myles** Totals				Invoices		1		$750.00
Vendor **142 - Office Depot BSD**									
319607227001	FY23	Paid by Check #42730		06/27/2023	07/21/2023	07/21/2023		07/21/2023	357.97
319481462001	AMB Office Supplies	Paid by Check #42730		07/05/2023	07/21/2023	07/21/2023		07/21/2023	350.78
318890573001	Office Supplies - Office Depot	Paid by Check #42730		07/03/2023	07/21/2023	07/21/2023		07/21/2023	20.82
318891864001	Office Supplies - Office Depot	Paid by Check #42730		07/03/2023	07/21/2023	07/21/2023		07/21/2023	821.61
318891895001	Office Supplies - Office Depot	Paid by Check #42730		07/03/2023	07/21/2023	07/21/2023		07/21/2023	5.31
320931151001	Office Supplies - Office Depot	Paid by Check #42730		07/06/2023	07/21/2023	07/21/2023		07/21/2023	92.67
	Vendor **142 - Office Depot BSD** Totals				Invoices		6		$1,649.16
Vendor **76 - Pacific Gas & Electric**									
9624769219507/23	FY 22/23 & FY 23/24 225 S L ST 06/08/23-07/09/23	Paid by Check #42736		07/10/2023	07/21/2023	07/21/2023		07/21/2023	540.46
35474471071 7/23	June/July 2023	Paid by Check #42734		07/11/2023	07/21/2023	07/21/2023		07/21/2023	1,019.68
6183054474007/23	FY 22/23 & FY 23/24 496 E TULARE ST 06/08/23-07/09/23	Paid by Check #42735		07/11/2023	07/21/2023	07/21/2023		07/21/2023	4,817.58

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
5751498437607/23	FY 22/23 Parks 139 N K ST 05/31/23-06/28/23	Paid by Check #42731		07/03/2023	07/21/2023	07/21/2023		07/21/2023	37.93
6870376077 07/23	PD - 06/08/2023 - 07/09/2023 Billing Charges	Paid by Check #42732		07/10/2023	07/21/2023	07/21/2023		07/21/2023	26.16
5683054506 07/23	PD - 06/08/2023 - 07/09/2023 Billing Charges	Paid by Check #42733		07/11/2023	07/21/2023	07/21/2023		07/21/2023	7,158.58
0571296382507/23	FY 22/23 PW 06/01/23-06/29/23	Paid by Check #42737		06/30/2023	07/21/2023	07/21/2023		07/21/2023	123.14
1416294094507/23	FY 22/23 389 W EL MONTE WAY 06/01/23-06/29/23	Paid by Check #42738		06/30/2023	07/21/2023	07/21/2023		07/21/2023	67.94
7149346409407/23	FY 22/23 EUCLID S/LINDARA WELL #18 05/31/23-06/28/23	Paid by Check #42739		07/03/2023	07/21/2023	07/21/2023		07/21/2023	1,610.78
8607273249707/23	FY 22/23 & FY 23/24 L & L 1001 E EL PASO AVE 06/08/23-07/09/23	Paid by Check #42745		07/10/2023	07/21/2023	07/21/2023		07/21/2023	35.09
1693144969407/23	FY 22/23 & FY 23/24 Parks N/KAMM E/GREEN 06/09/23-07/10/23	Paid by Check #42740		07/11/2023	07/21/2023	07/21/2023		07/21/2023	747.88
6021181187607/23	FY 22/23 & FY 23 Sportsplex - 201 N URUAPAN WAY 6/08/22-07/09/23	Paid by Check #42742		07/11/2023	07/21/2023	07/21/2023		07/21/2023	2,913.18
2946520700807/23	FY 22/23 & FY 23/24 L & L 06/10/23-07/11/23	Paid by Check #42741		07/12/2023	07/21/2023	07/21/2023		07/21/2023	260.75
7314274871107/23	FY 22/23 & FY 23/24 Parks & Comm Srvcs 06/10/23-07/11/23	Paid by Check #42743		07/12/2023	07/21/2023	07/21/2023		07/21/2023	3,931.26
7748430711907/23	FY 22/23 Parks 1133 S COLLEGE AVE 06/09/23-07/10/23	Paid by Check #42744		07/12/2023	07/21/2023	07/21/2023		07/21/2023	22.56
		Vendor **76 - Pacific Gas & Electric** Totals				Invoices	15		$23,312.97
Vendor **7 - Pena's Disposal Services**									
7/23 for 6/23	FY 23 JUNE 2023 Monthly Disposal Charges	Paid by Check #42746		07/18/2023	07/21/2023	07/21/2023		07/21/2023	136,861.62
August 2023	August 2023 Contract Disposal Payment	Paid by Check #42746		08/01/2023	07/21/2023	07/21/2023		07/21/2023	60,000.00
		Vendor **7 - Pena's Disposal Services** Totals				Invoices	2		$196,861.62
Vendor **1565 - Quadient Finance USA, Inc.**									
7/10/23	POSTAGE	Paid by Check #42747		07/10/2023	07/21/2023	07/21/2023		07/21/2023	2,500.00
		Vendor **1565 - Quadient Finance USA, Inc.** Totals				Invoices	1		$2,500.00
Vendor **38 - Reedley Irrigation System**									
RIS-POS02-48931	Fy 23/24-Parks-Supplies	Paid by Check #42748		07/06/2023	07/21/2023	07/21/2023	07/11/2023	07/21/2023	1,048.96
		Vendor **38 - Reedley Irrigation System** Totals				Invoices	1		$1,048.96
Vendor **124 - Reedley Veterinary Hospital**									
123	PD - Vet & Disposal Fees / June 2023	Paid by Check #42749		07/01/2023	07/21/2023	07/21/2023		07/21/2023	1,948.00

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
		Vendor **124 - Reedley Veterinary Hospital** Totals				Invoices	1		$1,948.00
Vendor **221 - Rene G. Ortega Concrete**									
2964	Sidewalk 495 Perry Ave	Paid by Check #42750		07/14/2023	07/21/2023	07/21/2023		07/21/2023	7,800.00
2965	ADA Ramp 496 Perry Ave	Paid by Check #42750		07/14/2023	07/21/2023	07/21/2023		07/21/2023	13,800.00
		Vendor **221 - Rene G. Ortega Concrete** Totals				Invoices	2		$21,600.00
Vendor **1677 - Rodeo Wild West**									
053777	Fy 23/24-Parks-Work boots for Joe Bueno	Paid by Check #42751		07/01/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	150.00
053779	Fy 23/24-Parks-Work boots for Librado Montes	Paid by Check #42751		07/06/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	183.36
053780	Fy 23/24-Parks-Work boots for Jose. A. Sanchez	Paid by Check #42751		07/06/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	199.64
053783	Fy 23/24-Parks-Work boots for Ricardo Diaz	Paid by Check #42751		07/12/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	200.00
053782	FY 2024 BOOT ALLOWANCE DANIEL CRUZ	Paid by Check #42751		07/11/2023	07/21/2023	07/21/2023		07/21/2023	199.64
		Vendor **1677 - Rodeo Wild West** Totals				Invoices	5		$932.64
Vendor **800 - San Joaquin Valley Railroad Co.**									
200457	SJVR DRAINAGE FACILITY/SEWER LINES	Paid by Check #42752		07/05/2023	07/21/2023	07/21/2023		07/21/2023	520.00
		Vendor **800 - San Joaquin Valley Railroad Co.** Totals				Invoices	1		$520.00
Vendor **156 - Shape Inc.**									
2046	FY 2023: HEADWORKS INFLUENT PUMPS SERVICE CALL	Paid by Check #42753		03/24/2023	07/21/2023	07/21/2023		07/21/2023	1,400.00
		Vendor **156 - Shape Inc.** Totals				Invoices	1		$1,400.00
Vendor **427 - Spirit Stop**									
931544	T-Shirts DHS	Paid by Check #42754		07/01/2023	07/21/2023	07/21/2023		07/21/2023	799.98
		Vendor **427 - Spirit Stop** Totals				Invoices	1		$799.98
Vendor **189 - Terminix International**									
435135402	Fy 22/23-CS-Pest control service for rec center on 6/14/23	Paid by Check #42755		06/14/2023	07/21/2023	07/21/2023	07/11/2023	07/21/2023	79.00
435373265	PD - Pest Control Service	Paid by Check #42755		07/06/2023	07/21/2023	07/21/2023		07/21/2023	69.00
		Vendor **189 - Terminix International** Totals				Invoices	2		$148.00
Vendor **426 - Tioga Solar**									
1060306006	FY 22/23 Tioga 05/01/2023 thru 05/31/2023	Paid by Check #42756		05/31/2023	07/21/2023	07/21/2023		07/21/2023	50,828.61
1060311056	FY 22/23 Tioga 6/01/2023 thru 06/30/2023	Paid by Check #42756		06/30/2023	07/21/2023	07/21/2023		07/21/2023	44,570.96
		Vendor **426 - Tioga Solar** Totals				Invoices	2		$95,399.57

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Summary Listing

Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **1304 - TJKM**									
0054326	FY 22/23 TJKM Roadway Segment Project	Paid by Check #42757		06/30/2023	07/21/2023	07/21/2023		07/21/2023	738.53
			Vendor **1304 - TJKM** Totals			Invoices	1		$738.53
Vendor **529 - Todd Companies**									
2 final payment	FY 22/23 Todd Co Entertainment Plaza RR Project	Paid by Check #42758		07/17/2023	07/21/2023	07/21/2023		07/21/2023	298,494.92
			Vendor **529 - Todd Companies** Totals			Invoices	1		$298,494.92
Vendor **561 - America Trevino**									
JULY 2023	Anthem Reimb 07/01/2023-07/31/2023	Paid by Check #42759		07/11/2023	07/21/2023	07/21/2023		07/21/2023	237.74
			Vendor **561 - America Trevino** Totals			Invoices	1		$237.74
Vendor **1736 - Andrew Trevino**									
INV0091	Fy 23/24-SE-Sound/Lighting for 8/5/23 Event	Paid by Check #42760		05/17/2023	07/21/2023	07/21/2023	07/12/2023	07/21/2023	2,600.00
			Vendor **1736 - Andrew Trevino** Totals			Invoices	1		$2,600.00
Vendor **1352 - Trizetto Provider Solutions, LLC**									
3U25072300	SERVICE MONTH JULY 2023	Paid by Check #42761		07/01/2023	07/21/2023	07/21/2023		07/21/2023	211.50
			Vendor **1352 - Trizetto Provider Solutions, LLC** Totals			Invoices	1		$211.50
Vendor **49 - Tulare County**									
30233-23Qtr4	PD - Non-Custody Intake Program / Apr-Jun 2023	Paid by Check #42762		07/07/2023	07/21/2023	07/21/2023		07/21/2023	6,257.31
19918	PD - Engraved Retirement Plaque / Sgt. Kent	Paid by Check #42763		07/14/2023	07/21/2023	07/21/2023		07/21/2023	55.34
19919	PD - Lions Club Officer of the Quarter Plaque - Nameplates	Paid by Check #42763		07/14/2023	07/21/2023	07/21/2023		07/21/2023	104.16
			Vendor **49 - Tulare County** Totals			Invoices	3		$6,416.81
Vendor **54 - Tulare County Economic Development**									
934	2023-2024 Public Sector Contribution	Paid by Check #42764		07/11/2023	07/21/2023	07/21/2023		07/21/2023	20,000.00
			Vendor **54 - Tulare County Economic Development** Totals			Invoices	1		$20,000.00
Vendor **950 - United States Treasury**									
06/30/2023 Q4/23	EXCISE TAX 2nd QTR 2023	Paid by EFT #2507		06/30/2023	07/17/2023	07/17/2023		07/17/2023	1,847.29
			Vendor **950 - United States Treasury** Totals			Invoices	1		$1,847.29
Vendor **273 - US Bank**									
506097724	July 2023	Paid by Check #42765		07/12/2023	07/21/2023	07/21/2023		07/21/2023	133.70
			Vendor **273 - US Bank** Totals			Invoices	1		$133.70

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
Vendor **1702 - US Bank Corporate Payment System**									
3437 7/11/2023	FIRE	Paid by EFT #2505		07/11/2023	07/21/2023	07/21/2023		07/21/2023	625.80
4210 7/11/2023	MICHELLE	Paid by EFT #2504		07/11/2023	07/21/2023	07/21/2023		07/21/2023	1,582.57
5855 7/11/2023	DUSTIN	Paid by EFT #2502		07/11/2023	07/21/2023	07/21/2023		07/21/2023	254.42
6510 7/11/2023	JOANNE	Paid by EFT #2501		07/11/2023	07/21/2023	07/21/2023		07/21/2023	421.18
6604 7/11/2023	JORDAN	Paid by EFT #2503		07/11/2023	07/21/2023	07/21/2023		07/21/2023	1,460.00
		Vendor **1702 - US Bank Corporate Payment System** Totals				Invoices		5	$4,343.97
Vendor **154 - USA Bluebook**									
308517	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42766		03/23/2023	07/21/2023	07/21/2023		07/21/2023	509.45
INV00023011	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42766		05/26/2023	07/21/2023	07/21/2023		07/21/2023	451.15
INV00055783	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42766		06/26/2023	07/21/2023	07/21/2023		07/21/2023	7,489.65
INV00056505	FY 2023: WATER DEPT SUPPLIES	Paid by Check #42766		06/27/2023	07/21/2023	07/21/2023		07/21/2023	134.49
INV00070792	WATER DEPT SUPPLIES	Paid by Check #42766		07/13/2023	07/21/2023	07/21/2023		07/21/2023	29.24
		Vendor **154 - USA Bluebook** Totals				Invoices		5	$8,613.98
Vendor **359 - Valero Marketing & Supply Company**									
90425661	June/July 2023	Paid by EFT #2500		07/06/2023	07/21/2023	07/21/2023		07/21/2023	9,045.41
		Vendor **359 - Valero Marketing & Supply Company** Totals				Invoices		1	$9,045.41
Vendor **201 - Valley Farm Services, Inc.**									
26984	FY 2023: RESET LIFT CYLINDER	Paid by Check #42767		06/07/2023	07/21/2023	07/21/2023		07/21/2023	547.36
		Vendor **201 - Valley Farm Services, Inc.** Totals				Invoices		1	$547.36
Vendor **354 - Verizon Wireless**									
9939262772	PD - 06/11/2023 - 07/10/2023 Billing Charges	Paid by Check #42768		07/10/2023	07/21/2023	07/21/2023		07/21/2023	2,229.16
		Vendor **354 - Verizon Wireless** Totals				Invoices		1	$2,229.16
Vendor **1444 - Video Inspection Specialists, Inc.**									
8701	SERVICE MAINLINE SEWER PALM/AKERS	Paid by Check #42769		07/06/2023	07/21/2023	07/21/2023		07/21/2023	3,875.00
		Vendor **1444 - Video Inspection Specialists, Inc.** Totals				Invoices		1	$3,875.00
Vendor **297 - Vincent Communications, Inc.**									
86552	Batteries	Paid by Check #42770		07/13/2023	07/21/2023	07/21/2023		07/21/2023	239.85
		Vendor **297 - Vincent Communications, Inc.** Totals				Invoices		1	$239.85
Vendor **1965 - Robert Vogel**									
072623	Fy 23/24-STC-Magic show for the kids who turned in reading logs	Paid by Check #42771		07/26/2023	07/21/2023	07/21/2023	07/17/2023	07/21/2023	750.00
		Vendor **1965 - Robert Vogel** Totals				Invoices		1	$750.00
Vendor **14 - W & E Electric**									

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Invoice Number	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Net Amount
2306063	FY 2023: GOLF COURSE PROPANE PUMP	Paid by Check #42772		06/19/2023	07/21/2023	07/21/2023		07/21/2023	150.00
2306124	FY 2023: WELL #16	Paid by Check #42772		06/27/2023	07/21/2023	07/21/2023		07/21/2023	150.00
			Vendor **14 - W & E Electric** Totals			Invoices	2		$300.00
Vendor **347 - Zoll Data Systems**									
INV00145386	Fire Code 6/29 - 9/30/2023	Paid by Check #42773		06/01/2023	07/21/2023	07/21/2023		07/21/2023	(134.05)
INV00146536	Fire RMS Ent. 8/1 - 10/31/2023	Paid by Check #42773		07/03/2023	07/21/2023	07/21/2023		07/21/2023	180.18
			Vendor **347 - Zoll Data Systems** Totals			Invoices	2		$46.13
Vendor **AETNA**									
23-522	Overpayment Run #23-522	Paid by Check #42774		07/14/2023	07/21/2023	07/21/2023		07/21/2023	505.71
			Vendor **AETNA** Totals			Invoices	1		$505.71
Vendor **Lilia Orozco**									
2024-00002848	Subpoena Service Reimbursement	Paid by Check #42775		07/12/2023	07/21/2023	07/21/2023		07/21/2023	275.00
			Vendor **Lilia Orozco** Totals			Invoices	1		$275.00
			Grand Totals			Invoices	317		$1,540,189.16

City Council Staff Report

Department: PUBLIC WORKS July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

Subject: Public Hearing on Potential Programs or Projects for Inclusion in 2023 Community Development Block Grant (CDBG) Funding Application (GA)

RECOMMENDATION

Council take the following action by one motion:

1. Conduct a public hearing and receive public comment on potential programs and projects to be included in the funding application for the 2023 Community Development Block Grant (CDBG) program; and,

2. Provide direction to staff on the programs and projects to include in the 2023 Community Development Block Grant (CDBG) grant application.

EXECUTIVE SUMMARY

The California Department of Housing and Community Development will soon announce the availability of grant funds for the 2023 Community Development Block Grant (CDBG) Program. Prior to submitting an application for funding, the city must hold a public hearing to solicit public comment regarding the programs, projects, or activities that will be included in the application. Upon conclusion of the public hearing, it is requested that the City Council provide final direction on the scope of the grant application.

OUTSTANDING ISSUES

None.

DISCUSSION

The State Department of Housing and Community Development (HCD) will publish a Notice of Funding Availability (NOFA) for the 2023 Non-Entitlement CDBG funds in the coming weeks/month. Eligible applicants may submit applications for CDBG funds under the NOFA. Although the final NOFA has not yet been released, Staff is conducting the required outreach and public hearing now in order to be in the best position to apply for funding when funds becomes available. Based on information provided by HCD, funding will be extremely competitive this year, only a limited amount of funding will be available.

Staff anticipates submitting an application under the 2023 NOFA (maximum of 2 activities but only one per category). The eligible activities under the 2023 CDBG NOFA may include the following up to the maximum of $3,250,000:

- Public Service (maximum grant of $250,000), for one service. Examples include childcare, health care, recreation programs, fair housing counseling, drug and alcohol abuse counseling and testing, homeless services, food bank, senior services, and nutrition services benefiting low- and moderate-income persons.

- Planning and Technical Assistance (maximum grant of $250,000 for one study/plan). The product must show a connection to assisting with an eligible CDBG activity that, if implemented, meets a National Objective. Completed planning documents are submitted to the State at the time of completion. The grants may require match; in the past a $5,000 cash match to be expended prior to expenditure of CDBG funds – the NOFA will outline this final amount. Examples include studies, analysis, data gathering, preparation of plans, and identification of action that will implement plans, NEPA and environmental plans.

- Housing Programs (maximum grant of $1,500,000 – OTC Activity):
  - Homeownership Assistance Program: assistance with down-payment or closing costs.
  - Housing Rehabilitation Program for Single Family Homes: include repairs and improvements of owner-occupied units.

- Business Assistance or Microenterprise Assistance (maximum grant of $1,500,000 for either Business Assistance or Microenterprise Assistance – OTC Activity). Examples of Business Assistance include financing of working capital, furniture, equipment, and property repairs/improvements. Examples of Microenterprise include business training, financing of working capital, furniture, equipment, and property repairs/improvements.

- Public Infrastructure (maximum grant of $3,250,000 – OTC Activity). Provides funding for all construction, project implementation, design, federal compliance and overlay requirements, environmental and other soft costs related to the project. Projects may include water, sewer, storm drain, sidewalks, roadways, wells, water storage tanks and other public infrastructure systems. Over the counter items (OTC) are those that are funded on a first come first served basis and are not ranked by competitive criteria.

- Public Facility (maximum grant of $3,250,000 – OTC Activity). Provides funding for project equipment, construction of community/senior centers, homeless facilities, park and recreation facilities, fire stations, fire equipment, health facilities, and other public facilities that meet the national objective of the program.

The purpose of this public hearing is to solicit ideas and input from the general public, discuss staff recommendations and provide direction to staff on potential programs to include in the CDBG applications (NOFA and Program Income).

The application may include the following:

Maximum Award:	$3,250,000
Maximum Activities:	Two (2)
Public Service:	Up to $250,000 – not more than 1
Planning Grants:	Up to $250,000 – not more than 1
OTC Activities:	Up to $3,250,000 – may apply for 2

Staff has reviewed projects/programs that meet the requirements of the CDBG program. Based on staff's internal discussion and initial outreach, it is recommended the City Council consider submittal of an application for up to $3.25 million for a Sewer Infrastructure Improvement Project. The scope of the project consists of the following components:

P Street Sewer Main Improvements
The P Street Sewer Main Improvements Project consists of abandoning the current existing 12", 18", and 24" sewer mains that are at capacity and installing a 36" sanitary sewer main to address the current capacity issues along P Street from Alta Avenue to Ventura Street. The project will adhere to the current Sanitary Sewer Master Plan and will provide enough capacity for the City of Dinuba to allow more development to occur.

Tulare/El Monte Sewer Main Improvements
The Tulare/El Monte Sewer Main Improvements Project consists of installing an 18" sanitary sewer main along El Monte from Tulare Avenue to 100' past Crawford Avenue. The project will adhere to the current Sanitary Sewer Master Plan and will provide enough capacity for the City of Dinuba to allow more development to occur.

Secondary Screw Press
The City's existing screw press is currently running 24 hours a day to keep up with the demand. This component will consist of installing a secondary screw press to provide redundancy to the system while also allowing the city to not have to run the screw press 24 hours a day. This project will allow more development to occur as well.

Headworks Influent Pump
Upgrading the existing headworks influent pump will increase the headworks capacity by installing a new, larger, and more efficient pump which will allow more raw sewage into the wastewater treatment plant.

The following alternatives are presented for Council consideration:

1. Approve staff's recommendations and direct staff to proceed with preparation of the application; and,
2. Direct staff to proceed with the application process with a different proposed scope; and,
3. Direct staff not to submit a CDBG grant application; or,
4. Provide other direction to staff.

FISCAL IMPACT

The City's grant consultant for CDBG, Adams Ashby Group, will be preparing the application at a cost of $5,000. If the application is awarded, grant administration will be funded by the grant funds.

Based on the City Engineer's estimate, staff anticipates submitting an application for the maximum allowed.

PUBLIC HEARING

A public hearing notice was published in the Mid-Valley Times on July 13, 2023.

CITY OF DINUBA
Together, A Better Community
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City Council Staff Report

Department: PUBLIC WORKS July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

Subject: Public Hearing on Potential Programs or Projects for Inclusion in Community Development Block Grant (CDBG) Program Income Funding Application (GA)

RECOMMENDATION

Council by one motion take the following action:

1. Conduct a public hearing and receive public comment on potential programs or projects to be included in a program income application to the Community Development Block Grant (CDBG) Program; and,

2. Provide direction to staff regarding the scope of the program income application.

EXECUTIVE SUMMARY

The City of Dinuba periodically has funds available from the housing programs funded by the Community Development Block Grant (CDBG) program. The city administers the first-time homebuyer downpayment assistance program and the housing rehabilitation program. Both of these programs require funds to be repaid under certain conditions such as when the property is sold. As these funds are repaid, the city can use these funds on other programs or projects consistent with CDBG requirements. The city currently has $600,000 in program income available. Federal regulations require that the city hold a public hearing and offer residents an opportunity to comment on what they think the available money should be used on.

OUTSTANDING ISSUES

None.

DISCUSSION

The City of Dinuba has applied for and received Community Development Block Grant (CDBG) funds to fund the First-Time Homebuyer Downpayment Assistance Program and the Housing Rehabilitation Program. The former assists individuals and families with the downpayment to purchase their first home and the latter assists homeowners make needed repairs to their homes. Both programs require the applicants to pay back funds if the property is sold or transferred. The funds received are considered "program income" and can be used or allocated to fund other CDBG-eligible programs or projects.

The city currently has $600,000 in program income that is available for reuse. In order to use these funds, the city must conduct a public hearing to allow the public to provide input and offer suggestions for how these funds should be used. Following the public hearing, staff is requesting that the City Council consider allocating these funds to a specific project or program.

Based on the CDBG criteria, program income can be used for the following activities:

- Public Service: Funds childcare, health care, recreation programs, fair housing counseling, drug and alcohol abuse counseling, homeless services, food bank, senior services, and nutrition services benefiting low- and moderate-income persons.

- Planning and Technical Assistance: Funds specific studies, analysis, data gathering, preparation of plans, and identification of action that will implement plans.

- Housing Programs: Funds downpayment assistance to first-time homebuyers or housing rehabilitation to assist homeowners make needed repairs to their homes.

- Business Assistance or Microenterprise Assistance: Funds working capital, furniture, equipment, and property repairs/improvements to businesses.

- Public Infrastructure: Funds water, sewer, storm drain, sidewalks, roadways, wells, water storage tanks and other public infrastructure systems.

- Public Facility: Funds for equipment, construction of community/senior centers, homeless facilities, park and recreation facilities, and health facilities.

Staff has reviewed projects/programs that meet the requirements of the CDBG program and identified the following limited list of possible projects/programs:

- Rose Ann Vuich Park Improvements - restrooms, pavilion, lighting, etc.
- Sportsplex Improvements - HVAC, insulation, batting cages, etc.
- Homeless Outreach - contract for clinical social work services
- Street Lighting - new streetlights throughout town

- Infrastructure - sewer and water line replacements
- Senior Center Improvements - ADA restrooms and ramp, etc.
- ADA Ramps - install ADA ramps citywide.
- Entertainment Plaza Improvements - amphitheater, Citizen's Row, landscaping, etc.

Based on staff's internal discussion and initial outreach, it is recommended that the City Council consider submittal of an application for up to $600,000 for the "Rose Ann Vuich Park Improvements" project. Depending on costs, the scope of the project could include new restrooms, a new picnic pavilion and the completion of a sister city commemorative area. If the application is approved, the funding could be used for the design and construction of these amenities. Rose Ann Vuich Park is used extensively throughout the year for large community events such as Cinco de Mayo and Raisin Day. The existing restrooms have surpassed their useful life and are not sufficient to accommodate larger crowds.

FISCAL IMPACT

The City’s grant consultant for CDBG, Adams Ashby Group, will be preparing the application at a cost of $2,500. If the application is awarded grant administration will be funded by the grant funds.

PUBLIC HEARING

A public hearing notice was published in the July 13, 2023 issue of the Mid-Valley Times.

City Council Staff Report

Department: PUBLIC WORKS July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

Subject: Adopt 2023 Water and Sewer Rates and set Proposition 218 Public Hearing Date (GA)

RECOMMENDATION

Council by one motion take the following actions:

1. Adopt final 2023 Water and Sewer Rate Study Report as prepared by Willdan Financial Services; and

2. Set a public hearing date for September 26, 2023, to accept public comment on proposed changes to water and sewer rates in compliance with Proposition 218; and

3. Authorize staff to mail public hearing notice to all Dinuba water and sewer customers.

EXECUTIVE SUMMARY

On June 27, 2023, the City Council reviewed and considered the Water and Sewer Utility Rate Study to adjust utility rates to cover ongoing operations and needed capital investments. The Utility Rate Study was prepared by Wildan Financial Services. The next step is for the City Council to adopt the Utility Rate Study and schedule a public hearing in compliance with Propositioin 2018. The hearing will allow utility customers to protest the proposed new utility rates. If approved, the new rates will become effective on October 2, 2023.

OUTSTANDING ISSUES

None.

DISCUSSION

The City of Dinuba provides water and sanitary sewer services to approximately 6,000 customers. These utilities are a core service that the city provides to ensure that residents have reliable potable water and sanitary sewer collection and treatment. The city operates these utilities with revenue generated from customers. Annually, operating costs are roughly $3.5M for water and about $4M for sewer. Revenues and expenditures are monitored regularly by staff and every attempt is made to reduce costs and operate as efficiently as possible. However, periodic rate adjustments are unavoidable given rising operating costs for items such as utilities, supplies, fuel, as well as the cost to maintain or replace aging infrastructure.

To ensure that revenues are sufficient to cover operating expenses and needed infrastructure repairs, staff retained Wildan Financial Services to prepare a comprehensive Water and Sewer Utility Rate Study. A copy of the full report is enclosed as Attachment 'A'. The study evaluated current and future operating needs as well as improvements to both water and sewer facilities.

The current revenues for water and sewer are not sufficient to cover ongoing operation costs. Both funds are projected to operate in a structural deficit of over $100,000 annually. This shortfall grows progressively year-over-year without any rate adjustments. In addition, the cash reserves will also fall below the city's standard of a 60-day cash reserve to cover any unexpected expenses.

The city did not implement or introduce any new utility rate adjustments during the Covid-19 pandemic. The last rate adjustment for water and sewer was four and five years ago, respectively. During this time, inflation has increased by 14.7% while revenues remained stagnant. Utility rates need to be adjusted in order cover current and future operating costs.

In addition to the need for additional funding for current operations, the city needs to make investments to repair aging infrastructure to ensure that utility services are provided uninterrupted. Given the delay in increasing rates many of these maintenance projects have been postponed. This has increased the incidents of water leaks and sewer main failures. The wastewater treatment plant must also be regularly upgraded to respond to new regulatory mandates and to accommodate the city's growing population. Lastly, the city's water and sewer crews operate with fewer staff than comparator cities. In order to provide the highest level of service to the community, additional staffing is required to perform preventative maintenance, improve response times, and improve overall safety for utility workers and the community at large.

All of these factors have been considered in the development of adjusted rates. At the City Council meeting held on June 27, 2023 the City Council selected a rate option to present to Dinuba's utility customers. This option includes funding for the following:

- All current operations and existing service levels
- Adds three (3) full-time Utility Workers
- Adds one (1) full-time Wastewater Treatment Plant Superintendent
- Includes funding for annual sanitary sewer lift station maintenance program
- Includes funding for steel water pipe replacement program
- Includes funding for the preparation of waster master plan
- Includes funding for the construction of Whitney water main replacement
- Includes funning for the construction of Parkway water main replacement

- Includes funding for the construction of W. El Monte Way water & sewer main replacements
- Includes funding for the construction of Tulare sewer main replacement
- Includes funding for the construction of Alta Avenue sewer main replacement
- Includes funding for the construction of Sierra Way sewer main replacement
- Includes funding for the construction of Euclid Avenue sewer main replacement

Given these parameters rates must be adjusted as follows:

New water rates:

Proposed water rates consist of 1) a monthly fixed charge for all customers that designates the minimum amount a customer will pay regardless of the amount of water used, and 2) a volumetric rate per 1,000 gallons based upon the amount of monthly metered water use. Residential and Irrigation customers pay incremental volumetric rates, where the rate per 1,000 gallons increases once their respective usage block thresholds are exceeded. For Residential customers the usage threshold is 9,000 gallons, for Irrigation customers it is 50,000 gallons. Commercial and Industrial customers pay different uniform rates per 1,000 gallons, regardless of the amount usage. The rate structure was designed so that each system user will be charged an amount proportional to the cost of serving them, based on their historical demand and usage characteristics.

The city is proposing to implement new water rates as a series of annual adjustments starting on October 2, 2023, and then each July 1 thereafter, until July 2027. The following table summarizes the proposed water rates. The Base and Volume charges will go into effect and remain in effect until superseded by Council action.

Proposed Monthly Water Rates
October 2023 – July 1, 2027

Description	Existing Rates	October 1:	Projected For Fiscal Year Beginning July 1:			
		2023	2024	2025	2026	2027
Monthly Fixed Charge:						
All Customers	$ 12.09	$ 15.09	$ 16.14	$ 16.79	$ 17.46	$ 18.16
Volumetric Rates Per 1,000 Gallons:						
Residential						
0 - 9,000 Gallons	$ 1.210	$ 1.205	$ 1.289	$ 1.341	$ 1.394	$ 1.450
Over 9,000 Gallons	$ 1.961	$ 2.012	$ 2.153	$ 2.239	$ 2.329	$ 2.422
Commercial	$ 1.470	$ 1.559	$ 1.668	$ 1.735	$ 1.804	$ 1.876
Industrial	$ 1.562	$ 1.282	$ 1.372	$ 1.427	$ 1.484	$ 1.543
Irrigation						
0 - 50,000 Gallons	N/A	$ 1.470	$ 1.573	$ 1.636	$ 1.701	$ 1.769
Over 50,000 Gallons	N/A	$ 3.065	$ 3.479	$ 3.619	$ 3.763	$ 3.913

New sewer rates

Proposed sewer rates consist of 1) a monthly fixed charge that applies to all residential customers regardless of their usage, 2) a monthly fixed charge for commercial

customers that designates the minimum amount they pay regardless of sewer discharge, and 3) a uniform volumetric rate for commercial customers, and 4) a volumetric rate for industrial customers that varies depending on sewer discharge strength. The volumetric rates recover the cost of treatment and disposal of wastewater. The rate structure was designed so that each system user will be charged an amount that is proportional to the cost of serving them, based upon their demand, discharge strength and usage characteristics.
In order to provide necessary funding for the sewer system, the city is proposing to implement new sewer rates as a series of annual adjustments starting on October 2, 2023, and each July 1 thereafter until July 2027. The following table summarizes the proposed sewer rates. The rates will go into effect and remain in effect until superseded by Council action.

Proposed Monthly Sewer Rates
October 1, 2023 – July 1, 2027

Description	Existing Rates	October 1:	Projected For Fiscal Year Beginning July 1:			
		2023	2024	2025	2026	2027
Monthly Fixed Charge:						
Residential [1]	$ 33.70	$ 42.23	$ 42.74	$ 43.17	$ 43.60	$ 44.04
Commercial	$ 37.32	$ 17.97	$ 18.19	$ 18.37	$ 18.55	$ 18.74
Volumetric Rates Per 1,000 Gallons:						
Commercial	$ 3.732	$ 5.858	$ 5.929	$ 5.988	$ 6.048	$ 6.108
Industrial						
All Flow	$ 1.830	$ 2.695	$ 2.727	$ 2.754	$ 2.782	$ 2.810
BOD First 15,000 LBs	$ 0.380	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
BOD Next 15,000 LBs	$ 0.605	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
BOD Over 30,000 LBs	$ 0.828	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
SS per LB	$ 0.359	$ 0.463	$ 0.469	$ 0.474	$ 0.479	$ 0.484

Notes:
[1] All residential customers pay a monthly flat fee regardless of usage.

The proposed water and sewer rates are described and fully documented in the attached "Comprehensive Water and Sewer Utility Rate Study" prepared by Willdan Financial Services, attached herein as 'Attachment A'. Staff is requesting that the City Council receive this report, review its content and approve it to be made available to Dinuba's utility customers.

Pursuant to the California Constitution, specifically Proposition 218 before the city can implement new utility rates a Public Hearing must be held to provide an opportunity for customers to make public comment regarding the proposed changes. The City Council is hereby requested to set a public hearing for Tuesday, September 26, 2023, at 6:30 p.m. Any owner or customer of record of a parcel subject to the proposed rates may submit a written protest against the proposed rate revisions. If written protests are filed for a majority of the affected parcels, the proposed rate revisions will not be adopted.

In accordance with Government Code section 53759, there is a 120-day statute of limitations for challenging any new, increased, or extended fee or charge, commencing from the later of the effective date of the new rates or of the date of the final passage, adoption, or approval of the resolution adopting the new rates. In order for a written protest to be counted, it must include the following: a statement indicating that the identified property owner or customer of record is in opposition to the proposed water or sewer rate changes; the street address or Assessor's Parcel Number (APN) for the parcel(s) with respect to which the protest is made; and the name and signature of the owner or customer.

Protests may be mailed, or hand delivered, to the City Clerk at 405 East El Monte Way, Dinuba California 93618 prior to 4:30 p.m. on September 26, 2023, or hand delivered to the City Clerk at the Public Hearing on September 26, 2023. To be counted, a signed written protest must be received by the City Clerk before the conclusion of the Public Hearing. Protests submitted via e-mail or other electronic means will not be accepted.

The City Council will hear and consider all written and oral protests to the proposed rate changes at the Public Hearing. Oral comments at the Public Hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the Public Hearing, there will be no more written protests accepted and no more testimony taken, and the City Council will consider adoption of the proposed rates for water and sewer service described in this notice. If written protests, as outlined above, are not presented by a majority of property owners or customers of record, the City Council will be authorized to adopt the proposed rates. While both property owners and customers of record may submit written protests, only one protest will be counted for each parcel. If adopted, the rates for water and sewer service will be in effect beginning October 2, 2023.

FISCAL IMPACT

There is no fiscal impact associated with the recommended action. However, moving this item forward will ensure that the City has sufficient operating revenue to maintain and perhaps improve on existing service levels in the water and sewer utilities.

PUBLIC HEARING

None.

ATTACHMENTS:

A. Comprehensive Water and Sewer Utility Rate Study

City of Dinuba, CA

Report

Comprehensive Water & Sewer Utility Rate Study

WILLDAN

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Section 1 – Executive Summary

1.1 Introduction

Willdan Financial Services (Willdan) is pleased to submit to the City of Dinuba (the "City") the following Water and Sewer Rate Study report (the "Report") for your consideration. Willdan has completed the study of the City's water and sewer utilities' financial condition and rates, and summarized the results of the investigations, analyses, and conclusions in this Report.

The City owns and operates water wells, elevated storage tanks, and transmission and distribution facilities. The City also provides sewer treatment and collection services to residential and nonresidential customers within its incorporated limits. The City has focused a significant amount of attention and effort on strategic planning measures in all areas of utility operations to ensure that it remains prepared for the future. As part of its ongoing strategic planning efforts, the City commissioned Willdan to perform a water and sewer rate study to analyze the revenue sources and expenditures of both utility systems and provide recommendations for proposed rate and/or rate structure adjustments to meet the financial and administrative goals and objectives of the City. The primary objectives of the rate study include:

- Full cost recovery (i.e., operating costs, capital projects, debt repayment and other expenditure requirements);
- Cost-based rate structures;
- Consistency with American Water Works ("AWWA") and Water Environment Federation ("WEF") guidelines;
- Equity among customer classes;
- Meeting substantive and procedural Proposition 218 requirements;
- Administrative efficiency (i.e., easy to understand and implement); and
- Development of a 5-Year financial plan.

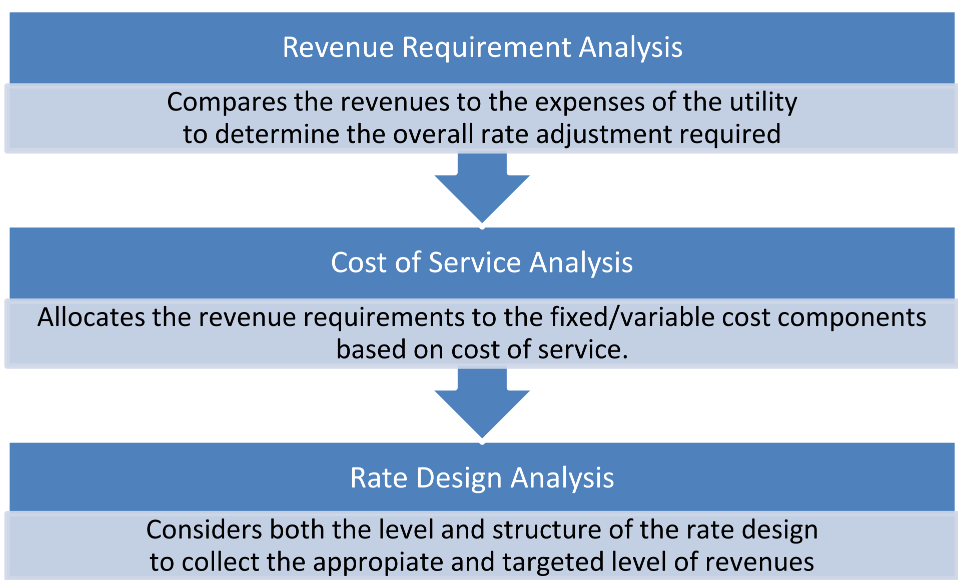
1.2 Overview of the Rate Study Process

The study included the creation of water and sewer financial plans for the upcoming 5-year planning period, and the development of cost-based user rates through a cost-of-service and rate design analysis. Utility rates must be set at a level such that operating, maintenance, debt and capital expenses are funded with the revenues received from customers. In addition, the revenues generated from utility rates must only be used for this purpose and for each system separately. This is a significant point, as failure to achieve the needed revenues can lead to unacceptable service levels and inadequately maintained facilities. Therefore, a rate study typically consists of following three interrelated analyses:

I. **Financial Planning/Revenue Requirement Analysis**: Creates a five-year plan to support an orderly, efficient program of on-going maintenance and operating costs, capital improvement projects, repair and replacement of aging system components, debt financing, and retirement of outstanding debt. In addition, the plan should fund and maintain appropriate reserve balances based on industry standards, as well as the City's fiscal policies and specific needs.

II. **Cost-of-Service Analysis**: Identifies and apportions annual revenue requirements (i.e., expenditures) to functional cost components based on the demand placed on the utility system. The purpose of this analysis is to develop rates that generate revenues from various customers in a manner that is proportionate to their share of the costs that each utility incurs to serve them. This objective is consistent with industry standards as well as the requirements of Proposition 218.

III. **Rate Design:** Develops an equitable and proportionate fixed/variable schedule of rates for the City's customer base. The policy objectives are coordinated with Proposition 218 (Prop 218) requirements and cost-of-service objectives to achieve a balance between customer equity and financial stability goals. The balance of fixed and variable charges considers the need for a stable revenue source (the fixed charge) and the variable component of the rate structure such that customers placing higher costs on the system (through higher water and sewer use) incur a higher bill reflective of their impact on the system.



This rate study utilizes generally accepted rate-making principles and standards established by industry experts such as the AWWA in its "M1 - Principles of Water Rates Fees and Charges" manual and WEF in its "Financing and Charges for Sewer Systems, Manual of Practice No. 27". The principles established by these entities are used as guidelines in the development of the proposed rates for water and sewer. A discussion of some of the key principles of ratemaking is presented in the following subsection of this Report.

City of Dinuba, CA

Report

Comprehensive Water & Sewer Utility Rate Study

WILLDAN

1.3 Summary of Proposed Rates

The rate study methodology applied in the development of updated water and sewer rates, outlined in this Report, consisted of collecting and reviewing the historical operating results of the water and sewer utility systems, historical customer billing and consumption data, plant operating data, and analyzing the budget and other financial data. These steps are undertaken to identify the net revenue requirements that need to be recovered from user rate revenues, perform general cost-of-service allocations based on the rate components and functional cost categories, and recommend revisions to current rates based on the applicable costs and expenditures to be recovered from user rates. In addition, an analysis of the system customers and usage characteristics was performed to identify the rate determinants since these must be connected to system costs and are the primary sources for generating revenues. The allocated revenue requirements were utilized in conjunction with the rate determinants and rate structure to develop proposed rates for water and sewer.

The findings and conclusions of the rate analysis, as well as the resulting revised rate recommendations, were utilized to develop a projection of future operating results for a 5-year planning period from Fiscal Year (FY) 2024 (beginning July 1, 2023) through FY 2028 (ending June 30, 2028), herein referred to as the "Projection Period". The purpose for developing the 5-year projections is to demonstrate the financial capability of the water and sewer revenues to support system operations and maintenance and fund planned capital improvements. The analyses, findings and accompanying recommendations are presented in the subsequent sections of the Report.

The water and sewer rate analyses described in the Report were performed based on the general guidelines for the defined objectives, as well as common industry standards for setting utility rates. In addition to focusing on these major objectives, the rate analyses performed herein considered other policy factors in designing rates. As will be discussed in detail later in the Report, such other rate considerations generally include sensitivity to the impact on existing customers, the relative comparability with neighboring utilities and the City's existing rate structure. The proposed water and sewer rates for assumed implementation effective October 1, 2023 (or other such date as determined by the City) for FY 2023/24 (FY 2024, herein referred to as the "Test Year") are provided in **Tables 1 and 2**, respectively. The existing rates are provided in **Tables 3 and 4,** respectively.

Table 1 – Proposed Monthly Water Rates

Description	Rate
Monthly Fixed Charge:	
All Customers	$ 15.09
Volumetric Rates Per 1,000 Gallons:	
Residential	
0 - 9,000 Gallons	$ 1.205
Over 9,000 Gallons	$ 2.012
Commercial	$ 1.559
Industrial	$ 1.282
Irrigation	
0 - 50,000 Gallons	$ 1.470
Over 50,000 Gallons	$ 3.065

Table 2 – Proposed Monthly Sewer Rates

Description	Rate
Monthly Fixed Charge:	
Residential [1]	$ 42.23
Commercial	$ 17.97
Volumetric Rates Per 1,000 Gallons:	
Commercial	$ 5.858
Industrial	
All Flow	$ 2.695
BOD per LB	$ 0.594
SS per LB	$ 0.463

Notes:
[1] All residential customers pay a monthly flat fee regardless of usage.

Section 2 – Revenue Sufficiency Analysis

2.1 Financial Planning Principles

While the individual rates for each of the utility systems vary based on a variety of factors, rates should be consistent with common rate-making principles within the utility industry. The guiding principle is that rates designed for any utility should provide a reasonable balance between several key factors. In general, the utility rates should:

- Generate a stable revenue stream that, when combined with other sources of funds, is sufficient to meet the expenditure requirements and goals of the system;
- Be based upon the proportionate cost of providing the service and not exceed the cost of providing the service;
- Be equitable – that is, they should generate revenue from customer classes in a manner which is reasonably in proportion to the cost to provide service to that customer class;
- Be easy to understand by customers; and
- Be easy to administer by the utility.

Striking the appropriate balance between the principles of rate-making is the result of a detailed process of evaluation of revenue requirements and cost-of-service, and how those translate into the rate design alternatives which meet legal requirements and the specific objectives of the utility under the circumstances in which it operates.

2.2 Existing Rates

The City has established user rates for water and sewer service that are applied to retail customers of the system. The rates charged for water and sewer service are approved by the City Council and are not subject to administrative review or approval by any other local or state agency. The City has historically adjusted rates, as necessary, to provide for recovery of financial obligations including operating and maintenance expenses, debt service, capital expenditures and any other expenses and transfers.

The existing water rates consist of 1) a monthly fixed charge that designates the minimum amount a customer will pay regardless of water use, and 2) a volumetric rate per 1,000 gallons based upon the amount of monthly metered water usage. The monthly fixed charge is the same for all customers regardless of the customer type. The volumetric rates incorporate both an incremental and uniform rate structure, depending on customer type. The incremental rate applies to residential customers such that the rate per 1,000 gallons increases as more water is used and the usage block threshold (9,000 gallons) is met and exceeded. The uniform rate structure applies to the commercial and industrial customer classes such that the rate per 1,000 gallons remains the same regardless of the amount of water usage. The existing rates for water service are provided in **Table 3**.

Table 3 – Existing Monthly Water Rates

Description	Rate
Monthly Fixed Charge:	
All Customers	$ 12.09
Volumetric Rates Per 1,000 Gallons:	
Residential	
0 - 9,000 Gallons	$ 1.210
Over 9,000 Gallons	$ 1.961
Commercial	$ 1.470
Industrial	$ 1.562
Irrigation [1]	
0 - 50,000 Gallons	**N/A**
Over 50,000 Gallons	**N/A**

Notes:
[1] Irrigation customers under existing rates are either charged the residential rates or the commerical rates based on their classification. The proposed rates developed a separate irrigation rate for irrigation customers.

The existing sewer rates consist of 1) a monthly fixed flat fee that applies to all residential customers regardless of their usage, 2) a monthly fixed charge that designates the minimum amount a commercial customer will pay regardless of sewer discharge, and 3) a wastewater volumetric rate component to recover the costs of treatment and disposal of wastewater. The volumetric rate structure varies based on customer class, based upon the characteristics of their sewer discharge, and the costs of treating it. The existing rates for sewer service are provided in **Table 4**.

Table 4 – Existing Monthly Sewer Rates

Description	Rate
Monthly Fixed Charge:	
Residential [1]	$ 33.70
Commercial	$ 37.32
Volumetric Rates Per 1,000 Gallons:	
Commercial	$ 3.732
Industrial	
All Flow	$ 1.830
BOD First 15,000 LBs	$ 0.380
BOD Next 15,000 LBs	$ 0.605
BOD Over 30,000 LBs	$ 0.828
SS per LB	$ 0.359
Notes: [1] All residential customers pay a monthly flat fee regardless of usage.	

2.3 Revenue Sufficiency Process

In evaluating whether the existing rates will generate sufficient revenue to meet the expenditure requirements of the water and sewer systems over the five-year Projection Period, an analysis of the annual expenditures required (herein referred to as the "Revenue Requirements") must be developed. This Revenue Sufficiency Analysis compares the forecasted revenues of each system under existing rates (including customer growth) to the projected Revenue Requirements.

2.3.1 Budget

The revenue sufficiency analysis performed as part of this study utilizes the City's budget for fiscal year 2022/23 (the "Budget" for fiscal year ending June 30, 2023) as one key input to the analysis to determine the gross Revenue Requirements to be recovered from user rates over the Projection Period. The Budget, as prepared by the City, was provided on a line-item basis, and used for projecting the budgeted financial needs for the initial Test Year and the remainder of the Projection Period. In developing the rate analysis, certain adjustments were made such that the expenditures are categorized into either Operating and Maintenance (O&M) expenses or non-operating expenses. The O&M expenses are primarily those ongoing costs for labor, materials, supplies, services, etc., required to manage and operate the utility system on a day-to-day basis while maintaining a dependable level of service. The O&M requirements are generally a function of a budgetary process and are directly related to the level of service provided to customers of the utility systems. The non-operating expenses include such items as capital outlay and any other expenses & transfers.

The Budget also identifies estimated revenues to be derived from sources other than the retail water and sewer user rates. Such other revenue sources include interest earnings on investments, water meter sales and other miscellaneous service charges. The revenues generated from the other sources are applied to the gross Revenue Requirements to reduce, or offset, the amount of revenues required to be generated from user rates. The result is the net Revenue Requirement.

2.3.2 Capital Improvement Plan (CIP)

The City provided a list of anticipated capital projects to be undertaken over the Projection Period for each of the utilities. These projects are also included in the development of the gross Revenue Requirements. The capital projects identified by the City in their CIP are necessary in order to maintain uninterrupted service to customers by investing in improvements, repairs or replacements of aging system components as they wear out over time, or to improve or maintain system performance. The City provided cost estimates for the identified capital projects by the fiscal year in which construction is estimated to occur for each system. These capital project costs, and their proposed funding sources were then used in the analysis for determining the gross revenue requirements for both the water and sewer systems, respectively. The capital projects included in the CIP, along with their assumed funding sources, for the Projection Period are provided in **Tables 5 and 6.**

Table 5 – Water CIP

Description	Funding Source	Projected for Fiscal Year Ending June 30,				
		2024	2025	2026	2027	2028
Water projects						
Steel Pipe Replacement - Cash Funded	Cash	-	250,000	250,000	250,000	250,000
Water System Condition and Analysis	Cash	-	-	-	-	375,000
Water Master Plan	Cash	300,000	-	-	-	-
Whitney Water Main	Debt	-	400,000	-	-	-
Parkway Water Main	Debt	-	650,000	-	-	-
W. El Monte Way Water Main (west of Englehart)	Debt	-	640,000	-	-	-
Total Water projects		**$ 300,000**	**$ 1,940,000**	**$ 250,000**	**$ 250,000**	**$ 625,000**

Table 6 – Sewer CIP

Description	Funding Source	Projected for Fiscal Year Ending June 30,				
		2024	2025	2026	2027	2028
Sewer projects						
Sanitary Sewer Lift Stations Rehab Program	Cash	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000
Tulare Sewer Main Improvements	Debt	-	-	2,000,000	-	-
Alta Avenue Sewer Main Improvements	Debt	-	-	-	1,500,000	-
Sierra Way Sewer Main Improvements	Debt	-	2,750,000	2,750,000	-	-
Euclid Avenue Sewer Main Improvements	Debt	-	-	1,200,000	-	-
W. El Monte Way Water Main (west of Englehart)	Debt	640,000	-	-	-	-
Total Sewer projects		**$ 740,000**	**$ 2,850,000**	**$ 6,050,000**	**$ 1,600,000**	**$ 100,000**

2.3.3 Debt Service

The City currently has outstanding debt for both the water and sewer utilities. A debt service coverage ratio of 1.20 times is required to be maintained on an annual basis, based on the City's current bond covenants. In simple terms, this means the utilities must have $1.20 in net operating revenues for every $1.00 of debt service they are committed to pay on existing debt. The debt service coverage is calculated by dividing net operating revenues (revenue less operations and maintenance expenses) by annual debt service.

Based on discussions with and guidance from City Staff, it is also anticipated that the City could issue additional debt during the Projection Period to provide funding for capital projects identified in the CIP. As previously discussed, a foundational step in the development of revenue requirements for the two utilities is the creation of detailed budgets and five-year projections. Anticipated payments for existing and projected debt must be incorporated in this analysis. For this purpose, Willdan developed simple estimates of annual payments that could be anticipated to repay debt obligations associated with identified projects in the CIP. These estimates were created for budgeting and planning purposes only. It is important to note that Willdan is not acting as a municipal advisor for the City in connection with this Rate Study, nor for projected bond or debt offerings over the course of the Projection Period. We are not providing debt service schedules, asserting any commitment to issue debt or assist with debt issuance, or providing advice or guidance related to the structure and terms of projected debt. Please refer to **Section 6.1.2** at the end of this report for a more comprehensive municipal advisory disclaimer. The annual existing and proposed debt payments over the Projection Period are provided in **Table 7.**

Table 7 – Annual Debt Service Payments

Description	Projected for Fiscal Year Ending June 30,				
	2024	2025	2026	2027	2028
Water Annual Debt Service					
Clean Water Loan - 1998	$ 56,956	$ -	$ -	$ -	$ -
SDWSRF	448,250	448,250	448,250	448,250	448,250
Water System Improvements - Future Debt [1]	-	110,000	110,000	110,000	110,000
Total Water Annual Debt Service	**$ 505,206**	**$ 558,250**	**$ 558,250**	**$ 558,250**	**$ 558,250**
Sewer Annual Debt Service					
2019 WW Revenue Refunding Bonds	$ 165,681	$ 165,635	$ 165,510	$ 165,304	$ 165,019
2012 WW Revenue Refunding Bond	663,363	664,488	653,531	660,250	661,125
Sewer System Improvements - Future Debt [1]	610,000	610,000	610,000	708,000	708,000
Total Water Annual Debt Service	**$ 1,439,044**	**$ 1,440,123**	**$ 1,429,041**	**$ 1,533,554**	**$ 1,534,144**
Total Annual Debt Service	**$ 1,944,250**	**$ 1,998,373**	**$ 1,987,291**	**$ 2,091,804**	**$ 2,092,394**

Notes:
[1] All projected future debt service included in the analysis is for financial planning purposes only. Willdan is not structuring debt for the City or acting as the City's municipal advisor.

2.3.4 Gross and Net Revenue Requirement

The proposed water and sewer rates developed in the Report are designed for assumed implementation for FY 2023/24 (the Test Year as previously defined). The projected Test Year gross and net Revenue Requirements are estimated by utilizing the Budget, actual debt service requirements as provided in the applicable debt service schedules, capital estimates and assumed funding sources of capital projects as provided by the City, and non-operating transfers. The Test Year Revenue Requirements that are used for developing the user rates proposed herein are detailed in **Appendix A** at the end of this report and summarized in **Table 8**.

Table 8 – Test Year Revenue Requirements – FY 2024

Description	Water	Wastewater	Total
Total O&M	$ 2,643,523	$ 2,856,665	$ 5,500,188
Debt Service	505,206	1,439,044	1,944,250
Other Expenditures & Transfers	595,020	665,757	1,260,777
Gross Requirement	**$ 3,743,749**	**$ 4,961,466**	**$ 8,705,215**
Less Other Revenues	(133,992)	(71,611)	(205,603)
Net Requirement	**$ 3,609,757**	**$ 4,889,855**	**$ 8,499,612**

The projected Revenue Requirements for the water and sewer systems over the entire Projection Period are provided in **Tables 9 and 10.**

Table 9 – Water Revenue Requirements for the Projection Period

Description	Projected for Fiscal Year Ending June 30,				
	2024	2025	2026	2027	2028
Total O&M	$ 2,643,523	$ 2,823,653	$ 3,007,023	$ 3,111,854	$ 3,220,421
Existing Debt Service	505,206	448,250	448,250	448,250	448,250
Future Debt Service	-	110,000	110,000	110,000	110,000
Other Expenditures & Transfers	595,020	685,984	735,658	877,676	1,030,582
Gross Requirement	**$ 3,743,749**	**$ 4,067,887**	**$ 4,300,931**	**$ 4,547,780**	**$ 4,809,253**
Less Other Revenues	(133,992)	(133,992)	(133,992)	(133,992)	(133,992)
Net Requirement	**$ 3,609,757**	**$ 3,933,895**	**$ 4,166,939**	**$ 4,413,788**	**$ 4,675,261**

Table 10 – Sewer Revenue Requirements for the Projection Period

Description	Projected for Fiscal Year Ending June 30,				
	2024	2025	2026	2027	2028
Total O&M	$ 2,856,665	$ 2,952,488	$ 3,051,601	$ 3,154,095	$ 3,260,112
Existing Debt Service	829,044	830,123	819,041	825,554	826,144
Future Debt Service	610,000	610,000	610,000	708,000	708,000
Other Expenditures & Transfers	665,757	719,081	775,625	717,340	763,721
Gross Requirement	**$ 4,961,466**	**$ 5,111,692**	**$ 5,256,267**	**$ 5,404,989**	**$ 5,557,977**
Less Other Revenues	(71,611)	(71,611)	(71,611)	(71,611)	(71,611)
Net Requirement	**$ 4,889,855**	**$ 5,040,081**	**$ 5,184,656**	**$ 5,333,378**	**$ 5,486,366**

2.4 Customers & Billable Flows

The rate study performed herein is reliant upon a detailed analysis of system customers and accompanying usage characteristics. The existing utility customer base and metered/billable flows provide the determinants utilized in the cost-of-service analysis, and ultimately in calculating the monthly user rates and charges, which become the foundation for projecting future revenues generated by the water and sewer systems.

It is important to note that the customer and flow analysis focuses primarily on the customer classifications that will be impacted by the user rates and charges to be developed in the Report. This consists of the general service (retail) customers that currently pay for utility services pursuant to the existing user rates and charges as previously detailed. For the purposes of the rate study, it is these customers and their accompanying usage characteristics that will generate revenues based upon the proposed user rates and charges.

2.4.1 Customer Billing Analysis

For the purpose of the rate study, detailed information was provided for each individual customer for the 48-consecutive month period from July 2019 through June 2022. This data offered a breakdown of water and sewer customers by class, usage characteristics and billed charges. The historical billing data was queried from the City's electronic billing records for the period described. An analysis of the billing data was conducted to obtain an understanding of existing customers, customer classes, and metered usage per customer class. In accordance with the data, as well as discussions with the City staff, the utility system provides service to various identifiable retail customer classes consisting of:

- Residential
- Commercial
- Irrigation, and
- Industrial.

Each of these customer classes embodies certain common characteristics in their utility use and service demand profiles that provide the basis for establishing an equitable allocation of system costs. The billing data was utilized to identify the number of customer accounts within each class, the metered/billable usage profiles, and for sewer, strength characteristics.

The historical customer data was also utilized to establish growth trends for each customer classification. The growth trends were then used to project the average number of customers within each class for the Test Year plus the remaining years of the Projection Period.

2.5 Financial Projections Under Existing Rates

The projected customers and accompanying assumed billable flows were applied to the existing rates to develop a projection of user rate revenues that would be generated under existing rates for each year of the Projection Period. The revenues are then compared to the projected revenue requirements/expenditures to determine if revenue adjustments are needed. Based on this comparison, it is projected that neither the water nor sewer systems can meet their projected operating (O&M) financial obligations, meet debt service requirements, and cover costs of capital projects that are anticipated to be funded with cash reserves at the existing rates. Therefore, anticipated revenue increases are required to generate additional cash to fund operations, capital projects, meet debt service requirements, and maintain adequate cash reserves. The City currently seeks to maintain at least 60 days of cash reserves to help fund ongoing operations, smooth cash-flow fluctuations, and cover unexpected capital projects that may need to be funded with cash. The cash-flow statements outlining the projected operating results under existing rates are summarized in **Tables 11** and **12** for the water and sewer systems, respectively. The proposed rates and projected financial results are addressed in the subsequent sections of this Report.

Table 11 – Water System Projected Operating Results Under Existing Rates

Description	Projected for Fiscal Year Ending June 30, ($1,000s)					
	Existing 2024	Proposed 2024	2025	2026	2027	2028
Revenues:						
Water Sales	$ 3,166	$ 3,166	$ 3,225	$ 3,285	$ 3,345	$ 3,407
Other Revenues	134	134	134	134	134	134
Total Revenues	**$ 3,300**	**$ 3,300**	**$ 3,359**	**$ 3,419**	**$ 3,479**	**$ 3,541**
O&M Expenses	(2,644)	(2,644)	(2,824)	(3,007)	(3,112)	(3,220)
Net Income For Debt	**$ 657**	**$ 657**	**$ 535**	**$ 412**	**$ 368**	**$ 321**
Debt Service:						
Existing	$ 505	$ 505	$ 448	$ 448	$ 448	$ 448
Future	-	-	110	110	110	110
Total Debt Service	**$ 505**	**$ 505**	**$ 558**	**$ 558**	**$ 558**	**$ 558**
Balance After Debt	**$ 152**	**$ 152**	**$ (23)**	**$ (147)**	**$ (191)**	**$ (237)**
Other Expenditures & Transfers:						
Capital Outlay	$ (31)	$ (31)	$ (32)	$ (33)	$ (34)	$ (35)
Transfers In	-	-	-	-	-	-
Transfers Out	(336)	(336)	(336)	(336)	(337)	(337)
Total Other Expenditures & Transfers	**$ (367)**	**$ (367)**	**$ (368)**	**$ (369)**	**$ (370)**	**$ (371)**
Net Results	**$ (215)**	**$ (215)**	**$ (391)**	**$ (516)**	**$ (561)**	**$ (609)**
Fund Balance Activity:						
Operating Fund						
Beginning Balance	$ 398	$ 398	$ (117)	$ (758)	$ (1,524)	$ (2,335)
Deposit/(Withdrawal) from Operations	(215)	(215)	(391)	(516)	(561)	(609)
Cash Funded Capital	(300)	(300)	(250)	(250)	(250)	(625)
Total Operating Fund Balance	**$ (117)**	**$ (117)**	**$ (758)**	**$ (1,524)**	**$ (2,335)**	**$ (3,569)**
Debt Coverage	**1.30**	**1.30**	**0.96**	**0.74**	**0.66**	**0.57**

Table 12 – Sewer System Projected Operating Results Under Existing Rates

Description	Projected for Fiscal Year Ending June 30, ($1,000s)					
	Existing 2024	Proposed 2024	2025	2026	2027	2028
Revenues:						
Wastewater Sales	$ 3,912	$ 3,912	$ 3,984	$ 4,058	$ 4,133	$ 4,209
Other Revenues	72	72	72	72	72	72
Total Revenues	**$ 3,983**	**$ 3,983**	**$ 4,056**	**$ 4,130**	**$ 4,205**	**$ 4,281**
O&M Expenses	(2,857)	(2,857)	(2,952)	(3,052)	(3,154)	(3,260)
Net Income For Debt	**$ 1,127**	**$ 1,127**	**$ 1,103**	**$ 1,078**	**$ 1,051**	**$ 1,021**
Debt Service:						
Existing	$ 829	$ 829	$ 830	$ 819	$ 826	$ 826
Future	610	610	610	610	708	708
Total Debt Service	**$ 1,439**	**$ 1,439**	**$ 1,440**	**$ 1,429**	**$ 1,534**	**$ 1,534**
Balance After Debt	**$ (312)**	**$ (312)**	**$ (337)**	**$ (351)**	**$ (483)**	**$ (513)**
Other Expenditures & Transfers:						
Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In	-	-	-	-	-	-
Transfers Out	(530)	(530)	(531)	(531)	(531)	(531)
Total Other Expenditures & Transfers	**$ (530)**	**$ (530)**	**$ (531)**	**$ (531)**	**$ (531)**	**$ (531)**
Net Results	**$ (843)**	**$ (843)**	**$ (867)**	**$ (882)**	**$ (1,014)**	**$ (1,044)**
Fund Balance Activity:						
Operating Fund						
Beginning Balance	$ 325	$ 325	$ (617)	$ (1,585)	$ (2,567)	$ (3,680)
Deposit/(Withdrawal) from Operations	(843)	(843)	(867)	(882)	(1,014)	(1,044)
Cash Funded Capital	(100)	(100)	(100)	(100)	(100)	(100)
Total Operating Fund Balance	**$ (617)**	**$ (617)**	**$ (1,585)**	**$ (2,567)**	**$ (3,680)**	**$ (4,824)**
Debt Coverage	**0.78**	**0.78**	**0.77**	**0.75**	**0.69**	**0.67**

Section 3 – Cost of Service Analysis

3.1 General

In accordance with the American Water Works Association (AWWA) Manual M1, the costs incurred in a water utility system are generally driven by specific service requirements imposed on the system by its customers. The primary service requirements that drive costs include annual flow volumes, peaking flow volumes (e.g., peak day, peak hour), the number of customers and the type of customers served. There are several different options that can be used to perform a cost-of-service (COS) analysis and the allocation methodology depends upon the basis applied. The analysis performed for the water utility for this rate study utilizes a common industry approach known as the base-extra capacity method. The Sewer COS analyses involve an examination of flows, strength factors, the number of customers and the type of customers served.

3.2 Water Cost-of-Service

The water COS utilizes the revenue requirements for the Test Year as the cost basis. The Test Year revenue requirements as identified in the previous section of the Report are functionally unbundled, classified and allocated to customer classes to determine the cost of service by class. More detail relating to the water COS approach can be found in **Appendix B.**

3.2.1 Peaking Factors

System-wide peaking factors are used to derive the cost component allocation bases for Base (Delivery), Max Day, and Max Hour costs. Base represents average daily demand during the year, which has been normalized to a factor of 1.00. Based on system data provided by City staff, the average water demand was 4.48 million gallons per day (MGD) and the Max Day water demand was 6.25 MGD in the most recent full fiscal year. The Max Day peaking factor shows that the system-wide Max Day demand is 1.40 (6.25 Max Day MGD divided by 4.48 Base Delivery) times greater than the average daily demand. The City does not track Max Hour demand; therefore, Max Hour demand is not factored into this analysis. The system-wide peaking factors are shown in **Table 13**.

The Max Day allocations are calculated as follows:

Base Delivery: 4.48 / 6.25 x 100% = 71.68%

Max Day: (6.25 – 4.48) / 6.25 x 100% = 28.32%

Table 13 – Peaking Factors System-Wide

Description	Demand (MGD)	Factor	Base	Max Day	Total
Avg Day	4.48	1.00	100.00%	0.00%	**100.00%**
Max Day	6.25	1.40	71.68%	28.32%	**100.00%**

Max Day Customer specific peaking factors are then developed, based on the maximum monthly usage divided by average monthly usage for each customer class and tier. Since daily peaking statistics are not available for individual customer classes, the maximum month peaking factor from the customer/billing data is used as a proxy for the class-specific Max Day peaking factors. Using the historical customer billing data, peaking factors by customer class and tier were calculated as shown in **Table 14**.

Table 14 – Peaking Factors by Customer Class

Description	Peak Month Flows [A]	Average Monthly Flows [B]	Max Day Peaking Fator [C]=[A]/[B]
Residential			
Tier 1: 0 - 9,000 Gallons	56,246	50,321	1.12
Tier 2: Over 9,000 Gallons	69,835	35,471	1.97
Commercial			
All Flow	25,294	16,965	1.49
Industrial			
All Flow	10,746	8,958	1.20
Irrigation			
Tier 1: 0 - 50,000 Gallons	717	513	1.40
Tier 2: Over 50,000 Gallons	2,731	887	3.08

Once peaking factors are determined, the Max Day demand of each customer class is calculated and shown in **Table 15**. Total annual usage is derived from the customer data and then converted to an average daily usage by dividing the total annual usage by 365 days in a year. Total Max Day capacity is calculated by multiplying the customer-specific peaking factor (from **Table 14**) by the average daily usage to arrive at the total capacity required to meet each class's Max Day demand. The extra capacity required to meet Max Day demand (above average demand) is calculated by subtracting the average daily usage from the total required capacity for Max Day. The calculation of additional capacity to meet the Max Day demand for each customer class is shown in **Table 15**.

Table 15 – Usage and Extra Capacity

Description	Average Daily & Annual Flows		Max Day		
	Total Annual Flow (1,000 Gallons) [A]	Average Daily Flow (1,000 Gallons) [B]	Peaking Factor (From Table 14) [C]	Total Capacity (1,000 Gallons/Day) [D]=[B]*[C]	Additional Capacity (1,000 Gallons/Day) [E]=[D]-[B]
Residential					
Tier 1: 0 - 9,000 Gallons	618,964	1,696	1.12	1,895	200
Tier 2: Over 9,000 Gallons	411,497	1,127	1.97	2,220	1,092
Commercial					
All Flow	219,562	602	1.49	897	295
Industrial					
All Flow	108,815	298	1.20	358	60
Irrigation					
Tier 1: 0 - 50,000 Gallons	5,857	16	1.40	22	6
Tier 2: Over 50,000 Gallons	10,977	30	3.08	93	63
Total	**1,375,672**	**3,769**		**5,485**	**1,716**

3.2.2 Functional Unbundling of Revenue Requirements

The water system costs are unbundled into operating components consisting of Supply/Treatment, Transmission, Distribution, Customer, and Administration functions. These are the primary services provided by most water utility systems to its customers. A brief description of each component is as follows:

- **Supply/Treatment –** the costs associated with obtaining and converting raw water to potable water;
- **Transmission –** the costs associated with major pumping and large diameter line facilities that transmit potable water throughout the system at-large;
- **Distribution –** the costs associated with smaller diameter lines that carry water to individual customer properties;
- **Customer –** the costs associated with metering, billing and providing other services to customers (e.g. printing, delivering and collecting utility bills, recordkeeping, etc.);
- **Administration –** various overhead and other non-operating costs.

The allocation of the functionally unbundled revenue requirements for the Test Year are summarized in **Table 16**.

Table 16 – Functionally Unbundled Cost Allocations

Description	Test Year FY 2024
Total O&M	$ 2,643,523
Existing Debt Service	505,206
Future Debt Service	-
Other Expenditures & Transfers	595,020
Gross Requirement	**$ 3,743,749**
Less Other Revenues	(133,992)
Net Requirement	**$ 3,609,757**
Functional Unbundled Revenue Requirement	
Treatment	$ 693,513
Transmission & Distribution	508,745
Pumping	-
Customer Service	28,304
Admin	1,443,861
Transfers	336,195
Existing Bond DS	505,206
New Bond DS	-
CIP	300,000
Non-Rate Revenue	(133,992)
Fund Balance [1]	(72,075)
Total	**$ 3,609,757**

Notes:
[1] Represents a transfer to/(from) reserves to provide funding for capital outlay and CIP costs.

3.2.3 Classification of Water System Costs

As previously addressed, the functionally unbundled water system revenue requirements are then classified using the base-extra capacity cost allocation method. Applying this methodology, costs are classified into the following categories:

- **Base Costs –** capital costs and O&M expenses associated with service to customers under average demand conditions. This category does not include any costs attributable to variations in water use resulting from peaks in demand. Base costs tend to vary directly with the total quantity of water used.
- **Maximum Day/Extra Capacity Costs –** costs attributable to facilities that are designed to meet peaking requirements. These costs include capital and operating costs for additional plant and system capacity beyond that required for average usage. For the purposes of this analysis, the max/extra capacity costs are further separated into systemwide facilities and distribution facilities.
- **Customer Costs –** costs associated with any aspect of customer service including billing, accounting, recordkeeping, and meter services. These costs are

independent of the amount of water used and the size of the customer's meter and are not subject to peaking factors.

As the name would indicate, using the base-extra capacity method, the costs are separated between those attributed to base capacity (and demand) and those attributed to extra capacity (and demand). Other components such as treatment, transmission and distribution are allocated based on flows and peaking factors. All customer service-related costs are allocated 100% to customer billing.

Based on discussions with City staff, the general makeup of the customer base is not expected to change, so it is anticipated that the allocation percentages and factors will not change materially during the Projection Period. However, it is important to note that COS analyses are based on the data at a specific point in time (e.g., the most recent fiscal year). To the extent that weather conditions, economic conditions and customer usage characteristics change during the Projection Period, the cost allocators can be impacted. The system-wide costs by service characteristic are shown in **Table 17**.

Table 17 - Classification of Unbundled Revenue Requirements

Component	Base	Max Day	Billing & Collection	Total
Treatment	$ 497,110	$ 196,403	$ -	$ 693,513
Transmission & Distribution	364,668	144,077	-	508,745
Pumping	-	-	-	-
Customer Service	-	-	28,304	28,304
Admin	-	-	1,443,861	1,443,861
Transfers	240,985	95,210	-	336,195
Existing Bond DS	362,132	143,074	-	505,206
New Bond DS	-	-	-	-
CIP	124,723	49,277	126,000	300,000
Capital Outlay	-	-	-	-
Non-Rate Rev & Fund Bal	(85,845)	(33,916)	(86,306)	(206,067)
Total	**$ 1,503,773**	**$ 594,125**	**$ 1,511,859**	**$ 3,609,757**

3.2.4 Allocation to Customer Classes and Unit Cost Development

The functionalized and classified revenue requirements are allocated to customer classes utilizing a unit cost approach as follows:

- **Base Costs –** Based on relative percentage of Base Annual Usage.
- **Maximum Day/Extra Capacity System Costs –** Based on relative percentage of Extra Capacity for the entire system.
- **Maximum Day/Extra Capacity Distribution Costs –** Based on relative percentage of Extra Capacity for the distribution system.

- **Customer Costs –** Based on relative percentage of accounts by customer class.

The units of service for each component of cost by customer class (if applicable) are provided in **Table 18.** The units of service consist of the number of accounts, annual flows in 1,000 gallons, and Max Day extra capacity. Accounts are based on the number of customers as provided in the customer data. Base is the total annual usage projected for the test year based on historical customer data. Max Day is the extra capacity demand result as previously developed in **Table 15.**

Table 18 – Units of Service

Description	Accounts	Base (1,000 Gallons)	Max Day (1,000 Gallons/Day)
Residential	**7,799**	**1,030,461**	**1,292**
Tier 1: 0 - 9,000 Gallons		618,964	200
Tier 2: Over 9,000 Gallons		411,497	1,092
Commercial	**526**	**219,562**	**295**
All Flow		219,562	295
Industrial	**3**	**108,815**	**60**
All Flow		108,815	60
Irrigation	**23**	**16,834**	**69**
Tier 1: 0 - 50,000 Gallons		5,857	6
Tier 2: Over 50,000 Gallons		10,977	63
Total	**8,351**	**1,375,672**	**1,716**

The revenue requirement for each cost component is divided by its respective unit of service to calculate a unit cost. The unit cost for each cost component is demonstrated in **Table 19.**

Table 19 – Cost Per Unit

Description	Base	Max Day	Billing & Collection	Total
Total Revenue Requirement	$ 1,503,773	$ 594,125	$ 1,511,859	**$ 3,609,757**
Units of Service	1,375,672	1,716	100,212	
	1,000 Gallons	1,000 Gals/Day	Bills/Year	
Cost Per Unit	**1.09**	**346.30**	**15.09**	
	1,000 Gallons	**1,000 Gals/Day**	**Bill**	

The allocation of the revenue requirement to each customer class is based on the unit costs for each component multiplied by the units of service for each customer class. For example, the Base unit cost is multiplied by the base flow amounts for each customer class to generate the allocated revenue requirement. The total costs to be recovered from each customer class by rate component are shown in **Table 20.**

Table 20 – Cost of Service by Customer Class and Cost Component

Rate Class	Accounts	Base (1,000 Gallons)	Max Day (1,000 Gallons/Day)	Total Costs
Residential	**$ 1,411,925**	**$ 1,126,416**	**$ 447,381**	**$ 2,985,723**
Tier 1: 0 - 9,000 Gallons		$ 676,601	$ 69,146	
Tier 2: Over 9,000 Gallons		$ 449,815	$ 378,234	
Commercial	**$ 95,227**	**$ 240,007**	**$ 102,284**	**$ 437,519**
All Flow		$ 240,007	$ 102,284	
Industrial	**$ 543**	**$ 118,948**	**$ 20,605**	**$ 140,096**
All Flow		$ 118,948	$ 20,605	
Irrigation	**$ 4,164**	**$ 18,402**	**$ 23,855**	**$ 46,420**
Tier 1: 0 - 50,000 Gallons		$ 6,402	$ 2,205	
Tier 2: Over 50,000 Gallons		$ 11,999	$ 21,649	
Total	**$ 1,511,859**	**$ 1,503,773**	**$ 594,125**	**$ 3,609,757**

3.2.5 Rate Design by Unit Cost

The unit costs developed in the previous section are then used to develop the proposed rates for the Test Year. The fixed rate component is based on accounts and the allocated customer-related costs. The volumetric rate component is based on the annual usage and extra capacity requirements (Max Day).

The fixed charge is based on the costs for billing and collection. The monthly customer cost is applied equally to each account by dividing the total customer costs by the number of customers. The proposed monthly fixed charges for the Test Year are shown in **Table 21.**

Table 21 – Monthly Base Charge Calculation

Meter Size	Customer Charge	Proposed Charge
General Service		
All Customers	$ 15.09	**$ 15.09**

The water volumetric rates are made up of two different cost components. The first cost component is for base usage and related costs. The second cost component represents peak usage and peaking costs (the Max Day cost component). The base unit cost is $1.09 per 1,000 gallons as previously identified in **Table 19**. The Max Day peaking costs for each customer class (and tier) (from **Table 20**) are then divided by the annual usage. The resulting peaking unit costs are shown in **Table 22.**

Table 22 – Peaking Unit Cost Calculation

Rate Class	Annual Use (1,000 Gals)	Peaking Costs	Peaking Unit Cost
Residential			
Tier 1	618,964	$ 69,146	**$ 0.112**
Tier 2	411,497	$ 378,234	**$ 0.919**
Commercial			
All Flow	219,562	$ 102,284	**$ 0.466**
Industrial			
All Flow	108,815	$ 20,605	**$ 0.189**
Irrigation			
Tier 1: 0 - 50,000 Gallons	5,857	$ 2,205	**$ 0.377**
Tier 2: Over 50,000 Gallons	10,977	$ 21,649	**$ 1.972**
Total	1,375,672	$ 594,125	

The peaking unit costs are then added to the base unit cost to come up with the proposed volumetric rates for each customer class and tier. The proposed volumetric rates are shown in **Table 23.**

Table 23 – Volumetric Rate Calculation

Meter Size	Base	Peaking	Proposed Rate ($/1,000 Gallons)	Tier Differential
Residential				
Tier 1: 0 - 9,000 Gallons	$ 1.093	$ 0.112	**$ 1.205**	1.00
Tier 2: Over 9,000 Gallons	$ 1.093	$ 0.919	**$ 2.012**	1.67
Commercial				
All Flow	$ 1.093	$ 0.466	**$ 1.559**	1.00
Industrial				
All Flow	$ 1.093	$ 0.189	**$ 1.282**	1.00
Irrigation				
Tier 1: 0 - 50,000 Gallons	$ 1.093	$ 0.377	**$ 1.470**	1.00
Tier 2: Over 50,000 Gallons	$ 1.093	$ 1.972	**$ 3.065**	2.09

3.2.6 COS and Revenue Check

Once the rates are developed from the unit cost analysis described in **Section 3.2.5**, they are then applied to the customer service billing units identified in **Table 18**. The unit cost rates are applied to the customer service billing units (determinants). This check confirms that the rates calculated under the base-extra capacity method will generate sufficient revenues to meet the overall revenue requirement and ensures that the revenues are recovered proportionately and equitably from each customer in a manner that reflects the costs associated with serving each customer class. The revenues generated by customer class vs the cost allocated to each customer class is provided in **Table 24**.

Table 24 – Proposed Rate Revenues vs COS

Description	Monthly Accounts	Monthly Fixed Charge	Total Fixed Charge Revenues	Total Annual Flows (1,000 Gallons)	Volumetric Rate/1,000 Gallons	Total Volumetric Revenues	Total Revenues	Allocated Costs
Residential	**7,799**	**$ 15.09**	**$ 1,411,925**	**1,030,461**		**$ 1,573,797**	**$ 2,985,723**	**$ 2,985,723**
Tier 1: 0 - 9,000 Gallons				618,964	$ 1.205	$ 745,748		
Tier 2: Over 9,000 Gallons				411,497	$ 2.012	$ 828,050		
Commercial	**526**	**$ 15.09**	**$ 95,227**	**219,562**	**$ 1.559**	**$ 342,292**	**$ 437,519**	**$ 437,519**
Industrial	**3**	**$ 15.09**	**$ 543**	**108,815**	**$ 1.282**	**$ 139,553**	**$ 140,096**	**$ 140,096**
Irrigation	**23**	**$ 15.09**	**$ 4,164**	**16,834**		**$ 42,256**	**$ 46,420**	**$ 46,420**
Tier 1: 0 - 50,000 Gallons				5,857	$ 1.470	$ 8,608		
Tier 2: Over 50,000 Gallons				10,977	$ 3.065	$ 33,649		

3.3 Sewer Cost-of-Service

As with the water system, the COS analysis for the sewer utility utilizes the revenue requirements for the Test Year as the cost basis. The Test Year revenue requirements are functionally unbundled, classified and allocated to customer classes to determine the cost-of-service by class. More detail relating to the sewer COS approach can be found in **Appendix C.**

3.3.1 Functional Unbundling of Revenue Requirements

The sewer system costs are unbundled into Collection, Treatment, and Customer functions. A brief description of each component is as follows:

- **Collection –** costs associated with lines and facilities that transport wastewater from customer properties to the plants for treatment;
- **Treatment –** costs associated with treating wastewater for disposal reclamation and/or discharge;
- **Customer –** costs associated with metering, billing, and providing other services to customers (e.g., printing, delivering and collecting utility bills, recordkeeping, etc.).

The allocation of the functionally unbundled revenue requirements for the Test Year are summarized in **Table 25**.

Table 25 - Functional Unbundled Cost Allocations

Description	Test Year FY 2024
Total O&M	$ 2,856,665
Existing Debt Service	829,044
Future Debt Service	610,000
Other Expenditures & Transfers	665,757
Gross Requirement	**$ 4,961,466**
Less Other Revenues	(71,611)
Net Requirement	**$ 4,889,855**
Functional Unbundled Revenue Requirement	
Treatment	$ 2,025,562
Collection	177,219
Administration	614,744
Customer Service	39,140
CIP	100,000
Capital Outlay	-
Existing Debt	829,044
New Debt	610,000
Non-Rate Revenue	(71,611)
Fund Balance [1]	35,324
Non-Rate Rev & Fund Bal	**$ 4,889,855**

Notes:
[1] Represents a transfer to/(from) reserves to provide funding for capital outlay and CIP costs.

3.3.2 Classification of Revenue Requirements

The functionally unbundled revenue requirements for the sewer system are classified into fixed and volumetric customer components based on methodology consistent with the Water Environmental Federation (WEF), Manual of Practice No. 27. As discussed for the water COS analysis, it is anticipated that the allocation percentages will not change materially during the Projection Period. However, it is important to note that COS analyses are based on the data at a specific point in time (e.g., the most recent fiscal year). To the extent that weather conditions, economic conditions and customer usage characteristics change during the Projection Period, the cost allocators can be impacted. The system-wide costs by service characteristic are shown in **Table 26**.

Table 26 - Classification of Unbundled Revenue Requirements

Component	Volume	Capacity	Strength - SS	Strength - BOD	Billing & Collection	Customer Service	Total
Treatment	$ 405,112	$ 405,112	$ 425,368	$ 688,691	$ 101,278	$ -	$ 2,025,562
Collection	88,610	88,610	-	-	-	-	177,219
Administration	-	-	-	-	307,372	307,372	614,744
Pump	-	-	-	-	-	-	-
Customer Service	-	-	-	-	19,570	19,570	39,140
Transfers	106,087	106,087	111,391	180,347	26,522	-	530,433
CIP	10,000	10,000	-	-	80,000	-	100,000
Capital Outlay	-	-	-	-	-	-	-
Existing Debt	-	-	-	-	414,522	414,522	829,044
New Debt	305,000	305,000	-	-	-	-	610,000
Non-Rate Rev & Fund Bal	(6,739)	(6,739)	(3,954)	(6,402)	(6,992)	(5,462)	(36,287)
Total	**$ 908,070**	**$ 908,070**	**$ 532,805**	**$ 862,637**	**$ 942,271**	**$ 736,002**	**$ 4,889,855**

3.3.3 Allocation to Customer Classes and Unit Cost Development

The functionalized and classified revenue requirements are allocated to customer classes utilizing a unit cost approach as follows:

- **Collection –** Based on relative percentage of annual sewer usage;
- **Treatment –** Based on relative percentage of sewer strength discharge (BOD and SS);
- **Customer –** Based on relative percentage of units by customer class.

The units of service for each component of cost by customer class (if applicable) are provided in **Table 27.** The units of service consist of the number of units, annual flows in 1,000 gallons and sewer strength discharge. Units are based on the number of customers as provided in the customer data. Collection is the total annual sewer flows projected for the test year. BOD and SS reflect the aggregate pounds annually of each, based on the total annual sewer discharge collected by the City from each customer class.

Table 27 – Units of Service

Description	Monthly Units	Collection (1,000 Gallons)	Total SS Pounds	Total BOD Pounds
Residential	7,258	474,240	791,033	791,033
Commercial	522	95,791	275,628	295,831
Industrial	1	104,400	84,000	366,360
Total	**7,781**	**674,431**	**1,150,660**	**1,453,224**

The revenue requirement for each cost component is divided by its respective unit of service to calculate a unit cost. The unit cost for each cost component is demonstrated in **Table 28.**

Table 28 – Cost Per Unit

Description	Volume	Capacity	Strength - SS	Strength - BOD	Billing & Collection	Customer Service	Total
Total Revenue Requirement	$ 908,070	$ 908,070	$ 532,805	$ 862,637	$ 942,271	$ 736,002	**$ 4,889,855**
Units of Service	674,431	674,431	1,150,660	1,453,224	93,372	93,372	
	1,000 Gallons	1,000 Gallons	Pounds	Pounds	Bills/Year	Bills/Year	
Cost Per Unit	$ 1.346	$ 1.346	$ 0.463	$ 0.594	$ 10.09	$ 7.88	
	1,000 Gallons	1,000 Gallons	Cost/Pound	Cost/Pound	Bill	Bill	

The allocation of the revenue requirement to each customer class is based on the unit costs for each component multiplied by the units of service for each customer class. The total costs to be recovered from each customer class by rate component are shown in **Table 29.**

Table 29 – Cost of Service by Customer Class and Cost Component

Rate Class	Volume	Capacity	Strength - SS	Strength - BOD	Customer	Total
Residential	$ 638,528	$ 638,528	$ 366,282	$ 469,559	$ 1,565,467	$ 3,678,364
Commercial	128,975	128,975	127,627	175,606	112,590	673,774
Industrial	140,567	140,567	38,896	217,472	216	537,717
Total	**$ 908,070**	**$ 908,070**	**$ 532,805**	**$ 862,637**	**$ 1,678,273**	**$ 4,889,855**

3.3.4 COS and Revenue Check

Once the unit costs are developed and the costs associated with each customer class based on the units of service are determined, rates can be developed to make sure that each customer class is generating enough revenues to cover their allocated cost of service based on the base-extra capacity method, and that when rates are applied appropriately to all users, the aggregate revenue requirement is satisfied. The proposed rate structure for the sewer rates are as follows:

- **Residential –** For residential customers, the proposed rates will consist of a flat monthly charge based on the number of dwelling units.
- **Commercial –** For commercial customers, the proposed rates will consist of a monthly fixed fee and a variable charge per 1,000 gallons.
- **Industrial –** For industrial customers, the proposed rates will consist of a rate per 1,000 gallons, along with a BOD and SS charge per pound.

The revenues generated by customer class vs the cost allocated to each customer class is provided in **Table 30.**

Table 30 – Proposed Rate Revenues vs COS

Description	Monthly Dwelling Units	Proposed Monthly Fixed Fee	Proposed Monthly Fixed Fee Revenues	Total Annual Flows (1,000 Gallons)	Volumetric Rate/1,000 Gallons	Proposed Volumetric Revenues	Total Revenues	Allocated Costs
Residential	**7,258**	**$ 42.23**	**$ 3,678,364**	**N/A**	**N/A**	**N/A**	**$ 3,678,364**	**$ 3,678,364**
Commercial	**522**	**$ 17.97**	**$ 112,590**	**95,791**	**$ 5.858**	**$ 561,184**	**$ 673,774**	**$ 673,774**
Description	**Pounds**	**Proposed Fee per Pound**	**Proposed Revenues**	**Total Annual Flows (1,000 Gallons)**	**Volumetric Rate/1,000 Gallons**	**Proposed Volumetric Revenues**	**Total Revenues**	**Allocated Costs**
Industrial								
Industrial - Collection	N/A	N/A	N/A	104,400	$ 2.695	$ 281,349	$ 281,349	$ 281,349
Industrial - BOD	366,360	$ 0.594	$ 217,472	N/A	N/A	N/A	$ 217,472	$ 217,472
Industrial - SS	84,000	$ 0.463	$ 38,896	N/A	N/A	N/A	$ 38,896	$ 38,896
Total Industrial			**$ 256,368**			**$ 281,349**	**$ 537,717**	**$ 537,717**

Section 4 – Proposed Test Year Rates

4.1 General

The methodology used to calculate the water and sewer rates proposed herein involves applying the projected customers and flows to the existing rates in order to develop the estimated revenues (separately for water and sewer), comparing the projected revenues to the estimated Test Year revenue requirements, and adjusting the water and/or sewer rates on a percentage basis as necessary to generate the revenues sufficient to meet the revenue needs of the utility system. In addition, there are other factors that must be considered in designing rates to satisfy the City's objectives. Such other rate considerations include, but are not limited to:

1. **Sensitivity to existing customers -** the proposed rates must consider the impact on existing customers and avoid putting an inequitable financial burden on any particular customer class.
2. **Comparability with neighboring utilities -** the proposed rates should consider the rates and charges applied to customers of neighboring utilities of relatively similar size for similar service.
3. **Existing rate structure -** the proposed rates must consider the logistics and cost/benefit implications of instituting changes to the existing rates and rate structure.
4. **Economic development -** the proposed rates must consider the potential for future development within the City's service area and ensure that the rates do not make it cost-prohibitive for future development.

The proposed rates developed herein utilize these considerations, as well as discussions with the City staff, professional judgment, and prior experience with comparable utility systems. When reviewing potential rate structure options in conjunction with the need for additional revenues, it was determined that revenue adjustments were needed, and the existing rate structure needed to be adjusted based on the updated COS analysis.

In conjunction with the existing rate structure, the proposed water and sewer rates for the upcoming fiscal year are composed of two rate components consisting of a monthly base charge and a volumetric rate for both water and sewer. The proposed water and sewer rates for the Test Year are provided again in **Tables 31 and 32**, respectively.

Table 31 – Proposed Monthly Water Rates

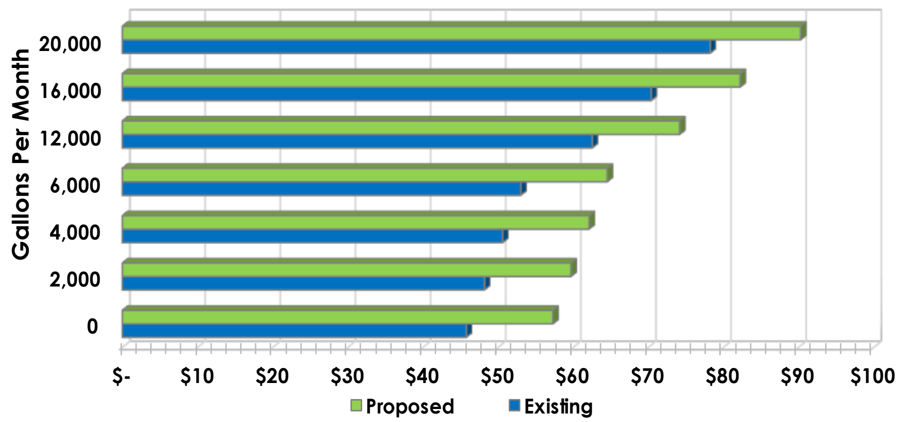
Description	Rate
Monthly Fixed Charge:	
All Customers	$ 15.09
Volumetric Rates Per 1,000 Gallons:	
Residential	
0 - 9,000 Gallons	$ 1.205
Over 9,000 Gallons	$ 2.012
Commercial	$ 1.559
Industrial	$ 1.282
Irrigation	
0 - 50,000 Gallons	$ 1.470
Over 50,000 Gallons	$ 3.065

Table 32 – Proposed Monthly Sewer Rates

Description	Rate
Monthly Fixed Charge:	
Residential [1]	$ 42.23
Commercial	$ 17.97
Volumetric Rates Per 1,000 Gallons:	
Commercial	$ 5.858
Industrial	
All Flow	$ 2.695
BOD per LB	$ 0.594
SS per LB	$ 0.463
Notes: [1] All residential customers pay a monthly flat fee regardless of usage.	

4.2 Typical Monthly Bill Comparison

Figure 1
Typical Bill Comparison
Combined Water & Sewer Bill



In addition to reviewing the effect that a change in the rates will have on the system revenues, it is also important for City utility management to understand the impact that a change will have on the existing customers. **Tables 33, 34 and 35** provide a comparison of several sample monthly bills at various flow levels for water and sewer, as well as the combined utility bills under the existing and proposed rates. A graphical illustration of a bill comparison at various units of flow is provided in **Figure 1** for a residential customer with both water and sewer service. It was determined after conducting a historical billing analysis that an average residential customer uses 12,000 gallons monthly. Based on the proposed rates, a typical City residential customer will experience an increase of **$11.64** in their combined monthly water and sewer bill.

Table 33 – Residential Water Rate Impact

Description	Monthly Flow	Monthly Charges Existing	Monthly Charges Proposed	$ Amount Difference
Residential				
All Residential Customers	0	$ 12.09	$ 15.09	$ 3.00
All Residential Customers	1,000	$ 13.30	$ 16.29	$ 2.99
All Residential Customers	2,000	$ 14.51	$ 17.50	$ 2.99
All Residential Customers	3,000	$ 15.72	$ 18.70	$ 2.98
All Residential Customers	4,000	$ 16.93	$ 19.91	$ 2.98
All Residential Customers	5,000	$ 18.14	$ 21.11	$ 2.97
All Residential Customers	6,000	$ 19.35	$ 22.32	$ 2.97
All Residential Customers	7,000	$ 20.56	$ 23.52	$ 2.96
All Residential Customers	8,000	$ 21.77	$ 24.73	$ 2.96
All Residential Customers	10,000	$ 24.94	$ 27.94	$ 3.00
All Residential Customers	12,000	$ 28.86	$ 31.97	$ 3.11
All Residential Customers	14,000	$ 32.79	$ 35.99	$ 3.20
All Residential Customers	16,000	$ 36.71	$ 40.02	$ 3.31
All Residential Customers	18,000	$ 40.63	$ 44.04	$ 3.41
All Residential Customers	20,000	$ 44.55	$ 48.07	$ 3.52

Table 34 – Residential Sewer Rate Impact

Description	Monthly Flow	Monthly Charges Existing	Monthly Charges Proposed	$ Amount Difference
Residential				
All Residential Customers	0	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	1,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	2,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	3,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	4,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	5,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	6,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	7,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	8,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	10,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	12,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	14,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	16,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	18,000	$ 33.70	$ 42.23	$ 8.53
All Residential Customers	20,000	$ 33.70	$ 42.23	$ 8.53

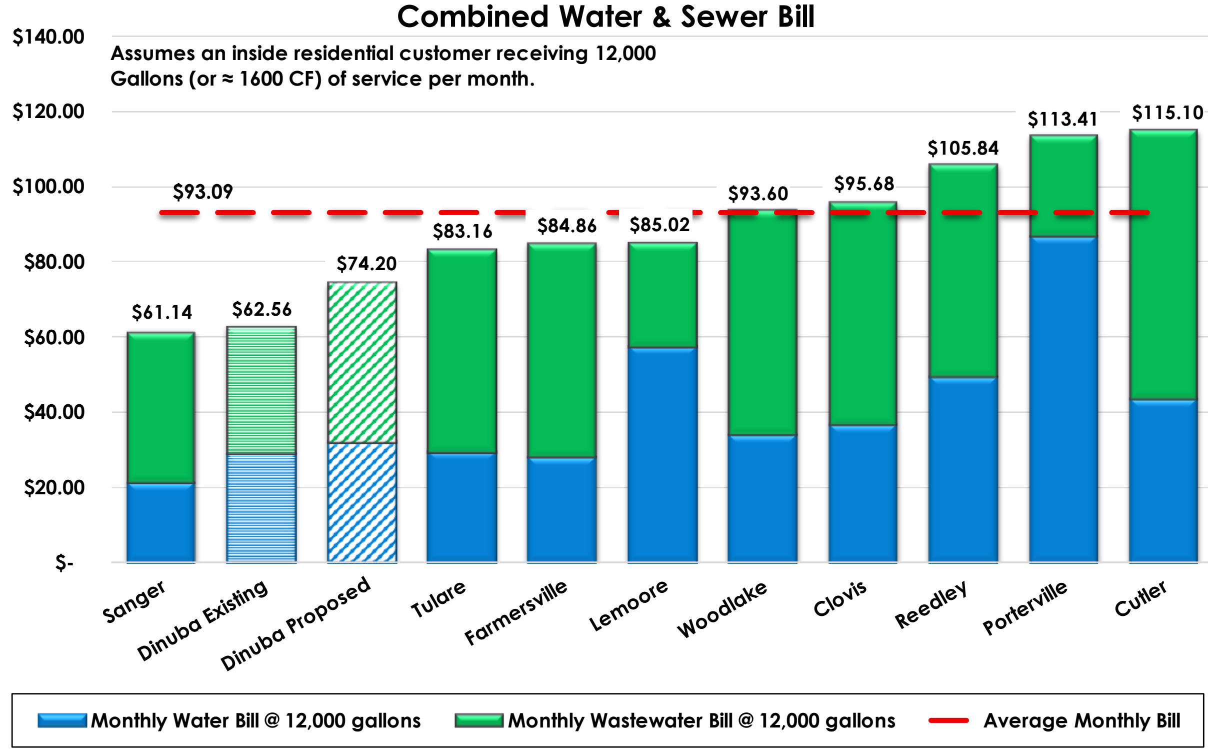
Table 35 – Residential Combined Rate Impact

Description	Monthly Flow	Monthly Charges Existing	Monthly Charges Proposed	$ Amount Difference
Residential				
All Residential Customers	0	$ 45.79	$ 57.32	$ 11.53
All Residential Customers	1,000	$ 47.00	$ 58.52	$ 11.52
All Residential Customers	2,000	$ 48.21	$ 59.73	$ 11.52
All Residential Customers	3,000	$ 49.42	$ 60.93	$ 11.51
All Residential Customers	4,000	$ 50.63	$ 62.14	$ 11.51
All Residential Customers	5,000	$ 51.84	$ 63.34	$ 11.50
All Residential Customers	6,000	$ 53.05	$ 64.55	$ 11.50
All Residential Customers	7,000	$ 54.26	$ 65.75	$ 11.49
All Residential Customers	8,000	$ 55.47	$ 66.96	$ 11.49
All Residential Customers	10,000	$ 58.64	$ 70.17	$ 11.53
All Residential Customers	12,000	$ 62.56	$ 74.20	$ 11.64
All Residential Customers	14,000	$ 66.49	$ 78.22	$ 11.73
All Residential Customers	16,000	$ 70.41	$ 82.25	$ 11.84
All Residential Customers	18,000	$ 74.33	$ 86.27	$ 11.94
All Residential Customers	20,000	$ 78.25	$ 90.30	$ 12.05

4.3 Rate Comparison with Other Utilities

In order to provide the City with additional insight regarding the proposed rate levels, the analysis includes a comparison of both the existing and proposed user rates relative to the user rates imposed by other water and sewer utility systems located in same region. A summary analysis is provided comparing the cost of monthly water and sewer service for a typical residential customer with the cost of water and sewer service for other local cities, calculated under both the existing and proposed rates for the City, and current rates available for the comparison cities. The rates utilized for the other neighboring utilities shown were in effect as of May of 2023 and are exclusive of local taxes, outside surcharges, franchise fees, regulatory fees, or other rate adjustments. A summary comparison with other utilities for a residential customer using 12,000 gallons per monthly billing is illustrated in **Figure 2**.

Figure 2
Neighboring Utility Comparison
Combined Water & Sewer Bill



It should be noted that when making comparisons for water and sewer service, several factors affect the level of rates and charges. Such factors may include:

1) Terms of wholesale service agreements;
2) Time since last rate update for comparison providers;
3) Levels of maintenance and system conditions for comparison utilities;
4) Level of treatment required before the distribution of water to the ultimate customers;
5) Level of treatment and effluent disposal methods of sewer service;
6) Anticipated capital improvement programs and capital financing methods;
7) Plant capacity utilization, age of facilities, and assistance in construction by federal or state grants, connection fees, developer contributions, etc.;
8) General Fund and/or administrative fee transfers made by other systems which may account for differences in the level of rates charged; and
9) Bond covenants and funding requirements of the rates.

For the utilities included in the rate comparisons, no analysis has been performed with consideration to the above-mentioned factors as they relate to the reported water and sewer rates currently being charged.

Section 5 – Projected Operating Results

5.1 General

As a conclusion to the study, individual proforma operating statements are developed for both the water and sewer systems. The statements summarize the projected financial results based on the system revenues, expenses and other revenue requirements anticipated in future years.

The individual operating statements cover the 5-fiscal year Projection Period through June 30, 2028 and are prepared on a cash-flow basis. In addition, the individual statements provide the applicable annual percentage rate adjustments necessary to meet the projected revenue requirements. The annual rate adjustments are considered separately for both water and sewer and further separated by the base charge and volumetric rate components. The following discussions describe the development of the major components of the projected operating results.

5.2 Projected Revenues

The user rate and charge revenues are estimated by applying the existing and proposed rates to the projected customers and flows. The revenues for the Projection Period are estimated separately for both water and sewer. The resulting revenues are then compared to the projected revenue requirements (i.e., O&M expenses, debt service, capital outlay, transfers, etc.) in each fiscal year to determine if the revenues are sufficient to satisfy the expenditure needs of the system. To the extent that there are revenue shortfalls, the water and/or sewer rates are adjusted on a percentage basis as necessary to generate the required level of revenues. The projected water, sewer and combined revenues are provided in **Table 36**.

Table 36 – Projected User Rate Revenues

System	Existing	Proposed	Projected			
	2024	2024	2025	2026	2027	2028
Total Water Revenues	$ 3,166,453	$ 3,609,757	$ 3,933,895	$ 4,166,939	$ 4,413,788	$ 4,675,261
Total Sewer Revenues	$ 3,911,884	$ 4,889,855	$ 5,040,081	$ 5,184,656	$ 5,333,378	$ 5,486,366
Combined Revenues	**$ 7,078,337**	**$ 8,499,612**	**$ 8,973,976**	**$ 9,351,595**	**$ 9,747,166**	**$10,161,627**

The projected revenues include the annual water and sewer rate adjustments anticipated for the remaining years of Projection Period beyond the Test Year. The proposed user rates from which the projected operating results are developed for the entire 5-fiscal year Projection Period are provided in **Tables 37 and 38**. The rates identified in the tables reflect the cost of providing service to individual customer classes based on peaking factors, volume of flow, and strength characteristics.

Table 37 – Proposed Monthly Water Rates

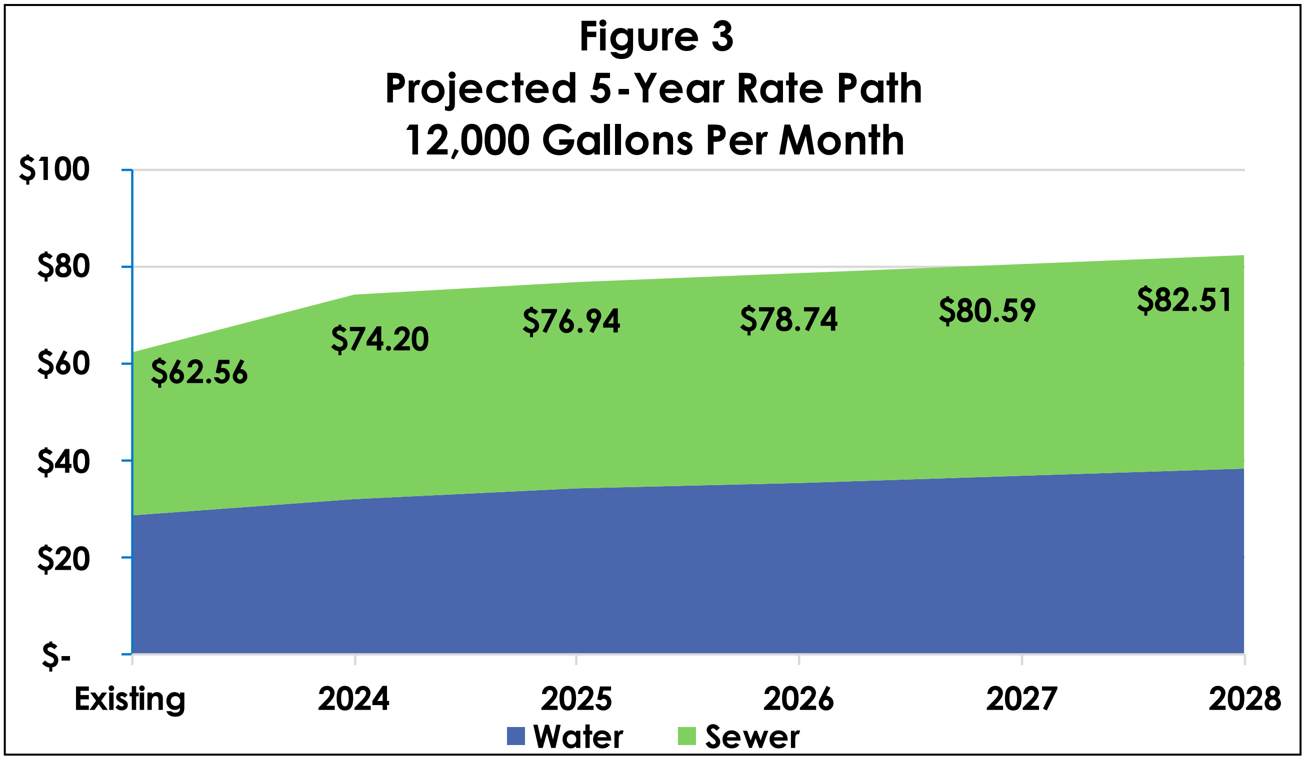
Description	Existing Rates	Fiscal Year Ending June 30,				
		2024	2025	2026	2027	2028
Monthly Fixed Charge:						
All Customers	$ 12.09	$ 15.09	$ 16.14	$ 16.79	$ 17.46	$ 18.16
Volumetric Rates Per 1,000 Gallons:						
Residential						
0 - 9,000 Gallons	$ 1.210	$ 1.205	$ 1.289	$ 1.341	$ 1.394	$ 1.450
Over 9,000 Gallons	$ 1.961	$ 2.012	$ 2.153	$ 2.239	$ 2.329	$ 2.422
Commercial	$ 1.470	$ 1.559	$ 1.668	$ 1.735	$ 1.804	$ 1.876
Industrial	$ 1.562	$ 1.282	$ 1.372	$ 1.427	$ 1.484	$ 1.543
Irrigation						
0 - 50,000 Gallons	N/A	$ 1.470	$ 1.573	$ 1.636	$ 1.701	$ 1.769
Over 50,000 Gallons	N/A	$ 3.065	$ 3.479	$ 3.619	$ 3.763	$ 3.913

Table 38 – Proposed Monthly Sewer Rates

Description	Existing Rates	Fiscal Year Ending June 30,				
		2024	2025	2026	2027	2028
Monthly Fixed Charge:						
Residential [1]	$ 33.70	$ 42.23	$ 42.74	$ 43.17	$ 43.60	$ 44.04
Commercial	$ 37.32	$ 17.97	$ 18.19	$ 18.37	$ 18.55	$ 18.74
Volumetric Rates Per 1,000 Gallons:						
Commercial	$ 3.732	$ 5.858	$ 5.929	$ 5.988	$ 6.048	$ 6.108
Industrial						
All Flow	$ 1.830	$ 2.695	$ 2.727	$ 2.754	$ 2.782	$ 2.810
BOD First 15,000 LBs	$ 0.380	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
BOD Next 15,000 LBs	$ 0.605	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
BOD Over 30,000 LBs	$ 0.828	$ 0.594	$ 0.601	$ 0.607	$ 0.613	$ 0.619
SS per LB	$ 0.359	$ 0.463	$ 0.469	$ 0.474	$ 0.479	$ 0.484

Notes:
[1] All residential customers pay a monthly flat fee regardless of usage.

The projected user rates provided herein for the periods beyond the Test Year are intended for strategic planning purposes, and to provide the City with the estimated future rates that may be needed to satisfy the projected cash flow requirements. The rates are developed in accordance with the assumed customer, flow, expenditure, and revenue estimates projected in this rate study. It is important to note that, since it is necessary to utilize numerous assumptions to develop the projected operating results, to the extent that actual customers, flows and/or system expenditures differ from those assumed herein, additional rate adjustments may be required. For informative purposes, a calculation of the typical monthly bill for a representative City residential customer based on the projected rates, as well as the accompanying change in the monthly bill for each year of the Projection Period is included herein. An illustration of the projected typical bill rate path is provided in **Figure 3**.



5.3 Debt Service Coverage

The water and sewer operating statements also include a calculation of the annual debt service coverage. Debt service coverage is generally viewed as an indicator of the financial strength of the utility. The debt service coverage ratio is broadly calculated by dividing the net revenues by the annual debt service requirement. For the purposes of the debt service coverage calculation developed herein, the net revenues consist of the total operating revenues (user rate revenues plus other revenues) less the O&M expenses. In accordance with the requirements of the outstanding loan requirements, the City must maintain coverage of at least 120% (1.20 times) of the debt service requirements. Assuming this will be the required coverage amount for any anticipated new debt, the pro-forma operating statements indicate that the water and sewer systems are expected to exceed the minimum level of debt service coverage in each fiscal year of the Projection Period. It is important to note that the coverage results are provided for informative purposes only and not intended as a legally supportable calculation for representation to bondholders. The debt service coverage for the water and sewer enterprise systems respectively over the projection period is provided in **Table 39**.

Table 39 – Water and Sewer Utility System Projected Debt Service Coverage

Fiscal Year	Water Utility		Sewer Utility	
	Projected	Minimum	Projected	Minimum
2024	2.18	1.20	1.46	1.20
2025	2.23	1.20	1.50	1.20
2026	2.32	1.20	1.54	1.20
2027	2.57	1.20	1.47	1.20
2028	2.85	1.20	1.50	1.20

5.4 Summary of Projected Operating Results

The cash-flow statements developing the projected operating results are summarized in **Tables 40** and **41** for the water and sewer systems, respectively. The projected results are graphically illustrated in **Figure 4** for the water and sewer systems, respectively. The results demonstrate that the proposed rates and charges along with the other system revenues are anticipated to be sufficient to satisfy the projected revenue requirements and capital needs of the combined utility system.

Table 40 – Water System Projected Operating Results

Description	Projected for Fiscal Year Ending June 30, ($1,000s)					
	Existing 2024	Proposed 2024	2025	2026	2027	2028
Revenues:						
Water Sales	$ 3,166	$ 3,610	$ 3,934	$ 4,167	$ 4,414	$ 4,675
Other Revenues	134	134	134	134	134	134
Total Revenues	**$ 3,300**	**$ 3,744**	**$ 4,068**	**$ 4,301**	**$ 4,548**	**$ 4,809**
O&M Expenses	(2,644)	(2,644)	(2,824)	(3,007)	(3,112)	(3,220)
Net Income For Debt	**$ 657**	**$ 1,100**	**$ 1,244**	**$ 1,294**	**$ 1,436**	**$ 1,589**
Debt Service:						
Existing	$ 505	$ 505	$ 448	$ 448	$ 448	$ 448
Future	-	-	110	110	110	110
Total Debt Service	**$ 505**	**$ 505**	**$ 558**	**$ 558**	**$ 558**	**$ 558**
Balance After Debt	**$ 152**	**$ 595**	**$ 686**	**$ 736**	**$ 878**	**$ 1,031**
Other Expenditures & Transfers:						
Capital Outlay	$ (31)	$ (31)	$ (32)	$ (33)	$ (34)	$ (35)
Transfers In	-	-	-	-	-	-
Transfers Out	(336)	(336)	(336)	(336)	(337)	(337)
Total Other Expenditures & Transfers	**$ (367)**	**$ (367)**	**$ (368)**	**$ (369)**	**$ (370)**	**$ (371)**
Net Results	**$ (215)**	**$ 228**	**$ 318**	**$ 366**	**$ 507**	**$ 659**
Fund Balance Activity:						
Operating Fund						
Beginning Balance	$ 398	$ 398	$ 326	$ 394	$ 511	$ 768
Deposit/(Withdrawal) from Operations	(215)	228	318	366	507	659
Cash Funded Capital	(300)	(300)	(250)	(250)	(250)	(625)
Total Operating Fund Balance	**$ (117)**	**$ 326**	**$ 394**	**$ 511**	**$ 768**	**$ 802**
Debt Coverage	**1.30**	**2.18**	**2.23**	**2.32**	**2.57**	**2.85**

Table 41 – Sewer System Projected Operating Results

Description	Projected for Fiscal Year Ending June 30, ($1,000s)					
	Existing 2024	Proposed 2024	2025	2026	2027	2028
Revenues:						
Wastewater Sales	$ 3,912	$ 4,890	$ 5,040	$ 5,185	$ 5,333	$ 5,486
Other Revenues	72	72	72	72	72	72
Total Revenues	**$ 3,983**	**$ 4,961**	**$ 5,112**	**$ 5,256**	**$ 5,405**	**$ 5,558**
O&M Expenses	(2,857)	(2,857)	(2,952)	(3,052)	(3,154)	(3,260)
Net Income For Debt	**$ 1,127**	**$ 2,105**	**$ 2,159**	**$ 2,205**	**$ 2,251**	**$ 2,298**
Debt Service:						
Existing	$ 829	$ 829	$ 830	$ 819	$ 826	$ 826
Future	610	610	610	610	708	708
Total Debt Service	**$ 1,439**	**$ 1,439**	**$ 1,440**	**$ 1,429**	**$ 1,534**	**$ 1,534**
Balance After Debt	**$ (312)**	**$ 666**	**$ 719**	**$ 776**	**$ 717**	**$ 764**
Other Expenditures & Transfers:						
Capital Outlay	$ -	$ -	$ -	$ -	$ -	$ -
Transfers In	-	-	-	-	-	-
Transfers Out	(530)	(530)	(531)	(531)	(531)	(531)
Total Other Expenditures & Transfers	**$ (530)**	**$ (530)**	**$ (531)**	**$ (531)**	**$ (531)**	**$ (531)**
Net Results	**$ (843)**	**$ 135**	**$ 189**	**$ 245**	**$ 187**	**$ 233**
Fund Balance Activity:						
Operating Fund						
Beginning Balance	$ 325	$ 325	$ 360	$ 449	$ 594	$ 681
Deposit/(Withdrawal) from Operations	(843)	135	189	245	187	233
Cash Funded Capital	(100)	(100)	(100)	(100)	(100)	(100)
Total Operating Fund Balance	**$ (617)**	**$ 360**	**$ 449**	**$ 594**	**$ 681**	**$ 813**
Debt Coverage	**0.78**	**1.46**	**1.50**	**1.54**	**1.47**	**1.50**

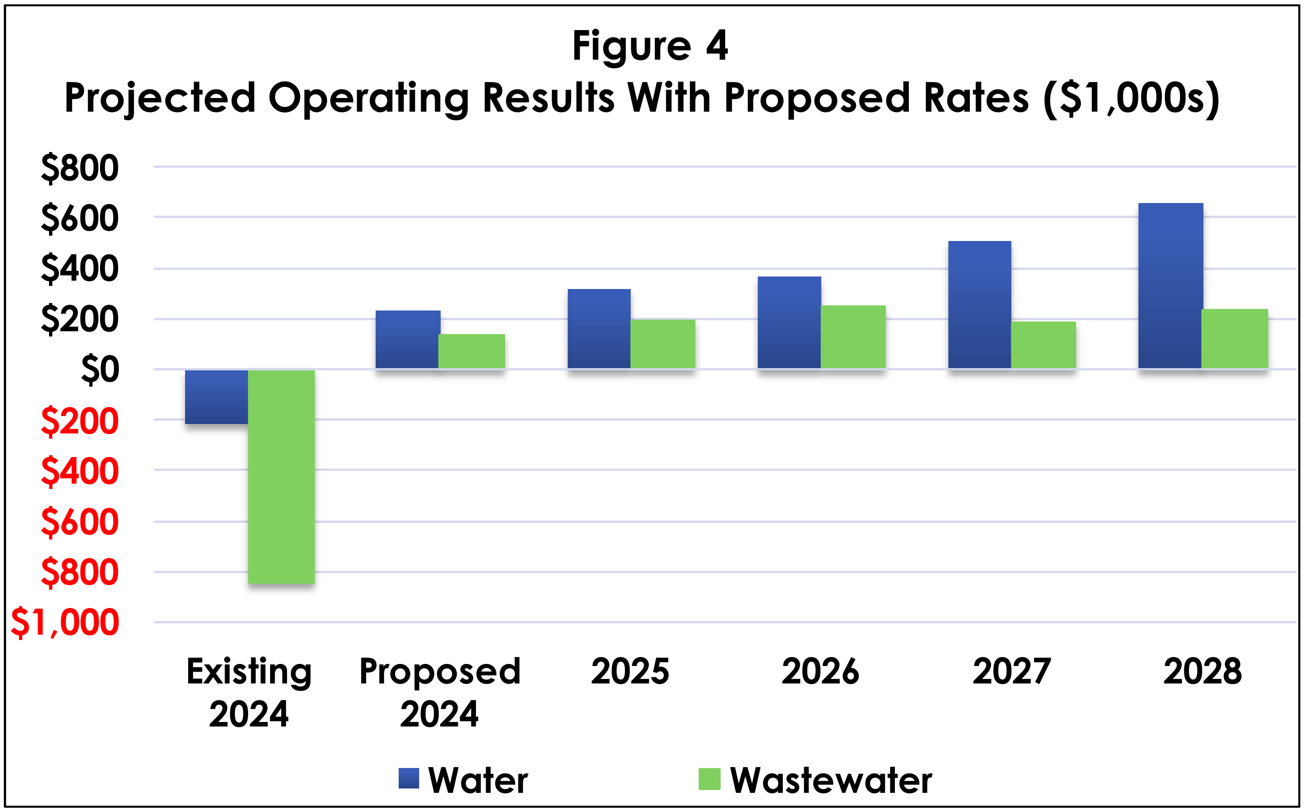


Figure 4
Projected Operating Results With Proposed Rates ($1,000s)
$800
$600
$400
$200
$0
$200
$400
$600
$800
$1,000
Existing 2024
Proposed 2024
2025
2026
2027
2028
Water
Wastewater

Section 6 – Conclusions and Recommendations

6.1 Disclaimers

6.1.1 General Disclaimer

In the development of the proposed user rates and charges, certain historical reviews and analyses have been performed, together with the application of assumptions based on prudent financial, operational, and ratemaking relationships. The cost criteria and customer usage characteristics associated with general ratemaking procedures are representative of averages and are not intended as indicators of any individual customer.

In the preparation of the rate study, certain assumptions have been made with respect to conditions that may occur in the future. While it is believed that these assumptions are reasonable for the purpose of this update, they are dependent upon future events, and actual conditions may differ from those assumed. In addition, the study has used and relied upon certain information that was provided by other parties not associated with Willdan. Such information includes, among other things, the City's audited financial statements, annual operating budgets, periodic reports, and other information and data provided by the City, its independent auditors, and other sources. While the sources are believed to be reliable, there has been no independent verification of the information and no assurances are offered with respect thereto. To the extent that future conditions differ from those assumed herein or provided by others, the actual results may vary from those projected.

6.1.2 Municipal Advisory Disclaimer

Unless the City of Dinuba, California (the "City") has a written engagement from Willdan Financial Services ("Willdan") for municipal advisory services, Willdan is not advising or recommending any action be taken by the recipient of this information with respect to any prospective, new, or existing municipal financial products or issuance of municipal securities (including with respect to the structure, timing, terms and other similar matters concerning such financial products or issues). The City shall discuss any such information and material contained in Willdan's work product with any and all internal and/or external advisors and experts, including its own municipal advisor, that it deems appropriate before acting on the information and material.

For the avoidance of doubt and without limiting the foregoing, in connection with any revenue projections, cash-flow analyses, feasibility studies and/or other analyses Willdan may provide the City with respect to financial, economic or other matters relating to a prospective, new or existing issuance of municipal securities of the City, (A) any such projections, studies and analyses shall be based upon assumptions, opinions or views (including, without limitation, any assumptions related to revenue growth) established by the City, in conjunction with such of its municipal, financial, legal and other advisers as it deems appropriate; and (B) under no circumstances shall Willdan be asked to provide, nor shall it provide, any advice or recommendations or subjective assumptions, opinions or views with respect to the actual or proposed structure, terms, timing, pricing or other similar matters with respect to any municipal financial products or municipal securities issuances, including any revisions or amendments thereto.

6.2 Conclusions

As previously addressed, the purpose of this study is to provide a review of the City's existing utility rates to determine if rate adjustments are necessary to meet the budgeted and/or projected financial needs in future years. This Report is the result of the collaborative efforts of representatives from both the City and Willdan. City staff was diligent and cooperative in their efforts to ensure the availability and quality of source data on financial and operating matters. Based on the reviews, analyses and assumptions discussed herein, it is concluded that:

1. The proposed user rates and charges are anticipated to generate sufficient revenues to meet the revenue requirements of the system based upon the projected expenditures, transfers, customers, and billable flows estimated for the Test Year. The proposed rates are based on an assumed implementation date of October 1, 2023 (or other such date as determined by the City). To the extent that the implementation date is postponed, additional rate adjustments and/or appropriations from existing reserves may be necessary.
2. The estimated revenues and resulting rate adjustments for the remaining years of the Projection Period beyond the Test Year are developed based on the customer growth assumptions generated from the historical analyses and discussions with City staff. If the customer growth projections are not realized, additional rate adjustments may be necessary.
3. Customer growth for the water and sewer systems is projected based on historical customer data as provided by the City as well as discussions with the City staff regarding developer activity and anticipated construction. If it turns out that the customer growth assumptions are not realized, the resulting revenues could be different than projected.
4. The projection of billable water and sewer flows is based on historical trends regarding the average flow per user for each customer class. The average water and sewer flow per account is developed from historical customer data and is assumed to remain relatively constant for the Projection Period. The historical billing data provided by the City was utilized to identify the average flow statistics for system customers. For the analyses developed herein, it is assumed that the average usage statistics for the Projection Period will be consistent with recent historical average usage levels as realized in recent years, or as otherwise assumed based on discussions with staff. When applying the estimated average usage statistics, it is assumed that the water and sewer

sales will increase with the estimated growth in customers. However, it is important to note that annual variations in rainfall and other climatological factors may influence the level of future water demands and the accompanying billable sewer flows for the City.

5. Future capital improvement projects are assumed to occur as reported by the City in its CIP. To the extent that the timing of such projects may change from that estimated herein, the cost of such projects and resulting impact on future rates and charges may vary from those indicated.

6. The proposed rates and rate structure are consistent with industry standards for rate-setting practices, comply with Proposition 218 and conform to the City's financial policies with respect to:

   a. Equitably recovering costs;

   b. Being based upon the proportionate cost of providing services; and

   c. Generating sufficient revenue to recover system revenue requirements, meet debt service coverage requirements, fund capital needs, and meet reserve requirements.

6.3 Recommendations

Based on the reviews, analyses and assumptions addressed herein, as well as the resulting conclusions provided above, it is respectfully recommended that the City:

1. Adopt the proposed water and sewer rates in accordance with the procedural requirements of Proposition 218. These requirements include conducting a public hearing with notice of the hearing provided by mail to customers and property owners at least 45 days prior to the hearing date and verifying that no majority protest to the implementation of the proposed rates exists following the completion of the public hearing.
2. Enact the proposed rates to become effective as of October 1, 2023 (or other such date as determined by the City). Based on the timing of the project and the required public hearing notice procedures, it is expected that the effective date will occur on the recommended date.
3. Readdress the cost-of-service analysis portion of this study every three to five years to ensure costs are recovered consistent with cost-of-service principles and customer characteristics.

We appreciate the opportunity to be of service to the City in this engagement. In addition, we would like to thank City staff for the valuable assistance provided during the completion of the rate study.

Respectfully Yours,

WILLDAN FINANCIAL SERVICES

Appendix

Detail for the Comprehensive Water & Sewer Utility Rate Study

Comprehensive Water & Sewer Utility Rate Study for the City of Dinuba, California

Prepared by Willdan Financial Services

APPENDIX A

Revenue Requirement from User Rates

APPENDIX - A

CITY OF DINUBA, CA

Development of Rate Revenue Requirements

Line No:		A			B			C
		Test Year for Rate Revenue Requirement FY 2024		% to Water		Water	% to Sewer		Sewer
1	**Total Operating Revenue Requirement**	**$**	**8,705,215**		**$**	**3,743,749**		**$**	**4,961,466**
	Less:								
	Other Operating Revenues								
2	Srvc & Fee Water Service Connection	$	10,000	100%	$	10,000	0%	$	-
3	Srvc & Fee After Hours Service Charges	$	100	100%	$	100	0%	$	-
4	Srvc & Fee Delinquent Water On/Off	$	6,492	100%	$	6,492	0%	$	-
5	Srvc & Fee Back Flow Test	$	15,150	100%	$	15,150	0%	$	-
6	Srvc & Fee Temporary Meter Rental	$	10,100	100%	$	10,100	0%	$	-
7	Srvc & Fee New Water Service	$	55,550	100%	$	55,550	0%	$	-
8	Srvc & Fee Water Meter Test	$	6,060	100%	$	6,060	0%	$	-
9	Srvc & Fee Backflow Repair	$	1,010	100%	$	1,010	0%	$	-
10	Srvc & Fee Water Meter Install	$	3,030	100%	$	3,030	0%	$	-
11	Srvc & Fee Account Set-Up Fee/ Name Change	$	-	100%	$	-	0%	$	-
12	Fines Utility Delinquency (Penalties)	$	25,000	100%	$	25,000	0%	$	-
13	Use Of Money & Prop Investment Earnings	$	1,500	100%	$	1,500	0%	$	-
14	Intergovt State Grants	$	-	100%	$	-	0%	$	-
15	Intergovt Prop 1B	$	-	100%	$	-	0%	$	-
16	Misc Other Miscellaneous Revenue	$	-	100%	$	-	0%	$	-
17	Srvc & Fee Utility Delinquent Charges	$	-	0%	$	-	100%	$	-
18	Srvc & Fee Industrial Monitoring Charge	$	12,000	0%	$	-	100%	$	12,000
19	Fines Utility Delinquency (Penalties)	$	42,000	0%	$	-	100%	$	42,000
20	Use Of Money & Prop Investment Earnings	$	500	0%	$	-	100%	$	500
21	Use Of Money & Prop Property Lease/Rental	$	17,111	0%	$	-	100%	$	17,111
22	**Total Other Operating Revenues**	**$**	**205,603**		**$**	**133,992**		**$**	**71,611**
23	**Total Rate Revenue Requirement**	**$**	**8,499,612**	**42%**	**$**	**3,609,757**	**58%**	**$**	**4,889,855**

APPENDIX B

Water Cost-of-Service Analysis

APPENDIX - B

CITY OF DINUBA, CA

Water Customers by Customer Class and Meter Size - Test Year FY 2024

Water

	Class -->	Residential	Commercial	Industrial	Irrigation	Total	**Calculation of Equivalent Meters / Units - Inside**							
Meter Size	Billing Basis-->	Units	Units	Units	Units	Total	Bills	Equiv. Factor	Inside / Outside Factor	Equivalent Meters	Units	Equiv. Factor	Inside / Outside Factor	Equivalent Units
0.625		1,493	75	-	-	1,568	-	1.00	1.00	-	1,568	1.00	1.00	1,568
0.75		716	27	-	1	744	-	1.50	1.00	-	744	1.00	1.00	744
1		4,464	185	-	10	4,659	-	2.50	1.00	-	4,659	1.00	1.00	4,659
1.5		146	42	-	7	195	-	5.00	1.00	-	195	1.00	1.00	195
2		468	171	-	4	643	-	8.00	1.00	-	643	1.00	1.00	643
3		77	10	-	-	87	-	15.00	1.00	-	87	1.00	1.00	87
4		336	15	1	1	353	-	25.00	1.00	-	353	1.00	1.00	353
6		99	1	2	-	102	-	50.00	1.00	-	102	1.00	1.00	102
8		-	-	-	-	-	-	80.00	1.00	-	-	1.00	1.00	-
10		-	-	-	-	-	-	115.00	1.00	-	-	1.00	1.00	-
12		-	-	-	-	-	-	215.00	1.00	-	-	1.00	1.00	-
Total Monthly Customers		7,799	526	3	23	8,351	-			-	8,351			8,351

APPENDIX - B

CITY OF DINUBA, CA

Water Max Day/Hour Allocation Factors - Test Year FY 2024

Line No:	Description	[A] Flow	[B] Peak Month (1,000 Gals)	[C] Average Month (1,000 Gals)	[D] Max Day/Avg Day Factor	[E] Max Day Total Capacity (1,000 Gals/Day)	[F] Max Day Extra Capacity (1,000 Gals/Day)
	Operating Statistics:	**MGD**	**Factor**				
1	Avg Day Flow (MGD)	4.48	1.00				
2	Max Day Flow (MGD)	6.25	1.40				
	Cost Allocation Factors:	**Base**	**Max Day**	**Max Hour**			
3	Base/Max Day	71.68%	28.32%	0.00%			
	Peaking Factors:				**[B] / [C]**		
	Residential						
4	Tier 1: 0 - 9,000 Gallons		56,246	50,321	1.12		
5	Tier 2: Over 9,000 Gallons		69,835	35,471	1.97		
	Commercial						
6	All Flow		25,294	16,965	1.49		
	Industrial						
7	All Flow		10,746	8,958	1.20		
	Irrigation						
8	Tier 1: 0 - 50,000 Gallons		717	513	1.40		
9	Tier 2: Over 50,000 Gallons		2,731	887	3.08		
						Maximum Day	
						[D] x [B]	**[E] - [B]**
	Estimated Max Day/Hour Flows:	**Total Annual Flow (1,000 Gallons)**	**Average Daily Flow (1,000 Gallons)**		**Peaking Factor**	**Total Capacity**	**Extra Capacity**
	Residential						
10	Tier 1: 0 - 9,000 Gallons	618,964	1,696		1.12	1,895	200
11	Tier 2: Over 9,000 Gallons	411,497	1,127		1.97	2,220	1,092
	Commercial						
12	All Flow	219,562	602		1.49	897	295
	Industrial						
13	All Flow	108,815	298		1.20	358	60
	Irrigation						
14	Tier 1: 0 - 50,000 Gallons	5,857	16		1.40	22	6
15	Tier 2: Over 50,000 Gallons	10,977	30		3.08	93	63
16	**Total**	**1,375,672**	**3,769**			**5,485**	**1,716**

APPENDIX - B

CITY OF DINUBA, CA

Water Units of Service by Cost Component - Test Year FY 2024

		[A]	[B]	[C]
Line No:	**Description**	**Accounts**	**Base (1,000 Gallons)**	**Max Day (1,000 Gallons/Day)**
1	**Residential**	**7,799**	**1,030,461**	**1,292**
2	Tier 1: 0 - 9,000 Gallons		618,964	200
3	Tier 2: Over 9,000 Gallons		411,497	1,092
4	**Commercial**	**526**	**219,562**	**295**
5	All Flow		219,562	295
6	**Industrial**	**3**	**108,815**	**60**
7	All Flow		108,815	60
8	**Irrigation**	**23**	**16,834**	**69**
9	Tier 1: 0 - 50,000 Gallons		5,857	6
10	Tier 2: Over 50,000 Gallons		10,977	63
11	**Total**	**8,351**	**1,375,672**	**1,716**

APPENDIX - B

CITY OF DINUBA, CA
Allocation of Water Costs - Test Year FY 2024

Line No:	Description	Water Costs	Base	Extra Capacity Max Day	Meters & Services	Billing & Collection	Total
	Allocation Factors:						
1	Treatment		**71.68%**	**28.32%**	**0.00%**	**0.00%**	**100.00%**
2	Transmission & Distribution		**71.68%**	**28.32%**	**0.00%**	**0.00%**	**100.00%**
3	Pumping		**71.68%**	**28.32%**	**0.00%**	**0.00%**	**100.00%**
4	Customer Service		**0.00%**	**0.00%**	**0.00%**	**100.00%**	**100.00%**
5	Admin		**0.00%**	**0.00%**	**0.00%**	**100.00%**	**100.00%**
6	Source of Supply		**100.00%**	**0.00%**	**0.00%**	**0.00%**	**100.00%**
7	Transfers		**71.68%**	**28.32%**	**0.00%**	**0.00%**	**100.00%**
8	Existing Bond DS		**71.68%**	**28.32%**	**0.00%**	**0.00%**	**100.00%**
9	New Bond DS		**0.00%**	**0.00%**	**0.00%**	**100.00%**	**100.00%**
10	CIP		**41.57%**	**16.43%**	**0.00%**	**42.00%**	**100.00%**
11	Capital Outlay		**0.00%**	**0.00%**	**0.00%**	**100.00%**	**100.00%**
	Allocation of Costs:						
12	Treatment	$ 693,513	$ 497,110	$ 196,403	$ -	$ -	$ 693,513
13	Transmission & Distribution	508,745	364,668	144,077	-	-	508,745
14	Pumping	-	-	-	-	-	-
15	Customer Service	28,304	-	-	-	28,304	28,304
16	Admin	1,443,861	-	-	-	1,443,861	1,443,861
17	Source of Supply	-	-	-	-	-	-
18	Transfers	336,195	240,985	95,210	-	-	336,195
19	Existing Bond DS	505,206	362,132	143,074	-	-	505,206
20	New Bond DS	-	-	-	-	-	-
21	CIP	300,000	124,723	49,277	-	126,000	300,000
22	Capital Outlay	-	-	-	-	-	-
23	Non-Rate Rev & Fund Bal	(206,067)	(85,845)	(33,916)	-	(86,306)	(206,067)
24	**Total**	**$ 3,609,757**	**$ 1,503,773**	**$ 594,125**	**$ -**	**$ 1,511,859**	**$ 3,609,757**
	Units of Service		**1,375,672.00**	**1,715.65**	**100,212.00**	**100,212.00**	
			1,000 Gallons	**1,000 Gals/Day**	**ERUs/Year**	**Bills/Year**	
	Cost Per Unit		**$ 1.0931**	**$ 346.2977**	**$ -**	**$ 15.0866**	
			1,000 Gallons	**1,000 Gals/Day**	**ERU**	**Bill**	

APPENDIX - B

CITY OF DINUBA, CA

Water Cost of Service by Cost Component and Customer Class - Test Year FY 2024

Line No:	Description	[A] Accounts	[B] Base (1,000 Gallons)	[C] Max Day (1,000 Gallons/Day)	[D] Total
1	**Residential**	**$ 1,411,925**	**$ 1,126,416**	**$ 447,381**	**$ 2,985,723**
2	Tier 1: 0 - 9,000 Gallons		$ 676,601	$ 69,146	
3	Tier 2: Over 9,000 Gallons		$ 449,815	$ 378,234	
4	**Commercial**	**$ 95,227**	**$ 240,007**	**$ 102,284**	**$ 437,519**
5	All Flow		$ 240,007	$ 102,284	
6	**Industrial**	**$ 543**	**$ 118,948**	**$ 20,605**	**$ 140,096**
7	All Flow		$ 118,948	$ 20,605	
8	**Irrigation**	**$ 4,164**	**$ 18,402**	**$ 23,855**	**$ 46,420**
9	Tier 1: 0 - 50,000 Gallons		$ 6,402	$ 2,205	
10	Tier 2: Over 50,000 Gallons		$ 11,999	$ 21,649	
11	**Total**	**$ 1,511,859**	**$ 1,503,773**	**$ 594,125**	**$ 3,609,757**

APPENDIX - B

CITY OF DINUBA, CA
Water Rate Calculation - Test Year FY 2024

Line No:	Description	[A] Capacity Ratio	[B] Meter Charge	[C] Customer Charge	[D] Proposed Charge	[E] Existing Charge	[F] Difference
General Service							
1	5/8 Inch	1.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
2	3/4 Inch	1.50	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
3	1.0 Inch	2.50	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
4	1.5 Inch	5.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
5	2.0 Inch	8.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
6	3.0 Inch	15.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
7	4.0 Inch	25.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
8	6.0 Inch	50.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
9	8.0 Inch	80.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**
10	10.0 Inch	115.00	$ -	$ 15.09	**$ 15.09**	**$ 12.09**	**$ 3.00**

Line No:	Customer Class	Base	Peaking	Proposed Rate ($/1,000 Gals)	Existing Rate ($/1,000 Gals)	Difference	Tier Differential
	Residential						
1	Tier 1: 0 - 9,000 Gallons	$ 1.093	$ 0.112	**$ 1.205**	**$ 1.210**	**$ (0.005)**	**1.00**
2	Tier 2: Over 9,000 Gallons	$ 1.093	$ 0.919	**$ 2.012**	**$ 1.961**	**$ 0.051**	**1.67**
	Commercial						
3	All Flow	$ 1.093	$ 0.466	**$ 1.559**	**$ 1.470**	**$ 0.089**	**1.00**
	Industrial						
4	All Flow	$ 1.093	$ 0.189	**$ 1.282**	**$ 1.562**	**$ (0.280)**	**1.00**
	Irrigation						
5	Tier 1: 0 - 50,000 Gallons	$ 1.093	$ 0.377	**$ 1.470**	**N/A**	**N/A**	**1.00**
6	Tier 2: Over 50,000 Gallons	$ 1.093	$ 1.972	**$ 3.065**	**N/A**	**N/A**	**2.09**

Line No:	Customer Class	Annual Use (1,000 Gals)	Peaking Costs	Peaking Unit Cost
	Residential			
1	Tier 1	618,964	$ 69,146	$ 0.11
2	Tier 2	411,497	$ 378,234	$ 0.92
	Commercial			
3	All Flow	219,562	$ 102,284	$ 0.47
	Industrial			
4	All Flow	108,815	$ 20,605	$ 0.19
	Irrigation			
5	Tier 1: 0 - 50,000 Gallons	5,857	$ 2,205	$ 0.38
6	Tier 2: Over 50,000 Gallons	10,977	$ 21,649	$ 1.97
7	**Total**	**1,375,672**	**$ 594,125**	

APPENDIX C

Sewer Cost-of-Service Analysis

Navigation

APPENDIX - C

CITY OF DINUBA, CA

Sewer Customers by Customer Class and Meter Size - Test Year FY 2024

Sewer
Inside

Calculation of Equivalent Meters / Units - Inside

	Class -->	Residential	Commercial	School	Industrial										
Meter Size	Billing Basis-->	Units	Units	Units	Units	Total	Bills	Equiv. Factor	Inside / Outside Factor	Equivalent Meters	Units	Equiv. Factor	Inside / Outside Factor	Equivalent Units
0.625		7,258	493	29	1	7,781	-	1.00	1.00	-	7,781	1.00	1.00	7,781
0.75		-	-	-	-	-	-	1.50	1.00	-	-	1.50	1.00	-
1		-	-	-	-	-	-	2.50	1.00	-	-	2.50	1.00	-
1.5		-	-	-	-	-	-	5.00	1.00	-	-	5.00	1.00	-
2		-	-	-	-	-	-	8.00	1.00	-	-	8.00	1.00	-
3		-	-	-	-	-	-	15.00	1.00	-	-	15.00	1.00	-
4		-	-	-	-	-	-	25.00	1.00	-	-	25.00	1.00	-
6		-	-	-	-	-	-	50.00	1.00	-	-	50.00	1.00	-
8		-	-	-	-	-	-	80.00	1.00	-	-	80.00	1.00	-
10		-	-	-	-	-	-	115.00	1.00	-	-	115.00	1.00	-
Total		7,258	493	29	1	7,781	-			-	7,781			7,781

APPENDIX - C

CITY OF DINUBA, CA

Allocation of Sewer Costs FY - 2024

Allocation to Volume and Customer Service - Sewer FY 2024

		Sewer Costs	Volume	Capacity	Strength - SS	Strength - BOD	Pretreatment & Inspection	Readiness to Serve: Billing & Collection	Readiness to Serve: Customer Service	Total
	Allocation Factors:									
1	Treatment		**20.00%**	**20.00%**	**21.00%**	**34.00%**	**0.00%**	**5.00%**	**0.00%**	**100.00%**
2	Collection		**50.00%**	**50.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**100.00%**
3	Admin		**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**50.00%**	**50.00%**	**100.00%**
4	Pumping		**50.00%**	**50.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**100.00%**
5	Customer Service		**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**50.00%**	**50.00%**	**100.00%**
6	Transfers		**20.00%**	**20.00%**	**21.00%**	**34.00%**	**0.00%**	**5.00%**	**0.00%**	**100.00%**
7	CIP		**10.00%**	**10.00%**	**0.00%**	**0.00%**	**0.00%**	**80.00%**	**0.00%**	**100.00%**
8	Capital Outlay		**50.00%**	**50.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**100.00%**
9	Existing DS		**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**50.00%**	**50.00%**	**100.00%**
10	New Bond DS		**50.00%**	**50.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**0.00%**	**100.00%**
	Allocation of Costs:									
11	Treatment	$ 2,025,562	$ 405,112	$ 405,112	$ 425,368	$ 688,691	$ -	$ 101,278	$ -	$ 2,025,562
12	Collection	177,219	88,610	88,610	-	-	-	-	-	177,219
13	Administration	614,744	-	-	-	-	-	307,372	307,372	614,744
14	Pump	-	-	-	-	-	-	-	-	-
15	Customer Service	39,140	-	-	-	-	-	19,570	19,570	39,140
16	Transfers	530,433	106,087	106,087	111,391	180,347	-	26,522	-	530,433
17	CIP	100,000	10,000	10,000	-	-	-	80,000	-	100,000
18	Capital Outlay	-	-	-	-	-	-	-	-	-
19	Existing Debt	829,044	-	-	-	-	-	414,522	414,522	829,044
20	New Debt	610,000	305,000	305,000	-	-	-	-	-	610,000
21	Non-Rate Rev & Fund Bal	(36,287)	(6,739)	(6,739)	(3,954)	(6,402)	-	(6,992)	(5,462)	(36,287)
22	**Total**	**$ 4,889,855**	**$ 908,070**	**$ 908,070**	**$ 532,805**	**$ 862,637**	**$ -**	**$ 942,271**	**$ 736,002**	**$ 4,889,855**
23	Fixed Charge Component		$ -	$ -	$ -	$ -	$ -	$ 942,271	$ 736,002	$ 1,678,273
24	Flow Charge Component		908,070	908,070	532,805	862,637	-	-	-	$ 3,211,582
25	**Total**		**$ 908,070**	**$ 908,070**	**$ 532,805**	**$ 862,637**	**$ -**	**$ 942,271**	**$ 736,002**	**$ 4,889,855**

Allocation to Customer Class - Sewer - Annual Basis

	Customer Class	Total Annual Bills	Total Monthly Units	Total Flow (1,000 Gals)	Strength - SS	Strength - BOD
26	Residential	87,096	7,258	474,240	791,033	791,033
27	Commercial	6,264	522	95,791	275,628	295,831
28	Industrial	12	1	104,400	84,000	366,360
29	**Total**	**93,372**	**7,781**	**674,431**	**1,150,660**	**1,453,224**

	Cost/Kgals	Cost/Kgals	Cost/pound	Cost/pound		Billing	Cust Service	
Total Cost All Customers	**$ 908,070**	**$ 908,070**	**$ 532,805**	**$ 862,637**		**$ 942,271**	**$ 736,002**	
Total Kgals/pounds	**674,431**	**674,431**	**1,150,660**	**1,453,224**	Equiv Meters/Units	**7,781**	**7,781**	Equiv Meters/Units
Cost Kgals/pounds	**$1.35**	**$1.35**	**$0.463**	**$0.594**	Cost/Unit	**121.10**	**94.59**	Cost/Unit
						10.09	**7.88**	17.97

	Customer Class	Total Annual Flow	Volume Cost	Capacity Cost	Strength - SS Cost	Strength - BOD Cost	Pretreatment & Inspection	Billing & Collection	Customer Service	Total Costs Allocated to Customer Class
30	Residential	474,240	$ 638,528	$ 638,528	$ 366,282	$ 469,559	$ -	$ 878,936	$ 686,531	$ 3,678,364
31	Commercial	95,791	128,975	128,975	127,627	175,606	-	63,214	49,376	$ 673,774
32	Industrial	104,400	140,567	140,567	38,896	217,472	-	121	95	$ 537,717
33	**Total**	**674,431**	**$ 908,070**	**908,070**	**$ 532,805**	**862,637**	**$ -**	**$ 942,271**	**$ 736,002**	**$ 4,889,855**

Navigation

APPENDIX - C

CITY OF DINUBA, CA

Sewer Cost of Service by Cost Component and Customer Class FY - 2024

		[A]	[B]	[C]	[D]	[E]	[F]
Line No:	**Description**	**Volume**	**Capacity**	**Strength - BOD**	**Strength - SS**	**Customer**	**Total**
1	Residential	638,528	638,528	469,559	366,282	1,565,467	3,678,364
2	Commercial	128,975	128,975	175,606	127,627	112,590	673,774
3	Industrial	140,567	140,567	217,472	38,896	216	537,717
4	**Total**	**$ 908,070**	**$ 908,070**	**$ 862,637**	**$ 532,805**	**$ 1,678,273**	**$ 4,889,855**
	Check	**TRUE**	**TRUE**	**TRUE**	**TRUE**	**TRUE**	**TRUE**

[Navigation](#)

APPENDIX - C

CITY OF DINUBA, CA

Sewer Rate Calculation FY - 2024

Line No:	Customer Class	[A] Fixed Rate Costs	[C] Monthly Dwelling Units	[E] Proposed Monthly Fixed Fee	[F] Existing Monthly Fixed Fee	[G] Monthly Fixed Fee Difference	[B] Volumetric Rate Costs	[D] Billable Annual Volume (1,000 Gallons)	[H] Proposed Volumetric Rate	[I] Existing Volumetric Rate	[J] Volumetric Rate Difference
	Residential Class										
1	Residential	$ 3,678,364	7,258	**$ 42.23**	**$ 33.70**	**$ 8.53**	N/A	N/A	N/A	N/A	N/A
	Non-Residential Class										
2	Commercial	$ 112,590	522	**$ 17.97**	**$ 37.32**	**$ (19.35)**	$ 561,184	95,791	**$ 5.858**	**$ 3.73**	**$ 2.126**
	Industrial Class - Collection										
3	Industrial - Collection	N/A	N/A	N/A	N/A	N/A	$ 281,349	104,400	**$ 2.695**	**$ 1.830**	**$ 0.865**
	Industrial Class - Treatment										
	Customer Class	**BOD Costs**	**BOD Pounds**	**Proposed BOD Fee per Pound**	**Existing BOD Fee per Pound**	**BOD Rate Difference**	**TSS Costs**	**TSS Pounds**	**Proposed TSS Fee per Pound**	**Existing TSS Fee per Pound**	**TSS Rate Difference**
4	Industrial - Treatment Tier 1	$ 217,472	366,360	**$ 0.594**	**$ 0.380**	N/A	$ 38,896	84,000	**$ 0.463**	**$ 0.359**	**$ 0.104**
5	Industrial - Treatment Tier 2	N/A	N/A	N/A	**$ 0.605**	N/A	N/A	N/A	N/A	N/A	N/A
6	Industrial - Treatment Tier 3	N/A	N/A	N/A	**$ 0.828**	N/A	N/A	N/A	N/A	N/A	N/A

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City Council Staff Report

Department: PUBLIC WORKS July 25, 2023

To: Mayor and City Council

From: George Avila, Interim Public Works Director

Subject: Authorization to Award a Professional Services Agreement to Sweeping Corporation of America for Street Sweeping Services (GA)

RECOMMENDATION

Council to approve Professional Services Agreement with Sweeping Corporation of America in the amount $186,650 for city street sweeping services and authorize the City Manager or designee to execute the agreement.

EXECUTIVE SUMMARY

The City Council recently received information regarding the opportunity to direct city resources more effectively by outsourcing street sweeping services to a third-party contractor. Upon approval of the City Council, staff procured a street sweeping services contract and received a proposal from Sweeping Corporation of America in the amount of $186,650 for a five-year term. Staff is hereby requesting approval to award and transition to third-party services effective August 1, 2023.

OUTSTANDING ISSUES

None.

DISCUSSION

The city's street sweeping program provides an important service to Dinuba residents. Regular street sweeping keeps streets clear of trash and debris creating safer road conditions for both drivers and pedestrians. Street sweeping is also critical for storm drainage. Keeping storm drain inlets free of leaves and other obstructing materials helps avoid localized flooding and improves storm water quality. Additionally, street sweeping contributes to more attractive neighborhoods improving home value and quality of life.

Given the city's aging street sweeping equipment, the high cost of capital investments and the need for regular maintenance, staff believes it is in the city's best interest to outsource street sweeping services to a third party. Contracting with a street sweeping provider will also allow the city to reallocate one Utility Worker II position to the Streets Division thereby providing much needed reinforcements to that crew. Many cities in our area such as Visalia, Tulare, Kingsburg, Reedley, Corcoran and Fowler have also opted to outsource street sweeping redirecting resources to other essential services.

On May 23, 2023, the City Council authorized staff to procure street sweeping services from a third party. Shortly thereafter the city received a proposal from Sweeping Corporation of America (SCA) through the Sourcewell purchasing cooperative. Using this purchasing cooperative allows the City to "piggyback" on competitively procured contracts. This expedites the purchase process and ensures that the city is getting the best price for this large contract. The city has used this procurement method several times before when purchasing large heavy equipment. Purchases using a purchasing cooperative are authorized in the city's purchasing policy.

The proposal received from SCA is for a five (5) year term in the amount of $186,650 for the first year. Subsequent years would be subject to a consumer price index adjustment which is standard for most service contracts. The scope of SCA's agreement is identical to what the city provides residents now: residential sweeping twice a month and downtown sweeping three times a week. In addition, the SCA contract will sweep around all City medians once quarterly. This represents an average savings of about $10,000 annually from the current cost of providing this service in-house.

Staff believes executing an agreement with SCA, attached herein as Attachment 'A", would have a positive impact on overall public works operations.

FISCAL IMPACT

The cost of this agreement will be funded by the city's Disposal fund.

PUBLIC HEARING

None.

ATTACHMENTS:

A. Professional Services Agreement - SCA LLC

AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE CITY OF DINUBA AND SCA OF CA, LLC

This AGREEMENT FOR CONSULTANT SERVICES ("AGREEMENT"), is made and entered into this ____ day of ____________ 20__, by and among the **CITY OF DINUBA**, a California municipal corporation ("CITY") and **SCA OF CA, LLC** ("COMPANY").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

SECTION 1. TERM OF AGREEMENT.

Subject to the provisions of SECTION 19 "TERMINATION OF AGREEMENT" of this AGREEMENT, the term of this AGREEMENT shall be for a period of five (5) years from the date of execution of this AGREEMENT, as first shown above, or until both parties express in a writing that the services to be performed under this AGREEMENT are completed. Such term may be extended upon written agreement of both parties to this AGREEMENT.

SECTION 2. SCOPE OF SERVICES.

COMPANY agrees to perform the services set forth in EXHIBIT "A" "SCOPE OF SERVICES", EXHIBIT "A" "SCOPE OF SERVICES' IS HEREBY INCLUDED AS AN OPERATIVE PART OF THIS AGREEMENT.

SECTION 3. ADDITIONAL SERVICES.

COMPANY shall not be compensated for any services rendered in connection with its performance of this AGREEMENT which are in addition to or outside of those set forth in this AGREEMENT or listed in EXHIBIT "A" "SCOPE OF SERVICES", unless such additional services are authorized in advance and in writing by the City Manager or Public Works Director of CITY. COMPANY shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Manager or Public Works Director.

SECTION 4. COMPENSATION AND METHOD OF PAYMENT.

(a) Subject to any limitations set forth in this AGREEMENT, CITY agrees to pay COMPANY the amounts specified in EXHIBIT "B" "COMPENSATION", EXHIBIT "B" "COMPENSATION" IS HEREBY INCLUDED AS AN OPERATIVE PART OF THIS AGREEMENT.. -The total compensation, including reimbursement for actual expenses, shall not exceed **($186,650) dollars**, for the first year unless additional compensation is approved in writing by the City Manager or Public Works Director. Subsequent years shall be indexed by a rate commensurate with the negotiated consumer price index.

(b) Each month COMPANY shall furnish to CITY an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, sub-consultant contracts and miscellaneous expenses. CITY shall independently review each invoice submitted by the COMPANY to determine whether the work performed and expenses incurred are in compliance with the provisions of this AGREEMENT. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event any charges or expenses are disputed by CITY, the original invoice shall be returned by CITY to COMPANY for correction and resubmission.

(c) Except as to any charges for work performed or expenses incurred by COMPANY which are disputed by CITY, CITY will use its best efforts to cause COMPANY to be paid within thirty (30) days of receipt of COMPANY's invoice.

(d) Payment to COMPANY for work performed pursuant to this AGREEMENT shall not be deemed to waive any defects in work performed by COMPANY.

SECTION 5. INSPECTION AND FINAL ACCEPTANCE.

CITY may inspect and accept or reject any of COMPANY'S work under this AGREEMENT, either during performance or when completed. CITY shall reject or finally accept COMPANY'S work within sixty (60) days after submitted to CITY. CITY shall reject work by a timely written explanation, otherwise COMPANY'S work shall be deemed to have been accepted. CITY'S acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of COMPANY'S work by CITY shall not constitute a waiver of any of the provisions of this AGREEMENT including, but not limited to, sections 15 and 16, pertaining to indemnification and insurance, respectively.

SECTION 6. OWNERSHIP OF DOCUMENTS.

All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by COMPANY in the course of providing any services pursuant to this AGREEMENT shall become the sole property of CITY and may be used, reused or otherwise disposed of by CITY without the permission of the COMPANY. Upon completion, expiration or termination of this AGREEMENT, COMPANY shall turn over to CITY all such original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

SECTION 7. COMPANY'S BOOKS AND RECORDS.

(a) COMPANY shall maintain any and all documents and records demonstrating or relating to COMPANY'S performance of services pursuant to this AGREEMENT. COMPANY shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to CITY pursuant to this AGREEMENT. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by COMPANY pursuant to this AGREEMENT. Any and all such documents or records shall be maintained for three years from the date of execution of this AGREEMENT and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon written request by CITY or its designated representative. Copies of such documents or records shall be provided directly to the CITY for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at COMPANY'S address indicated for receipt of notices in this AGREEMENT.

(c) Where CITY has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or discarded due to dissolution or termination of COMPANY'S business, CITY may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to CITY, as well as to its successors in interest and authorized representatives.

SECTION 8. STATUS OF COMPANY.

(a) COMPANY is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of CITY. COMPANY shall have no authority to bind CITY in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against CITY, whether by contract or otherwise, unless such authority is expressly conferred under this AGREEMENT or is otherwise expressly conferred in writing by the City Council or City Manager or his or her duly authorized representative.

(b) The personnel performing the services under this AGREEMENT on behalf of COMPANY shall at all times be under COMPANY'S exclusive direction and control. Neither CITY, nor any elected or appointed boards, officers, officials, employees or agents of CITY, shall have control over the conduct of COMPANY or any of COMPANY'S officers, employees or agents, except as set forth in this AGREEMENT. COMPANY shall not at any time or in any manner represent that COMPANY or any of COMPANY'S officers, employees or agents are in any manner officials, officers, employees or agents of CITY.

(c) Neither COMPANY, nor any of COMPANY'S officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to CITY'S employees. COMPANY expressly waives any right COMPANY may have to any such rights.

SECTION 9. STANDARD OF PERFORMANCE.

COMPANY represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this AGREEMENT in a thorough, competent and professional manner. COMPANY shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this AGREEMENT, COMPANY shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of COMPANY under this AGREEMENT.

SECTION 10. COMPLIANCE WITH APPLICABLE LAWS; PERMITS AND LICENSES.

COMPANY shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this AGREEMENT. COMPANY shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this AGREEMENT. Neither CITY, nor any elected or appointed boards, officers, officials, employees or agents of CITY, shall be liable, at law or in equity, as a result of any failure of COMPANY to comply with this section.

SECTION 11. NONDISCRIMINATION.

COMPANY shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this AGREEMENT.

SECTION 12. UNAUTHORIZED ALIENS.

COMPANY hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should COMPANY so employ such unauthorized aliens for the performance of work and/or services covered by this AGREEMENT, and should the any liability or sanctions be imposed against CITY for such use of unauthorized aliens, COMPANY hereby agrees to and shall reimburse CITY for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by CITY. Furthermore, COMPANY agrees to be subject to the duties and obligations set forth in Section 15 of this AGREEMENT pertaining to indemnification if such liability arises against City for violation of this section.

SECTION 13. CONFLICTS OF INTEREST.

(a) COMPANY covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of CITY or which would in any way hinder COMPANY'S performance of services under this AGREEMENT. COMPANY further covenants that in the performance of this AGREEMENT, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. COMPANY agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of CITY in the performance of this AGREEMENT.

(b) CITY understands and acknowledges that COMPANY is, as of the date of execution of this AGREEMENT, independently involved in the performance of non-related services for other governmental agencies and private parties. COMPANY is unaware of any stated position of CITY relative to such projects. Any future position of CITY on such projects shall not be considered a conflict of interest for purposes of this section.

SECTION 14. CONFIDENTIAL INFORMATION; RELEASE OF INFORMATION.

(a) All information gained or work product produced by COMPANY in performance of this AGREEMENT shall be considered confidential, unless such information is in the public domain or already known to COMPANY. COMPANY shall not release or disclose any such information or work product to persons or entities other than CITY without prior written authorization from the City Manager, except as may be required by law.

(b) COMPANY, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of CITY, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this AGREEMENT. Response to a subpoena or court order shall not be considered "voluntary" provided COMPANY gives CITY notice of such court order or subpoena.

(c) If COMPANY, or any officer, employee, agent or subcontractor of COMPANY, provides any information or work product in violation of this AGREEMENT, then CITY shall have the right to reimbursement and indemnity from COMPANY for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of COMPANY'S conduct.

(d) COMPANY shall promptly notify CITY should COMPANY, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admiss-ions or other discovery request, court order or subpoena from any party regarding this AGREEMENT and the work performed thereunder. CITY retains the right, but has no obligation, to represent COMPANY or be present at any deposition, hearing or similar proceeding. COMPANY agrees to cooperate fully with CITY and to provide CITY with the opportunity to review any response to discovery requests provided by COMPANY. However, this right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

SECTION 15. INDEMNIFICATION.

(a) CITY and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "INDEMNITEES") shall have no liability to COMPANY or any other person for, and COMPANY shall indemnify, and hold harmless INDEMNITEES from and against, any and all liabilities, damages, judgments, reimbursement of reasonable related costs and expenses, including reasonable attorneys' fees and disbursements (collectively "CLAIMS"), which INDEMNITEES may suffer or incur or to which INDEMNITEES may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring to the extent found to be as a result of or caused by the COMPANY'S negligent performance of or negligent failure to perform any services under this AGREEMENT or by the negligent or willful acts or omissions of COMPANY, its agents, officers, directors, subcontractors or employees, committed in performing any of the services under this AGREEMENT.

(b) If any action or proceeding is brought against INDEMNITEES by reason of any of the matters against which CONSUL TANT has agreed to indemnify INDEMNITEES as provided above, COMPANY shall reimburse City's reasonable defense costs tied directly to COMPANY'S determined percentage of fault as set forth in California Civil Code 2782.8 as it is written as of the date of this Agreement. Furthermore, per Civil Code 2728.8, a design professional

COMPANY shall only be liable to the extent specified in Civil Code 2728.8. Upon notice from City, COMPANY shall defend INDEMNITEES by counsel acceptable to CITY, such acceptance not to be unreasonably withheld. The insurance required to be maintained by CONSUL TANT under Section 16 shall ensure COMPANY'S obligations under this section, but the limits of such insurance shall not limit the liability of CONSUL TANT hereunder. The provisions of this section shall survive the expiration or earlier termination of this AGREEMENT.

b) If any action or proceeding is brought against INDEMNITEES by reason of any of the matters against which COMPANY has agreed to indemnify INDEMNITEES as provided above, COMPANY, upon notice from CITY, shall defend INDEMNITEES at by counsel acceptable to CITY, such acceptance not to be unreasonably withheld. INDEMNITEES need not have first paid for any of the matters to which INDEMNITEES are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by COMPANY under Section 16 shall ensure COMPANY'S obligations under this section, but the limits of such insurance shall not limit the liability of COMPANY hereunder. The provisions of this section shall survive the expiration or earlier termination of this AGREEMENT.

SECTION 16. INSURANCE.

COMPANY agrees to obtain and maintain in full force and effect during the term of this AGREEMENT the insurance policies set forth in EXHIBIT "C" "INSURANCE" and made a part of this AGREEMENT. All insurance policies shall be subject to approval by CITY as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. COMPANY agrees to provide CITY with copies of required policies upon request.

SECTION 17. ASSIGNMENT.

The expertise and experience of COMPANY are material considerations for this AGREEMENT. CITY has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon COMPANY under this AGREEMENT. In recognition of that interest, COMPANY shall not assign or transfer this Agreement or delegate any portion of this AGREEMENT or the performance of any of COMPANY'S duties or obligations under this AGREEMENT without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this AGREEMENT entitling CITY to any and all remedies at law or in equity, including summary termination of this AGREEMENT. CITY acknowledges, however, that COMPANY, in the performance of its duties pursuant to this AGREEMENT, may utilize subcontractors.

SECTION 18. CONTINUITY OF PERSONNEL.

COMPANY shall make every reasonable effort to maintain the stability and continuity of COMPANY'S staff assigned to perform the services required under this AGREEMENT. COMPANY shall notify CITY of any changes in COMPANY'S staff assigned to perform the services required under this AGREEMENT, prior to any such performance.

SECTION 19. TERMINATION OF AGREEMENT.

(a) CITY may terminate this AGREEMENT, with or without cause, at any time by giving thirty (30) days written notice of termination to COMPANY. In the event such notice is given, COMPANY shall cease immediately all work in progress.

(b) COMPANY may terminate this AGREEMENT at any time upon thirty (30) days written notice of termination to CITY.

(c) If either COMPANY or CITY fail to perform any material obligation under this AGREEMENT, then, in addition to any other remedies, either COMPANY, or CITY may terminate this AGREEMENT immediately upon written notice.

(d) Upon termination of this AGREEMENT by either COMPANY or CITY, all property belonging exclusively to CITY which is in COMPANY'S possession shall be returned to CITY. COMPANY shall furnish to CITY a final invoice for work performed and expenses incurred by COMPANY, prepared as set forth in SECTION 4 of this AGREEMENT. This final invoice shall be reviewed and paid in the same manner as set forth in SECTION 4 of this AGREEMENT.

SECTION 20. DEFAULT.

In the event that COMPANY is in default under the terms of this AGREEMENT, the CITY shall not have any obligation or duty to continue compensating COMPANY for any work performed after the date of default and may terminate this AGREEMENT immediately by written notice to the COMPANY.

SECTION 21. EXCUSABLE DELAYS.

COMPANY shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of COMPANY. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of CITY, court orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this AGREEMENT shall be equitably adjusted for any delays due to such causes.

SECTION 22. COOPERATION BY CITY.

All public information, data, reports, records, and maps as are existing and available to CITY as public records, and which are necessary for carrying out the work as outlined in the EXHIBIT "A" "SCOPE OF SERVICES", shall be furnished to COMPANY in every reasonable way to facilitate, without undue delay, the work to be performed under this AGREEMENT.

SECTION 23. NOTICES.

All notices required or permitted to be given under this AGREEMENT shall be in writing and shall be personally delivered, or sent by certified mailaddressed as follows:

To CITY:

George Avila, Interim Public Works Director
City of Dinuba
405 E. El Monte Way
Dinuba, CA 93618

To COMPANY:

____
____
____
____
____

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

SECTION 24. AUTHORITY TO EXECUTE.

The person or persons executing this AGREEMENT on behalf of COMPANY represents and warrants that he/she/they has/have the authority to so execute this AGREEMENT and to bind COMPANY to the performance of its obligations hereunder.

SECTION 25. BINDING EFFECT.

This AGREEMENT shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

SECTION 26. MODIFICATION OF AGREEMENT.

No amendment to or modification of this AGREEMENT shall be valid unless made in writing and approved by the COMPANY and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

SECTION 27. WAIVER.

Waiver by any party to this AGREEMENT of any term, condition, or covenant of this AGREEMENT shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this AGREEMENT shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this AGREEMENT. Acceptance by CITY of any work or services by COMPANY shall not constitute a waiver of any of the provisions of this AGREEMENT.

SECTION 28. LAW TO GOVERN; VENUE.

This Agreement shall be construed and enforced inaccordance with the laws of the State of California. The parties further agree that this Agreement is entered into and to be performed in Tulare County, California. To the fullest extent permitted by law, the parties waive the venue removal provisions pursuant to California Code of Civil Procedure § 394.

SECTION 29. ATTORNEYS FEES, COSTS AND EXPENSES.

If any litigation is commenced between the parties to this Agreement concerning the Agreement or the rights and duties of either in relation to the Agreement, the party prevailing in that litigation shall be entitled, in addition to any other relief that may be granted in the litigation, to its costs for the litigation including expert witness fees and a reasonable sum and for its attorneys' fees in the litigation, which shall be determined by the court in that litigation or in a separate action brought for that purpose.

SECTION 30. ENTIRE AGREEMENT.

This AGREEMENT, including the attached EXHIBITS "A" through "C", is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between COMPANY and CITY prior to the execution of this AGREEMENT. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this AGREEMENT shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

SECTION 31. COUNTERPARTS.

This Agreement may be executed in counterparts and/or by facsimile or other electronic means, and when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterpart, shall constitute one Agreement, which shall be binding upon and effective as to all Parties as of the date of the last signing party.

SECTION 32. SEVERABILITY.

If an term, condition or covenant of this AGREEMENT is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this AGREEMENT shall not be affected thereby and the AGREEMENT shall be read and construed without the invalid, void or unenforceable provision(s).

IN WITNESS WHEREOF, the parties hereto have caused this AGREEMENT to be executed the day and year first above written.

CITY OF DINUBA

COMPANY:

By____________________________
(Authorized Officer)

By ________________________
Luis Patlan, City Manager

By_________________________
APPROVED AS TO FORM:
(Authorized Officer)

____
David J. Yanez, City Attorney

EXHIBIT "A"

SCOPE OF SERVICES

Exhibit A

SCA
Sweeping Corp of America

City of Dinuba
Attn: Steve Barron
405 E. El Monte Way
Dinuba, CA 93618

This proposal has been submitted to the City of Dinuba and its residents by SCA of CA, LLC (Formerly Central Valley Sweeping) in response to your Request for Proposal for Street Sweeping services. This document is intended to provide the City of Dinuba with the cost for street sweeping services based on a five (5) year agreement.

SCA of CA, LLC has been serving the entire Central Valley since 1977. With over 2,500 scheduled clients, we have the experience and equipment needed to get the job done right…the first time! Our job experience includes, but is not limited to: Municipalities, Industrial Properties, Dairies, Highway Construction and Homeownerships.

SCA of CA handles the sweeping needs for: The Cities of Visalia, Tulare, Kingsburg, Reedley, Parlier, Kerman, Corcoran, Fowler & Lindsay. Our company is the primary sweeping provider for such companies as: J.G. Boswell, Kraft Foods, NAS-Lemoore, and the Fresno & Visalia Unified School District. SCA of Ca is a local company that puts money back into our Valley.

ITEMS INCLUDED IN THE PROPOSAL:

I. SCOPE OF SERVICE & FREQUENCY OF SERVICE:

A. ***Scope of Service***: The specific scope of sweeping service requested by the City of Dinuba was clearly outlined by Steve Barron as:

i. Residential Streets: We will provide street sweeping services of the 40.35 street miles of the city (For a total of 80.7 miles per month), ***not less than*** twice-a-month.

ii. Downtown Streets: We will provide street sweeping services of the 3.25 street miles of the City's Downtown District (For a total of 9.75 miles per week), ***not less than*** three times a week.

iii. Medians: We will provide street sweeping services of the 2.6 street miles of City medians (for a total of 10.4 miles per quarter), ***not less than*** once-a-quarter.

II. ABILITY TO MEET SCHEDULED FREQUENCY:

A. ***Operators***: SCA of CA has twenty-six (26) full time operators to make sure that the job is done on schedule. Four (4) of these operators are set on an "on call" schedule to allow us to handle emergency situations (ie: sickness, injury, or family emergency).

B. ***Equipment***: With a fleet consisting of thirty-eight (38) Regenerative Air (All are PM-10 compliant) and Power Mechanical Broom (All PM-10 compliant) sweeping units, SCA of CA equipped to handle any job....and prepared with backup machines to cover any breakdown situation. Our large fleet of sweepers allows us to take a machine out of service for general maintenance or repair without disrupting our service schedule.

i. *Mechanical Brooms & Regenerative Air Sweeping Units*: SCA of CA has both Mechanical Broom & Regenerative Air sweeping units available for the services. The mechanical broom specializes in picking up the heavy dirt and debris that the city wants removed. The regenerative air sweepers are essential for the heavy leaf fall.

VII. DUST CONTROL & FUEL-EFFICIENT EQUIPMENT: Our Mechanical Broom & Regenerative Air sweeping units come equipped with PM-10 compliant dust control systems and AQMD Rule 1186 low emissions packages.

A. ***Dust Control System***: 220-gallon capacity polyethylene water tank; 5 gpm High Output Water electric diaphragm type pump; low water warning light; external water level indicator; spray nozzles around pick-up head, gutter broom(s) and inside hopper.

B. ***Front Spray Bar Adaptation***: To combat the dry conditions that occur as a result of living in our Valley, we have found it necessary to fabricate an additional spray bar onto the front of our sweeping units. This additional spray system provides an extra application of water to the ground, thereby eliminating any dust from being stirred into the air.

C. ***Fuel Efficient Equipment***: Low Emissions Package AQMD Rule 1186 compliant.

VIII. GPS TRACKING SYSTEM: SCA of CA can provide the City of Dinuba with service records tracked by our GPS Tracking System.

A. ***GPS Tracking System***: All of our Municipal sweeping units come equipped with GPS tracking systems. These systems are designed to track the street sweeper's route on a minute-by-minute basis. The information that is collected by the GPS tracking unit can be checked in real time to verify service.

IX. ABILITY TO PERFORM EXTRA SWEEPING FOR SPECIAL EVENTS: SCA of CA is the largest sweeping company in the Central Valley. We have the equipment and manpower to handle any special sweeping need. We will coordinate with your staff to provide additional sweeping service, should the city require any emergency sweeping service.

X. OPERATORS ABILITY TO COMMUNICATE WITH CITY STAFF: We believe that open communication is imperative to the success of our working relationship. We will provide the city staff with a list of our supervisors contact cell phone numbers, which can be called 24 hours a day.

XI. COMPANYS ABILITY TO RESOLVE CUSTOMER PROBLEMS: Customer service is essential to the success of our company. To that end, SCA of CA has developed a custom "*Resident Response Sheet.*" This sheet was designed by SCA to capture the necessary information to resolve resident complaints and concerns related to sweeping service. This one-sheet allows us to address these time sensitive matters quickly and efficiently and enables us to track those concerns for future reference and/or the cities records. Once the issue has been addressed, we note the resolution, email a copy to your staff, and keep a copy for our records.

XII. KEY PERSONNEL:

A. Matthew D. Bawks @ 559-804-0081. Matthew has been in the sweeping industry for over 25 years. He started off working for the business in high school, running sweepers. After graduating college with a degree in Communication Studies he went to work for the San Francisco Giants baseball team for five years where he worked with the sales team. He moved back to Visalia and used that sales experience to help his parent grow Central Valley Sweeping into the largest sweeping company in the Valley.

B. Operations Manager: Sal Guerra @ 559-359-4823. Sal has worked in the industry for 10 years. He was initially hired to head up our Human Resources department, but we quickly realized that his talents would enable him to increase his role to move into the role of Operations Manager.

EXHIBIT "B"

COMPENSATION

Exhibit B

XIII. REFERENCES: Please accept the following references for service currently provided by Central Valley Sweeping:

1. City of Visalia
   P.O. Box 5078
   Visalia, CA 93278
   Contact: Jason Serpa
   (559) 713-4428

2. City of Reedley
   845 G Street
   Reedley, CA 93654
   Contact: Russ Roberston
   (559) 637-2139

3. City of Tulare
   411 E. Kern
   Tulare, CA 93274
   Contact: Andrew Bettencourt
   (559) 684-4382

4. City of Kingsburg
   1401 Draper St.
   Kingsburg, CA 93631
   Contact: Alex Henderson
   (559) 897-5821

XIV. CITY OF DINUBA EXISTING STREET SWEEPERS: SCA of CA would be interested in purchasing ALL the equipment owned by the city. If awarded the contract, we would like the opportunity to inspect the equipment & then make a proposal based on actual comparable values.

XV. CONTRACT TERM:

Contract Option #1: SCA of CA & the City of Dinuba would agree to a five-year service agreement. Under the terms of this agreement, either party can cancel service with 60 days written notice. If the City would like to select this service term and agreement, the annual cost for the scope of work outlined in this proposal would be $186,649.55.

SCA of CA wants to extend our appreciation for the opportunity to serve the City of Dinuba and its residence and for your interest in our company. We look forward to adding you to our family of loyal clients. Please contact Matthew Bawks @ 559-804-0081 with any question or clarifications regarding this proposal.

Respectfully submitted,

Matthew Bawks
District Manager

EXHIBIT "C"

INSURANCE

A. Insurance Requirements. COMPANY shall provide and maintain insurance, acceptable to the City Manager or City Attorney, in full force and effect throughout the term of this AGREEMENT, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by COMPANY, its agents, representatives or employees. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. COMPANY shall provide the following scope and limits of insurance:

   a. Workers' compensation insurance with statutory limits, and employer's liability insurance with limits of not less than $500,000 per accident.

   b. Comprehensive general liability insurance with a combined single limit of not less than $500,000 per occurrence covering injury to or death of any person or persons, and with limits of not less than $500,000 per occurrence covering property damage. Such insurance shall 1) name the City of Dinuba, its appointed and elected officials, officers, employees and agents as insured; and 2) contain an endorsement that this insurance may not be canceled or reduced until thirty (30) days after the City Manager has received notice of such cancellation or reduction.

   c. Comprehensive automobile liability insurance with a combined single limit of not less than $500,000 covering per occurrence covering injury to or death of any person or persons, and with limits of not less than $500,000 per occurrence covering property damage. Such insurance shall 1) name the City of Dinuba, its appointed and elected officials, officers, employees and agents as insured; and 2) contain an endorsement that this insurance may not be canceled or reduced until thirty (30) days after the City Manager shall have received notice of such cancellation or reduction.

B. Insurance policies required by this AGREEMENT shall contain the following provisions:

   a. All Policies: Each insurance policy required by this paragraph shall be endorsed and state that the coverage shall not be suspended, voided, cancelled by the insurer or either party to this AGREEMENT, reduced in coverage or in limits except after 30 days' prior written notice by Certified mail, return receipt requested, has been given to George Avila, Business Manager, 405 E. El Monte Way, Dinuba, CA 93618.

   b. Workers' Compensation and Employer's Liability Coverage: Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against CITY, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by COMPANY.

c. General Liability and Automobile Liability Coverages:

   i. CITY, and its respective elected and appointed officers, officials, and employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities COMPANY performs; products and completed operations of COMPANY; premises owned, occupied or used by COMPANY; or automobiles owned, leased, hired or borrowed by COMPANY. The coverage shall contain no special limitations on the scope of protection afforded to CITY, and their respective elected and appointed officers, officials, or employees.

   ii. COMPANY'S insurance coverage shall be primary insurance with respect to CITY, and its respective elected and appointed, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by CITY, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, COMPANY'S insurance.

   iii. COMPANY'S insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

C. Other provisions:

a. Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to CITY, and its respective elected and appointed officers, officials, employees or volunteers.

b. COMPANY agrees to deposit with CITY, at or before the effective date of this contract, certificates of insurance necessary to satisfy CITY that the insurance provisions of this contract have been complied with. The City Attorney may require that COMPANY furnish CITY with copies of original endorsements effecting coverage required by this Section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. CITY reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

c. COMPANY shall furnish certificates and endorsements from each subcontractor identical to those COMPANY provides.

d. Any deductibles or self-insured retentions must be declared to and approved by CITY. At the option of CITY, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects CITY or its respective elected or appointed officers, officials, employees and volunteers or the COMPANY shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

e. The procuring of such required policy or policies of insurance shall not be construed to limit COMPANY'S liability hereunder nor to fulfill the indemnification provisions and requirements of this AGREEMENT.

CITY OF DINUBA
Together, A Better Community
CALIFORNIA • 1906

City Council Staff Report

Department: FINANCE SERVICES July 25, 2023

To: Mayor and City Council

From: Karina Solis, Administrative Services Director

Subject: Resolution No. 2023-41 Approving the Public Safety Commission Ten-Year Financial Plan (KS)

RECOMMENDATION

Council to adopt Resolution No. 2023-41 approving the Public Safety Commission Ten-Year Financial Plan.

EXECUTIVE SUMMARY

In August of 2005, the City Council voted to adopt Resolution No. 2005-83 which allowed for the voter approval for the sales tax measure of three quarters of one percent sales tax for the provision of police and fire protection services. The measure was voted on an approved by the voters of Dinuba. The adopted resolution included a ten-year financial plan that has since expired.

OUTSTANDING ISSUES

None.

DISCUSSION

Resolution No. 2005-83 states "…the Police and Fire Expenditure Plan shall be amended from time to time." Since the plan expired, several factors including the inability to fill vacancies within the committee, the transition from having the Citizen's Oversite Committee merge with the Police Commission resulted in the new oversite board of the Public Safety Commission, and changes in personnel all have contributed to the inability to formalize an updated ten-year financial plan. The City Council has in effect, been approving the financial plan for the sales tax measure on a yearly basis through the adoption of the budget.

The importance of having a long-range plan is recognized by staff to ensure the planning for the fund. City staff has prepared the ten-year financial plan beginning with fiscal year 2023/24 based on the current financial situation and the adoption of the

2023/24 budget. The plan identifies the needs of personnel expenses, maintenance and operations and capital expenses including equipment and vehicles through fiscal year 2032/33. This plan outlines the anticipated revenues, cash balances and the anticipated expenses in each fiscal year for ten years. The financial plan balances the current needs of the Police and Fire departments with the available funds from this measure.

FISCAL IMPACT

None.

PUBLIC HEARING

None.

ATTACHMENTS:

A. Resolution No. 2023-41 and Exhibit '1' Ten-Year Financial Plan

Attachment “A”

RESOLUTION 2023-41

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF DINUBA, CALIFORNIA, APPROVING THE PUBLIC SAFETY COMMISSION TEN-YEAR FINANCIAL PLAN

WHEREAS, the City of Dinuba, California has determined that, as practice and implementation it is important to update the Public Safety Commission Ten-Year Financial Plan; and

WHEREAS, the previous ten-year financial plan expired in 2015; and

WHEREAS, the City Council adopted the 2023/24 annual budget, including the revenues and expenses of the Public Safety (Measure F) Sales Tax, by Resolution No. 2023-35; and

WHEREAS, the long-range financial planning of the Public Safety Sales Tax is vital to ensure the Public Safety needs of the residents of Dinuba are being met.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dinuba, approves the Public Safety Commission Ten-Year Financial Plan, Exhibit ‘1’,

PASSED AND ADOPTED by the City Council of the City of Dinuba at a regular meeting held on Tuesday, July 25, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____
Mayor

ATTEST:

____
City Clerk

Exhibit '1'

City of Dinuba 3/4% Public Safety Sales Tax Initiative (Measure F) 10 Year Expenditure Plan

23/24	Estimated Beginning Fund Balance	$2,375,961
	Estimated Revenue	**$3,200,000**
Division	**Description**	**Budget**
Patrol	11 Officers	$1,699,507
	Maintenance and Operations	$57,490
	Principal & Interest for Patrol Vehicles	$213,112
	One-time Capital Expenses	$0
	Lease of Tasers	$30,419
	Police-Patrol Total	$2,000,528
Investigative	1 Detective	$174,416
	Police-Investigative Total	$174,416
Records & Comm.	2 Dispatchers	$200,935
	Police-records & Communication Total	$200,935
Total Police		**$2,375,879**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$756,013
	Maintenance and Operations	$69,974
	Fire Engine - One time Capital Expenses	$61,521
	Other	$0
Total Fire		**$887,508**
Total Expenses		**$3,263,387**
Revenues over Expenses		-$63,387
Estimated Ending Fund Balance		**$2,312,574**

24/25	Estimated Revenue	$3,264,000
Division	**Description**	**Budget**
Patrol	11 Officers	$1,750,492
	Maintenance and Operations	$59,215
	Principal & Interest for Patrol Vehicles	$219,505
	One-time Capital Expenses	$0
	Lease of Tasers	$31,636
	Police-Patrol Total	$2,060,848
Investigative	1 Detective	$179,648
	Police-Investigative Total	$179,648
Records & Comm.	2 Dispatchers	$206,963
	Police-records & Communication Total	$206,963
Total Police		**$2,447,460**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$778,693
	Maintenance and Operations	$72,073
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$850,767**
Total Expenses		**$3,298,226**
Revenues over Expenses		-$34,226
Estimated Ending Fund Balance		**$2,278,347**

25/26	Estimated Revenue	$3,329,280
Division	**Description**	**Budget**
Patrol	11 Officers	$1,803,007
	Maintenance and Operations	$60,991
	Principal & Interest for Patrol Vehicles	$226,091
	One-time Capital Expenses	$0
	Lease of Tasers	$32,901
	Police-Patrol Total	$2,122,990
Investigative	1 Detective	$185,038
	Police-Investigative Total	$185,038
Records & Comm.	2 Dispatchers	$213,172
	Police-records & Communication Total	$213,172
Total Police		**$2,521,200**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$802,054
	Maintenance and Operations	$74,235
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$876,290**
Total Expenses		**$3,397,490**
Revenues over Expenses		-$68,210
Estimated Ending Fund Balance		**$2,210,138**

26/27	Estimated Revenue	$3,395,866
Division	**Description**	**Budget**
Patrol	11 Officers	$1,857,097
	Maintenance and Operations	$62,821
	Principal & Interest for Patrol Vehicles	$232,873
	One-time Capital Expenses	$0
	Lease of Tasers	$34,217
	Police-Patrol Total	$2,187,009
Investigative	1 Detective	$190,589
	Police-Investigative Total	$190,589
Records & Comm.	2 Dispatchers	$219,567
	Police-records & Communication Total	$219,567
Total Police		**$2,597,165**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$826,116
	Maintenance and Operations	$76,462
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$902,578**
Total Expenses		**$3,499,743**
Revenues over Expenses		-$103,878
Estimated Ending Fund Balance		**$2,106,260**

27/28	Estimated Revenue	$3,463,783
Division	**Description**	**Budget**
Patrol	11 Officers	$1,912,810
	Maintenance and Operations	$64,706
	Principal & Interest for Patrol Vehicles	$239,859
	One-time Capital Expenses	$0
	Lease of Tasers	$35,586
	Police-Patrol Total	$2,252,961
Investigative	1 Detective	$196,307
	Police-Investigative Total	$196,307
Records & Comm.	2 Dispatchers	$226,154
	Police-records & Communication Total	$226,154
Total Police		**$2,675,422**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$850,899
	Maintenance and Operations	$78,756
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$929,656**
Total Expenses		**$3,605,078**
Revenues over Expenses		-$141,295
Estimated Ending Fund Balance		**$1,964,965**

28/29	Estimated Revenue	$3,533,059
Division	**Description**	**Budget**
Patrol	11 Officers	$1,970,194
	Maintenance and Operations	$66,647
	Principal & Interest for Patrol Vehicles	$247,055
	One-time Capital Expenses	$0
	Tasers	$200,000
	Police-Patrol Total	$2,483,896
Investigative	1 Detective	$202,196
	Police-Investigative Total	$202,196
Records & Comm.	2 Dispatchers	$232,939
	Police-records & Communication Total	$232,939
Total Police		**$2,919,031**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$876,426
	Maintenance and Operations	$81,119
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$957,545**
Total Expenses		**$3,876,576**
Revenues over Expenses		-$343,518
Estimated Ending Fund Balance		**$1,621,448**

29/30	Estimated Revenue	$3,603,720
Division	**Description**	**Budget**
Patrol	11 Officers	$2,029,300
	Maintenance and Operations	$68,646
	Principal & Interest for Patrol Vehicles	$254,467
	One-time Capital Expenses	$0
	One-time Capital Expenses	$0
	Police-Patrol Total	$2,352,413
Investigative	1 Detective	$208,262
	Police-Investigative Total	$208,262
Records & Comm.	2 Dispatchers	$239,927
	Police-records & Communication Total	$239,927
Total Police		**$2,800,602**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$902,719
	Maintenance and Operations	$83,553
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$986,272**
Total Expenses		**$3,786,874**
Revenues over Expenses		-$183,154
Estimated Ending Fund Balance		**$1,438,294**

30/31	Estimated Revenue	$3,675,794
Division	**Description**	**Budget**
Patrol	11 Officers	$2,090,179
	Maintenance and Operations	$70,705
	Principal & Interest for Patrol Vehicles	$262,101
	One-time Capital Expenses	$0
	One-time Capital Expenses	$0
	Police-Patrol Total	$2,422,986
Investigative	1 Detective	$214,510
	Police-Investigative Total	$214,510
Records & Comm.	2 Dispatchers	$247,125
	Police-records & Communication Total	$247,125
Total Police		**$2,884,620**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$929,801
	Maintenance and Operations	$86,059
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$1,015,860**
Total Expenses		**$3,900,480**
Revenues over Expenses		-$224,686
Estimated Ending Fund Balance		**$1,213,608**

31/32	Estimated Revenue	$3,749,310
Division	**Description**	**Budget**
Patrol	11 Officers	$2,152,885
	Maintenance and Operations	$72,827
	Principal & Interest for Patrol Vehicles	$269,964
	One-time Capital Expenses	$0
	One-time Capital Expenses	$0
	Police-Patrol Total	$2,495,675
Investigative	1 Detective	$220,945
	Police-Investigative Total	$220,945
Records & Comm.	2 Dispatchers	$254,538
	Police-records & Communication Total	$254,538
Total Police		**$2,971,159**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$957,695
	Maintenance and Operations	$88,641
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$1,046,336**
Total Expenses		**$4,017,494**
Revenues over Expenses		-$268,184
Estimated Ending Fund Balance		**$945,424**

32/33	Estimated Revenue	$3,824,296
Division	**Description**	**Budget**
Patrol	11 Officers	$2,217,471
	Maintenance and Operations	$75,011
	Principal & Interest for Patrol Vehicles	$278,063
	One-time Capital Expenses	$0
	One-time Capital Expenses	$0
	Police-Patrol Total	$2,570,545
Investigative	1 Detective	$227,573
	Police-Investigative Total	$227,573
Records & Comm.	2 Dispatchers	$262,175
	Police-records & Communication Total	$262,175
Total Police		**$3,060,293**
Fire	4 Firefighter/Paramedics, 1 Firefighter EMT/B	$986,425
	Maintenance and Operations	$91,300
	One-time Capital Expenses	$0
	Other	$0
Total Fire		**$1,077,726**
Total Expenses		**$4,138,019**
Revenues over Expenses		-$313,723
Estimated Ending Fund Balance		**$631,701**

Inflation Multiplier	
Projected Revenue Multiplier	2%
Projected EMP SVCS Multiplier	3%
Projected Maintenance and Operations Multiplier	3%
Other Multiplier	3%